alive Alive Covenant Church

Job Title:	Director of Children's Ministry		
Wage/Salary Range:	Commensurate with experience	Position Type:	Part-time (10hrs/wk)

Job Description

Job Purpose:

Lead our children's ministry.

Responsibilities:

- Form a team of Children's Ministry volunteers and make sure that each member receives background screening.
- Create a safety and security policy for children's ministry. Make sure this policy is agreed upon by church leadership and understood and implemented by all volunteers.
- Weekly: Create and maintain "Kid's Corner" on church website with media, information and links for parents and children.
- Twice a month: Plan and teach a 50 minute class to 1st – 5th graders, focused on the basics of our Christian faith and story (Sundays 4-4:50pm)
- Twice a month: Prepare curriculum for Children's Church (20-30 minutes) for two classes: Preschool & K-5th grade. Coordinate lesson with sermon. Ensure each class is staffed with 2 screened volunteers.
- Once a month: Provide ideas or materials to house church leaders, helping them incorporate children in their discussion/gathering. Attend Wednesday house church leaders' meeting once a month to present this information.
- Quarterly: Meet with volunteers to share experiences and address challenges together.
- Quarterly: Plan and implement "retreat" for children. This would be a 3-4 hour event on Saturday or Sunday and would involve games, music and focused teaching on a theme.
- Ongoing: Coordinate ongoing Scripture memorization program for children. Provide encouragement, accountability and incentives for memorization.
- Special occasions: Provide resources for families to use at home in conjunction with holidays such as Advent, Christmas, and Easter.

Skills/qualifications:

- A genuine love and respect for children.
- A vision of children as full human beings, with the ability to not only receive knowledge and wisdom, but to also authentically respond to God and uniquely contribute to a faith community.
- Deep biblical knowledge and love of Jesus, coupled with an understanding of human development, and an ability to teach Biblical truths at a level children can understand.
- Creativity and the ability to adapt lessons to a variety of non-traditional spaces, and unique teaching/learning situations.
- Ability to work with volunteers: recruit, encourage, organize and direct a team.

Alive Covenant Church is located in beautiful Poulsbo, WA. Learn more @ www.kitsapalive.com

Interested? Email your resume to daron@kitsapalive.com.