

North Park University

Drop/Add Form

Student ID Number

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(Please Print) _____

Last Name

First Name

MI

Term: Fall Spring Summer

ADD	<input type="checkbox"/>	Dept	Number	Sec	Course Title	Credit	Instructor	
DROP	<input type="checkbox"/>	Did the student attend at least 2 times, including once after the first week? <i>Please check one item:</i>					Date of Last Attendance	
		No	<input type="checkbox"/>		Grade	Instructor's Signature/Permission		
		Yes	<input type="checkbox"/> →					

ADD	<input type="checkbox"/>	Dept	Number	Sec	Course Title	Credit	Instructor	
DROP	<input type="checkbox"/>	Did the student attend at least 2 times, including once after the first week? <i>Please check one item:</i>					Date of Last Attendance	
		No	<input type="checkbox"/>		Grade	Instructor's Signature/Permission		
		Yes	<input type="checkbox"/> →					

ADD	<input type="checkbox"/>	Dept	Number	Sec	Course Title	Credit	Instructor	
DROP	<input type="checkbox"/>	Did the student attend at least 2 times, including once after the first week? <i>Please check one item:</i>					Date of Last Attendance	
		No	<input type="checkbox"/>		Grade	Instructor's Signature/Permission		
		Yes	<input type="checkbox"/> →					

ADD	<input type="checkbox"/>	Dept	Number	Sec	Course Title	Credit	Instructor	
DROP	<input type="checkbox"/>	Did the student attend at least 2 times, including once after the first week? <i>Please check one item:</i>					Date of Last Attendance	
		No	<input type="checkbox"/>		Grade	Instructor's Signature/Permission		
		Yes	<input type="checkbox"/> →					

Student's Signature

Advisor's Signature

If you are a student in the traditional undergraduate program and you are dropping below 12 semester hours or adding above 16 semester hours you must secure the following signatures before a schedule change can be made (whether or not you are receiving financial assistance):

Business Office Approval (3rd Floor, Old Main)

Financial Aid Office Approval (1st Floor, Old Main)