TENURED FACULTY EVALUATION

DIRECTIONS

The purpose of this cover sheet is to provide a candidate with directions and requirements for completing the Tenured Faculty Evaluation Form.

1. This cover sheet must be attached to the completed tenured faculty evaluation form for processing.

2. All sections of the tenured faculty evaluation form must be completed fully before the tenured candidate's form can be processed.

3. Place a tick mark in each box noting completed narrative or attachment for the section.

4. If the tenured faculty evaluation form is not fully completed, the application will <u>not</u> be processed.

TENURED FACULTY EVALUATION

Name of Faculty Member _____

Rank and Department _____

Date of Last Review _____

1. ☐ VITAE:
   Attach current curriculum vitae, including an inventory of professional activities for the most recently completed academic year.

2. ☐ SELF-EVALUATION:
   Summarize the self-evaluation, and attach a copy of the three year plan for professional development submitted by the tenured candidate.

3. ☐ STUDENT EVALUATIONS:
   Summarize student evaluations from the past two years, indicating evaluative areas in which the tenured candidate has demonstrated strength and areas in which the tenured candidate needs improvement.

4. ☐ DEPARTMENT CHAIR/COLLEAGUE EVALUATIONS:
   Evaluate the quality and extent of the tenured candidate's contribution to the university as a teacher, scholar, and community member.

5. ☐ DIVISION DIRECTOR OR SCHOOL DEAN'S SUMMARY AND RECOMMENDATION.
   Based on the above summaries, a review of course syllabi and examinations, and observation of the reviewee's teaching, assess the teaching effectiveness of the tenured candidate. Also, assess the level and quality of professional attainment and service to the institution by reference to above summaries and the reviewee's curriculum vitae and current inventory of professional activities. Finally, recommend a future course for the reviewee to pursue in order that her or his professional development will be sustained or increased.

_____ _____

Division Director or School Dean *(signature indicates tenured candidate has read report)*

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Date of Conference

Revised: 2/2010