

# Graduate and Continuing Studies in Education Recommendation Form

Lives of Significance and Service

**NORTH PARK**  
**UNIVERSITY**  
**CHICAGO**

[www.northpark.edu](http://www.northpark.edu)

3225 West Foster Avenue  
Chicago, Illinois 60625-4895  
(773) 244-5518  
[www.northpark.edu](http://www.northpark.edu)

*To be completed by the applicant*

Applicant Name: \_\_\_\_\_  
*Last First M.I. Maiden*

Mailing Address: \_\_\_\_\_  
*Number Street Apartment #*

\_\_\_\_\_

*City State Zip Code County*

- Program:*
- Teacher Certification
  - Master of Arts in Education (MAE)
  - Master of Arts in Education with Teacher Certification (MATC)
  - Master of Arts in Educational Leadership (MAEL)

I waive my right to view this reference at a later date.  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*To be completed by the recommender:*

Thank you for your willingness to complete this recommendation. Your comments will be an important factor in the admission decision, and a prompt response is appreciated. A letter of recommendation may be submitted in lieu of this form.

How long have you known the applicant? Years \_\_\_\_\_ Months \_\_\_\_\_

Under what circumstances have you known the applicant?

What do you consider the applicant's most outstanding skills, strengths, or personal characteristics?

In your opinion, what are the applicant's areas for growth or improvement?

Please comment on the applicant's current and past work, or other life experiences that may affect the applicant's success in the proposed program of study.

Please comment upon the applicant's potential for future success as a professional in the field of education.

Please comment upon the applicant's undergraduate academic preparation.

Summary Evaluation: Using the chart below, please rate the applicant relative to others you have known in a similar capacity:

	Excellent	Good	Fair	Poor	Not Observed
Academic performance					
Creative ability					
Intellectual potential					
Leadership potential					
Judgment					
Maturity					
Energy level					
Communication skills: oral					
Communications skills: written					
Organizational skills					
Flexibility in work-related situations					
Ability to analyze a problem and formulate a solution					
General knowledge level					
Motivation for proposed program					
Ability to work with others					
Ability to work independently					

Additional Comments:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Position: \_\_\_\_\_

Phone number: ( \_\_\_\_\_ ) \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Please return directly to:      **Admission & Financial Aid Office**  
North Park University  
3225 West Foster Avenue, Box 40  
Chicago, Illinois 60625-4895

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