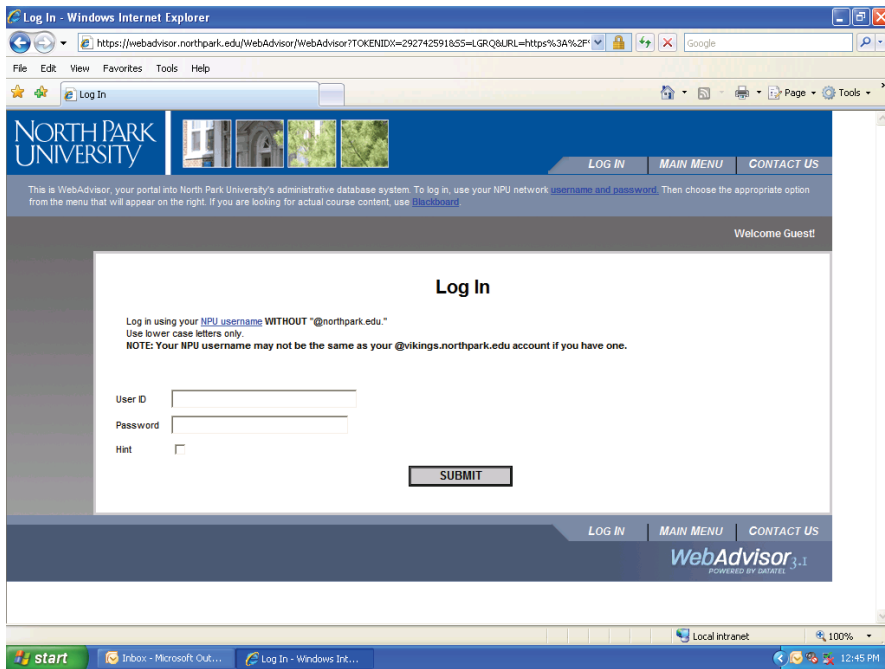
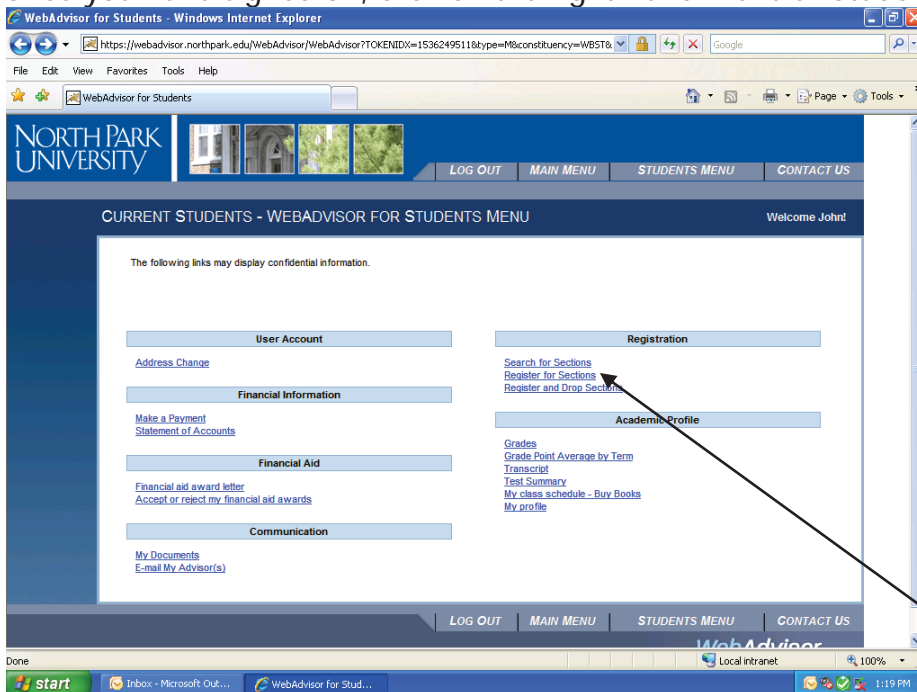


WebAdvisor Registration Instructions

You can reach the WebAdvisor login screen from several locations on the NPU website. The simplest is to click the “Current Students” link on the website’s top menu, and then look for the “WebAdvisor” link under the “Student Resources” menu. If you are ready to register, enter your *User Name* and *Password* to sign on.

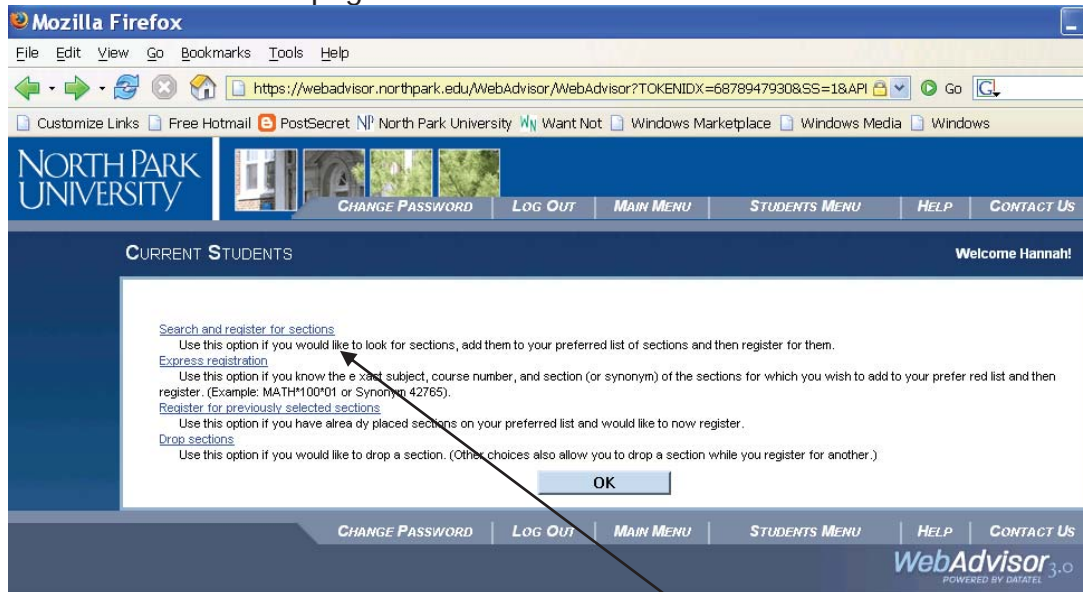


Once you have signed on, click on the right-hand menu’s “Students” link. You will arrive at this page:



Click on “Register for Sections.”

You will arrive at this page:



Click on *Search and register for sections*.

Click here

You will arrive at this screen:

Search/Register for Sections

Term

Starting On/After Date Ending By Date

Subject	Course Level	Course Number	Section
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun ☐

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SUBMIT

Choose a term from the *Term* drop down (see page 2 for term codes),

Choose a course prefix (i.e. GS, COSS/HPSY, ISIT, BADM, ORG, etc.) from the *Subject* drop down, and

Click on *Submit* to view a list of classes being offered with the selected prefix during the selected term.

Section Selection Results

Narrow my search ☐

Re-sort my results: TERM - Term, Section Name

Select Section(s)	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity	Credits	CEUs
<input type="checkbox"/>	Spring 06-07	Open	GS-0500-A1 (0011756) eLearning-Prepare for Success	Internet	01/15/2007-03/10/2007	J. Nitti	100 / 100	0.00	
<input type="checkbox"/>	Spring 06-07	Open	GS-0500-A2 (0011877) eLearning-Prepare for Success	Internet	01/15/2007-03/10/2007	J. Nitti	100 / 100	0.00	
<input type="checkbox"/>	Spring 06-07	Open	GS-0500-B1 (0011757) eLearning-Prepare for Success	Internet	03/19/2007-05/11/2007	J. Nitti	100 / 100	0.00	
<input type="checkbox"/>	Spring 06-07	Open	GS-0500-B2 (0011876) eLearning-Prepare for Success	Internet	03/19/2007-05/11/2007	J. Nitti	100 / 100	0.00	
<input type="checkbox"/>	Spring 06-07	Open	GS-1000-A1 (0011282) College Composition	Main Campus-A Quad	01/22/2007-03/05/2007 Lecture Monday 06:00PM - 10:00PM, Room to be Announced	A. Jochaniewicz	24 / 25	4.00	
<input type="checkbox"/>	Spring 06-07	Open	GS-1010-A1 (0011283) Spanish I	Main Campus-A Quad	01/22/2007-03/05/2007 Lecture Monday, Wednesday 06:30PM - 09:30PM, Room to be Announced	H. Alvear D. Puentes	17 / 25	4.00	

webadvisor.northpa

Locate the course that you want to take, paying particular attention to the **Location** and **Meeting Information**.

Click in the Select Section box for the course (or courses).

Scroll down all the way and hit *Submit*

Congratulations – you now have preferred sections for your classes.

All new registrations and drops will be finalized when you click submit. You will be provided with a receipt of your actions.

CURRENT STUDENTS Welcome Hannah!

Register and Drop Sections

Name: Hannah K. Barbosa

Action for ALL Pref. Sections (or choose below):

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity	Credits	CEUs
<input type="checkbox"/>	Spring 06-07	GS-1750-B1 (0011315) Studies in Literature	Main Campus-B Quad	03/21/2007-05/02/2007 Lecture Wednesday 06:00PM - 10:00PM, Room to be Announced	Westerman, J.	25 / 25	2.00	

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>	Fall 06-07		BIBL-5150-02 (0011651) Interp. the New Testament I	Main Campus	08/28/2006-12/11/2006 Lecture Monday 06:30PM - 09:30PM, Nyvall Hall, Room N1	S. Chester	3.00	

If one of my choices is not available: ALL - Allow me to adjust all

SUBMIT

To register for all of the classes you have selected choose *REGISTER* from the drop down menu here.

To register each individual class you can choose from the drop down menu beside those classes.

Click *Submit*.

You will receive an email from Student Administrative Services confirming your registration. If you desire a copy of your schedule, please follow the appropriate links on WebAdvisor to view and print your schedule for a selected term. **If you do**

not receive an email from Student Administrative Services or do not see the courses you selected reflected in your WebAdvisor schedule, then you are not registered.