## NPU Internship Program: Memorandum of Agreement

After a student has secured an internship placement, this form must be completed in order to receive credit for the internship experience. Please return to the Career Development and Internships Office in the lower level of the Student Services building. See Program Information for form due dates. Please Print.

Student Information:							
Name:		ID#					
Address (City, State, Zip):							
Phone:		Email:					
Faculty Sponsor Name:		Insurance:	Circle One:	North Park,	Parent,	Other	
Internship Site Information:							
Company Name:							
Web Address:	Phone:						
Physical Address (City, State, Zip							
Site Supervisor Name:		Site Supervisor Email:					
Starting Date:	Ending Date: Number of hours weekly						
New Site: (y/n) Please of	check one of the belo	w:					
<ul><li>If yes, I am verifying that placement with my facu</li><li>If no, please indicate the</li></ul>	Ity sponsor.						
Department: 497  Signatures: 5tudent Intern		Site Supervi					
Director of Career Development and Internships		(For NLA Students) Nonprofit Leadership Alliance Advisor					
Faculty Sponsor Signature: Yes, I approve of this site location description and support the approximation and support the approximation.	•		•	on, I have revi	iewed the j	iob	
(For International Students) Intern Yes, the student has communica			internship forn	ns for visa pur	poses.		
The role of North Park University wi for student's participation in the int of a student other than to assign a j supervision of the hosting organizat recognize that this internship has th	ernship. North Park Uni final paper or project fro tion and site supervisor	iversity does not om which acade as it relates to w	supervise, spons mic credit is gran vork assignments	or or otherwise Ited. Students w and daily activ	direct the vill be unde	onsite activities r the	
For Office Use Only: Given to th	e Records Office – Da	ate:	Staff:				