Postion posting:

Grace Covenant Church, Little Falls, MN
Lead Pastor Steven Anderson, pastorsteve@gracecov.net www.gracecov.net Youth/Music Ministry
Position Description Grace Covenant Church, 17117 Riverwood Dr., Little Falls, MN 56345
320-632-3629

Position Title: Director of Youth and Music Ministry
Department: Youth Ministry, Worship
Accountable To: Lead Pastor, Church Council, Youth Ministry Committee, Worship Committee, Congregational Business Meeting

A. JOB SUMMARY:

Provides leadership for youth ministry and music ministry for the Contemporary service.
•Leads in the recruitment and training of team of volunteers for youth ministry. Leads in the guiding and development of curriculum, program and special events.
•Leads in the recruitment and training of the Worship Team. Direct and coordinate music for the Contemporary Service in conjunction with the Lead Pastor, Worship Committee and Worship Team.
•Work in Youth Ministry will require approx. 65% of time. Work in Music Ministry will require approx. 35% of time.

B. QUALIFICATIONS:

Faith in Jesus Christ
•Professes faith in Jesus Christ as Lord and Savior and has an ongoing, growing relationship with Him. Demonstrates and models an authentic Christian life that is indicative of spiritual and emotional maturity.

Youth Ministry
•Familiarity with and experience in building and leading a team approach to youth ministry.
•Ability to plan, organize, train, and supervise ministry and events.
•Training or experience in spiritual, emotional, physical, and cognitive development of youth.
•Ability to provide Christian guidance to parents of youth on contemporary issues.
•Bachelor's degree or equivalent in Youth Ministry or related field.
•Experience in youth ministry.
•Excellent interpersonal/people relational skills.
•Familiar with and able to use technology for youth ministry.
•Ability to communicate effectively, both verbally and in writing, with staff, church members, people in the community and others.
Music Ministry
•A theology of worship and experience in leading worship.
•An ongoing understanding of contemporary culture and the interest and ability to lead contemporary Christian music.
•Possesses spiritual gifts of music and leadership with organizational skills.
•Diversity of musical abilities, including vocal, and instrumental.
•Ability to communicate effectively, both verbally and in writing, with staff, church members, people in the community and others.

•Familiar with and able to use technology for music ministry.

C. MAJOR AREAS OF RESPONSIBILITY:

Youth
•Lead in planning, coordinating and developing a comprehensive program for relational, spiritual, educational, physical, and emotional development for youth.
•Recruit, train, motivate and support a team of lay leaders to serve in youth ministry.
•Plan, coordinate, conduct, and evaluate special events.
•Facilitate building relationships among youth within the church as well as the community and schools, providing support and leadership.
•Partnering with Youth Ministry Committee to plan and establish long-range goals for ministry.
•Partnering with the Youth Ministry Committee to prepare and administer the annual department budget surveying the needs and areas of concern to be included in youth ministry and worship.
•Provide leadership to encourage participation by all youth in the ministry opportunities of the church.
•Maintain and lead an emphasis on outreach.
•Affirm the home and family maintaining consistent communication with parents.
•Continue to grow in knowledge and expertise of youth ministry through reading, study, and seminar attendance to develop and maintain effective ministry skills, keeping informed of new trends in order to enrich all facets of ministry.
•Perform related work as assigned.
Music
•Organizes music for weekly contemporary worship service by working in cooperation with Lead Pastor, Worship Committee and Worship Team.
•Oversees the scheduling, rehearsing, and presentation of the Worship Team for the contemporary service.
•As requested and gifted, assist with music at the traditional service.
•Oversees the purchasing and building of Grace Covenant's music library.
•Perform related work as assigned.

D. TEAM EXPECTATIONS:

•Be in full agreement with Grace's vision statement: "We will do whatever it takes to reach lost people and grow together with them into fully devoted followers of Christ."
•Participate in the contemporary worship service.
•Work with the Lead Pastor in teaching the Discipleship/Confirmation Class.
•Maintain regular office hours.
•Attend the following meetings: Weekly staff meetings, participation in Youth Ministry and Worship Committee, monthly Church Council and bi-annual congregational meetings.
•Live in the community.
•Write an annual ministry report to be submitted to the Church Council.
•Be supportive of the spirit and aims of the Evangelical Covenant Church.
•Keep supervisor informed of important developments, potential problems, and related information necessary for effective church ministry. Coordinate/communicate ministry plans and activities with other staff, as appropriate, to ensure a coordinated work effort and team approach.

E. ACCOUNTABILITY

•Responsible to Lead Pastor as supervisor.
•Responsible to provide leadership for the Youth Ministry and Worship Committees, gaining support and approval for changes.
•Responsible to participate in evaluations by the Pastoral Relations Committee (PRC). To assist with transition in the first year of employment there will be three meetings with the PRC. Thereafter, there will be an annual evaluation by the PRC.

F. ANNUAL COMPENSATION AND VACATION

Compensation:
•Salary range = $25,000 to $31,356
•Parsonage (Fair rental value of parsonage at $900 per month) •Total value of compensation (Salary plus parsonage rental value) = $34,600 to $40,956

Benefits:
•Expense reimbursement = $500
•FICA/Medicare = $2,398
•Three weeks' vacation including three Sundays during the first year. Four weeks including four Sundays beginning in the second year.
•(Health insurance not offered)
•(Pension not offered)

Submit resume and 3 references by email to pastorsteve@gracecov.net