

# NORTH PARK UNIVERSITY COMMUNITY BULLETIN 2013

North Park is committed to providing a safe and secure campus for all students and employees and to promoting a learning environment free from the damaging effects of drugs and alcohol. This is a shared responsibility: each of us has an obligation to safeguard the welfare of every other community member. This bulletin complies with federally mandated notification requirements for advising and educating the community about policies and resources related to safety and security as well as drug and alcohol abuse. Please familiarize yourself with the contents of this bulletin and help us create a community of mutual concern and respect.

**Carl Balsam**  
Executive Vice President  
and Chief Financial Officer

**Jodi Koslow Martin**  
Vice President for Student Engagement

## Campus Safety and Security

### A Shared Responsibility

At North Park, we are concerned with the welfare of every person on our campus—student, staff, faculty, or visitor. However, no campus is completely immune from the pressures of the surrounding community. One of the best ways to eliminate crime is to be aware and minimize criminal opportunities wherever possible. Special security services, policies, and procedures have been established to help educate the community about safety, awareness, institutional policies, and resources related to safety. We hope that you will use this information to help foster a safe environment for yourself and others.

### Security Services

The Campus Security Office at North Park employs active and former law enforcement personnel from local police agencies to maintain security on campus. Security officers, who patrol the campus 24 hours each day, 365 days per year, have the authority to stop, detain, and question anyone suspected of committing a criminal offense on campus. Because they are law enforcement professionals, our security officers have the power to arrest, in addition to enforcing all rules and regulations of the institution. Due to their training and background, North Park security officers have a close working relationship with state and local Chicago law enforcement agencies which are responsive to North Park's security needs and readily provide additional support when requested. Many of our officers are assigned to the local jurisdiction and are, on a daily basis, aware of any criminal activity in the area and of the actions of the local police. The local police commander takes an active interest in our campus and meets at least annually with administrators and the director of security to discuss security issues of mutual concern. We are fortunate to be able to coordinate our efforts with the Chicago Police Department. In the case of a criminal incident, security personnel will:

- Respond to the incident as required
- Investigate the incident and prepare a North Park Security Incident Report
- Contact the local police agency and have an official police report prepared
- Summon additional support from the local police agency if needed
- Contact the local police agency for support in any follow-up investigation

### How to Report a Security Incident

If members of the campus community witness or have knowledge of a criminal incident or are victims of an incident, they should report it immediately.

Criminal incidents should be reported to the Director of Security (ext. 5222), any security officer (ext. 5780), or the local police (911).

### Emergencies

For campus emergencies, call Campus Security, ext. 5600 (via the Magnuson Campus Center desk) and request that a security officer be dispatched to the location. Security officers are equipped with portable radios and remain in constant contact with the Campus Center desk attendant. Campus emergency telephones can be used simply by pushing the button and speaking through the built-in speakerphone after there is a response. Those observing a crime in progress should contact local police by dialing 911 and then notify Campus Security personnel. In the entry areas of the residence halls, desk attendants are able to call both Campus Security and the local police from the desk.

### Reporting Security Emergencies

From campus telephones:  
Campus Emergency ext. 5600  
Chicago Police 9-911

From special emergency telephones: Push button and speak after a response is heard.

### Non-Emergencies

For situations where an immediate response by Campus Security or the police is not required, report your concerns to Campus Security via the Magnuson Campus Center regular extension, ext. 0, or directly to the Campus Security Office, ext. 5780. The Campus Center desk attendant can put security personnel in touch with you. We invite you to report all of your concerns and observations regarding campus security whether they be serious emergencies or minor incidents.

### How Information is Shared

When a criminal incident occurs or a crime pattern arises that threatens the safety and/or security of the community, the Security Office informs the campus. The vice-president for administration and finance calls a meeting with an ad hoc committee (including the dean of student development and the directors of security, human resources, and admissions) to determine the most effective approach for notifying campus.

Depending upon the nature of the incident, the committee may send electronic notification, post bulletin board messages, contact residence hall directors and personnel, utilize campus publications, alert the local media, or in some cases send individual correspondence.

### Access to Campus Facilities

Most campus buildings and facilities are accessible to members of the campus community, as well as guests and visitors, during normal hours of operation, Monday through Friday, and during limited designated hours when there is a scheduled event.

### After-Hours Building Access

While the community should keep the Security Office apprised of any suspicious individual on campus during business hours, it is imperative that security personnel know exactly who is on campus after hours. This information becomes critical in the case of a fire, an emergency, or a breach of security.

The following policies have been instituted for after hours:

#### FACULTY AND STAFF

An employee who requires access to a locked facility for business purposes or wishes to remain working in a building after business hours must follow these procedures:

1. Call the Campus Center and inform them of your expected arrival and departure times, as well as which building and office. Campus Center records this information, alerts security, and, if necessary, arranges a time for employees to meet a security officer for building access. Security officers require that North Park employees present a valid ID to gain after-hours access to campus buildings.
2. Call the Campus Center just prior to leaving your area so your departure can be recorded. Security periodically reviews the log and checks on those who have not informed the Campus Center of their departure. Employees should make certain their area is secure before departing, including locking doors, closing windows, turning off electrical appliances and equipment (e.g., coffee pots), and the lights.

These procedures should be followed regardless of whether the employee has gained access after hours via a personal key or via a colleague already in the building. Observance of suspicious individuals after hours should be reported to Campus Security immediately.

#### STUDENTS AND VISITORS

Access to campus buildings by students and visitors after hours is governed by the same guidelines as faculty/staff, with these additional requirements:

## Training and Crime Prevention Initiatives

North Park has developed the following practices in order to combat potential criminal incidents:

### Ongoing Campus Inspections and Audits

North Park Security is responsible for opening and closing all campus buildings and locations. In the course of this work and as a result of regular campus patrols, security officers report campus security hazards such as broken locks, inadequate lighting, and overgrown landscaping to the Physical Plant. Physical Plant staff also periodically inspect the campus for hazards.

The resident assistants, who provide 24-hour staffing for all campus residence halls, also routinely survey each floor and

### Important Phone Numbers

	On-Campus	Off-Campus
Campus Security	ext. 5600	(773) 244-5600
General Emergency	ext. 9-911	911
Director of Security	ext. 5222	(773) 244-5222
Vice President of Student Development	ext. 5565	(773) 244-5655
Executive Vice President	ext. 5610	(773) 244-5610
Campus Center	ext. 0	(773) 244-6200
Counseling/Health Center	ext. 4897	(773) 244-4897
Burgh Hall	ext. 4610	(773) 244-4610
Anderson Hall	ext. 4600	(773) 244-4600
Sohlberg Hall	ext. 4620	(773) 244-4620
Ohlson House	ext. 4630	(773) 244-4630
Park North/Sawyer Court	ext. 4640	(773) 244-4640
Seminary	ext. 6210	(773) 244-6210

1. Students requiring access to campus buildings after hours must obtain written authorization by an appropriate supervisor and provide the Campus Center with this authorization in advance to obtain entry. The authorization must indicate the purpose for the student's access and should specify the dates when such access will be required.
2. Visitors must be accompanied by their faculty or staff host. Faculty and staff are responsible to log visitors in and out by calling Campus Center.

### Residence Hall Access

Residence halls are staffed 24 hours each day with a desk attendant who monitors all entrants. Residents must show proper ID to gain entry. All other guests and visitors must provide photo ID and sign the visitor's log. Maintenance personnel are required to show identification and will sign in when they enter residence halls to perform maintenance tasks. The desk attendant will hold the visitor's ID as well as the resident host/hostess's ID for the duration of the visit. All visitors and guests are to be escorted by their host or hostess during their visit in the residence hall. When the visitor departs, the desk attendant returns the IDs.

Guests under the age of 10 need prior authorization by the residence hall director. Without this authorization, these guests cannot be permitted entry into the residence hall.

inspect for only potential safety or security hazards. They report to resident director who inform Campus Security and the Physical Plant staff.

### Electronic Alarm Systems

Many of the campus buildings have audible alarm systems that alert security officers to unauthorized entry. In most cases, these alarm systems also alert off-campus security agencies that inform the local police and North Park Campus Security.

### Crime Prevention Seminars

At the beginning of each academic year, the director of campus security provides audience-specific training sessions for

resident directors and assistants, Campus Center and residence hall desk assistants, new students and employees, residence students, and Seminary students. Periodically, large-scale presentations are held for the entire campus. These programs include outside speakers and videos as well as instruction by the director of campus security. In addition, self-defense/martial arts classes are held upon request. Occasionally, security sessions are held following an incident. In these cases, the community is given information on how to deal with similar situations.

### Emergency Telephones

North Park has installed emergency telephones throughout the campus. The exterior phones are readily recognizable by the blue light on the top of the column. Additionally, interior emergency telephones are installed in the men's and women's locker rooms and the practice area in the basement of the music building. These phones dial an emergency number at the Campus Center desk directly by a push of a button. After someone answers, a conversation can be conducted through the built-in speaker. Campus Center can dispatch security personnel immediately. The blue light on the exterior emergency telephones is always on; however, a strobe automatically activates when the button is pushed on the emergency telephone.

The strobe indicates to others in the area that a security emergency is being reported.

False alarms or use of emergency telephones for reasons other than a security/safety emergency are serious offenses. A fine of \$500 will be assessed and violators may be prosecuted.

### Campus Safety Escort Service

North Park University is committed to providing a safe environment for all students, faculty, staff, and visitors. To assist in meeting this goal, North Park Campus Security offers a safety escort service to the North Park University community and guests.

- Escorts are provided for safety reasons, not convenience. The service is not intended to be used as transportation. It is a special service where safety is a primary concern.
- The hours of the escort service are dusk until dawn
- Walking escorts will be limited to campus facilities
- Vehicle escorts are limited to a 1-mile radius of campus
- Escorts can be arranged by calling the Campus Center at ext. 5600

### Closed-Circuit Television Surveillance

In certain locations, cameras and monitors have been installed to monitor activities and to facilitate quick response to any suspicious behavior.

### Security Advisory Panel

To handle any issues of campus security, the office of the executive vice president, along with the director of security, has developed an advisory committee. This committee meets to consider campus security issues, policies and procedures, and programs in crime prevention. Membership is broad and is composed of the following:

- Chair: Executive Vice President
- Vice President of Student Development
- Dean of Arts and Sciences
- Director of Human Resources
- Director of Security
- Director of Physical Plant
- Director of Conference Services
- Dean of Enrollment

	2012	2011	2010
<b>MURDER/NEGLIGENT &amp; NON-NEGLIGENT MANSLAUGHTER</b>			
On-Campus	0	0	0
Residential Facilities	0	0	0
Public Property	0	0	1
<b>SEXUAL OFFENSES FORCIBLE</b>			
On-Campus	2	1	0
Residential Facilities	1	1	1
Public Property	1	0	1
<b>SEXUAL OFFENSES NON-FORCIBLE</b>			
On-Campus	0	0	0
Residential Facilities	0	0	0
Public Property	0	0	0
<b>ROBBERY</b>			
On-Campus	0	0	0
Residential Facilities	0	0	0
Public Property	6	1	4
<b>AGGRAVATED ASSAULT</b>			
On-Campus	0	1	1
Residential Facilities	0	0	0
Public Property	1	2	3
<b>BURGLARY</b>			
On-Campus	4	8	14
Residential Facilities	4	4	8
Public Property	0	0	0
<b>MOTOR VEHICLE THEFT</b>			
On-Campus	0	0	0
Residential Facilities	0	0	0
Public Property	7	9	8
<b>ARSON</b>			
On-Campus	0	0	0
Residential Facilities	0	0	0
Public Property	0	0	0
<b>HATE OFFENSES</b>			
On-Campus	0	0	0
Residential Facilities	0	0	0
Public Property	0	0	0
<b>ARREST/ON-CAMPUS</b>			
Liquor law violations	0	0	0
Drug law violations	0	0	0
Illegal weapons possessions	0	0	0
<b>ARREST/RESIDENTIAL PROPERTY</b>			
Liquor law violations	0	0	0
Drug law violations	0	0	0
Illegal weapons violatations	0	0	0
<b>ARREST/PUBLIC PROPERTY</b>			
Liquor law violations	1	0	0
Drug law violations	12	9	0
Illegal weapons possession	0	0	0
<b>DISCIPLINARY ACTIONS/ON-CAMPUS</b>			
Liquor law violations	81	132	84
Drug law violations	10	2	3
Illegal weapons possessions	0	0	0
<b>DISCIPLINARY ACTIONS/PUBLIC PROPERTY</b>			
Liquor law violations	0	0	0
Drug law violations	0	0	0
Illegal weapons possessions	0	0	0

*On-Campus: Campus facility or college property  
Residential Facilities: Housing/Apartments/Dorms  
Public Property: Public streets, sidewalks, and parks*

- Dean of Student Affairs (Seminary)
- Residence Hall Directors
- Student Representatives

## Campus Crime Statistics

The Director of Security has the responsibility to prepare the annual disclosure of crime statistics. The director reviews all criminal incidents on campus and confers with local police agencies concerning criminal incidents that have occurred on the public way. The following annual report of crime statistics has been compiled in accordance with the Uniform Crime Reporting system of the Department of Justice and is reported as required by the Crime Awareness and Campus Security Act of 1990, as amended in 2008.

## Sexual Assault Policy and Procedures

As a Christian institution of higher education, North Park is committed to providing a campus environment characterized by mutual respect among students, faculty, and staff. In this regard, it is the policy of North Park University that any form of sexual offense will not be tolerated. This policy applies to all members of the campus community: students, faculty, staff, and visitors. It applies to incidents that occur on campus property as well as any off-campus functions sponsored or supervised by the institution. North Park is committed to educating the campus community about the prevention of sexual assault, providing support services to victims of sexual assault, investigating thoroughly alleged incidents of sexual assault, and disciplining student and employee perpetrators of any such acts of violence.

## Prevention Through Education

A variety of educational services are aimed at the prevention of sexual offenses:

- In cooperation with Chicago police authorities, North Park provides rape awareness education and prevention presentations for students and employees.
- Crime awareness programs (which include sexual offenses) are provided for resident and commuter students at the beginning of each academic year.
- Pursuant to the Clery Act, interested individuals can find information on registered sex offenders at <http://www.isp.state.il.us/sor/>.
- Residence Life and student activities staff sponsor student development programs throughout the year aimed at educating students on the prevention of and response to sexual offenses.
- Student development professional and para-professional staff are given training in handling incidents of date rape/sexual assault.

## Definition

The term “sexual assault” in this policy encompasses the legal definition of sexual assault contained in Chapter 720, Illinois Compiled Statutes, and the definition of forcible and non-forcible sexual offenses used in the Federal Bureau of Investigation’s Uniform Crime Reporting Systems. It includes, but is not limited to, acts of rape (stranger and acquaintance), other forms of coerced sexual activity, and unwanted touching or fondling.

- Forcible: Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

- Non-forcible: Unlawful, non-forcible sexual intercourse (e.g., incest or statutory rape).

## Procedures to Follow if a Sexual Assault Occurs

1. The victim should get to safety and then seek immediate medical assistance. If off campus, help should be sought at the nearest hospital or police station. If on campus, help may be sought at the Center for Counseling and Health Services (ext. 4897) or through Campus Security (ext. 5780). For student victims, a student life staff person will be contacted to assist you and to provide counsel and support. Immediate medical assistance will be arranged.
2. If personal safety is not an immediate concern, the victim may also seek support and counseling from the following offices:

Counseling/Health	ext. 4897
Residence Life	ext. 5555
Dean of Student Development	ext. 5655
Dean of University Ministries	ext. 4982
Seminary Student Services	ext. 6219
Human Resources	ext. 5602
3. Evidence should be preserved: If a rape has occurred, refrain from bathing, showering, washing hands, or changing clothing before the medical exam.
4. The location where the assault occurred should not be disturbed; avoid touching or moving anything until police have investigated.
5. Attempt to recall the physical description of the offender (clothing worn, age, height, weight, hair color, facial hair, etc.).
6. Promptly report incidents of sexual assault to the appropriate police department and Campus Security. Reports will be treated with confidentiality.
7. If you are the victim of sexual assault, it is important for you to seek support. Choose someone that you feel comfortable with – a good friend, family member, etc. Please do not hesitate to ask for help from staff in the offices listed above. They are also able to direct you to community medical and counseling services.

## Notification of Law Enforcement Authorities

Assistance is available through Campus Security 24 hours a day, seven days a week. An individual who is a victim of sexual assault should report the crime to North Park Campus Security and to the proper municipal police authority. Campus Security will assist the victim in contacting the proper municipal police authority. In addition, students who wish may be assisted and accompanied by a member of the student life staff in reporting the incident.

## Academic and Living Situation Assistance

The dean of student development will act as a student advocate with any academic problems that a victim may have as a result of the sexual assault incident. In the event that the on-campus living situation of a sexual assault victim makes the victim feel exposed to potential risk or emotional distress, the Residence Life Office will investigate available options and make recommendations to the victim.

## Sanctions and Disciplinary Procedures

In addition to the outcomes of any criminal and/or civil proceedings, North Park may also impose the following:

### SANCTIONS:

- Students – Sanctions that may be imposed on students

following a final determination of rape, acquaintance rape, or other sexual offense (forcible or non-forcible) may range from official warnings to expulsion.

- Faculty and Staff – Sanctions that may be imposed on employees following a final determination of rape, acquaintance rape, or other sexual offense (forcible or non-forcible) may range from official warnings to dismissal.

#### **DISCIPLINARY PROCEDURES:**

- North Park students or employees accused of a sexual offense will be subject to disciplinary procedures as specified by appropriate student, faculty, and staff handbooks or manuals. The formal complaint procedure of the institution's Sexual Harassment Policy should be followed. If the subject

of the complaint is a student, then the formal complaint is to be made to the dean of student development or the dean of the Seminary, as appropriate. If the subject of the complaint is a member of the faculty, the formal complaint is to be made to the dean of college faculty or the dean of the Seminary, as appropriate. If the subject of the complaint is a member of the staff, then the formal complaint should be made to the director of human resources.

- Should a decision be made that other persons may be present, both accuser and accused may have another person present during the disciplinary proceedings.
- Both accuser and accused shall be informed of the outcome of the disciplinary proceedings.

## **Alcohol and Drug Policy**

In compliance with the requirements of the Drug-Free Workplace Act of 1988 and based on an institutional commitment to provide a drug-free and alcohol-free learning and work environment, North Park University is committed to the following institutional policy, which applies to all students and employees.

### **Prohibitions**

North Park University strictly prohibits the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance on campus. North Park also prohibits the possession or use of alcohol by undergraduate students on campus or in conjunction with institution-sponsored events, whether on campus or off campus. No North Park sponsored publication, broadcast, or other communication shall accept or contain any promotion of alcoholic beverages. Further, North Park does not condone the display of alcoholic containers or advertisements in campus windows or on posted communications.

### **Disciplinary Sanctions**

#### **1. Student Sanctions**

In addition to possible criminal prosecution by state and/or federal authorities for violations of state or federal law, students who violate North Park's policy concerning drugs and alcohol will be referred to the dean of student development or the dean of the Seminary, as appropriate, for possible disciplinary action, up to and including dismissal, depending on the severity of the case. Student Handbooks should be consulted for applicable disciplinary policies and procedures. Student Handbooks should also be consulted for the policies related to student drug testing.

#### **2. Employee Sanctions**

In addition to possible criminal prosecution of state and/or federal authorities for violations of state or federal law, full-time or part-time employees who violate North Park's policy concerning drugs and alcohol may be subject to disciplinary action up to and including termination of employment.

- Any employee convicted under a criminal drug statute for a violation occurring in the workplace must report that conviction to his/her immediate supervisor and to the vice president for administration and finance within five days of the conviction.
- As a condition of employment, any employee engaged in work funded in whole or in part by a federal grant must certify that they have read the institution's Drug Policy and agree to abide by the policy in all respects, including the reporting requirements noted above. Signed certification will be kept on file in the Human Resources Office.

### **Education Programs**

In the tables that follow, information is provided to educate you about state and federal laws and legal sanctions that apply to the use and abuse of alcohol and controlled substances. Educational materials are also included concerning the various effects of alcohol and controlled substances. In addition, North Park will from time to time conduct educational programs for students and employees that provide information on the dangers of drug and alcohol abuse, emphasize substance abuse prevention, and promote good health practices. These programs are sponsored by the student life staff.

### **Available Assistance**

North Park believes that rehabilitation is the preferred solution to drug and alcohol abuse. We are committed to the health, safety, and well-being of all employees and students. For this reason, students are encouraged to use the Office of Counseling Support and Health Services for assistance and/or referral. Employees may consult the director of human resources for:

1. Information about community resources for assessment and treatment
2. Information on medical insurance benefits for substance abuse programs
3. Information on any available employee assistance program

The responsibility for following through with treatment recommendations and referrals belongs to the individual. Participation in rehabilitation does not shield an employee or student from disciplinary action for non-compliance with North Park policy or for poor work performance.

### **Health Effects and Risks**

Use of alcohol and drugs is detrimental to your health and is not conducive to effective learning or work. Abuse of these substances can pose a threat to the safety and security of the user and to others in the community. We want to be sure that students and employees understand the serious effects of alcohol and drug use. We are prepared to assist any student or employee who expresses a need for help. In addition to the information summarized in the charts, a short summary of the effects of alcohol and drugs is provided in the following paragraphs.

### **Alcohol**

Alcohol is chemically classified as a mind-altering drug because it contains ethanol and has the chemical power to depress the action of the central nervous system. This depression affects motor coordination, speech, and vision. In large amounts, it can

affect respiration and heart rate. If the blood alcohol exceeds 0.4%, death can result. Driving with a blood alcohol level of more than 0.1% is considered drunk driving. Depending on individual metabolic rates, consumption of as little as two or three drinks can result in a blood alcohol level of 0.1%. Prolonged abuse of alcohol can result in malnutrition, cirrhosis, and permanent damage to other organs of the body.

### **Narcotics**

Narcotics such as heroin, codeine, morphine, and opium are extremely addictive and can result in death since the possibility of overdose is strong.

### **Depressants**

Depressants and barbiturates can result in respiratory depression, coma, and even death, especially in combination with alcohol. Withdrawal can result in restlessness, insomnia, convulsions, and even death.

### **Stimulants**

Cocaine and crack stimulate the central nervous system and are extremely addictive, both physically and psychologically. They cause increased heart rate, elevated blood pressure, insomnia, loss of appetite, paranoia, and seizures. Disruption of the brain's control of heart and respiration due to cocaine use can result in death. Agitation and aggressive behavior result in damage to relationships and can place the user in situations that are potentially dangerous. Other stimulants and amphetamines

cause increased heart rates and elevated blood pressure that can result in a stroke or heart attack. Symptoms of use include dizziness, sleeplessness, and anxiety. Use can lead to psychosis, hallucinations, paranoia, and physical collapse.

### **Hallucinogens**

LSD, mescaline, peyote, and PCP are classified as hallucinogens. Hallucinogens interrupt the brain messages that control the intellect and keep instincts in check. Use can produce convulsions and coma, heart failure, and lung failure. Chronic users experience memory problems and speech difficulties for as much as a year after they discontinue use of these drugs. Because these drugs block the brain's pain sensors, severe injuries can occur while under the influence.

### **Marijuana**

Marijuana and hashish can impair the short-term memory and comprehension of the user, alter the sense of time, and reduce the ability of the user to perform tasks requiring concentration and coordination. Heart rate and appetite increase, motivation can be altered, and cognition can be affected, making acquisition and retention of new information difficult.

### **State and Federal Sanctions**

Federal law requires that students and employees be advised of state and federal sanctions and penalties that apply to alcohol and drug use. The exhibits and charts that follow summarize those sanctions.

## **State of Illinois Sanctions: Alcohol**

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### **Definitions**

**Alcoholic liquors:** Defined to include beer and wine as well as whiskey and other distilled spirits.

**Minor:** There are two statutes in Illinois that define the legal age as 21 years for purposes of alcoholic liquor laws.

### **Possession or Consumption by a Minor**

Individuals under 21 may not purchase, accept as a gift, or possess alcoholic beverages. In addition, minors are specifically forbidden from having possession of alcoholic beverages on any street, highway, or other public place.

### **Sale or Gift to a Minor**

Licensees are prohibited from selling, giving, or delivering alcoholic beverages to anyone under 21 years of age. The same statute makes it unlawful for anyone of legal age to purchase or obtain alcoholic liquor and then sell, give, or deliver it to a minor.

Persons under 21 are also prohibited from accepting as a gift or purchasing any alcoholic liquor.

### **Misrepresentation of Age**

It is illegal for minors to present false or fraudulent identification for purposes of procuring or attempting to procure any alcoholic liquor or even to have a fake or fraudulent identification in their possession. It is also unlawful for anyone (including those under 21) to alter or deface an identification card, to use the card of another or carry anyone else's card. Minors who misrepresent their age and those who give, sell, or furnish a false or fraudulent proof of age to a minor are guilty of a Class A misdemeanor.

If you obtain a fake Illinois driver's license or assist a friend in obtaining one, you may have your driving privileges suspended for a minimum of one year. Other penalties designed to discourage the use of fake IDs and driver's licenses include:

- Two to five years in prison and up to a \$10,000 fine for fraudulently obtaining an Illinois driver's license.
- A maximum 30 days in jail and up to a \$500 fine for fraudulently obtaining an Illinois ID card.
- One to three years in prison and up to a \$10,000 fine for knowingly allowing another person to use your identification documents to apply for a driver's license or ID card.

### **Definition of Intoxicated Persons**

Persons are considered to be intoxicated when, because of the consumption of alcoholic beverages, they have reduced mental and physical faculties.

### **Driving Under the Influence (DUI)**

If you are age 21 or over, a first DUI conviction will result in the loss of your driving privileges for a minimum of one year, possible imprisonment for up to one year, and a maximum fine of \$1,000. Drivers under age 21 who are convicted of DUI will lose their driving privileges for a minimum of two years for a first conviction. Any DUI related offense is permanently added to your driving record.

### **Host or Hostess Liability**

As the host or hostess of a social gathering or party, you may be held legally responsible for the actions of your guests and may be subject to the following penalties:

- Any person who sells, gives, or furnishes alcohol to a person under age 21 is guilty of a Class A misdemeanor, punishable by up to one year in prison and a maximum \$1,000 fine.
- It is a petty offense to knowingly allow gatherings of two or more persons at a residence when the persons are under age 21 and are drinking. The penalty is a maximum \$500 fine.
- Any person age 21 or over who knowingly pays for a hotel

room or facility that will be used by a person under age 21 for the consumption of alcoholic beverages is liable for any injury or property damage caused by the underage person. This is a Class C misdemeanor with penalties that include up to 30 days in jail and a maximum \$500 fine.

### Transport of Alcoholic Beverages

No driver or passenger of a motor vehicle may transport, carry, or possess any alcoholic beverage in a motor vehicle except in the original sealed container. However, chartered buses

(when the vehicle is not being used for school purposes), motor homes, and limousines are exempt from this rule when alcohol is kept in the passenger area only. The passenger must still be 21 years old to be in compliance with Illinois law. A person convicted of illegal transportation may be fined up to \$500, and a point-assigned violation will be entered on the driving record. A second conviction within a one-year period results in a one-year suspension of driving privileges. If a third conviction is received within one year, driving privileges are revoked for one year.

## Fire Safety

### Definitions

**Fire:** Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire Drill:** A supervised practice of a mandatory evacuation of a building for a fire.

**Fire-Related Injury:** Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

**Fire-Related Deaths:** Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of fire, or deaths that occur within one year of injuries sustained as a result of the fire.

**Fire Safety System:** Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: sprinkler or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanisms, and fire doors and walls that reduce the spread of fire.

**Value of Property Damage:** The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including: contents damaged by fire; related damages caused by smoke, water, and overhaul. It does not include indirect loss, such as business interruption.

**Fire Log:** A fire log is kept at the office of campus security and is open to the public during normal business hours. North Park University maintains a fire log that records any fire that occurred in an on-campus student housing facility and includes information such as nature, date, time, and general location of each fire.

### Fire Safety Improvements and Upgrades

A fire suppression sprinkler system has been added to Burgh Hall as part of a systematic program to retrofit sprinklers into residence halls over the next 3-5 years. All residence halls have been retrofitted with hardwired fire detection systems. North Park will continue to make upgrades, repairs, or revisions when problems are identified.

### Residence Hall Fire Drills

Fire drills are held during the first semester for each residence hall. Fire drills are mandatory supervised evacuations of a building for a fire. The fire drill is scheduled with the department of campus security, the individual residence hall staff, and the Physical Plant.

### FIRE LOG 2012

Report#	Date	Time	Location	Alarm	Nature of Fire
2012-2	1-6-2012	1400	Sohlberg Hall	Yes	Malfunction
2012-8	1-19-2012	1450	Campus Green	No	Prairie Grass
2012-23	2-8-2012	1322	Campus Green	No	Prairie Grass
2012-31	2-22-2012	0158	Ohlson House	Yes	Faulty radiator, 2nd floor
2012-45	3-22-2012	0100	Campus Green	No	Prairie Grass
2012-49	3-28-2012	2230	Park North	Yes	Cooking smoke set off detector in kitchen
2012-52	4-4-2012	2135	Ohlson House	Yes	Malfunction
2012-86	5-30-2012	1230	Carlson Tower	Yes	Alarm set off by construction dust
2012-114	9-8-2012	0736	Sohlberg Hall	Yes	False pull, 3rd floor south
2012-118	9-18-2012	0058	Sohlberg Hall	Yes	Malfunction
2012-126	9-21-2012	2207	Ohlson House	Yes	Alarm set off by hair dryer
2012-153	11-4-2012	2015	Carlson LHA	Yes	Alarm set off by fog machine
2012-154	11-4-2012	1130	Carlson Lobby	Yes	Alarm set off by painters
2012-165	11-20-2012	1830	Wikholm #26	Yes	Smoke from pot left on burner
2012-175	12-10-2012	1000	Ohlson House	Yes	Faulty detector, 2nd floor
2012-185	12-19-2012	0830	Old Main	Yes	Disptach Error
2012-187	12-28-2012	1105	Sohlberg Hall	Yes	Alart set off by RD cooking

### STATISTICAL CAMPUS FIRE REPORT 2012

Building	Academic Buildings	Student Residences	Campus Buildings
Total Alarms/Year	4	9	1
Damages	0	0	0
Injuries	0	0	0
Fatalities	0	0	0
Total Fires	0	0	0

## HIGHER EDUCATION OPPORTUNITY ACT

### Campus Fire Safety Annual Compliance Report

The Higher Education Opportunity Act became law in August 2008. It requires all United States academic institutions to produce an annual fire report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to North Park University.

#### Residence Hall Fire Safety Systems

Residence Hall	Fire Detection System	Fire Suppression System	Fire Extinguishers Present	Monitoring System	Fire Drills
Anderson Hall	Yes	Yes	Yes	Yes	1
Burgh Hall	Yes	Yes	Yes	Yes	1
Ohlson House	Yes	Yes	Yes	Yes	1
Park North	Yes	N/A	Yes	Yes	1
Sohlberg Hall	Yes	No	Yes	Yes	1

#### Fire Safety Improvements and Upgrades

A fire suppression sprinkler system has been added to Burgh Hall and Anderson Hall as part of a systematic program to retrofit sprinklers into residence halls over the next 3–5 years. All residence halls have been retrofitted with hard-wired fire detection systems. North Park University reviews the fire systems in the residence halls annually and implements upgrades, repairs, or revisions whenever issues are identified.