

# NORTH PARK UNIVERSITY

# **Academic Catalog**

## 2010—2011

The educational services of the University are open to all who can benefit from them, without regard to sex, age, racial or ethnic background, religious persuasion, or social or financial position. The president and officers of North Park University reserve the right to change the requirements for admission or graduation announced in this catalog, and to change the arrangement, scheduling, credit, or content of courses, the books used, fees charged, regulations affecting students, and to refuse to admit or readmit and to dismiss any student at any time, should it be deemed to be in the interest of the student or of the University to do so. It is the personal responsibility of each student to acquire an active knowledge of all regulations set forth in this catalog.

Lives of Significance and Service  
**NORTH PARK**  
**UNIVERSITY**  
CHICAGO

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# INTRODUCTION

No catalog can do more than hint at the reality that it seeks to portray. Between the lines of this catalog, you will find not only a unique university, rooted in the twin traditions of the liberal arts and the Christian faith, but also a people led by a common hope and vision for the future.

In the more than 100 years since the founding of North Park, a world-class city has grown up around our academic village. Today we seek students eager to become leaders in an increasingly global and urban society. The city of Chicago, with its immense commercial, service, and cultural endowments, has been our address for over a century; today it is our laboratory.

Because we cherish our central identity as a residential, liberal arts university, we attempt only what we can do well. Excellence is what we ask of ourselves and what we seek in all of our varied academic and cocurricular programs.

Yet, at North Park excellence implies not only a deep tradition in the liberal arts and the Christian faith, but also a spirit of innovation, reaching out to serve and to learn from the dynamic community around us. Centers of cultural studies enrich the life of the campus and connect us to the diverse people of Chicago, whose roots extend around the globe. Graduate and special undergraduate programs bring adult, working professionals to the campus on evenings and weekends, enhancing the University's resources in the liberal arts, as well as specialized areas such as business, the health sciences, and education.

We are a Christian university, committed to relating faith in Jesus Christ to the aims of higher education. Ours is not a conformist environment; acceptance of diversity and ecumenicity is the spirit of our campus. Our door is open to students who recognize that education always implies values. In North Park's classrooms, you will find a full-time faculty of accomplished Christian teachers and scholars and, on our campus, a community of faith.

We invite your consideration of North Park—a special place with a history extending back over 100 years and a future expanding to meet the challenges of tomorrow. We are looking for men and women who long to grow in knowledge and faith, and who seek a sense of vocation through leadership and servanthood in a global society.

# OUR PROMISE

To prepare students for lives of significance and service.

Since 1891, this is what North Park University has done. It is our mission. This is what we want to be known for, a long journey in the same direction.

**Significance** suggests that some things matter more than others. It implies decisions made on the basis of values. At North Park, students have opportunity to develop a set of values that are rooted in the rich tradition of the Christian academic community — values which will guide a person into a life of significance.

**Service** is in the North Park DNA. Students often choose North Park because of its reputation for service. We believe that learning is most noble when used to benefit others. Every year students engage in service in Chicago, throughout the United States, and internationally.

We are looking for young men and women who want to live a life:

that matters,  
that counts for a purpose larger than themselves,  
that will benefit humanity and this planet we inhabit.

Put another way, a life in which you will:

do justice,  
love kindness, and  
walk with God.

We will help prepare you for such a life.

About this we are passionate.

# ABOUT NORTH PARK

## Statement of Mission, Vision, Core Values and Educational Ideals

### Mission

The mission of North Park, as an intentionally Christian university of the Evangelical Covenant Church, is to prepare students for lives of significance and service through education in the liberal arts, professional studies, and theology.

Our vision, building on our core institutional identity—Christian, urban, multicultural—is to fashion a university of uncommon character and enduring excellence where faith, learning, and service meet.

### Core Values

The University's challenging academic programs and supportive learning environment are molded by three core institutional values. Our learning community is:

*Distinctively Christian* – We nurture faith, balancing commitment and freedom, affirming the historic Christian faith of the Church worldwide shaped by the ethos of the Covenant Church, even while we welcome students from all faith traditions.

*Intentionally Urban* – We engage Chicago as our dynamic place of learning and service; Chicago is our classroom and all Chicagans are our teachers.

*Purposefully Multicultural* – We embrace and value all people, celebrate the complex global cultural tapestry, and engage the reconciling mandate of the Christian gospel.

We claim these three as intersecting values which shape a cohesive learning community based on the Christian faith, our social setting, and respect for one another. North Park University is increasingly recognized as a thought and action leader in American faith-centered higher education for how these three values are integrated in curricular and co-curricular programs and reflected in the lives of graduates.

### Educational Ideals

Reflecting the core values which shape our distinctive learning community, students at North Park University experience an education that:

Is rooted in and committed to the Christian faith and its sacred text, the Bible

Engages Chicago as a dynamic context for learning and service

Embraces all people and celebrates the richness of cultural difference

Affirms learning in all its forms—in the classroom and beyond—as a gift, a joy, and a sacred obligation

Encourages dialogue as a means of learning where open inquiry, integrity, and civility guide our life together

Seeks to form and transform the whole student (intellectually, socially, and spiritually)

Values each student for who he or she is and who they will become

## A Small University in a Great Metropolis

Located in a multiculturally diverse residential neighborhood on the northwest side of Chicago, North Park's beautiful 33-acre campus

complements the surrounding urban community. The principal classroom and administrative buildings are set off by spacious lawns and brick-lined walkways, and bordered by residence halls. The North Branch of the Chicago River runs through the campus. In the North Park experience, the school has cultivated the academic and social values of a small university. With an undergraduate enrollment in the fall of 2008 of approximately 1,880 students and a total enrollment of approximately 3,250, North Park offers the advantages of small classes with professors who are committed to teaching, not only in their classrooms, but also in their offices, in chapel services, on stage, and in the residence halls. North Park subscribes to the principle that education addresses the whole person, including faith and values. This calls for a genuinely personal commitment from those who teach and those who learn. We hold the conviction that the small, highly residential, and liberal arts-based college or university is the best setting for this process.

## A Christian Comprehensive University

As a Christian school North Park University seeks to link the intellectual and spiritual development of its students. We hold that one's understanding of life is fragmentary unless ultimately joined by an understanding of the spiritual nature of all persons. To support this educational experience, North Park recruits and fosters a highly competent full-time faculty of men and women who are committed Christians. We also seek to embrace the whole Christian church in its various expressions of belief and practice. Thereby, our faculty and staff together reflect the breadth and depth found in the worldwide Christian community and work to relate the enduring values and understandings of the Christian tradition to the academic fields they represent.

Our student body also reflects an array of religious tradition and spiritual commitment. Though a quarter of our undergraduates come from the school's founding church, the Evangelical Covenant Church, other students reflect the broader Protestant, Catholic and Orthodox Christian traditions, other world religions, and students without any formal religious background or experience. The spirit of North Park's community is one of acceptance; students are admitted without regard to their religious creed and given the freedom to inquire and develop within a community distinctively shaped and defined by the Christian tradition. North Park, thereby, encourages all students, whether Christian or otherwise, to consider questions and topics of faith in their intellectual development.

North Park also holds that an education should prepare students for significant, morally responsible lives and equip them with the intellectual and social skills necessary to succeed in any vocation or pursuit. To serve this end, the University's undergraduate program is anchored in a general education curriculum that introduces students, usually in their first and second years, to the liberal arts disciplines. Within these areas of study students learn how to research, to reason, to evaluate and value, and to communicate—skills as important as the knowledge learned in these courses. Within this “core” curriculum, breadth of understanding and versatility of response are the underlying objectives; and when combined with advanced study in a major program, often including several courses with a professional or career focus, we believe a general education is an optimal foundation to prepare students for a continually changing society and the career opportunities it develops and offers.

Yet an education at North Park extends beyond the classroom. As students engage the campus community and the city of Chicago they take part in opportunities to build community, serve, worship, and develop leadership

skills. Under the planning and guidance of North Park's department of University Ministries, the Office of Diversity and Multicultural Programs, the Office of Student Development, and other program centers, a variety of programs and activities are built on the premise that young adults are best served when given the opportunity to make constructive life choices and take advantage of resources offered to them.

Throughout, Chicago plays a major role in a North Park education. Courses in every discipline are enriched by the University's larger Chicago "classroom." Each year hundreds of North Park students volunteer through our nationally recognized Urban Outreach program—providing tutoring to disadvantaged children, food to the hungry, and shelter to the homeless; visiting the ill and the elderly; counseling in youth organizations; and reaching out to those in need in our community. Our Global Partnership program, and options for study abroad, offer students both short- and longer-term opportunities to travel and learn worldwide.

## A Place of Achievement and Preparation

North Park prizes its tradition of high accomplishment by students, faculty, and alumni. Our Honors Congress is designed to bring students and faculty into a learning community that promotes academic excellence, rigorous intellectual development, community involvement, campus and community service, leadership development, and vocational direction. A major goal of the North Park University Honors Program is to prepare students for acceptance into graduate schools and for competition for graduate school fellowship programs. Honors Congress students are encouraged to apply for awards and fellowships both in their individual disciplines and in competitive national programs to serve and learn beyond the undergraduate years. Honors Congress students are assigned mentors to assist them in creating an undergraduate portfolio that will enhance these applications starting in the first year of study. Academic achievement at North Park is also recognized through numerous scholarship and departmental honors that are awarded annually to students demonstrating excellence in the classroom.

Student achievement is also found in extracurricular activities. We compete in what many regard as the finest NCAA Division III intercollegiate athletic conference in America, the College Conference of Illinois and Wisconsin (CCIW). The men's basketball team has achieved national prominence with five NCAA championships since 1978, and North Park has produced approximately 70 All-Americans with nearly 100 awards in a wide range of sports. The North Park women's rowing team has taken gold, silver and bronze medals at national regattas, and the women's basketball team has been repeatedly named to the Academic Top 25 Team Honor Roll for the 400 Division III schools. The Gospel Choir and University Choir tour extensively in the United States and abroad. North Park's Outreach Ministries program has received regional and national recognition as a model campus initiative for involving students in voluntary service. It is not surprising then that *U. S. News & World Report* has repeatedly named North Park one of the top regional master's institutions in the Midwest.

North Park is a place where achievement is encouraged; it is also a place where future achievement is planned. One step in this process is the educational/career advising, testing, and internship selection available in our Center for Career Planning Services. Another path to the future is through one of our many professional programs. Accredited by the North Central Association of Colleges and Schools, North Park also has accreditation by the Association of Theological Schools, Commission on Collegiate Nursing Education, International Assembly for Collegiate Business Education, National Association of Schools of Music, Illinois State Board of Education (teacher certification programs), Commission on

Accreditation of Athletic Training Education, and the American College of Sports Medicine (endorsement – exercise science).

Career preparation at North Park emphasizes the complementary relationship between a liberal arts foundation and specialized study on an advanced level. Because we are interested in the whole person, we prepare our students not just for making a living, but for leading meaningful and creative lives. Consequently, the curriculum our students follow—general education, major, and electives—has been shaped to provide graduates with those skills and values fundamental to success in every aspect of life. At graduation, North Park students are prepared vocationally for entry into a career or for further study in graduate school. Some will begin work as teachers, nurses, community workers, or business persons. Others will seek advanced training for professions in medicine, higher education, law, Christian ministry, or the arts. Including but also extending beyond their careers, North Park students are encouraged to view their lives as a gift from God and to find their fulfillment in the utilization of this gift in meaningful service to others.

## The Campus

North Park's learning resources extend throughout the city of Chicago, including all that one of the world's great metropolises has to offer. The North Park campus, however, provides a comfortable, secure setting as a "base of operations" within the wider world of the city, and includes its own array of buildings and environments to support students' learning. The northeast corner of the main campus incorporates an interconnected series of facilities including the original University gymnasium, now Hamming Hall, used for social events such as campus dinners and receptions; Carlson Tower and Wikholm Labs, a 67,500 square-foot, six-story structure comprised of classrooms, laboratories, and faculty and academic administration offices; a 430-seat auditorium/theater, the home of North Park's drama program; an art gallery; and indoor athletic facilities: a 2,000 seat gymnasium, weight and locker rooms, and the campus bookstore. Moving west along Foster Avenue and the front lawn of the campus, another series of facilities is arrayed including Old Main, built in 1893 as the school's original building and restored to house the offices of the president, the senior vice president, the provost, undergraduate, seminary, and graduate admissions, business, and human resources; Wilson Hall, a 9,500 square-foot facility dedicated to the arts—offices, classrooms for drawing, painting, sculpture, ceramics, photography and music; Anderson Chapel, the campus's worship and music performance center, an elegant and intimate setting accommodating up to 550 for the University's weekly chapel services, as well as other special events such as the popular Chamber Music at North Park series; Hanson Hall, a facility which supports North Park's excellent music programs; and Ohlson House, a 136-bed residence hall. The western boundary of the campus is formed by student residence and parking facilities: Sohlberg Hall, a 90-bed residence hall, with student lounges, classrooms, and the University Ministries office; and seminary apartments.

The Paul and Bernice Brandel Library and Learning Center, opened in 2001, anchors the southwest corner of the campus north of the river. This 71,000 square-foot facility houses a combined collection of over 225,000 books and 800 journal subscriptions. Through over 50 online databases the library provides an additional 20,000 journals. The library has reciprocal borrowing agreements with many Chicago area academic libraries resulting in direct access to over three million books and periodicals. Media services and archives of North Park University, the Evangelical Covenant Church and the Swedish-American Historical Society are also located in the library. The University's curriculum is further supported by a science library, the education and nursing laboratories, and a close working relationship with the Swedish-American Historical Society.

In the center of the campus is the Student Services Center, housing Student Administrative Services, Dean of the Faculty, Residence Life, Student Care, Career Services, Academic Services, and the Dean of Student Development. Caroline Hall is home to the Office of Diversity and Multicultural Programs, faculty offices, and the academic and administrative computing centers. The student computer labs, also located in Caroline Hall, offer students 16-hour access daily, in addition to the fiber-optic connections to almost all campus facilities, including student residences. Nyvall Hall, the academic home to North Park Theological Seminary, the graduate theological seminary of The Evangelical Covenant Church, is also located in the center of the campus.

The North Branch of the Chicago River runs through the campus. South of the river is more student housing, including dorms, apartment buildings, and theme houses; Burgh Hall and Anderson Hall, two 210-bed residence halls, one of which offers a spectacular view of the Chicago skyline from its upper story windows and roof-top sundeck; and the Magnuson Campus Center, which includes an eight-room motel for University alumni, parents, and guests, a 500-seat dining room, meeting rooms, classrooms, and student government offices. Park North opened in the fall of 2005 as a leadership development housing option. It is a completely renovated apartment building on Kedzie Avenue with 35 studio apartments.\* Sawyer Court is North Park's newest living area, having opened in 2006. It is a living learning community consisting of four-person apartments.

Completed in 2006, Helwig Recreation Center houses a state-of-the-art workout facility; a 200 meter, indoor track; a 35-yard practice turf; a climbing wall; coach's offices; athletic training facilities; and classroom space. On the eastern periphery of the main campus are located a physical plant building, and parking facilities.

Two short blocks east of the main campus is Holmgren Athletic Complex. Completed in 2004, it is among North Park's most functional and heavily used facilities. The complex includes the Ted Hedstrand softball, baseball, soccer, and football fields, designed for both practice and play for recreational and intercollegiate use. The field features a state-of-the-art, injury-reducing artificial turf system, new bleachers, and a press box. Field lighting enables the complex to be used into the evening hours, providing more flexibility in programming. To the south of the complex and just across the North Branch of the Chicago River, the school shares the track and field and soccer facilities with the City of Chicago and the Chicago Park District.



# ADMISSION, FINANCIAL AID, BILLING

## TRADITIONAL UNDERGRADUATE ADMISSION

### Introduction

North Park University seeks to enroll students who are likely to succeed in the university setting, and who fit and desire the distinctive educational experience offered by North Park. The greater the academic strength and capabilities of the student, and the more the student understands, respects, and identifies with the mission of the institution, the greater the likelihood of success. North Park University is committed to the premise that as an institution of the Christian community, North Park's student body (as well as the faculty and staff) should reflect the racial and ethnic diversity of the Kingdom of God. Furthermore, North Park University seeks to form a student body that is both national and international in composition. Additionally, North Park University is committed to providing opportunity, structured support, and developmental strategies to select students who have under-developed skills, but who clearly desire to participate in and demonstrate the potential to enrich the life of the campus. Finally, those students who are prepared to embrace the city as a dynamic place for learning are most likely to engage learning at North Park in an active and comprehensive way.

### Enrollment Considerations and Expectations

In considering students for admission, the University does not discriminate on the basis of race, creed, national origin, sex, age, disability, or status as a veteran. Recognizing that all education is built upon a set of presuppositions and values, as an intentionally and distinctively Christian institution, North Park University expects its students to be aware of and desire an education that is informed and framed by Biblical perspectives and values. Christianity is presented forthrightly for consideration and evaluation by all. At the same time, we welcome and enroll students from other religious traditions, and students without any faith perspective; their perspectives are welcomed and respected, while it is expected that all students respect the fundamental mission and identity of North Park as an intentionally Christian institution.

### Model College Preparatory Curriculum

North Park University recommends a well-balanced college preparatory curriculum. This curriculum should include:

- Four years of English including grammar, literature, and composition
- Three years of mathematics including algebra, geometry and calculus
- Three years of science biology, chemistry, physics, physical science
- Three years of history/social studies: world history, geography, psychology, sociology, philosophy, economics
- Two years of foreign language, minimum; four years recommended: French, German, Spanish
- Electives that are college preparatory

### Application Timetable

Early application and decision tend to indicate an increased likelihood for the success of an individual student at the University. North Park employs a rolling admission policy. Decisions are normally made within ten to

fourteen days of a completed file, meaning all required or specifically requested materials have been received by the admission office.

### Recommended application deadlines

	Fall Semester	Winter Semester
First year students	April 1	December 15
International students	June 1	October 1
Transfer students	July 1	December 15
Readmission	August 1	December 1
Second Bachelor degree	July 1	December 15
Non-degree seeking	July 1	December 15

Applications received and completed after these dates are considered and acted upon on a space available basis. Note: financial aid opportunities are generally most favorable for early applicants.

### Acceptance of Admission

Once accepted, a student must make a decision regarding acceptance of the admission decision. A tuition deposit indicates an acceptance of the admission decision and the intention to enroll at North Park University. The tuition deposit deadline for the fall semester is May 1. Cancellations after May 1 are not refundable. Failure to make a tuition deposit by the specified deadline will result in the cancellation of the acceptance, and admission and elements of the financial aid package may be offered to another student. A housing deposit is required to secure student housing. It is refundable upon conclusion of studies at North Park, less any damage assessments incurred.

### First-Year Students

#### Admission Requirements

In evaluating first-time-to-college students for admission, the University considers a set of indicators that predict the likelihood of success at the University. These include the following:

- Class rank
- High school GPA
- Test scores: SAT (code: 1556) or ACT (code: 1098)
- High school attendance record
- Personal essay, topics specified on the application form
- Activities and involvements that reflect initiative, leadership and personal character and values
- References/Recommendations

### Materials Required for Consideration

The following materials must be submitted to North Park University Undergraduate Admission office prior to an admission decision. Credentials submitted in support of an application become the property of North Park University and are not returned.



- Completed application form, including personal essay
- Official high school transcript (final transcript, sometimes called proof of graduation, due upon graduation from high school)
- Official notification of standardized test scores from American College Testing program (ACT) and/or Scholastic Aptitude Test (SAT). May be included on high school transcript.
- Personal references/recommendation, one academic, completed by a high school principal, guidance counselor, or faculty member, and another completed by a pastor/youth pastor, coach, mentor, or employer (should not be a family member). Additional recommendations are welcome and may strengthen an application.
- Other materials, as requested
- Personal interview, as requested
- Application fee

- Complete official transcripts from each college or university attended
- Personal references/recommendation: one academic, completed by a guidance counselor or faculty member, and another completed by a pastor/youth pastor, coach, mentor, or employer. Additional recommendations are welcome and may strengthen an application
- Other materials as requested, including high school transcript or ACT/SAT scores
- Personal interview, as requested
- Application fee

## Transfer of Credit Prior to Attending North Park University

North Park University accepts all courses offered by any regionally accredited institution as long as the coursework is in some way equivalent to what North Park University offers or is consistent with the liberal arts nature of the University.

Transfer of credit is evaluated chronologically, transfer of credit from a two-year college is limited to 60 semester hours. Credit for work completed beyond this total must be from a bachelor's degree-granting institution. Transfer of credit from a bachelor's degree-granting institution is limited to 90 semester hours.

If courses are taken from regionally non-accredited institutions of learning, they must be consonant with the general liberal arts tradition in higher education (i.e., excluding courses in non-accredited institutions of higher education those content is exclusively vocational or technical, such as bookkeeping, cosmetology, ministry, culinary arts, or engineering technology).

If courses from non-accredited institutions are accepted provisionally, 30 semester hours of work at North Park with a grade of C or better must be completed before the non-accredited transfer work will be credited to the student's record.

Remedial courses, as so labeled by these institutions, are exempt from this policy unless judged by the Office of Student Administrative Services to be equivalent to those offered at North Park and accepted for credit. Transfer students are expected to fulfill the same degree requirements as students starting at North Park. Courses transferred may apply to degree requirements in one of the following categories.

- The fulfillment of general education requirements will be assessed by the Office of Student Administrative Services as part of its initial transcript evaluation.
- The fulfillment of requirements in a major will be determined by the major department as part of the major declaration process.
- All other courses will count as electives in fulfillment of the 120 semester hour graduation requirement.

All transferred courses will be recorded with the grade received, but for purposes of the student's grade point average at North Park will be considered a "P" (pass).

Students must submit final, official transcripts from all post-secondary institutions attended. Failure to do so may be grounds for dismissal from the University. Transcripts must have been issued within the last calendar year and must be received by North Park University in a sealed envelope. Until final and official transcripts are received by the Office of Student Administrative Services, all evaluations will be considered provisional.

Disputed courses judged non-transferable should first be appealed through the Registrar, who, in consultation with the department head in

## Transfer Students

### Admission Requirements

A transfer student is a student who has graduated from high school and studied at another institution before applying to North Park University. A student is considered a transfer student who has at least twelve (12) transferable hours. An applicant with less than twelve (12) transferable hours will be considered a first-year student.

In evaluating transfer students for admission, the University considers a set of indicators that predict the likelihood of success at the University. These include the following:

- Transferable GPA: To be considered, North Park requires a minimum cumulative GPA of 2.0 on 12 or more transferable credit hours, as evaluated by North Park University.
  1. If transferable GPA is under 2.5, an applicant may be asked to provide high school transcripts and ACT/SAT test scores, if graduation from high school is within two years.
  2. Classes that won't transfer include, but are not limited to, the following: nursing courses, athletic training courses, remedial (below 100 level or 1000 level) courses, technical/job training courses, school specific courses, activity courses, and graduate school classes.
  3. Some programs, such as nursing, athletic training, and education, have additional and higher entrance requirements.
  4. Some courses may be transferable as electives, but not as counting toward general education or program or major requirements.
- Essay, topics specified on the application form
- Activities and involvements that reflect initiative, leadership, and persona character and values
- References/Recommendations

### Materials Required for Transfer

#### Applicant Consideration

The following materials must be submitted to North Park University's Undergraduate Admission office prior to an admission decision. Credentials submitted in support of an application become the property of North Park University and are not returned.

- Completed application form, including personal essay

the appropriate field (if applicable), will attempt to reach a satisfactory judgment.

## International Students

International students must complete a standard application form, including essays, references, and application fee, and must also submit the following.

- Financial Resources Statement
- SAT, ACT, TOEFL scores are helpful but optional (North Park University TOEFL code is 1556)
- Photocopy of current passport
- Documents, including transcripts and/or government exam scores, should be in English whenever possible. If an adequate translation is not provided, the student may be assessed a translation fee.

An international student must maintain a full program of studies. Normally this means a minimum of 12 semester hours per term for undergraduates and 9 credit hours per term for graduate students. Employment will not be allowed except on permission from the United States Government. Such employment may not interfere with the student's course of study. The processing of an international student's application usually takes several months.

Complete applications should be filed by June 1 for the fall term.

## Non-degree Seeking Students

Must submit materials required for traditional undergraduate students. Summer school classes require a separate application available on the website.

## Applicants for Readmission

Students who have left the University or who have been dismissed for disciplinary or academic reasons may apply for readmission to North Park. Applications for readmission are available through and are submitted to the Center for Academic Services. Readmission will be based on an application, personal statement, transcripts, and/or other documents to aid in the readmission process.

If students wish to return following dismissal for academic reasons, they must petition the Student Academic Standing Committee (SASC) prior to applying for readmission at least two months before the beginning of the term in which enrollment is desired. A petition form is available at the Center for Student Administrative Services. The committee will evaluate requests for readmission on the basis of the following criteria:

- The student's written petition in which (a) compelling reasons are offered for wishing to return to North Park University, (b) the student's activities or accomplishments during the period of dismissal are described, (c) there is indication of why academic performance will be better than before the dismissal. (Letters of recommendation from faculty members including the student's academic advisor who can attest to the student's likelihood of success at North Park will be considered by the committee in conjunction with the student's statement.)
- Evidence of the student's ability to perform work necessary, within one academic year, to raise his/her GPA to the minimum level required for good standing in his/her classification.

The SASC will evaluate petitions in terms of the criteria listed above and determine, on a case-by-case basis, whether or not to grant readmission.

## Students Seeking Second Bachelor Degree

North Park welcomes students who have completed a bachelor degree at another institution and are seeking a second bachelor degree. Materials required for consideration include:

- Completed undergraduate application
- Official transcript(s) showing all college or graduate course work
- Copy of undergraduate diploma

## Traditional Undergraduate Billing and Financial Aid

### Billing Policies

1. Tuition, fees, room, and board are billed in advance of each semester and are payable on specified due dates. Due dates are generally several weeks before the start of the semester. Payment may be made by check, cash, or credit card.
2. Payment plans are available that allow a student to spread annual costs over a 12 month period, typically from June to May. North Park utilizes the services of a third party agency that provides payment plan services: Tuition Management Systems, (800) 722-4867, [www.afford.com](http://www.afford.com)
3. Students with outstanding balances are not allowed to register for a new semester until all amounts from prior semesters are paid in full or satisfactory arrangements are in place (i.e., approved student loan or other financial aid is pending).
4. If payment is not made in full or satisfactory arrangements are not in place by the due date, a late fee will be applied to the student's account.
5. A finance charge of 1.5 percent per month is added to unpaid balances.
6. Student accounts that become delinquent may be submitted to a collection agency. As a part of normal procedures, collection agencies report defaulted accounts to National Credit Bureaus.
7. To reserve an assigned space in University housing, a residence deposit is required of each new student accepted for housing. This is held by Office of Residence Life and Housing as a damage deposit and does not appear as a credit on the bill.

### Insurance

All full-time undergraduate students are required to have health insurance coverage and are automatically billed for the individual health insurance fee. Students may elect to refuse the policy and receive a credit if they can provide proof of other coverage. Married students can enroll for coverage for spouses and children for an additional premium charge.

### Refund Policies

Students who withdraw prior to the start of a semester, or before the end of the first week of a semester, are eligible for a 100 percent tuition and fee refund. Students who withdraw after the start of the second week of a semester are eligible for a refund of tuition and fees based on the following schedule (assuming a 16-week semester):

Withdrawal Before the End of Week Number	Tuition Refund
Two	80 percent
Three	60 percent
Four	50 percent

There will be no refunds of tuition and fees after the end of the fourth week of the semester.

Board charges are refundable based on the number of weeks of food service provided. Room charges are refundable as follows:

- 100 percent refundable up to two weeks prior to the start of the semester
- 100 percent refundable (minus the residence deposit) after the two week deadline but prior to the start of the semester
- 80 percent refundable after the start of the semester but before the end of the second week of the semester
- No refund after the end of the second week of the semester

Students who receive federal financial assistance and who withdraw must have a portion of that aid reduced in accordance with federal regulations.

In addition, students who withdraw prior to the end of a semester and who have received a cash disbursement from certain federal assistance programs must undergo a review to determine if a repayment of federal funds is due. First-time students at North Park who receive federal assistance and who withdraw before the end of the term may be subject to additional refunding in accordance with federal regulations.

*North Park reserves the right to revise charges and billing policies at any time.*

## Financial Aid

### Application for Financial Aid

New students interested in receiving financial aid should:

- Apply and be accepted for admission to North Park University.
- Complete the Free Application for Federal Student Aid (FAFSA) to be considered for federal or state grants, loans, and/or work study.
- First-year students applying for music, art, journalism, or theatre scholarships should contact the Admissions Office for information.
- Financial aid packages will be sent to the student after s/he has been admitted, and North Park University has received his/her completed FAFSA.

### Costs and Financial Aid

North Park University offers eligible students federal, state, and institutional financial aid. Federal programs available include the Pell Grant, Supplemental Educational Opportunity Grants, Work-Study, Perkins Loans, Federal Stafford Loans, and Parent Loans (PLUS). State grants include the Illinois Incentive to Access and the Illinois Monetary Assistance Program. In addition, North Park has a generous institutional assistance program including academic scholarships, music scholarships, art scholarships, theatre scholarships, journalism scholarships, and need-based grants.

For additional information of the music, theatre, journalism, and art scholarships, contact the Admission Office. To apply for all other financial aid, students must complete the Federal Application for Federal Student Aid (FAFSA, [www.fafsa.ed.gov](http://www.fafsa.ed.gov)). Once a student has completed the application process and North Park has received the results of the FAFSA, s/he will be notified of the aid for which s/he qualifies.

The costs below reflect the base cost of North Park before financial aid. Over 90% of students at North Park receive financial aid, which significantly reduces the cost of attending North Park. For first time traditional undergraduate students at North Park University for the 2010-2011 academic year, the cost of attending is the following:

Tuition:	\$19,900
Room/Board:	\$7,770 (based on double room in residence hall and 15 meal plan)
Insurance:	\$1,279
Books:	\$800 (estimate)
Personal Expenses	\$1,000 (estimate)

Financial aid may include a combination of scholarships, grants, loans, and/or guaranteed campus employment. The financial aid package will include all aid for which the student qualifies. However, a student may elect to accept any or all of the financial aid that is offered to him/her. If a student, however, feels that his/her financial situation has changed since initially completing the FAFSA, or if there are extenuating circumstances, the student may appeal his/her financial aid by completing an appeal form, which is available from the Office of Student Administrative Services. A committee reviews all financial aid appeals and responds to the students in writing.

### Eligibility Requirements for Federal and State Financial Aid

To be eligible for federal or state financial assistance, a student must:

- Be enrolled at least half-time (6 semester hours or more per semester) as a degree seeking student. To receive full federal financial aid, a student must be registered for 12 credit hours per semester. To receive full state financial aid, a student must be registered for 15 or more credit hours.
- Be a citizen or eligible non-citizen of the United States of America. Eligible non-citizens are students who are permanent residents and have an I-151 or I-551 (Alien Registration Receipt Card) or who are of refugee status and have an I-94 (Arrival-Departure Record) with appropriate endorsement.
- Not owe a refund or be in default on any federal programs covered under Title IV of the Higher Education act of 1965, as amended.
- Be making satisfactory academic progress toward a degree. North Park's satisfactory academic progress policy is available in the Office of Student Administrative Services and in general follows the academic policies outlined in this catalog.

### Eligibility Requirements for Institutional Financial Aid

- Students must be enrolled in 12 or more credit hours per semester to receive institutional financial aid.
- Students who live in campus housing and receive financial aid will have their institutional financial aid reduced if they move out of campus housing. A detailed description of the Financial Aid/Housing Policy can be obtained from the Office of Student Administrative Services.
- Students who receive certain Academic Scholarships must maintain a specified GPA or their scholarship will be reduced. A detailed copy of the Financial Aid/Scholarship Reduction Policy can be obtained from the Office of Student Administrative Services.

## Satisfactory Academic Progress

### Criteria

It is a federal requirement that students must maintain satisfactory academic progress to be eligible for Federal Title IV or Illinois assistance. There are three components to satisfactory academic progress.

1. Course Completion: Students must complete 67% of the credits they attempt.
2. Grade Point Average Requirements: The following minimum grade point average must be maintained:

Hours Earned	Min. GPA
0-29	1.6
30-59	1.8
60+	2.0

3. Maximum Time Frame: Students may receive financial aid until they attempt 180 semester hours of credit from North Park and/or transfer schools. This policy will consider all enrollments at North Park and other colleges/universities whether or not financial aid was received.
4. Failures and Incompletes: Failures and incompletes are counted toward hours attempted and will be included in computing GPAs.
5. Withdrawals, Audits: Withdrawals and audits are not counted as credits attempted or completed. All other courses, including pass/fail courses that are passed, will be counted as credits completed.

### Determination

- Annual Review: Students are evaluated annually at the end of the spring semester. If a student has not made satisfactory academic progress, he/she will not be eligible for state or federal financial aid in subsequent semesters. If a student has transferred to North Park and the spring semester is his/her first semester, he/she will be evaluated after the spring semester and then annually after each spring term. A student will be notified by mail if they do not meet the satisfactory academic progress standards.
- Appeal Procedure: Satisfactory progress decisions may be appealed if the student feels that the status is:
  1. the result of error
  2. mitigating circumstances exist
  3. the condition of Satisfactory Academic Progress has been met

A letter of appeal should be sent to the Director of Financial Aid within two weeks after receiving notice of losing their aid. The Director of Financial Aid will present the appeal to the Financial Aid Committee. The committee will notify the student in writing of its decision within two weeks of receiving the appeal. Successful appeals will allow the student one or two additional semesters of aid eligibility after which time; the student's cumulative record must fully meet satisfactory progress standards.

- Reestablishing Eligibility: Students may attempt to reestablish their eligibility after attending North Park without benefit of financial aid or after attending another college for two semesters and then meeting the satisfactory academic requirements.

## Timetable for Awards

Applications for financial aid, as for admission, are considered on a rolling basis. All applicants for aid whose applications are complete and who has been admitted to the University will be considered and notified.

Since applications for admission and applications for financial aid are two separate procedures, and since notification concerning admission and financial aid awards are made separately, a student will receive notification of admission before the notification of financial aid awards. In some cases, admission may be granted but financial aid denied.

Students should complete the FAFSA after January 1. Accepted incoming students can anticipate receiving their financial aid package after March 1. It is to the new student's advantage to complete application for financial aid (FAFSA) by May 1. An exception to this timetable may be made for the student who first enters in the spring semester. In such cases, action will be taken as soon as the necessary procedures are completed.

Financial aid is renewable annually, subject to demonstration of continued need and satisfactory academic progress. Returning students must reapply annually for financial aid by completing the FAFSA and form online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). It is recommended that the FAFSA be filed as soon as the student and his/her parent have filed their federal income taxes in the spring.

## Return of Funds Policy

Students who receive any Federal\* Financial Aid and who withdraw, drop out, are dismissed, or take a leave of absence prior to completing 60% of a semester will have their financial aid recalculated based on the "Return of Title IV Aid" formula derived from the 2009 Reauthorization of Higher Education Act. There are no refunds for any withdrawals after the 60% point in a semester.

Recalculation is based on the percent of aid a student has earned using the following formula:

Federal Financial Aid is returned to the federal government based on the percent of unearned aid using the following formula:

Percent earned = Number of completed days up to the withdrawal date\*\* DIVIDED by the total days in the semester. Aid to be returned = (100-percent earned) TIMES the amount of aid disbursed.

When aid is returned, the student will owe a debit balance to the University. The student should contact the Office of Student Administrative Services to pay the balance.

Worksheet and examples demonstrating the amount of financial aid retained and the amount returned are available from the Office of Student Administrative Services.

Federal financial aid is returned in accordance with federal regulations.

*\*\*Withdrawal date is defined as the actual date the student began the institution's withdrawal process, the student's last date of recorded attendance, or the midpoint of the semester if the student leaves without notifying the institution.*

## Veterans' Benefits

North Park is approved by the Department of Veterans Affairs. Applicants who qualify should contact the Office of Student Administrative Services for detailed information.



# STUDENT PROGRAMS AND SERVICES

## Alumni Relations and Services

The Office of Alumni Relations & Services coordinates opportunities for alumni and friends of the University to visit the campus and share in the growth and development of the campus community. The office coordinates annual events such as Homecoming, reunion weekends, and alumni gatherings, and is instrumental in the production of the North Parker, the University's alumni magazine. The North Park University Alumni Board assists in the planning and execution of various alumni events throughout the year.

## Athletics

### Intercollegiate Athletics

North Park University is a member of Division III of the National Collegiate Athletic Association and the College Conference of Illinois and Wisconsin (CCIW) and adheres to the philosophy and regulations of those bodies. North Park teams regularly produce All-American and all-conference athletes and compete in post-season play. The University has won five NCAA Division III national championships in men's basketball.

Intercollegiate athletics fulfill several important functions at North Park. It enables individuals to develop a personal self-discipline toward the physical, mental, and emotional aspects of training. It emphasizes the value of teamwork in working toward common goals. In this light, it is becoming more evident that the experiences of team sports are considered an important training area for the teamwork required in the business and professional world.

On the personal level, varsity athletics give individuals the chance to realize their own athletic potential within the framework of a competitive athletics program. On the campus-wide level, intercollegiate athletics have been a major focal point for unifying the campus community.

Men compete in baseball, basketball, cross-country, indoor track and field, football, golf, outdoor track and field, and soccer. Women compete in basketball, crew, cross-country, indoor track and field, golf, outdoor track and field, soccer, softball, and volleyball.

The men's power volleyball team is a student-coached, student-operated organization open to any male student. Its aim is to teach volleyball skills and to provide opportunities for competitive volleyball. The team, which operates at the club level, belongs to the Chicago Intercollegiate Volleyball Association and is funded by the participants and the Student Association.

### Intramural Sports

Competition in intramural sports is open to the entire University community. Competition in basketball, flag football, and indoor soccer is available to both men's and women's teams. The coed volleyball program is one of the most popular activities on campus.

### Fellowship of Christian Athletes (FCA)

The Athletics Department, along with University Ministries, formed this group to minister to all the undergraduate athletic programs. FCA strives to present to athletes and coaches, and all whom they influence, the challenge and adventure of receiving Jesus Christ as Savior and Lord, serving Him in their relationships and in the fellowship of the church.

## Auxiliary Services

### Business Office

Located on the third floor of Old Main, the Business Office handles the financial transactions of the institution, including all accounting and the payment of institutional bills. The Business Office can direct students to local banks to set up accounts.

### Campus Bookstore

The Campus Bookstore is operated for North Park University by Follett Corporation. The store sells a complete line of textbooks and school supplies, souvenirs, and sportswear. The store also buys used texts at the end of each term. It is located in the lower level of the gymnasium.

### Campus Security

The Office of Security at North Park employs off-duty law enforcement personnel from local and state police agencies to promote safety on the North Park campus. North Park security officers patrol the campus 24 hours a day and have the authority to stop, detain, and question anyone who may have committed or is suspected of committing a criminal offense on campus. Because they are law enforcement personnel, our security officers have the power of arrest. Security officers enforce all rules and regulations of the institution.

Due to their law enforcement training and background, North Park security officers have a close working relationship with state and local law enforcement agencies. These agencies are responsive to North Park's security needs and readily provide additional support when requested.

In addition, the North Park Security Office encourages the campus community to report criminal incidents and provides education through crime awareness programs. Campus security also notifies the campus community of any crime patterns that may be occurring, thereby emphasizing prevention.

### Computer Services

Computer Services oversees administrative and academic computing, the student computer lab, the campus network, and the campus telephone systems. The Student Computer Lab is available for student use and is equipped with Apple Macintosh and IBM-compatible computers, laser printers, and a scanner. The student lab is staffed by student lab assistants who have been trained on the machines and are able to respond to users' questions.

Fiber optic cable connects campus buildings, including residence halls, to the campus computer network. Students with internet-ready computers may connect from various locations on campus. All residence hall rooms are equipped with network connections.

Each residence hall room is equipped with telephone jacks.

### Human Resources

Human Resources is responsible for recruiting and hiring university staff and for employment policies and regulations. Students may contact this position to learn about on-campus employment opportunities.

### Library Services

Library Services support and extend the academic instruction of the University, helping students develop skills for lifelong learning. With a current ID card, North Park students can access approximately 235,000

volumes and 1,050 periodicals housed in the Brandel Library, as well as several other university and special library collections in the metropolitan area. The library collection is accessible electronically through our catalog, which links our holdings to those of 65 other academic libraries in Illinois. Specialized and general full-text databases enable students to conduct research from home as well as on campus. The library itself includes individualized and group study spaces, a computer lab, curriculum lab, and media services department. The F. M. Johnson Archives and Special Collections contain the records of the Evangelical Covenant Church, the University, and the Swedish American Archives of Greater Chicago. Students of church history, Scandinavian studies, and urban studies can enrich their understanding of local history by exposure to this rich collection.

## Magnuson Campus Center

Magnuson Campus Center is one of the hubs of student activities. There are several classrooms, seminar rooms, and the campus dining facility. Resident students eat their meals in this dining facility.

Campus Center is open 24 hours a day, seven days a week, allowing student access to the on-campus Automatic Teller Machine.

## Payroll Office

The Payroll Office is responsible for processing student time cards and generating student paychecks. Students must fill out the required forms and provide proper identification to the Payroll Office to receive student payroll checks.

## Physical Plant

The Physical Plant is responsible for the management of property alterations and repairs, cleaning, and maintenance in campus buildings.

## Postal Center

All resident and commuter students are assigned mailboxes which are centralized in the Postal Center. All off-campus and inter-campus mail is placed in student boxes. Students should notify their family and friends of their mail box numbers.

## Student Administrative Services

This one-stop center assists students with all of their administrative needs. With knowledgeable counselors fielding students' specific concerns, this office includes financial aid, student accounts, and records and registration. Here students can find information regarding registration, grades, course information, changes of program, transfer rules, student identification cards, veteran's counseling, graduation requirements, withdrawals, transcripts, and permanent records.

In addition, all student billing and collection of tuition, fees, and room and board charges takes place here. Financial aid counselors can help students identify financing options available for funding their education including year-long payment plan options, as well as resources such as scholarships, grants, loans, and college work study positions.

## Office of Diversity and Intercultural Programs

The Office of Diversity and Intercultural Programs oversees the Callaboratory for Urban and Intercultural Learning and the International Office. The Office, located on the first floor of Caroline Hall, seeks to sustain a campus community that appreciates diversity and embraces our differences as well as our similarities. We intentionally try to create and maintain a climate that values diversity through programming, outreach, and support for all members. In an effort to strengthen cultural awareness

and diversity, the office supports activities and events on such topics as gender, race, religion, ethnicity, age, and socio-economic status.

The office sponsors numerous events including speakers, workshops and exhibits that address the value of diversity in the context of building community and intercultural competency. In addition, the Office of Diversity and Intercultural Programs is committed to providing quality events to promote diversity beyond food, fashion, and festivals. The office meets this objective by focusing on the critical components of diversity through campus dialogue forums, academic presentations, and diversity-related workshops and seminars. These events are designed to complement and support the academic mission of the University.

## Callaboratory for Urban and Intercultural Learning

The Callaboratory for Urban and Intercultural Learning collaborates and consults with various academic schools and divisions as well as with individual faculty and staff to develop curricular and co-curricular opportunities designed to support and encourage greater integration of students' in-class and out-of-class experiences.

The primary focus of the Callaboratory is on the contemporary multicultural and intercultural American urban context, with a concerted commitment to questions of justice, and with a distinctive orientation toward the city of Chicago as the focal laboratory. The Callaboratory fosters attention to the various cultures of color in the American city. Attention is given to a variety of groups including the Africana, Latino-American, Asian-American, and Middle Eastern-American cultures as well as selective other immigrant cultures represented in Chicago. The Callaboratory addresses faith-based commitments to justice which are important to the well-being of the various communities of color, adopting the contemporary American urban context as the primary laboratory for learning.

## International Office

North Park University enrolls approximately 175 international students from more than 45 countries. Because adapting to and studying in a new academic culture can bring particular challenges, North Park has made a commitment to provide needed services for international students in English as a Second Language, exchange, and degree programs at both the undergraduate and graduate level.

The International Office is located on the first floor of Caroline Hall. The Director of the International Office and the International Student Advisor prepare documents for international student visa applications, interface with the U.S. government on all visa-related issues, and maintain student visa records. In addition, International Office personnel provide new international student orientation at the beginning of each semester and act as a source of information for all international students on matters of visa, academic, campus and cultural interest.

## Center for Scandinavian Studies

The Center for Scandinavian Studies sponsors cultural events, including public lectures, exhibits, and musical performances; hosts guest professors from Scandinavia; and assists researchers. The center supports the recruitment of students from Scandinavia to pursue degrees at North Park University. The center assists with the administration of student and faculty exchange programs between North Park University and the following schools in Scandinavia: Södra Vätterbygdens Folkhögskola, The University of Jönköping (School of Health Sciences, Jönköping International Business School, and the School of Education and Communication), The University of Tampere (Finland), the University of Bergen (Norway), the University of Iceland (Reykjavik) and Akureyri University (Iceland). The Center for Scandinavian Studies cooperates with Scandinavian-American organizations in Chicago and the United States to bring the resources of contemporary Scandinavia to the campus.

In cooperation with the other cultural studies centers and the various departments of the university, the Center for Scandinavian Studies contributes a Scandinavian and Scandinavian-American element to our multicultural learning community.

## Musical Groups and Ensembles

### **Jazz Ensemble (MUS 0700)**

A select group of wind, rhythm, and percussion players determined by audition. Repertoire includes music for large jazz groups from the big band era to the present. An on-campus concert is presented each term, with occasional outside performances.

### **Concert Band (MUS 0725)**

Open to all wind and percussion players, performance of wind ensemble music, both original music and transcriptions. Performances include on-campus concerts each term.

### **University Orchestra (MUS 0750)**

Devoted to the study and preparation of orchestral literature from the Baroque era to the present through regular rehearsal and performance. Periodically collaborates with vocalists to present choral and operatic literature and to tour. By audition.

### **University Choir (MUS 0800)**

A select group of experienced choristers, performing in one of two choirs, determined by audition. Emphasis is placed on performance, with major appearances annually on and off campus, with periodic national and foreign tours. The University Choir performs a varied repertoire of sacred and secular music.

### **Gospel Choir (MUS 0850)**

Open to all singers, the Gospel Choir performs contemporary sacred music from the spiritual and gospel genres. This select ensemble of singers is drawn from the choir by audition for special off-campus performances. Performance opportunities include concerts, chapel services, and worship services at local churches.

### **Brass Ensemble (MUS 3700)**

Open to qualified performers, the Brass Ensemble explores original and transcribed music for brass from all periods. Performances include concerts, chapel services, etc.

### **Jazz Combo (MUS 3710)**

A select group of musicians determined by audition. Jazz music of all eras is studied, with an emphasis on individual improvisation.

### **Woodwind Ensemble (MUS 3725)**

The ensemble provides experience in small groups of mixed and/or similar woodwinds, depending on enrollment. Repertoire will be selected according to available instrumentation. Emphasis on developing chamber music skills including intonation, ensemble, style, and interpretation.

### **Chamber Music/Strings (MUS 3750)**

Small performing groups with two or more participants pursue the study and performance of literature for duos, trios, quartets, etc., with weekly faculty coaching. By audition.

### **Chamber Singers (MUS 3890)**

The Chamber Singers are a small, select group of singers, chosen by audition and performing music from many and diverse styles and periods. Winter and spring concerts are presented both on and off-campus. Major tours every second or third year.

### **Pep Band**

A student-operated group that provides music for athletic events and rallies. The pep band is open to all students by permission of the director.

### **Student Ministry Teams**

Teams consisting of students provide leadership for Chapel, College Life, and off-campus University Ministries Coordinator and Forum Team. By audition.

## Student Development

The Dean of Student Development oversees those campus departments and functions that are most integrally involved in the servicing and retention of students: Academic Services, Career Planning Services, Counseling and Health Services, Residence Life and Housing, International and Multicultural Student Services, the Student Association, Student Involvement and Activities, and Student Care.

## Academic Services

### Academic Advising

North Park University places emphasis on the role that academic advising plays in the educational mission of the institution and in its contribution to the growth and development of each student. Academic advising at North Park involves much more than course selection. The advisor facilitates communication between the student and the University, serving as a coordinator of the learning experience through course/educational planning and academic progress review, and as a referral agent to other campus support services.

Upon enrollment at North Park, every new student is assigned an advisor by the Center for Academic Services, which is located on the second floor of the Student Services Center. Advisors assist students with their adjustment to college life through careful planning of an educational program that is consistent with their interests and abilities. Advisors help students plan strategies for achieving academic success and work closely with students who encounter academic difficulty.

At the end of the first year, advisors assist students in selecting and declaring a major field of study. A student is then assigned a major advisor by the Center for Academic Services respective of the department's faculty. If the student is not ready to choose a major, they will be assigned a status of undeclared and be advised through the Center for Academic Services until the end of the second year. At that point they will declare a major and be assigned to an advisor in the appropriate department. This major advisor assists in the further planning of the student's program and is available to provide information regarding career and graduate study opportunities in the major field.

### Disability Resources

North Park University seeks to provide an environment and community where each person may develop academically, socially, and spiritually. North Park University is committed to full inclusion and participation of people with disabilities in all aspects of university life. As a result, the University is willing to relocate programs, services, and activities to make the event accessible. Please allow at least four business days for accommodations. Depending on the nature of the program, service, or activity, accommodations may take longer or be able to be coordinated in less time.

If you have questions about accommodations or accessibility to programs, services, or activities offered on campus please contact: The Director of Academic Services; North Park University; 3225 W. Foster Ave.; Box 24; Chicago, IL 60625; (773) 244-8500; [advising@northpark.edu](mailto:advising@northpark.edu).



## Orientation Program

Entering North Park University is a threshold experience. It is a time of transition, growth, and excitement. At North Park we are committed to helping the new student find the way to the other side of the threshold. Thus we have created THRESHOLD, a program designed with the new student in mind. THRESHOLD includes summer advising opportunities and four days of orientation activities and events prior to the start of school which will familiarize the student with the campus, faculty and staff, the academic programs, and various services.

## Writing and Tutoring Services

The Tutoring Center, located on the second floor of the library, was established to provide students with the resources needed to assist them in their academic courses. Students may receive two hours of free tutorial assistance per week in lower-level subjects and general education required courses. The tutors available through the Tutoring Center are peers who have been approved by the department for which they are tutoring.

The Writing Center, also located on the second floor of the library, operates on the principle that every writer needs at least one good reader. Staffed by trained student Writing Advisors, the Writing Center features a flexible program of writing support serving all undergraduate students. Every student in NPD 1000 and NPD 2000 confers with a Writing Advisor on drafts of formal writing assignments before revising and submitting their papers. This arrangement gives students intense, individualized writing advice and helps to streamline the processes of revision and editing.

## Testing

The Center coordinates and provides information on the Credit-by-Examination, Advanced Placement, and CLEP programs. These programs are discussed in more detail in the next section of the catalog. Information and registration materials for graduate school examinations are available upon request in the Center.

## Career Planning Services

The Center for Career Planning Services, located on the garden level of the Student Services Center, offers a range of services to assist students and graduates in making appropriate world-of-work decisions. Employment counseling, interest inventories, a career planning course, and an extensive Alumni Network are available to students beginning in the first year of study. Information regarding part-time, off-campus employment is also available. In addition, the Director of Career Planning Services is the campus coordinator of internships. (See the appropriate section of the catalog for additional information on internships.)

The Center assists all graduating students in the preparation of credentials, provides workshops on resume writing and interviewing techniques, arranges for interviews with prospective employers, and offers its services in the placement of graduates.

## Counseling Support and Health Services

The Center for Counseling Support and Health Services, located at 3317 West Foster Avenue, provides professional counseling and medical/health services to students who are experiencing a variety of concerns and problems. Counseling services are provided by a professional therapist on a short-term basis for full-time students. Counseling can help students clarify problems, achieve a better understanding of themselves, and provide an opportunity for desired change. Students needing more intensive long-term therapy typically are referred to a professional outside of North Park University.

Acute medical/health services are available for all full-time students. The Center is staffed by a registered nurse and is linked with the Family Practice Center at Swedish Covenant Hospital for physician care. Services are provided on a drop-in basis. Emergency medical services are available at Swedish Covenant Hospital, which is located a half-mile east of campus. Costs incurred through the use of emergency medical services are not covered by the health services department and should be addressed through the student's insurance provider. Students are to check in at Health Services before going to Swedish Covenant Family Practice (SCFP) except in the event of a follow up appointment.

Every student registered for six or more semester hours must complete a medical history form when entering school. Every student is required by state law to turn in an updated record of his/her immunizations (measles, mumps, rubella, diphtheria, and tetanus) that is certified by a licensed physician or public health official. Exceptions are granted for medical or religious reasons only. The University requires that all full-time students be covered by health and accident insurance. This charge is reflected on the student statement accounts. If proof of other adequate insurance is submitted, students may be excused from taking the health and accident insurance through the University and the charge will be waived. If the student must take the insurance through the University, he or she needs to sign the required documentation in order to be insured.

## Parent and Family Relations

The mission of the Parent and Family Relations Office is to act as a resource for North Park parents and families. The purpose of the office is to facilitate communication and develop and nurture meaningful, lasting relationships between families and the University. Our office provides helpful information and resources to assist in your role as parent, mentor, and coach for your college-age student. The Parent and Family Relations Office focuses on the complex role of parenting a college-age student, as it may be different from the one you have been practicing. In preparation for the next step in your student's educational path, we acknowledge the challenge of letting go of your student as they take a big leap toward adulthood. We hope to be partners with you as you focus on the important journey ahead.

## Residence Life and Housing

North Park maintains residence halls and other facilities on the campus that accommodate about 60 percent of the undergraduate student body. All first-year, second-year, and third-year students who are not living with their parents or guardian are required to live on the North Park campus. Residents requesting University housing must complete a North Park University housing application and contract. The contract implies that unless the University is advised differently, the student plans to be a resident for his/her first, second, and third academic years until he/she is released from the housing contract based on the Housing Terms and Conditions. Termination of the contract must be in writing prior to the term in question. Please see the room and board refund schedule for adjustments made to housing charges after the semester is under way.

All student housing is under the direction of the Director of Housing and Residence Life. The small size of our on-campus population is ideal for building relationships and receiving personalized attention from an experienced residence life live-in staff. North Park has seven full-time resident directors (RD). Each director resides in the residence hall and is assisted by trained student resident assistants (RA). The goal for residence life is to create an environment that allows for personal growth and an atmosphere that enhances the learning process. The residence life staff utilizes educational and social programs to achieve these goals.

All residence halls provide on-site laundry facilities and security, including 24-hour front desk service. Furnishings in the residence halls include beds, desks, chairs, dressers, and mini blinds. Visitation hours are maintained in each living area. All visitors must sign in and out at the front reception desk of each hall. University apartments do not have a desk staff, but are monitored by security. University apartments are furnished with a beds and kitchen appliances.

North Park offers several residence hall and apartment choices for our students, and three different meal plans. Fourth-year students have the first option for University apartments. The housing office coordinates all meal plan requests and housing applications and contracts.

## Student Association

All students enrolled in the traditional undergraduate program who carry 10 or more semester hours of credit are members of the Student Association. The duties of the Association are carried out by the executive committee, the Senate, four Standing Committees, and the Judiciary.

### The Executive Committee

The officers of the Student Association — president, vice president, secretary, chief justice/parliamentarian and treasurer — constitute the membership of the executive committee. It is the responsibility of the executive committee to serve as a liaison between students, administrators, and faculty members. The executive committee acts on the Senate's behalf in guiding the operations of the student government.

### The Senate

The Senate is the representative governing body made up of four members of each class and led by the executive committee. The Senate exists to contribute to and improve the campus life for undergraduate students.

### The Student Life Board

The Student Life Board is composed of the directors of each of the following SA organizations:

#### Social Events

Social Events is responsible for planning dances, concerts, game days, picnics and many other social activities for the entire student body.

#### Academics and Education

A&E exists to enlighten and to raise awareness and involvement of the entire campus community about various academic issues, including leadership development. They also support a myriad of academic clubs.

#### Association of Representative Council

ARC is the umbrella organization under which all North Park cultural associations function. ARC works to maintain and strengthen bridges between the many cultures represented on campus by programming multi-association events. ARC seeks to be intentional in educating the student body on social, cultural, and justice issues in order to facilitate a diverse community, ready to respond to the needs of the world.

## Operations and Publication

### The North Park Press

The North Park Press, published weekly, is a student-run newspaper that seeks to stimulate discussion among members of the University community on a variety of issues and attempts to provide comprehensive coverage of happenings in and around North Park. Its cost is covered by the Student Association fee paid by each student.

### Java Haus

Java Haus is North Park's student-run coffee shop. Numerous organizations hold movie nights, discussions, free concerts, and other events in Java Haus. Students can go for a midnight snack, to caffeinate themselves for late-night homework, to meet up with friends to play Monopoly, or to see local bands perform.

### Cupola

North Park's yearbook, the Cupola, is published annually in the fall, and is paid for through the Student Association fee.

### The North Branch

The North Branch, North Park's annual literary magazine, is published each spring. It is composed of original short stories, essays, poetry, artwork, and photography. Any student may submit work for publication.

## Student Care

The Office of Student Care, located on the garden level of the Student Services Center, offers a range of services to assist students with the many challenges (e.g., academic, interpersonal, family, work, financial) that are presented in college life. Student Care is a safe haven where students can go to seek guidance and support. Staff is available to students whether they are feeling overwhelmed and need assistance or simply have a personal concern they wish to discuss. Student Care is dedicated to the spiritual, intellectual and emotional growth of North Park students and devoted to advancing the mission of the University by nurturing students in the areas of transition anxiety, conflict resolution and crisis intervention. This is not meant to be a comprehensive list. The staff is available and will assist all students in dealing with a variety of concerns. Throughout the school year Student Care strives to provide a number of opportunities to help facilitate a positive student experience.

## Student Organizations and Clubs

### African Student Club

The African Student Club seeks to unite students who are from and are interested in Africa. Students are provided with opportunities to experience authentic African culture through campus events, educational opportunities, social events, workshops and meetings. This club seeks to be a cross cultural bridge that joins the North Park community to other Chicago based institutions and schools that are interested in and work positively for change in Africa.

### American Humanics Association

The objectives of the American Humanics Association shall be 1) to educate students and the greater campus community about the nonprofit sector; 2) to provide students with networking and service-learning opportunities in nonprofit organizations; and 3) to partner with nonprofit organizations in the community. Active membership in the American Humanics Association is open to all students on campus. Students must also be in good academic standing. General members of the association must have a GPA of 2.0 or better. Officers must maintain a GPA of 2.5. All members must earn and document (utilizing a service-learning activity log) a minimum of 10 service learning hours per semester and attend all business meetings.

### Athletic Trainers Student Association (ATSA)

The ATSA is a society established to assist in the development of each member's working knowledge of injuries, illness and conditions common to physical activities. This is accomplished by sharing ideas, goals and experiences through meetings, clinics and other casual events.

## Beta Beta Beta (Tri-Beta)

The Theta Mu Chapter of the national honorary biological society, Tri-Beta, was organized on the North Park campus in 1963. Its three primary goals are the stimulation of scholarship, the dissemination of scientific knowledge, and the promotion of biological research. Membership is open to students interested in biology. To be eligible for active membership, a student must have completed at least three semester courses in biological science, of which at least one is not an introductory course, with an average grade of B or its equivalent, and have a cumulative grade point average (GPA) of not less than 2.30. Associate membership is granted to those students whose interests include the life sciences in some significant way but who are ineligible for active membership. Chapter activities include monthly meetings that feature lectures on current topics by guest speakers, research talks by members, vocational presentations by invited guests, and field trips to nature preserves and parks.

## Black Student Association (BSA)

The Black Student Association was established to provide support and assistance for the African-American population attending North Park University, and seeks to be a unified voice to the Student Association and administration. BSA members work together to provide opportunities for all students to understand and appreciate the differences and similarities among individuals and cultures.

## Business Club

The North Park Business Club exists to “promote service, education and networking opportunities among undergraduate students to better prepare them for successful careers in business.” The North Park Business Club is a student run organization that offers students an opportunity to supplement their academic growth with practical business experience. The Business Club strives to build on the tradition of excellence at North Park University. By participating in on campus events, off campus excursions and a variety of service projects members are able to engage with other business students outside the classroom and experience the life of business first hand. Students who would like to be a part of the Business Club need to be in good academic standing with an overall GPA of 2.8 or higher. They also must have previously taken business class, be currently enrolled in one or have a major or minor in Business. Exceptions will be decided by the Executive Council.

## Commuter Student Association (CSA)

The goal of CSA is to unite the student body and have a good time together while bridging the gap between commuters and residents. We deal with special concerns and questions of commuter students and hopefully enrich their time spent here at North Park.

## Delta Mu Delta

Delta Mu Delta is a national honor society in business administration. Alpha Mu is North Park's Chapter and is open to qualified business administration and accounting students. Contact the School of Business and Nonprofit Management for details.

## French and Francophone Cine-Club

The French and Francophone Cine-Club exists to provide entertainment and social networking opportunities to students primarily through on-campus film-viewing and discussion; intellectual stimulation, enhance French language skills, foster multicultural perspectives, provide academic and professional development opportunities to students who share deep interest in French and Francophone language, culture and film by means of campus events (namely, weekly film viewings and discussions), newsletters, city events (such as film festivals), and meetings.

## Kappa Mu Epsilon

Illinois Epsilon is the North Park Chapter of Kappa Mu Epsilon, a national mathematics honorary society. Membership is open to students with a 2.60 overall GPA and 3.00 GPA in mathematics classes, which must include at least one term of calculus. Meetings are held monthly with student, faculty, and guest lectures. Members also receive a periodical, The Pentagon, published by the national organization.

## Latino American Student Organization (LASO)

LASO is dedicated to the discussion of issues, shared perspectives, and raised awareness of the Latino culture for the purpose of creating unity and fellowship among students of North Park. LASO strives to expand the influence of the Latino culture to establish a stronger presence of Latinos at North Park. It strives to establish initiatives that support the educational, cultural, and personal needs of the Latino student community.

## Middle Eastern Student Association (MESA)

MESA strives to create a home for all students on campus whether ethnically Middle Eastern or just interested in the Middle East. This association's goal is to celebrate the cultures and religions of the region with all students.

## Phi Sigma Tau

Phi Sigma Tau is a national honor society in philosophy organized to develop and honor academic excellence and philosophic interest. The Illinois Gamma Chapter was installed at North Park in the Fall of 1967. Membership is open to students beyond the fifth term with at least a 2.70 GPA and a 3.00 GPA in philosophy courses. Phi Sigma Tau sponsors philosophy discussions and lectures during the school year. Nominations for membership are made each spring.

## Psi Chi

The purpose of Psi Chi is to encourage, stimulate, and maintain scholarship of the individual members in all fields, particularly in psychology, and to advance the science of psychology. The Chapter's programs are designed to augment and enhance the regular curriculum, to afford opportunities for members to use their talents in roles that are meaningful, and to promote interaction among fellow members, faculty, and other psychologists.

## Scandinavian Student Association (SSA)

The SSA promotes awareness of each of the five Scandinavian cultures through different events. Furthermore, SSA is for all students both in Chicago and abroad.

## Sigma Delta Pi

The Pi Mu Chapter of this national honor society in Spanish was initiated in 1986. In addition to recognizing outstanding achievement in Spanish language and literature, the group sponsors activities with the Spanish Club to expose the University community to Hispanic issues and culture. Membership entitles students to apply for scholarships to study in Spain and Mexico. To become a member, one must be of second-year standing and be near the completion of three advanced courses in Spanish. A “B” average must be maintained in Spanish with a minimum University grade point of 2.75. For more information, contact the Spanish Department.

## Sigma Theta Tau

The Kappa Nu Chapter of Sigma Theta Tau, the International Honor Society of Nursing, was chartered at North Park University in 1988. This society recognizes scholarship and leadership in nursing. Nursing research and publication are promoted through chapter activities. Membership is open to students who have completed their third year of nursing, are



in the upper third of their nursing class, and have a minimum GPA of 3.00. Meetings are held quarterly. Members receive chapter newsletters, subscriptions to Reflections, the international newsletter, and Image, the journal of nursing scholarship, and access to scholarship and research funds.

## Society of Physics Students

The purpose of the North Park Chapter of the Society of Physics Students is the advancement and diffusion of knowledge of the science of physics and the encouragement of student interest in physics. Meetings are held monthly. All members receive a subscription to Physics Today, a national journal of physics. The Society of Physics Students also contains within it Sigma Pi Sigma, a national physics honor society. Membership in Sigma Pi Sigma is open to students in physics or related fields; members must be nominated by current Sigma Pi Sigma members. Eligible students will have completed three semesters of physics with at least a 3.00 GPA, both in physics and cumulatively.

## Student Nurses Association

The Student Nurses Association is an organization for nursing majors that is associated with the National Student Nurses Association, the national professional organization. The purposes of the association include: assuming responsibility for contributing to nursing education in order to provide the highest quality in nursing care; providing programs representative of fundamental and/or current professional interests and concerns; and aiding in the development of the whole person, one's professional role, and one's responsibility for the healthcare of people in all walks of life. The Student Nurses Association sponsors a variety of health-related programs for the campus community. Professional and social events for nursing and pre-nursing students are also held.

## Theatre Program

In addition to the theatre courses offered through the Communication Arts Department, North Park offers a vigorous extracurricular program in theatre production. This includes one major production each semester and the annual student-directed One Act Festival. All students are invited to audition for acting roles and to apply for lighting, costume, set construction, and stage managing experience. Students work with resident playwrights, directors, and designers as well as professional directors and designers from the Chicago area. In recent years, the program has staged outstanding productions of *The Longing* (World Premiere); *We Won't Pay, We Won't Pay*; *The Masses/ Man Tour* (World premiere rock opera); *CHES* (musical); *Kiwi Black*; and *Shakespeare's King Lear*. In addition to the extracurricular program, students have exciting internship possibilities as a result of the faculty's deep connections to the Chicago theatre scene. Most recently, students have interned with The Lookingglass Theatre Company, The Goodman Theatre, MPAACT, Lucky Pierre, and Barrel of Monkeys.

## University Ministries

As an educational partner in the North Park community, the department exists to help students integrate their faith in God with the way they learn and live. University Ministries intends to help foster relationships and shared experiences to help transform students' lives so they might impact the world for God. The staff of University Ministries works to create environments and experiences that are conducive to this transformation: personal yet shared, relevant while counter-cultural, meaningful but challenging. Through communal worship and urban service opportunities, small groups and social justice initiatives, global partnerships and racial reconciliation, University Ministries seeks to live out the Kingdom mission of Jesus: becoming all we were created to be and making a difference in this world. All students in the North Park community are invited to join the opportunities in University Ministries.

## Chapel

Students, faculty and staff are invited once a week to attend these campus worship services that include music, prayer and teaching. The campus pastor, members of the community and speakers from across the country engage our hearts and minds with the truth of Scripture and challenge us to live it out in practical ways. A variety of worship styles, which draw from various traditions, from contemporary to classical, African American to Hispanic, liturgical to free make each service something unique. Chapel takes place every Wednesday morning at 10:30 in Anderson Chapel.

## *collegelife*

Not just another service, *collegelife* is a communal worship experience designed to help all of us learn and live out what it means to follow Jesus. Through the arts, practical teachings, and the opportunity to respond, our desire is to bring a Christian perspective to the real life issues students face today.

## Fellowship of Christian Athletes

The goal of this area of University Ministries is to minister to all the undergraduate Athletic programs. FCA strives to present to athletes and coaches, and all whom they influence, the challenge and adventure of receiving Jesus Christ as Savior and Lord, serving Him in their relationships and in the fellowship of the church.

## Global Partnerships

Global Partnerships provides students with opportunities for cross-cultural experiences that expand their faith, their views of the world and their commitment to a lifestyle of justice. Through partnership trips that go out over winter, spring and summer breaks, students travel all over the world learning, building relationships and serving. These trips are open to students from all backgrounds, religious traditions and levels of experience.

University Ministries currently has 7 partner organizations around the globe, in Appalachia, Bolivia, Chile, Mexico, Thailand, Zambia and the Gulf Coast (hurricane relief). By focusing on our three values of education, relationships and collaboration we seek to encourage global citizenship in our students. In addition to specific partnership opportunities, this program also sponsors various campus initiatives around global social justice. By raising awareness, encouraging advocacy and hosting events around such issues as AIDS and the environment, this program helps students to learn to pursue a lifestyle of justice.

## HandsOn

Hands On is designed to educate, motivate, and empower our generation to be advocates for social action. We work to interface the University's outreach programs with real issues affecting our local, national, and global community. Check us out online at [www.handsonmag.org](http://www.handsonmag.org).

## Prayer

The Prayer Team consists of a group of students dedicated to weekly prayer for this campus. The team sponsors many opportunities during the year for students on campus to pray. As well, students can be prayed for in person by a member of the prayer team after *collegelife*. Prayer requests can be submitted to [prayerrequest@northpark.edu](mailto:prayerrequest@northpark.edu).

## Sankofa

Sankofa brings together readings, films, class lectures, and conversations with a pilgrimage to major civil rights sites in the southern part of the U.S. focusing on black/white relations. We explore the biblical theological, sociological, political, cultural, and psychological dimensions of the struggle for racial justice during the Civil Rights era and its contemporary implications. We also seek to provide experiences that lead to personal

transformation on the difficult questions of race and justice. Sankofa can also be taken as a 2 credit class (AS-2540) during the Spring semester pending successful completion of an application and interview process.

## Small Groups

We all need places where we can be ourselves, study God's word, serve others, and see where God is at work... one of those places is in a small group. You can join a group based on your interests and on what you would like to study. Our goal for these groups are that they become places where students will grow spiritually and be loved just as they are.

## Urban Outreach

North Park's long standing student led service program is comprised of seven different issue-focused teams dedicated to providing meaningful service and volunteer opportunities for the University Community. Our Disability & Elderly, Homelessness & Hunger, Independent, International, and Youth & Child Teams partner with over 20 different social service agencies, schools, and churches to address community needs. Through Urban Outreach, students have an impact on our local community by tutoring at-risk youth, and providing assistance to the elderly, feeding the hungry and homeless, working with refugees, and much more.

In addition to on-going volunteer opportunities at Urban Outreach sites, we work with faculty on service learning initiatives, host a summer youth day camp, and sponsor various campus-wide projects including the Great Gift Giveaway, neighborhood clean-ups and other activities that engage the campus in serving our city.

# STUDENT RIGHTS, RESPONSIBILITIES AND REGULATIONS

## Student Rights and Responsibilities

The University community functions with the understanding that the individual is responsible to the community and the community is equally responsible to the individual. The exercise of responsibility is an important part of the development of the full potential of the student as an individual and as a citizen. The University has adopted the following statement formulated by representatives of students, faculty, and administration.

1. No applicant will be denied admission to the University or denied financial aid because of race, sex, age, color, national origin, religious creed, political belief, or disability unrelated to ability.
2. The student has freedom of research, of appropriate classroom discussion, and of the advocacy of alternative opinions to those presented in the classroom. This right does not extend to general or specific threats of violence or harm toward others.
3. The student will be evaluated on knowledge and academic performance for the purpose of granting academic credit. He/she will not be evaluated on personal or political beliefs.
4. The teacher-student relationship is confidential and disclosures of a student's personal or political beliefs expressed to the teacher in connection with course work will not be made public without explicit permission of the student.
5. Student's records may be released to persons not associated with the University only on request of the student, through legal proceedings, or as otherwise provided by law.
6. An attempt will be made to inform students of all rules, rates, and regulations deriving from contractual agreements with the University before entering into any such contracts.
7. The rights of individuals to be secure in their person, living quarters, papers, and effects against unreasonable search and seizure is extended to the students in the academic community. This shall not prevent the University from entering residence hall rooms, campus apartments, or houses in accordance with campus rules and regulations.
8. Students will be free from censorship in the publication of their views so long as these are presented in good taste and are not represented as the view of North Park University. Should good taste be questioned, the Dean of Student Development may issue an injunction pending review by the Provost of the University.
9. Student publications will be free from any official action controlling editorial policy as long as publication maintains good taste. Publications shall not bear the name of the University or purport to issue from it without University approval. Should good taste be questioned, the faculty advisor to the publication or the Dean of Student Development may issue an injunction pending review by the Provost of the University.
10. Students are free to form, join, and participate in any campus group for intellectual, religious, social, economic, political, or cultural purposes, but shall not be recognized as an official school organization if the intended purpose of the organization is in direct conflict with the objectives of the University.
11. A student is free, individually or in association with other individuals, to engage in off-campus activities, exercising his/her right as a citizen of the community, state and nation, provided he/she does not in any way claim to represent the University.
12. Students are free to use campus facilities for meetings of officially recognized student organizations, subject to regulations governing the facility.
13. Student groups may invite and hear speakers of their choice on subjects of their choice so long as the boundaries of good taste are observed. The president of the University retains ultimate jurisdiction in the matter of speaker selection.
14. Students will have their views and welfare considered in the formation of University policy, and will be consulted by, or represented on, University committees which affect students as members of the University community.
15. Students are free to assemble, to demonstrate, to communicate, and to protest, recognizing that freedom requires order, discipline, and responsibility and further recognizing the right of faculty and students to pursue their legitimate goals without interference.
16. Students will be exempt from disciplinary action or dismissal from the University except for academic failure, failure to pay a University debt, or violation of a University rule or regulation, or local, state, and federal statutes. Rules and regulations shall be readily available in advance of the supposed violation.
17. A student is free to be present on campus and to attend classes pending action on criminal, civil, or disciplinary charges, except for reasons relating to his/her physical or emotional safety or well-being or for reasons relating to the safety and well-being of students, faculty, staff, other persons, or University property.
18. It is recognized that every member of the community has the responsibility to conduct himself/herself in a manner which does not violate the rights and freedoms of others and has the responsibility to recognize the principles within this statement of policy. It is further recognized that each member of the University community shall have recourse through the proper disciplinary channels for the preservation of his/her rights.

## Additional Rights, Responsibilities, and Regulations

### Academic Dishonesty

Academic dishonesty runs counter to the goals and ideals of every educational institution, will not be tolerated at North Park University, and may result in dismissal. Appropriate designated authorities within the University will judge cases of alleged academic dishonesty according to the principles, policies, and procedures outlined in the student and faculty handbooks. Categories that constitute academic dishonesty are:

1. Cheating on quizzes, tests, and/or examinations. Examples include, but are not limited to, the following:
  - Looking at an examination paper or answer sheet of another student.
  - Obtaining unauthorized information about the test prior to administration of the test.
  - Possessing or distributing a test prior to its administration.
  - Using unauthorized materials or equipment during an examination.
  - Cooperating with any of the above examples.
  - Gaining admission to the University through misrepresentation is unacceptable and may be grounds for expulsion from the University or revocation of any degree.
2. Plagiarism on papers and other assignments.
3. Alteration of academic records.
4. Sabotage, e.g. stealing, destroying, or altering another student's work; hiding or abusing materials to keep others from using them.
5. Substitution, e.g. taking an examination or preparing an assignment for another student.

Please refer to the current North Park University Student Handbook for further information.

## Alcohol and Drug Policy

North Park University is covered by the Drug-Free Workplace Act; as such, the alcohol and drug policy will be enforced to protect North Park's status as a responsible source for the award of federal grant monies. This means that we strictly prohibit the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance on North Park property or in conjunction with school sponsored events on or off campus. Additionally, North Park does not condone the display of alcoholic containers or advertisements in campus windows, rooms, in campus publications, or on posted communication.

Students in violation of this policy will be disciplined by the Dean of Student Development or designated staff, up to and including dismissal, depending on the severity of the case. If a student is found in an on-campus situation where alcohol is found and/or being consumed, that person is culpable. All alcohol containers will be confiscated, emptied, and used for evidence. The Residence Life staff (as well as other community members), upon observing consistent behavior patterns of alcohol abuse, will express concern to the Dean of Student Development who may make referrals. Behavior that is disruptive, or characterized as physically violent, excessively aggressive, or uncooperative, and is related to the influence of alcohol and/or drugs, is prohibited.

A student's federal financial aid may be affected by violation of federal drug laws according to the Anti-Drug Abuse Act of 1988.

The North Park community is committed to supporting those seeking recovery from chemical dependency and to raising the collective conscience of alcohol and drug use and misuse. We support members of the community in their efforts to pursue treatment for addiction and to maintain drug-free and alcohol-free lifestyles. Questions regarding the Drug-Free Campus Policy Statement should be referred to the Dean of Student Development.

## Automobile Regulations

Students must register their cars at the Physical Plant and observe regulations regarding insurance, use, and parking of cars as established by the University. All students with vehicles must purchase a student parking permit. First-year students are not encouraged to bring automobiles. Parking facilities are limited and there is the potential for distraction from studies.

## Disciplinary Rules, Regulations, and Policies

Disciplinary points (dps) are assigned for violations of campus rules. Students accumulate points throughout their undergraduate careers, typically a span of four years. Students accumulate points through Warning Notices and Incident Reports that are kept on file in the Office of the Dean of Student Development. A student who has accumulated 25 disciplinary points in any given year, or a total of 40 disciplinary points since enrolling at the University, will be dismissed. A detailed listing of the rules, regulations and policies along with the corresponding disciplinary points can be found in the Student Handbook.

## Enforcement of Regulations

The institution reserves the right to dismiss at any time students who, in its judgment, are undesirable and whose continuation in the school is detrimental to themselves or their fellow students. Students who have been suspended or expelled will receive no refund of monies paid to the school.

Further information regarding student rights and responsibilities, the course of disciplinary action, and the appeal process may be found in the Student Handbook.

## Federal Educational Rights and Privacy Act of 1974

North Park University reserves the right, as allowed under the Federal Educational Rights and Privacy Act of 1974, as amended, to disclose educational records or components thereof without written consent to parents of dependent students as defined according to the Internal Revenue Code of 1954, Section 152 (as amended). All undergraduate students, other than those matriculated in the registered nurse continuation and GOAL programs, will be assumed to be "dependent" unless a student notifies the Center for Records and Registration in writing within 10 calendar days after the commencement of any term that he or she considers himself to be "independent." A certified copy of the parent's most recent Federal Income Tax Form establishing the student's dependent status shall be required before any educational records or components thereof will be released to the parent of a student who has properly notified North Park University of his or her "independent" status.

Note: A student cannot declare himself or herself as "independent" for the purposes of non-disclosure of educational records to parents and still claim to be "dependent" for the purposes of receiving financial aid.

## Gambling

In accordance with the laws of the state, the University prohibits gambling in any form on campus.

## Grievance

### Academic Grievance

If a student wishes to express an academic grievance, the student should first meet with the faculty member to seek resolution. If unsuccessful, the student will make an appeal to the department chairperson. If necessary,



the appeal will be forwarded to the Division Chairperson and if unresolved to the Academic Dean, who is the final arbiter of the grievance. In cases of appeal, the faculty member's divisional peers may be asked by the Provost and Dean of the College to decide as to the merit of the appeal and the assignment of the grade. The student has the right to be represented by counsel.

## Non-Academic Grievance

If a student wishes to file a non-academic grievance against another student or staff member, the student directs the grievance to the Dean of Student Development. If it remains unresolved, the student grievance is directed to the President of the University, who is the final arbiter of the grievance. The student has the right to be represented by counsel.

## Harassment Policies

### Discrimination and Harassment

North Park University will not tolerate harassment of students, faculty, or staff by any person in any form. North Park will take prompt and appropriate action when complaints of harassment are made, including disciplinary action up to dismissal, if the complaint is substantiated and such discipline is deemed to be necessary.

North Park aspires to be a diverse community of learning. In order to make this goal a reality, we strive to develop a sensitivity to, an educated awareness of, and an appreciation for each other's differences. Discriminatory comments or acts are contrary to the spirit and goals of the North Park community.

### Sexual Harassment

Because of the institution's commitment to community and an enriching environment, North Park University will not tolerate sexual harassment of students, faculty, or staff by any person in any form. Sexual harassment is insistent and unwanted verbal or physical conduct of sexual nature that offends a person and interferes with that person's academic or employment activities and opportunities at the University. Such conduct creates an environment that may be intimidating, hostile, or offensive. Sexual harassment may range from unwelcome advances and requests for sexual favors to other verbal or physical conduct of a sexual nature. Sexual harassment introduces a personal element into what should be a sex-neutral situation.

## Housing Policies

The educational mission of North Park University is not limited to the classroom. Residence living can be a part of the educational experience by providing challenge, opportunities for growth, and exposure to life situations.

The University is committed to making its housing units safe and healthy places in which to live. In turn, growth and development also depend upon the resident students and their willingness to contribute toward the shared goal of successful residence living.

North Park maintains residence halls and other facilities on the campus which accommodate approximately 60 percent of the enrollment. All first, second, and third-year students are required to live in campus housing. Exceptions to this policy apply to students living with their parent/guardian(s), those registered for fewer than 12 credit hours, those 22 years of age prior to September 1 of the academic year, or those having established an independent residence prior to their application to the University. Other exceptions to this policy will be considered upon written petition to the Director of Residence Life and Housing.

All housing applicants must complete and sign a University Housing Contract and submit it to the Director of Residence Life. The contract implies that, unless the University is advised differently, the student plans to be a resident for his/her first, second, and third academic years until he/she is released from the housing contract based on the Housing Terms and Conditions. Termination of the contract must be made in writing to the director of residence life prior to the semester in question.

Please see the room and board refund schedule for adjustments made to housing charges after the semester is under way.

All student housing is under the direction of the Director of Residence Life. A full-time resident director (RD) resides in each living area and is assisted by trained student resident assistants (RAs). The residence life staff provides supervision, advice and referral, programming, minor discipline, and general assistance for our residents.

While the University's residences are safe and well supervised, a student still assumes the normal risk associated with living in residence; that is, possessions can at times be accessible to other resident students and visitors. Students assume full responsibility for their possessions and valuables and should keep rooms and apartments locked if they do not wish others to have access. The University cannot assume responsibility for a student's personal possessions. Visitation hours are maintained at each living area. All visitors deposit their ID and sign in and out at the front reception desk of the individual halls.

## Individual Facility Regulations

There are specific regulations that govern comportment, behavior, and procedure in various campus facilities. Students and guests are responsible to inform themselves of these policies and abide by them. Inquiries concerning policies for specific facilities should be addressed to the staff or director of the facility in question.

## Right to Know

Students have a right to see graduation rates and crime statistics as required by federal law. Statistics on graduation rates are available from the registrar. Crime statistics are published by the security department and are available from the Office of the Vice President for Administration and Finance.

## Search and Seizure Policies

Students are subject to search by authorized University personnel when there is probable cause to believe that the student is carrying controlled substances, alcohol, weapons, or stolen property.

The entry or search of living quarters of a student may be conducted by the following people for the purposes and under the following procedures:

- By law enforcement officers in the performance of statutory duties and in accordance with legally defined procedures governing search and seizure.
- By authorized University personnel to ensure that health, fire, and safety regulations are maintained.
- By authorized University personnel or agents to make improvements and repairs and to provide routine maintenance service.
- By authorized University personnel in emergency situations to protect the health and welfare of the student, or to make emergency repairs to prevent damage to the property of the student and the University.
- By authorized University personnel when there is probable cause to believe a violation of University regulations is being committed.

Probable cause means a reasonable group of suspicions supported by circumstances sufficiently strong to warrant a cautious person's belief that

a person is committing an illegal act. Authorized University personnel include professional members of the Division of Student Development (excluding clerical personnel); the University security personnel; the resident director or resident assistant; the supervisor of the maintenance staff and/or his designated employee; and non-University personnel contracted to perform maintenance or repair services on behalf of the University.

## Smoking Free Facility

North Park University maintains a Smoke Free policy in all campus buildings, including residence halls. Residence hall staff are instructed to be vigilant in enforcing the Smoke Free policy.

# UNDERGRADUATE PROGRAMS

## Degree Requirements

All students will earn a minimum of 120 semester hours in designated courses. Some majors or concentrations may require more hours. In order to earn a degree, all students need the following:

- Problem Solving: The ability to take one's knowledge and skills and apply them to solving a problem
- Social Responsibility: The desire to work with others to create a better world

## General Education Program

The General Education program is the core of the curriculum, foundational for all students and all areas of study and vocation. In its concern with ultimate questions, the development of the person, responsibility to society, and the integration of understanding across disciplinary lines, the program reflects the distinctive values of the Christian liberal arts university. In its concern for basic skills of thinking and communication, the program is directed toward practical success in the wide variety of occupations and roles that our graduates enter.

In accordance with the stated mission of North Park, we intend the entire student experience, including both curricular and co-curricular activities to achieve the following learning outcomes. These are stated with the understanding that learning outcomes can only be developed in a content-rich environment, and that academic outcomes are best formed as students attempt to enter into the community of scholars in a variety of disciplines.

A list of learning outcomes is an inadequate way to convey the whole of a person's formal education, let alone the whole of one's life. The arrangement of the learning outcomes as presented here is not to suggest a hierarchical or sequential relationship. As one reflects on who one is, one should come to realize what one needs to know. Acquiring that knowledge may prompt one to action, but it may also prompt further reflection.

### A Life of Significance

- Introspection: Examining who one is and who one should become
- Wellness: Physical and psychological well being
- Character: Moral and ethical maturity
- Faith: Spiritual maturity

### A Life of Intellectual Growth

- Learning: A deep commitment to and pleasure in the acquisition of information and knowledge
- Responsibility: The ability to monitor, direct, and take ownership for one's own learning
- Inquiry: The ability to use a variety of means for acquiring knowledge and constructing meaning
- Analysis: The ability to evaluate information, knowledge claims and beliefs
- Aesthetics: Appreciation and understanding of different kinds of aesthetic experience

### A Life of Service

- Collegiality: Ability to work respectfully with others, including people who are not like you
- Communication: The ability to convey your beliefs, ideas, and feelings to others in a variety of ways and media and the ability to understand others communicating with you

All graduates must satisfy the listed General Education requirements. All courses that meet G.E. requirements are found under their respective departmental headings and are indicated by the notation GE after the course title. Students admitted before Fall 2010 should consult prior editions of the University Catalog for General Education requirements. Transfer students should consult the transfer section in this catalog or contact the coordinator of transfer admissions regarding transfer guidelines and General Education requirements.

The same course cannot be used to fulfill more than one requirement in the General Education curriculum, but courses taken to fulfill individual General Education requirements may also be used to satisfy major or minor requirements.

A component of writing instruction and practice is a requirement in all courses.

North Park University participates in the Illinois Articulation Initiative. Under this agreement, transfer students who have satisfied the Illinois Core Curriculum through successful and approved coursework at Illinois institutions of higher education will be considered to have completed North Park's General Education requirements. The student must, however, additionally complete General Education requirements for Biblical Studies and Foreign Language. Contact the University's transfer counselor for more information.

Required Requirement	Required Courses	Minimum Semester Hours	Course Selections
North Park Dialogue	3	12	NPD 1000: North Park Dialogue I NPD 2000: North Park Dialogue III NPD 3000: North Park Dialogue III*
Biblical and Theological Studies	2	8	BTS 1850: Introduction to the Bible  And one course from the following: BTS 2110, 2120, 2130, 2210, 2260, 2500, 2510, 2520, 2600, 2640, 2650, 2700, 3250, 3410
Culture and Society	1	4	AS 2500: Introduction to Africana Studies BSE 2211: Principles of Macroeconomics COMM 2350: Intercultural Communications HIST 2230: The Mediterranean World HIST 2240: The Eurasian World HIST 2250: The Atlantic World HIST 2260: The Modern World MUS 2060: World Music in Cultural Perspective PHIL 2310: East Asian Philosophy and Ethics POGO 2300: Comparative Politics SCAN 2130: Scandinavian History and Culture SOC 1910: Introduction to Sociology SPAN 2130: Mexican History and Culture WGS 2010: Introduction to Women's and Gender Studies
Fine Arts	1-2	2	ART 1100: Drawing I ART 2010: History of African Art ART 2011: History of Art of the Americas ART 2012: History of Asian Art ART 2013: History of Classical Western Art ART 2014: History of Early Christian Art ART 2015: History of Renaissance and Baroque Art ART 2016: History of Nineteenth-Century Art ART 2017: Early Modern Art ART 2018: Contemporary Art COMM 2110: Performance Literature COMM 2140: Introduction to Theater COMM 2250: Film Studies ENG 1750: Studies in Literature MUS 1000: Introduction to Music MUS 2050: Contemporary American Popular Music Participation in ensembles for a total of 2 sh: MUS 0700, MUS0725, MUS 0750 MUS 0800 01, or MUS 0800 02
Foreign Language**	2	8	Must be proficient through the 1020 level in any ancient or modern language. North Park offers the following languages: ARAB 1010/1020 – Basic Arabic I/II FREN 1010/1020 – Basic French I/II GERM 1010/1020 – Basic German I/II

Required Requirement	Required Courses	Minimum Semester Hours	Course Selections
			GRK 1010/1020 – Basic Greek I/II (Biblical Greek) ITAL 1010/1020 – Basic Italian I/II KOR 1010/1020 – Basic Korean I/II NORW 1010/1020 – Basic Norwegian I/II SPAN 1010/1020 – Basic Spanish I/II SWED 1010/1020 – Basic Swedish I/II For information on fulfilling the requirement with a language not listed please contact the Center for Academic Services.
Mathematics	1	4	MATH 1030: Concepts and Structures Any MATH course numbered 1030 or higher STAT 1490: Statistics for Social Sciences
Natural Science	2	4	A minimum of 4 semester hours in a laboratory science, at least 2 semester hours in biology and at least 2 semester hours in chemistry or physics. Biology: BIOL 1160, 1180, 1250, 1260, 2110, 2115, 2120, 2125, 2130 Physical Science (Chemistry or Physics): CHEM 1011, 1021, 1150 PHYS 1000, 1020, 1050, 1060, 1070, 1110, 1210
Personal Development	1	2	EXS 1000: Personal Health PSYC 1200: Stress and Health

\* Students in the following professional programs are not required to take NPD 3000: Athletic Training, Business & Economics (BS degrees), Education, Music (BM and BME degrees), and Nursing.

\*\* Students completing the foreign language requirement through examination (including AP and CLEP) can only receive an exemption from the requirement. Credit will not be awarded for 1000-level foreign language courses through examination. Credit by examination may be granted for 2000+ level foreign language courses only if the student is majoring or minoring in the language. International business majors may receive credit for 2000-level courses through examination. Students completing the Advanced Placement (AP) program and submitting passing examination scores can also receive credit for 2000-level foreign language courses regardless of major.

## Additional Comments Regarding The North Park Dialogue

Transfer students are placed in the Dialogue courses according to the total amount of credit transferred in to North Park. Please refer to the following placement chart:

Total Credits Transferred	Required Dialogue Courses
< 30	NPD 1000, 2000, 3000
30 < 60	NPD 2000, 3000
60 < 90	NPD 3000

Transfer students with less than 60 credits who have not completed an English writing course may need to complete a writing assessment during the orientation period prior to the start of classes. Those students needing remedial writing instruction will be required to register for the appropriate classes. Contact the Center for Academic Services for more details.

Transfer students with 60 credits or more, and who have not completed an English writing course, will need to take a writing course at North Park.

Transfer students with 60 credits or more, and who have not completed a philosophy course, will need to take a philosophy course at North Park. Contact the Center for Academic Services for more details.

If you have questions about transfer credit and the North Park Dialogue courses, please contact the Center for Academic Services.

## Degrees, Major and Minor Programs

In addition to the General Education program, every graduate completes a course of study in a specialized or major area.

### Degrees

B.A. – Bachelor of Arts

B.G.S. – Bachelor of General Studies

B.M. – Bachelor of Music

B.M.E. – Bachelor of Music Education

B.S. – Bachelor of Science

### Majors and Degrees

Students may earn the following degrees in the traditional undergraduate program by choosing a major in:

- Advertising (B.A., B.S.)
- Africana Studies (B.A.)
- Art (B.A.)
- Athletic Training (B.S.)
- Biblical and Theological Studies (B.A.)
- Biology (B.A., B.S.)
- Business and Economics (B.A., B.S.)
- Chemistry (B.A., B.S.)
- Clinical Laboratory Science (B.S.)
- Communication Arts (B.A.)
- Early Childhood (B.A.)
- Elementary Education (B.A.)
- English (B.A.)
- Environmental Science (B.A., B.S.)
- Exercise Science (B.S.)
- French (B.A.)
- French Studies (B.A.)
- Global Studies (B.A.)
- History (B.A.)
- Mathematics (B.A., B.S.)
- Music (B.A., B.M., B.M.E.)
- Nursing (B.S.)
- Philosophy (B.A.)
- Physical Education (B.A., B.S.)
- Physics (B.A., B.S.)
- Politics and Government (B.A.)
- Psychology (B.A.)
- Scandinavian Studies (B.A.)
- Sociology (B.A.)
- Spanish (B.A.)
- Youth Ministry (B.A.)

Students in the Gains of Adult Learning (GOAL) program may earn the following degrees by choosing a major in:

- Business Administration (B.A., B.G.S.)
- Church and Ministry Management (B.A., B.G.S.)
- Computer Information Systems (B.A., B.G.S.)
- Counseling and Social Services (B.A., B.G.S.)
- Criminal Justice (B.A., B.G.S.)
- Human Psychology (B.A., B.G.S.)
- Management Information Systems (B.A., B.G.S.)
- Organizational Management and Leadership (B.A., B.G.S.)

The same course cannot be used to fulfill more than one requirement in the General Education curriculum, but courses taken to fulfill individual

General Education requirements may also be used to satisfy major or minor requirements.

Only two courses may be double counted between two different majors or between a major and a minor.

## Major Declaration Process

At the end of the first year, advisors assist students in selecting and declaring a major field of study. A student is then assigned a major advisor by the Center for Academic Services respective of the department's faculty. If the student is not ready to choose a major, they will be assigned a status of undeclared and be advised through the Center for Academic Services until the end of the second year. At that point they will declare a major and be assigned to an advisor in the appropriate department. A GPA of a 'C' average (2.00) in the courses within the major is required as a minimum for acceptance. Some programs and majors require a higher grade point average.

## Individually Constructed Major (ICM)

North Park University's commitment to the liberal arts provides students with a community that encourages a spirit of innovation and supports the desire to learn from a dynamic community around us. As a result, a student may demonstrate depth of learning and scholarship by planning a major involving subject area(s) of interest. An Individually Constructed Major (ICM) allows students significant independence to form a major that corresponds to his/her own interests, as well as an appropriate culmination identifying the associations of disciplines involved. Whenever possible, the work should be creative, original, and scholarly, rather than simply the mastery of the course content of the selected disciplines.

Working with a faculty advisor(s), the student develops a statement articulating the justification and appropriateness of the ICM and designs a rationale sequence of studies.

The sequence of studies should include:

- A total of at least 36 credits for a B.A. degree and at least 44 credits for a B.S. degree • At least four courses at the 3000+ level, one of which must be an independent study, internship or capstone course that demonstrates integrated work
- At least 20 credits for a B.A. and 28 credits for a B.S. in the ICM must be taken at North Park University.
- Within one academic department, a student may take no more than 24 credits for a B.A. and 32 credits for a B.S.
- A student must receive a C or better in courses for the ICM.

In order for such a program to be approved, the student must:

- Obtain the permission of the departments of each named academic area involved. Documentation of permission must be provided, such as a memo or letter.
- Obtain the signature of a faculty member who will be responsible for supervising the ICM.
- Gain the approval from the entire Curriculum and Instruction Committee Faculty.
- Complete the Individually Constructed Major Proposal Form.

All approvals must be completed in the academic year prior to graduation. For example, a student graduating in May 2011 must have the ICM approved by May 2010.

The student must still complete all the General Education requirements. If applicable the following requirements outlined in the catalog may be helpful for students pursuing an ICM.



- Transferring courses taken outside North Park University
- Undergraduate credit for graduate courses
- Graduate courses taken by undergraduate students
- Dual Bachelor's degree

Students pursuing an ICM will be held to the same academic standards as any student at North Park University.

## Minor Field

In general, a minor is not required for degree completion. However, the student might find the completion of a minor to be advantageous. In consultation with the major advisor, a supplementary series of courses comprising a minor may be determined from one of the following alternatives:

- **Subject Minor.** A minor may be chosen from any of the major fields of study previously listed.
- **Special Minor.** The student may select a cohesive unit of five courses to be approved by the major advisor and the division chairperson of the minor discipline.

## Comprehensive Examination

A comprehensive examination may be required in a major field (see individual departmental requirements).

## Dual Bachelor's Degree

A student will be simultaneously awarded a Bachelor of Arts degree and a Bachelor of Science degree under the following conditions:

- Candidates must meet the 30-hour residency requirement.
- Candidates must complete a minimum of 150 semester hours of course work.
- Candidates must complete all requirements for both degrees
- No more than two (2) courses may be common to both degrees (excluding General Education requirement).
- 30 semester hours must be unique to the second degree.
- General Education courses completed for one degree may be applied toward the second degree.

## Grade Point Average

A cumulative grade point average of at least 2.00 (C) in all courses attempted as well as in the major field is required for graduation. Some majors or programs may require a higher grade point average.

## Pre-Professional and Professional Programs

### Pre-Professional Programs

The University offers pre-professional programs in dentistry, law, medicine, pharmacy, occupational therapy, physical therapy, theology, and veterinary science. These programs are not major areas in the strict sense, but are sequences of courses that will establish an adequate foundation for entry into graduate professional study. Students who are contemplating entry into graduate professional programs in the health and legal fields will understand the increasingly competitive nature of these fields. North Park provides advisory services and foundation courses that enable its graduates to compete very favorably for entry into such graduate programs.

Close contact with the University's pre-professional advisors should be maintained throughout the student's residence at North Park.

## Professional Programs

The program of studies at North Park permits the student to achieve preparation for entry into a number of careers:

### • **Athletic Training:**

The Athletic Training Educational Program prepares students to take the BOC examination. Successful completion of the BOC examination is required in order for the student to work as an entry-level Certified Athletic Trainer. The Athletic Training Education Program (ATEP) has a competitive admission process. Entrance into North Park does not guarantee entrance into the Athletic Training Educational Program (ATEP).

### • **Business and Economics:**

North Park University offers a bachelor of science in business & economics which will prepare students for careers in accounting, economics, finance, international business, management, marketing and non-profit management. Courses are offered for those preparing for the Illinois examination for Certified Public Accountant. Five-Year Bachelor/M.B.A. Program: With the availability of first- and second-year M.B.A. courses in both evening and Saturday class formats, North Park University students can complete a bachelor's degree in most fields and an M.B.A. degree within five years. Contact the School of Business and Nonprofit Management (SBNM) Admissions Office for further details.

### • **Clinical Laboratory Science (Medical Technology):**

In cooperation with institutions that have established a 12-month professional program, North Park University offers a four-year program leading to the degree of bachelor of science in clinical laboratory science. Students interested in this career must be accepted by the University through the regular admission process. Early in the third year, specific arrangements are made with the sponsoring institution for the professional training phase of the curriculum. Acceptance into a program in Clinical Laboratory Science/Medical Technology for the professional training phase of the curriculum is determined on a competitive basis of all applicants to each individual Clinical Laboratory Science program and is not guaranteed by North Park University.

The following requirements must be met for the bachelor of science in clinical laboratory science degree:

1. Acceptance into major
2. Completion of the general education curriculum
3. Completion of the major requirements and pre-requisite and supporting courses.
4. Acceptance into a Clinical Laboratory Science training curriculum at a sponsoring institution (this requires a minimum of a 2.80 cumulative GPA, and a minimum of a 3.00 GPA in biology and chemistry courses taken during the first three or pre-professional years of the program)
5. Completion of the Clinical Laboratory Science training curriculum at a sponsoring institution.

Completion of the entire program will require three academic years and one professional year. Students will be registered at North Park University for each of the four years of study including the professional year. This will be necessary so students can earn academic credit towards their bachelor degree. Students will be billed by



North Park University and eligible for financial aid based on their enrollment.

The following hospital is utilized by North Park University through an affiliation agreement to provide professional education approved by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS).

North Shore University Health System  
Evanston Hospital, Evanston, IL  
Director, CLS/Medical Technology Program  
Evanston Hospital  
2650 Ridge Ave.  
Room 1927 D  
Evanston, IL 60201

- **Engineering Program (Three-Two Program):**

Through programs of affiliation with the engineering schools of the University of Illinois (Urbana-Champaign), Case Western Reserve University (Cleveland), and the University of Minnesota (Minneapolis), a student can, through a five-year coordinated program, earn both a baccalaureate degree from North Park University and an engineering degree from one of these three universities. Students spend three years in residence at North Park University, followed by two years in residence at the engineering school. During the North Park years, the student acquires a broad background in the liberal arts while at the same time obtaining the fundamental skills in mathematics, physics, chemistry, and computer science, which are required for engineering. A North Park engineering advisor, knowledgeable about the current requirements of the affiliated schools, is assigned to each student in the program. All North Park general education requirements for a baccalaureate degree must be completed, together with a departmental major. Certain courses taken at the engineering school will be transferred to North Park to complete any requirements not satisfied during the three years spent in residence.

- **Music:**

The School of Music offers the degree of bachelor of music in applied music. This program prepares students for graduate school, careers in performance, and applied teaching.

- **Nursing:**

The School of Nursing offers a four-year program that leads to a bachelor of science degree with a major in nursing. Successful completion of the program qualifies the graduate to apply for the professional nurse licensing examination, the NCLEX-RN.

- **Occupational Therapy (Cooperative Education Program):**

Through affiliation with the occupational therapy program at the School of Medicine at Washington University in St. Louis, Missouri, a student can earn both a baccalaureate degree from North Park and a master of science in occupational therapy from Washington University. The cooperative education program is a five-year program. Students spend three years in residence at North Park, followed by two years in residence at Washington University. During the North Park years, the student acquires a broad background in liberal arts, and fulfills the prerequisites for the occupational therapy program.

All North Park general education requirements for a baccalaureate degree must be completed, together with a departmental major (biology, psychology, or a specially designed pre-occupational therapy constructed major are suggested). Certain courses taken at

Washington University may be transferred to North Park to complete any requirements not satisfied during the three years spent in residence. A North Park occupational therapy advisor, knowledgeable about current requirements of the program, is assigned to each pre-occupational therapy student.

- **Teacher Education Program**

The professional sequences combine theoretical and practical studies and include clinical experiences in a preschool, elementary, or secondary school. The following programs have been approved by the Illinois State Certification Board and the Illinois State Board of Education:

- Early Childhood Education (major) (infant-grade 3, type 04 certificate)
- Elementary Education (major) (K-9, type 03 certificate)
- Secondary Education (6-12, type 09 certificate): Biology, Chemistry, Economics, English, History, Mathematics, Physics, Political Science
- Special K-12 Certification (K-12, type 10 certificate): Art, French, Music, Physical Education, Spanish

#### **Early Childhood Education**

The combination of an early childhood education major, a major area of concentration selected from a list of approved options, and an expanded general education program enables the student to qualify for Illinois certification.

#### **Elementary Education**

The combination of an elementary education major, a major area of concentration selected from a list of approved options, and an expanded general education program enables the student to qualify for Illinois certification.

#### **Secondary Education**

An education sequence together with a teaching major and an expanded general education program qualifies the graduate for a 6-12 certificate.

#### **Special (K-12) Education in Art, French, Music, Physical Education, and Spanish**

An education sequence, together with a teaching major and an expanded general education program, qualifies the graduate for a K-12 certificate.

## **Residence**

All candidates for graduation must take the last 30 semester hours of their degree requirements at North Park University. At least 10 of these must be in the major field.

## **Second Bachelor's Degree**

A student who has previously graduated with a bachelor's degree from North Park may be eligible for a second bachelor's degree if an additional 30 hours are taken beyond the initial degree at North Park and all requirements for the major of the second degree are met. A student who has completed a bachelor's degree from another institution will be treated as a transfer student and must complete all the degree requirements.

# ACADEMIC POLICIES FOR UNDERGRADUATES

The policies listed below apply to all undergraduate students unless individual programs specifically indicate an alternate policy. Graduate programs are governed by different policies that are listed in the sections describing each graduate program.

Students are expected to know the policies governing the academic program as published in this catalog and to plan a program of studies that will satisfy the requirements for the degree program in which they have matriculated.

The catalog represents the University's effort to collect in one place the many policies and programs which govern the University's operations, and to that extent should be viewed as authoritative. However, the academic policies and programs of North Park University are continually being reviewed and changed in order to better achieve its educational mission. Therefore, the University reserves the right to revise this catalog from time to time without notice. The catalog is not a contract, and students should use it as an information guide and not as a statement of contractually binding terms. In cases of conflict between the most recent version of the catalog and other policy statements, the University president has discretion to resolve the conflict. Students are responsible for keeping informed of current university policies and meeting all applicable requirements.

Students must meet the degree requirements stated in the catalog under which they are enrolled, provided they maintain continuous enrollment. If a student withdraws from North Park, the graduation requirements in the catalog under which enrollment is resumed will apply. Transfer students must meet the requirements of the class with which they graduate.

## Academic Leave and Readmission

Students may interrupt their education at North Park University for a period of no more than two consecutive terms by filing a leave of absence form with the Student Administrative Services. The catalog requirements under which a student initially entered the University will continue to apply to students who either maintain continuous enrollment or who file for a leave of absence. If a student is absent from the University for one year or more, an application for readmission must be made to North Park through the Center for Academic Services. The catalog under which a student is readmitted to the University will govern the graduation requirements for that student.

## Academic Load

The normal academic load per term is 16 semester hours. Students may take up to 20 semester hours. By policy of the University faculty, a student seeking to register for more than 20 hours must have at least a 2.5 grade point average. Petitions for exception must be presented to the registrar. North Park reserves the right to restrict a student's program if employment or other conditions involve a risk to the student's health or scholarship.

## Athletic Eligibility

The rules for athletic eligibility conform to the standards of the College Conference of Illinois and Wisconsin, of which North Park is a member. A student must be full-time, in good standing, and have passed a minimum of 12 semester hours the previous term.

## Auditors

Students with a minimum GPA of 2.0 who are carrying a full academic program will be allowed to audit one course per term for an additional fee (see yearly fee schedule). Other auditors, except those listed below, will be charged full tuition. Auditors may, in addition, be charged a fee for the use of equipment.

Students taking a course for credit will have priority over an auditor in admission into a class. The authority to decide if a class will have auditors and, if so, how many and the extent to which auditors are to participate is vested in the respective instructor. Students may not receive credit by examination in a course that they have audited.

Alumni of North Park and senior citizens are eligible to audit a class for a fee and are subject to the conditions in the paragraph above. (An alumnus is defined as one who has attended any North Park school for at least one academic year, exclusive of currently enrolled students.) In addition to alumni and senior citizens, visitors from the community desiring to audit courses may do so for a fee and are subject to the conditions applying to other auditors.

## Certificates, Diplomas, and Transcripts

A student's legal name will appear on all certificates, diplomas, and transcripts issued by the institution. Titles such as Mr., Ms., Dr., Rev., etc. will not be included unless this is part of a student's legal name. A name can only be changed within the institutional database upon presentation of legal documentation of the name change. A name cannot be changed once a student has graduated from the institution or has been absent for longer than one calendar year.

## Class Attendance

Students are expected to be prompt and regular in attendance at all scheduled classes. Attendance requirements are set by individual instructors. Illness is generally the only acceptable excuse for absence from classes. Arrangements must be made with the instructor concerning short-term illness. In case of longer illness, the student should notify the Dean of Student Development.

## Concurrent Registration

A student must obtain the approval of the advisor and the Student Administrative Services to enroll concurrently in either correspondence courses or in classes at another institution. Forms are available in the Student Administrative Services.

## Dean's List

The Dean's List ranks students according to academic achievement after issuance of grades each term. The requirements for students attaining this distinction will be:

- Earning at least 12 semester hours credit other than P.
- Achieving a GPA of 3.50 or better for the term.
- Completing all courses taken during the term (i.e., no student with an incomplete for the term may qualify).

## Degree Posting Date

A student's graduation will be posted in the term in which degree requirements, including submission of supporting documentation, have been met. Although course work may have been completed in a prior term, the degree will be awarded only for the term in which all academic and administrative requirements have been fulfilled.

## Drops and Withdrawals

Students must complete a drop form to withdraw from a course. Withdrawal from a course or from the school will count from the date that formal written notice has been filed with the registrar. Mere absence from class or notice to the instructor does not constitute withdrawal. A grade of DW (dropped without permission) will be assigned to unauthorized withdrawals and a grade point of zero applied.

Students may withdraw from a course without an assigned grade through the fourth week of the fall and spring semesters (and the second week of the summer semester). That course will not appear on the student's permanent record.

After the beginning of the fifth week of the fall and spring semesters (and the third week of the summer semester), a dropped course is assigned a grade of W (Withdrawal) and is listed on the student's permanent record but is not used in the calculation of the student's GPA.

The last day to withdraw from a course with a grade of W depends on the length of the term:

Term Length	Last Date To Drop A Course With A Grade of W
16-week Fall/Spring semester	The end of the 12th week
7 1/2-week Fall/Spring quad	The end of the 6th week
9-week Summer semester	The end of the 7th week
4 1/2-week Summer quad	The end of the 3th week
3-week mini-term (May)	The end of the 2nd week

After these dates, students will be assigned grades that are used in the calculation of their GPA.

Students may be involuntarily withdrawn from the institution if they are determined by University officials to be a danger to themselves or others, or if their behavior or actions are incongruent with the values and mission of the institution. Students may be responsible for tuition, fees, and charges up to the point of withdrawal.

## Eligibility for Extra-Curricular Participation

Any student participating in such extracurricular activities as musical groups, varsity athletics, gospel teams, drama and forensics, publications, cheerleading, team management, and the holding of office and committee chairpersonships in student groups must be a full-time student in good academic standing during the participating term of the school year or in the spring term if participation is during the summer.

## Examinations and Re-examinations

Regular examinations are given on announced dates throughout the term at the discretion of the instructor. A student who is absent from an examination may take a make-up examination only upon the approval of the instructor. A student should arrange in advance with the instructor to take a make-up examination. Fourth-year students who will have

completed all degree requirements for the May commencement and whose course grade is B or better at the time of final examinations may be excused from the spring term finals at the discretion of the instructor.

## Grades

Grades are issued at the end of each term. Report cards are available online through the secured web advisor account. A student copy is available from Student Administrative Services.

Final responsibility for evaluating student achievement and assigning course grades rests with the course instructor. However, a student has the right to appeal a grade assignment without jeopardy and will be protected from arbitrary or unjustifiable grading practice.

## Grade Point Average

The following grades are used at North Park. The corresponding grade point is:

Grade	Grade Point
A	4.00
A -	3.67
B+	3.34
B	3.00
B-	2.67
C+	2.34
C	2.00
C -	1.67
D+	1.34
D	1.00
D-	0.67
F	0.00
AU (Audit)	0.00
DR (Administrative Drop)	0.00
DW (Dropped without permission)	0.00
I (Incomplete)	0.00
NG (No grade)	0.00
NS (Not submitted)	0.00
P (Pass)	0.00
W (Withdrawal)	0.00

## Grade Definition

- Administrative Drop (DR): Student withdrew from course with permission of university administration. Credits are not calculated in GPA.
- Audit (AU): See Audit entry in this section.
- Dropped without permission (DW): Student was registered for the course but failed to attend. Course calculated in GPA as a failure of credits.
- Incomplete (I): See Incomplete Grades entry in this section.
- No Grade (NG): See Incomplete Grades entry in this section.
- Not Submitted (NS): Instructor has not provided a grade.
- Pass (P): See Pass/Fail entry in this section.

- Withdrawal (W): Student dropped after the 4th week of class.

## Graduate Courses Taken by Undergraduate Students

An undergraduate student may enroll in a graduate course only if:

- The student is a senior.
- The department chair of the student's major approves.
- The graduate program director approves.
- The request is submitted with the form provided by Student Administrative Services.

## Graduate Credit For 5000-Level Work Taken As An Undergraduate

An undergraduate student who is within 16 semester hours of the bachelor's degree and has a cumulative GPA of at least 3.0 may request to enroll in and reserve for graduate credit a limited amount of work at the 5000 level during the last semester as a senior. The appropriate form may be obtained from Student Administrative Services. This form verifies that the units being reserved are not needed to fulfill any requirements for the bachelor's degree.

Students may take up to 6 semester hours of credit in a graduate program prior to completing their undergraduate degree.

## Undergraduate Credit For A Graduate Course

In some cases, an undergraduate student may receive special permission from a graduate program to enroll in and receive undergraduate credit for graduate courses (numbered 5000 and above.) Such permission will not be granted unless the student has reached senior class standing with an overall GPA of 3.0, has a 3.0 GPA in all courses attempted, or is a foreign exchange student with equivalent standing.

Students may take up to 6 semester hours of credit in a graduate program prior to completing their undergraduate degree.

## Graduation Honors

The faculty selects students of outstanding scholarship and merit for graduation honors. For the purposes of graduation honors, all courses attempted for the North Park degree will be used in calculating a cumulative GPA. The academic record of transfer students will consist of those courses completed at North Park University and those transfer courses submitted to the University by the time of the official graduation audit. The requirements for graduation with honors are as follows:

Category	Cumulative GPA
Cum laude	3.50
Magna cum laude	3.70
Summa cum laude	3.90

Upon completion of all requirements, honors will be listed in the student's permanent record and he or she will receive a diploma that bears appropriate recognition of achievement.

## Incomplete Grades

### Incomplete (I)

A student will receive an Incomplete (I) when course work cannot be completed by the end of the semester due to illness and/or unforeseeable circumstances and the instructor believes the reason to be valid. A grade

of Incomplete should not be awarded because of neglect on the part of the student. Students have one term in which to finish courses graded with an Incomplete. An Incomplete is computed as a failure until it is changed by the instructor of the course. Change of grade forms must be received by Student Administrative Services no later than the due date of grades for the subsequent regular term (Fall or Spring). Grades of I which are not completed in one term will be changed to a letter grade of F.

### No Grade (NG)

A student will receive a No Grade (NG) when coursework cannot be completed by the end of a semester in courses such as Student Teaching (EDUC 4100, EDUC 4110, or EDUC 4120), Athletic Training Practicum Courses Internship (4970), or Independent Study (4910). The completion deadline for the coursework is determined by the instructor in the course. The grade of NG will not affect the student's grade point average.

## Pass/Fail

A student who has completed 30 semester hours may take up to 16 semester hours on a Pass/Fail basis, not to exceed one per term. A grade of Pass is equivalent to at least a C and will be recorded as Pass on the transcript. A grade of either D or F will be recorded as such on the transcript.

Registration on a Pass/Fail basis is subject to the following restrictions:

- The student must have a cumulative GPA of 2.0 or higher.
- The courses taken Pass/Fail must not fulfill G.E. requirements or those of a major field, including supporting courses for the major.
- Not more than one course in a department may be taken Pass/Fail.
- Application to take a course on a Pass/Fail basis (or to withdraw an accepted application) must be made to the registrar before the end of the fourth week of classes.
- Application must have the approval of the student's advisor and, for courses in the education sequence, of an education advisor.

## Registration

All students are expected to register during the regular registration period. Changes in schedule may be made before the beginning of each term and during the first week of class. Admission into classes will not be permitted after the first week of the term. A late registration and/or a change in registration fee may be assessed according to the fee schedule published separately. Attendance in class without registration for the course will not be permitted and no credit will be granted if the student has not registered for the class at the appropriate time.

## Repetition of Courses

A student then has the option of repeating a course in which the student received a "D" or "F", either by examination, if appropriate and approved by the department, or by re-registering under the following stipulations:

- A course may be repeated by examination following the usual rules for credit-by-examination or department policy in the discipline concerned. The CLEP examination may not be used for the purpose of gaining credit in a failed class.
- Permission to repeat a course must be obtained from the registrar before registration. Courses repeated without permission will be averaged with the grade received in the previous attempt.
- All grades will remain on a student's transcript. Three courses may be repeated with only the second grade counting in each course. Students wishing to repeat more than three courses may do so with the second grade average.



- Transfer coursework used to repeat a North Park course will be averaged with the original grade earned at North Park University. Students may petition the Repetition of Courses policies by written appeal to the Student Academic Standing Committee.

## Student Academic Standing Committee

The Student Academic Standing Committee is comprised of members of the institution's faculty, administration, and academic support staff. The committee makes all decisions relative to academic standing and appeals to academic policy.

## Student Classification and Academic Standing

### Student Classification

The academic records of all undergraduate students are reviewed at the end of the Fall and Spring semester. Students who do not meet the minimum academic standards are reviewed by the Student Academic Standing Committee. Academic performance will be evaluated on the basis of the number of credit hours attempted at North Park University and all credit hours transferred into North Park University from other institutions.

Academic standing categories may or may not meet federal requirements for maintaining satisfactory academic progress. Students that participate in varsity athletics must also meet the eligibility rules of the College Conference of Illinois and Wisconsin (CCIW).

### Good Standing

A student is considered in good academic standing when their cumulative grade point average (g.p.a.) is at, or above, the following minimum standards on a four-point scale:

Credit Hours Attempted	Cumulative Grade Point Average
<30	1.60
30 < 60	1.80
60 < 90	2.00
90+	2.00

### Academic Warning

A student will receive an academic warning at the end of any semester in which the student's term grade point average falls below a 2.0 grade point average and whose current academic status is good standing.

### Academic Probation and Dismissal

#### • Immediate Dismissal Rule (Dean's Rule)

Any student who receives a term GPA of 0.40 or below may be immediately dismissed from the institution.

#### • Probation Status 1

A student is placed on Probation Status 1 when their cumulative GPA falls below the minimum standard for good academic standing. Students remain on Probation Status 1 for one semester. These students are required to establish an Academic Support Contract with the Center for Academic Services by the end of the fourth week of the term. Failure to establish a contract, or failure to comply with the terms agreed upon in the contract, may result in the loss of all financial assistance. Students who improve their cumulative GPA above the minimum standards at the end of the term will be removed

from probationary standing. Students who improve their cumulative GPA by receiving a term GPA of 2.00 or above, but who fail to raise their cumulative GPA above the minimum standard will be placed on Probation Status 2. Students who receive a term GPA below 2.00, regardless of whether or not this improves their cumulative GPA, will be placed on Probation Status 3.

#### • Probation Status 2

Probation Status 2 identifies those students who are improving their academic performance. Students in this category can remain at level 2 until such time as they raise their cumulative GPA above the minimum standards. This assumes the student's term GPAs are at 2.00 or above. These students are required to establish an Academic Support Contract with the Center for Academic Services by the end of the fourth week of the term. Failure to establish a contract or failure to comply with the terms agreed upon in the contract may result in the loss of all financial assistance. Students who receive a term GPA of below 2.00 will be placed on Probation Status 3.

#### • Probation Status 3

Students can remain on Probation Status 3 for one semester. These students are required to establish an Academic Support Contract with the Center for Academic Services by the end of the fourth week of the term. Failure to establish a contract or failure to comply with the terms agreed upon in the contract may result in the dismissal of the student from the institution. Students who improve their cumulative GPA to the minimum standard at the end of the term will be removed from probationary standing. Students who improve their cumulative GPA by receiving a term GPA of 2.00 or above, but who fail to raise their cumulative G.P.A. above the minimum standard, will be placed on Probation Status 2. Students who receive a term GPA below 2.00, regardless of whether or not this improves their cumulative GPA, will be dismissed from the institution.

#### • Probation Status 4

Probation Status 4 identifies those students who have been dismissed from the institution but who are allowed to continue at the institution under special circumstances established by the Student Academic Standing Committee. Students may remain in this category for one semester. These students are required to establish an Academic Support Contract with the Center for Academic Services by the end of the fourth week of the term. Failure to establish a contract or failure to comply with the terms agreed upon in the contract will result in the dismissal of the student from the institution. Students who improve their cumulative GPA to the minimum standard at the end of the term may be removed from probationary standing. Students who improve their cumulative GPA by receiving a term GPA of 2.00 or above, but who fail to raise their cumulative GPA above the minimum standard, may be placed on Probation Status 2. Students who receive a term GPA below 2.00, regardless of whether or not this improves their cumulative GPA, will be dismissed from the institution.

## Testing and Placement Credit

### Advanced Placement

Many high school graduates have completed college-level courses in high school and have taken advanced placement examinations of the College Entrance Examination Board (CEEB). North Park recognizes such programs and encourages superior high school students to seek college credit through these examinations and thereby accelerate their progress toward degrees. The University may grant credit where a grade of 3, 4, or 5 has been earned on the CEEB advanced placement examination. Credit received under the advanced placement program may be applied

toward North Park graduation requirements. No tuition charge is made for these credits. Students who wish to obtain such credit should have their examination scores forwarded to the Center for Academic Services.

## College Credit While Still in High School

Some high schools have developed relationships with colleges or universities that allow college credit to meet high school graduation requirements. Students wishing to enter North Park with such credit may apply for admission as a first year student or as a transfer student under the following respective policy stipulations. Students must choose between being a first year or transfer student prior to an admission decision.

### Enter as a First-Year Student

- The subject matter and course level conform to North Park's policy for any college course.
- The college credit is granted by a regionally accredited college or university.
- The credit is recorded on an official college or university transcript.
- If transferable, the final courses up to the last 16 college credit hours will be evaluated and accepted as college level transfer credit, according to our guidelines and policies.

For purposes of admission and financial aid, including academic scholarships, the student will be considered a first-year student at the University regardless of the amount of credit transferred.

### Enter as a Transfer Student

- The subject matter and course level conform to North Park's policy for any college course.
- The college credit is granted by a regionally accredited college or university.
- The credit is recorded on an official college or university transcript.
- If transferable, all college credit hours will be evaluated and accepted as college level transfer credit, according to our guidelines and policies.

For purposes of admission and financial aid, including academic scholarships, the student will be considered a transfer student at the university regardless of the amount of credit transferred.

## College Level Examination Program

North Park University may grant credit for university-level knowledge as demonstrated by passing grades on the exams offered by the College Level Examination Program. Credit received under the CLEP program may be applied toward North Park's graduation requirements. A fee per credit hour will be assessed in order that the credits posts to the student's transcript. Students who wish to obtain such credit should have their examination scores forwarded to the Center for Academic Services. CLEP scores will be reviewed according to the guidelines:

- **General Examination:** In order to take a General Examination, a student must have earned no more than 57 semester hours of university-level credit.
- **Subject Examinations:** If a student has over 57 semester hours he or she can take a subject examination, as long as he or she does not test backward (i.e. testing out of lower level courses if he or she has completed higher level courses).

A student is not eligible to receive credit-by-examination in any course that he or she has previously audited.

Credit will post to a student's transcript once the student has officially enrolled at North Park University and has paid the fee per credit hour.

North Park University must receive an official copy of the CLEP score in order to process and post the credit.

## Examination For Placement or Credit

Credit by examination is available to any student by petition and upon departmental approval. A student qualifies to receive credit upon the receipt of a grade of B or better in the subject examination; however, a grade of P will be recorded in the student's permanent record. A student may not receive credit by examination in a previously audited course.

Petitions for credit by examination must be presented to the department chairperson before a test is taken. Repeat times vary according to discipline. Information and petition forms are available through the Center for Academic Services.

## Foreign Language Examination

### • **Students who completed their education in an English-speaking school.**

Alien residents of the USA, foreign nationals, and American students who completed their secondary education in an English-speaking school but have learned another language formally or informally, may take a language proficiency exam in the language they know. The student is responsible for finding a person competent to conduct the exam in the language in question. The student must demonstrate proficiency equal to at least the first year, level 1020, of formal study in the language.

A proficiency exam is offered at the beginning of each academic year. North Park University offers proficiency exams in the following languages: French, German, Korean, Spanish, and Swedish.

To complete the proficiency exam at a time other than the beginning of the academic year contact North Park's Foreign Language Department or contact another four-year university or college to arrange for a proficiency exam.

If the student successfully passes the 1020 level proficiency exam they are exempt from the foreign language requirement. North Park University does not award credit for the 1010/1020 level.

### • **Students who completed their education in a language other than English and for whom English is a second language.**

Foreign Nationals and American students who have completed their education in their native language and for whom English is a second language will be exempt from the Foreign Language Requirement if they meet the following criteria:

- Provide transcript evidence, such as results of graduation exams that their schooling was in a language other than English. Transcripts must be translated into English and certified by a translating agency.
  - Successfully complete one semester at North Park University.
- **Foreign Language and Business & Economics with a concentration in International Business.**
- If the student is an international business major or majoring/minoring in one of the languages in which North Park offers a major/minor, they need to demonstrate proficiency through the 2020 level. There are two ways in which a student can meet this requirement.
1. The student will be considered exempt from this requirement if the student meets all of the following requirements:

- Provide transcript evidence at or above the high school level, such as results of graduation exams that their schooling was in a language other than English.
  - Successfully complete one semester at North Park University.
  - Acceptance into the major.
  - Complete an additional 8 semester hours in the field of study to meet the required semester hours for the major or minor. The student will need to contact the appropriate department to determine what classes would be suitable.
2. The student will receive 8 hours of foreign language credit if the student meets all of the following requirements:
- Contact North Park University's Foreign Language Department or another university to arrange for a proficiency exam in the chosen foreign language. At the time of testing the student will need an Examination Grade Report. This is available in the Center for Academic Services. There is a fee of \$42.00 for this form.
  - Demonstrates a proficiency equal to at least a second year of formal study in the chosen foreign language on the proficiency exam.
  - Successfully complete one semester at North Park University.
  - Acceptance into the major.
  - Pays the appropriate fee (\$35 per credit) to have the credit posted to the student's transcript.

## International Baccalaureate Program

North Park University recognizes the rigor of the International Baccalaureate program and may grant academic credit for scores of 5, 6, and 7 on the Higher Level examinations. The specific amount of credit and course equivalencies to be awarded for each Higher Level pass is determined through evaluation by the appropriate academic department. Credit received under the International Baccalaureate program may be applied toward North Park graduation requirements. No tuition charge is made for these credits.

Students who wish to obtain such credit should have their examination scores forwarded to the Center for Academic Services. Credit will post to the student's transcript after the student has enrolled at North Park University. A maximum of 30 semester hours may be awarded.

## Transferring Courses Taken Outside North Park University

Students pursuing a degree from North Park University are expected to complete their course work at North Park University. Under exceptional circumstances, it may be necessary for students to include course work from other institutions. When this is necessary, students, to be assured of the acceptance of the course work, must secure prior approval of outside courses. To be approved, courses must be offered by an accredited four-year college or university (or a two-year community or junior college, if the student has completed less than 60 semester hours of academic credit). The course itself must be an academic course (rather than technical or vocational) and must be approved for elective credit or for application toward the fulfillment of general education or departmental requirements. An approval form is available from Student Administrative Services and must be signed by the student's academic advisor, the department chair of the department in which the course is offered (or the most appropriate division chair), and the registrar. All transferred courses will be recorded

with the grade received and will be included in a student's grade point average at North Park.

## Value of Courses

The curriculum is based on a schedule of two semesters per academic year. Most courses are valued at two or four semester hours but the value of each is indicated in the section describing the courses of instruction.

## Visiting Students

A Visiting Student is one who is authorized by the Office of Admission to register for a course or courses for college credit but has not been fully accepted for a degree at North Park University. Visiting Students interested in taking classes must submit a Visiting Student Application as well as a statement of good standing from the school or university last attended. Credits earned as a Visiting Student are transferable to other universities or may later be applied to a North Park degree.

A Visiting Student may earn up to 30 semester hours with that status. Thereafter, the student must apply for full admission to the University before being allowed to register for additional courses. The application procedure for moving from the status of Special to a fully admitted student is the same as for other students. The same criteria are used by the University in approving applications for admission of a Visiting Student as would apply for any other application for admission. The Visiting Student is expected to meet the degree requirements that are in force at the time of application for degree status.

## Additional Educational Opportunities

### Conflict Transformation Studies Program

Conflict is inescapable and occurs in all human experience. Conflict emerges from many sources—systemic structures, religion, class and economic resources, race and ethnicity, sexuality, cultural and national differences, failures, commitments, and efforts for positive social change. The focus of conflict transformation studies is to enhance the ability of individuals and communities of people to meet their own needs while recognizing the competing needs of others and pursuing creative, nonviolent processes for transforming their conflicts. An understanding of processes, such as arbitration, negotiation, conflict management, conflict resolution, peace building, forgiveness and reconciliation, is central to the building of civil society and a new world order.

The purpose of Conflict Transformation Studies (CTS) at North Park University is to examine, from interdisciplinary and faith-based perspectives, the theory, analysis, history, culture, and transformational processes involved in conflict situations, justice, and peace building. As a Christian community grounded in the gospels, we believe that it is our responsibility to study the roots of conflict and violence, and to explore the many approaches to the work of nonviolent conflict transformation—from conflict management to mediation and reconciliation. Additional information is located in the undergraduate majors and courses section of this catalog.

## Honors Program

### Honors Congress

The North Park University Honors Congress brings together students of high academic ability with faculty in a learning community designed



to promote academic excellence, rigorous intellectual development, community involvement, service to others, and vocational direction.

## Honors in the Academic Major

During the Junior and senior years, students will take honors courses and submit to requirements in individual majors. Major professors will serve as guides to Honors Congress members and specifics are determined by the individual departments.

## Graduate School Application

The Office of Career Planning and individual school deans work with the Director of the Honors Congress to run seminars and plan events to consider graduate education. Vocational exploration undertaken in the first two years becomes actual planning in the second two years of university study.

## Internship

Chicago connections explored in the first two years become work place learning environments during the last two years. Students take advantage of the city they have come to love and put their academic knowledge to the test, gaining valuable experience for choices after graduation.

## National Fellowship Awards

Honors Congress students are encouraged to apply for awards and fellowships both in their individual disciplines and in competitive national applications to serve and learn beyond the undergraduate years.

## Rewards of the Honors Congress

The Honors Congress at North Park University provides opportunity for students of promise to excel during their first two years of undergraduate study. If you are highly motivated, and if you are ready to be challenged and to challenge yourself this program may be for you. We strive to take the words of Jesus—"To whom much is given much will be required"—and give them special life during your NPU experience. Our philosophy is simply this: the Honors Congress gives students of high intellectual ability an array of learning experiences from which to choose, places them side-by-side faculty mentors who care, and offers guidance and encouragement along the way.

## Departmental Honors Program

The Departmental Honors program is designed to challenge North Park's most talented and motivated students to achieve at the highest level in their major fields. The requirements of this program are:

- A minimum overall GPA of 3.5 and a minimum major GPA of 3.7 for admission and retention in the program
- A minimum of 45 and a maximum of 90 semester hours earned at the time of admission into the program
- A grade of A or B in 3-8 semester hours of Departmental Honors (DH) 4000, which requires a paper or project at honors level
- Presentation of the DH 4000 paper or project at a Spring Honors Symposium
- Departmental approval

DH 4000 is listed in each major department with the course number 4000 and the prefix of the department, i.e., HIST 4000. For a course description of DH 4000, see the Departmental Honors section of the catalog and/or the individual department listings.

For additional requirements specific to a particular major, see departmental descriptions. Applications for admission may be obtained from the department chair.

## Internship Program

For North Park University interns, Chicago is an occupational laboratory.

The city's lively business community and extensive cultural resources offer opportunities for students in all areas of study to work in jobs appropriate to their disciplines and career interests. Internships may also be arranged throughout the United States and overseas.

Students interested in an internship must submit an application to the Campus Coordinator. All Business-related majors must contact the Coordinator of Internships and Placement for the School of Business and Nonprofit Management. Acceptance into the program is determined by the Internship Committee, and approval is based on: (1) attainment of third-year or fourth-year status (including at least 30 semester hours earned at North Park University); (2) a major GPA of 2.5 or more (some departments have more rigorous requirements; please refer to individual department entries); and (3) results of interviews with the Campus Coordinator and faculty sponsor. A faculty sponsor helps the intern identify activities, learning goals, and projects to be performed, and evaluates and grades the intern. Grading is done on a pass/fail basis. No more than 8 semester hours of internship may be applied toward graduation. Tuition is charged as for any other course.

The internship program is designed to help students (1) recognize and appreciate the relevance and value of a liberal arts education for career preparation; (2) combine classroom studies with direct involvement in a potential life-long occupation; (3) have a better idea of their strengths, weaknesses, and future needs in terms of knowledge and skills; (4) clarify vocational goals; and (5) make potential contacts for future employment.

## Nonprofit Leadership Certificate

North Park University is pleased to offer a nationally recognized Nonprofit Leadership Certificate through an affiliation with American Humanics, a 60-year-old national alliance of colleges and universities, national nonprofit partners, and collaborating professional associations.

Designed to provide excellent preparation for entry-level careers in nonprofit organizations, this baccalaureate level certificate is intended to accompany any major and can also be applied toward a concentration in Nonprofit Management within the Bachelor of Science in Business and Economics degree program. To obtain the certificate, students must meet five program requirements, including fulfillment of a 300-hour internship in a nonprofit organization.

## Program Requirements

These requirements are designed with one thing in mind: to prepare North Park University students for employment in the nonprofit sector. All requirements must be fulfilled in order to meet the nationally specified level of competency required by American Humanics. Each student must meet with the Axelson Center for Nonprofit Management to register in the program.

### Two Core Courses

BSE 3720: Introduction to Nonprofit Leadership and Management

BSE 3730: Advanced Nonprofit Management and Leadership

### Three Electives

One course in Child and Youth/Human Development:

- PSYC 1000: Introduction to Psychology (4 semester hours)
- SOC 1910: Introduction to Sociology (4 semester hours)
- YM 1510: Introduction to Youth Ministry (4 semester hours)

One course in Communication Studies:

- COMM 1910: Public Speaking (4 semester hours)
- COMM 2010: Introduction to Communication Studies (4 semester hours)
- COMM 2030: Interpersonal Communication (4 semester hours)
- BSE 2540 and BSE 3510: Business Communication and Public Relations (4 semester hours total)

One course in Financial Management:

- SBNM 5350: Nonprofit Financial Management (graduate level course; 2 semester hours)

Undergraduate students must be a senior and have a GPA of 3.0 or higher to take graduate-level courses. Alternative courses might be accepted on an individual basis. See the Campus Program Director for more information.

One nonprofit management internship – BSE 4970 (1-4 semester hours)

A minimum of 300 hours: equivalent to two semesters of 10 hours per week, one semester of 20 hours per week, one summer of 25 to 30 hours per week or some combination of these options. Internships must be pre-approved by the Campus Program Director.

Active membership in the American Humanics Association (AHA) for at least two semesters

Attendance at one national American Humanics Management Institute (AHMI)

## Study Abroad and Off-Campus Programs

North Park students have access to more than 150 international universities or study abroad programs in more than 40 countries through North Park's International Office. We are proud to offer a variety of academic options on six of the seven continents that serve students in most majors and minors. North Park students are encouraged to check with the International Office early in their academic careers to learn about study abroad options, program requirements, and costs. The International Office is located in Caroline Hall.

### Sweden Exchange Program

Since 1976 North Park has maintained an exchange program with Södra Vätterbygden Folkhögskola (SVF) in Jönköping, Sweden. This school operates under the auspices of our sister Church, Svenska Missionförbundet (the Swedish Mission Covenant), and an extremely close, cooperative relationship results from common values and concerns. North Park students with a background of one year of college-level Swedish may apply to study in Sweden for the Fall semester with a cohort of other students and a North Park faculty member. Swedish students from SVF are in residence on the North Park campus during the Spring semester, so that friendships begun with the American students abroad may continue.

### Winter term in Mexico

In 1984, North Park initiated a Spanish language and culture program in Morelia, Mexico. Students live with host families and enjoy high quality instruction in small and highly interactive classes. Service projects in the region allow students to volunteer time on crucial health and economic development programs. On select weekends, the cohort of North Park students and a North Park faculty member participate in excursions throughout Mexico, including Mexico City, Uruapan, Patzcuaro, Guanajuato, and Zihuatanejo. Students with one and a half years of

college Spanish or the equivalent are invited to apply for this eight week program which runs each spring. Students may apply to remain through the end of the spring term. If chosen, they will register for SPAN 3300, 3400 and 4970 for a total of eight semester hours. Students are charged for a full semester study at North Park University.

## Bilateral Reciprocal Exchange Programs

North Park has exchange agreements with 11 universities around the world. North Park and its partners are able to send students to each others' institutions for a semester or year of exchange studies. Universidad del Salvador offers regular university courses taught in Spanish for advanced speakers. All other exchange sites offer regular university courses taught in English and/or foreign language instruction. North Park's exchange partners are:

- International University of Moscow (Russia)
- Jönköping International Business School (Sweden)
- Mälardalen University (Sweden)
- Sungkyunkwan University (South Korea)
- Universidad del Salvador (Argentina)
- University of Akureyri (Iceland)
- University of Bergen (Norway)
- University of Iceland (Iceland)
- University of Jönköping School of Health Sciences (Sweden)
- University of Jönköping School of Education and Communication (Sweden)
- University of Tampere (Finland)

## International Student Exchange Program

The International Student Exchange Program (ISEP) enables students to study independently at any of 140+ universities around the world. The language of instruction and available courses varies by host institution. North Park has been a member of ISEP since 2005 and has sent 28 students abroad to locations as diverse as Australia, Chile, Ghana, France, Germany, Costa Rica, Italy, and Bulgaria. As an ISEP member, North Park also receives international exchange student from throughout the ISEP network.

## Council for Christian Colleges and Universities Programs

The Council for Christian Colleges and Universities runs 11 semester programs. Four "culture shaping" programs give students the opportunity to incorporate their faith with popular culture and public life issues in the US while seven "culture crossing" programs take students outside of the US to help them better understand the role of faith in the global community. North Park students will study with other students from CCCU member schools. The CCCU program offerings are:

- American Studies Program (Washington, DC)
- Australia Studies Program (Sydney, Australia)
- China Studies Program (Xiamen, China)
- Contemporary Music Center (Martha's Vineyard, MA)
- Latin American Studies Program (San Jose, Costa Rica)
- Los Angeles Film Studies Center (Los Angeles, CA)
- Middle East Studies Program (Cairo, Egypt)

- Scholars' Semester in Oxford (Oxford, England)
- Russian Studies Program (Nizhni Novgorod, Russia)
- Uganda Studies Program (Kampala, Uganda)
- Washington Journalism Center (Washington, DC)

## Short Term Academic Study Tours

Academic departments at North Park periodically offer short term travel opportunities during school breaks. These programs may be connected to credit-bearing semester length courses or function as standalone tours. Recent academic study tours have taken North Park students and faculty members to Canada, Costa Rica, Egypt, Ethiopia, France, Greece, and Thailand.

## Accreditation

North Park University is accredited by The Higher Learning Commission and is a member of the North Central Association. The Commission is recognized by the U.S. Department of Education and the Council for Higher Education Accreditation which is responsible for ensuring accrediting bodies and institutions uphold and meet established standards of quality.

The Higher Learning Commission accredits degree-granting institutions located in the nineteen state north central region, including West Virginia.

North Park University was first accredited in 1926 by The Higher Learning Commission and is a member of the North Central Association (NCA).

The Higher Learning Commission evaluates and accredits the entire institution as a whole.

The Association can be researched at 30 North LaSalle St., Suite 2400, Chicago, IL 60602-2504, 800-621-7440, [www.ncahigherlearningcommission.org](http://www.ncahigherlearningcommission.org)

The following schools or programs are each accredited individually.

### **Athletic Training**

Commission on Accreditation of Allied Health Education Programs  
1361 Park Street  
Clearwater, FL 33756  
Phone: 727-210-2350  
Fax: 727-210-2354

### **School of Business and Nonprofit Management**

International Assembly for Business Education  
IACBE  
P.O. Box 3960  
Olathe, KS 66063  
Phone: 913-631-3009  
Fax: 913-631-9154

### **School of Education**

Illinois State Board of Education for Teacher Certification Programs  
100 N. 1st Street  
Springfield, IL 62777  
Phone: 866-262-6663

Illinois Board of Higher Education  
431 East Adams, 2nd Floor  
Springfield, Illinois 62701-1404  
Phone: 217- 782-2551  
Fax: 217-782-8548

### **School of Nursing**

Commission on Collegiate Nursing Education  
American Association of Colleges of Nursing  
One Dupont Circle, NW  
Suite 530  
Washington, DC 20036  
Phone: 202-463-6930  
Fax: 202-785-8320

### **School of Music**

National Association of Schools of Music  
11250 Roger Bacon Drive, Ste. 21  
Reston, VA 20190  
Phone: 703-437-0700  
Fax: 703-437-6312

### **Seminary**

The Association of Theological Schools  
10 Summit Park Drive  
Pittsburgh, PA 15275  
Phone: 412-788-6505  
Fax: 412-788-6510

# UNDERGRADUATE MAJORS AND COURSES (TRADITIONAL)

## Academic Services (ACSR)

*Snezek (director), Lizardo, Konecky, Tessler*

### Skill Development Courses

The University offers a number of courses designed to assist students who have deficiencies in specific academic skills. While credit for these courses applies toward the total number of semester hours needed for graduation, the courses may not be used to fulfill general education or major/minor requirements. A student may apply up to 8 semester hours of the following courses toward graduation:

WRIT 1000 Fundamentals of Composition .....	4 sh
MATH 1000 Fundamentals of Algebra .....	4 sh
ACSR 1005 Foundations for Academic Success .....	2 sh
ACSR 1010 Critical Reading Skills .....	2 sh

#### 1005 **Foundations for Academic Success (2 sh)**

An introduction to skills and strategies essential to success at the university level. Topics range from time management to critical thinking skills. Students will explore these topics through lectures, small groups, individual appointments and practical application. Special restrictions: enrollment by instructor permission, limited to first year students.

#### 1010 **Critical Reading Skills (2 sh)**

The course is designed to provide instruction and practice in reading skills essential for academic success in college. The course is intended to meet the needs of the beginning college student and is organized to accommodate students with a wide range of reading abilities. While credit for this course applies toward graduation, the course may not be used to fulfill general education or major/minor requirements. Special restrictions: enrollment by placement.

#### 1020 **Topics in Skills Development (1-4 sh)**

Specific instruction and practice in study/learning skills and approaches essential for academic success in college. Lecture, small group/individual tutorial format. Topics vary by term. While credit for this course applies toward graduation, the course may not be used to fulfill general education or major/minor requirements. Special restrictions: enrollment by placement or by action of the Student Academic Standing Committee.

#### 1030 **Career Planning (2 sh)**

Students will explore decision making, goal setting, and values clarification and investigate options in majors and careers. Consideration will be given to the transition from the academic arena to the world of work.

#### 4920 **Study Abroad Program (4-16 sh)**

Study Abroad Placement Holder

#### 4970 **Internship Planning (1-4 sh)**

Please refer to Internship section of catalog for internship requirements and guidelines.

## Advertising (ADV)

The advertising major at North Park is an interdisciplinary major which integrates the resources of three departments: School of Business and Nonprofit Management, Communication Arts, and Art. Students in this major will take courses from each of these departments as core requirements. The purpose of this program is to broadly prepare students for a career in advertising and communication. The Bachelor of Art degree is designed to give each student an interactive understanding and synthesis of the three areas that contribute to the field. Students desiring more in-depth knowledge of a particular advertising specialty are advised to take additional course work as follows: creative design or audio and video production interest (BS in Advertising); account management interest (additional BSE courses and marketing courses), marketing research or consumer behavior interest (additional marketing and psychology courses). The Bachelor of Science degree is recommended for students desiring a creative career in advertising. In BA and BS programs, students will be exposed to the ethical issues that are encountered in the field and are expected to develop the value sensitivity that will help them make responsible value judgments about advertising and the broader communications arena.

For admittance into the major, an overall GPA of 2.5 and a C- or better in BSE 2610 is required. A GPA of 2.5 in the major courses is required for graduation from the university with this major. Students dropping below 2.5 in the major are required to meet with their advisor to develop a plan to repeat courses to bring up their GPA before taking additional courses. The dean of the School of Business and Nonprofit Management must approve the plan. Students failing to complete their plan successfully are subject to dismissal from the major.

### Major requirements for the B.A. degree in Advertising

#### Required semester hours

38 sh

#### Prerequisites and supporting courses

10 sh

PHIL 2530, PSYC 1000, STAT 1490

#### Required core courses

ART 1030, 2080, 2081; BSE 2211, 2540, 2610, 3510, 3610, 3620, 3624, COMM 1910, 2150

#### Notes and Restrictions

An internship is strongly recommended

### Major requirements for the B.S. degree in Advertising

#### Required semester hours

62 sh

#### Prerequisites and supporting courses

10 sh

PHIL 2530, PSYC 1000, STAT 1490

#### Required core courses

ART 1030, 2080, 2081, 3080, 3081; BSE 2211, 2540, 2610, 3510, 3610, 3620, 3624, 4970; COMM 1910, 2150, 3450;

12 semester hours from ART 1040, 2010, 2017, 2018, 2060, 2100, 3060, 3100, COMM 2155, 2175, 2355, 3355

#### Notes and Restrictions

Students are required to complete an internship (BSE 4970) or to provide documentation of other work experience.

See appropriate sections of the catalog for course descriptions.



## Africana Studies (AS)

*Simms*

Africana Studies is an interdisciplinary program designed to apply the scholarly approach of a number of traditional disciplines, such as sociology, theology, and history, to a consideration of the Black experience. The program seeks to nurture the student's intellectual, social, and political development through an examination of the rich and multifaceted cultures, literatures, religions, and histories of Blacks in Africa and the African Diaspora. This approach emphasizes both the political struggle of Black people and their contribution to Western civilization.

### Major requirements for the B.A. degree in Africana Studies

#### Required semester hours

36 sh

#### Prerequisite

AS 2500

#### Required core courses

AS 3010, 3020, 4970, SOC 2090 or SOC 2100; one course from AS 3030 or AS 3040

#### Electives

3 courses from the following: AS 2220, 2840, 3910, 3920; HIST 3210, 3220, 3230, 3240, 3250, 3260, 3290

### Minor requirements in Africana Studies

#### Required semester hours

20 sh

#### Prerequisite

AS 2500

#### Required core courses

AS 3010, 3020, SOC 2090 or SOC 2100

#### Electives

AS 2220, 2840, 3030, 3040, 3910, 3920, HIST 3210, 3220

#### Notes and restrictions

1. Students must complete a form listing the courses they have taken to complete the minor, to be obtained from the department and on the department website.
2. Students must turn in a simple portfolio to the chair of the department containing the following:
  - A statement of their specific goals upon entering the program
  - A self-assessment of the achievement of those goals-including what educational experiences most enhanced their learning, curricular and extracurricular.
  - Two samples of student work from each course: completed: projects, essays or exams.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 2220 **The Struggle for Freedom: Black Leaders of the Twentieth Century (4 sh)**

Examines the philosophies and strategies of Black leaders in the struggle for freedom during the 1900s in the history of Africa and the United States. Focuses on key figures from the continent such as Kwame Nkrumah and Jomo Kenyatta, revolutionaries who fought against European colonialism, and preeminent African-American leaders such as Ida B. Wells and W.E.B. DuBois, organizers of protest against White American racism.

#### 2500 **Introduction to Africana Studies (4 sh) GE**

Utilizing the disciplines of history, sociology, and anthropology, this course presents, discusses, and analyzes the African-American experience from pre-slavery West Africa to contemporary U.S., with particular emphasis on current cultural, theological, social, economic, and political issues that exist within the African-American community. Cross-listed with SOC 2500.

#### 2540 **The Sankofa Experience (2 sh)**

Creates more meaningful and sensitive relationships and more intelligent and sincere communication between students of varying ethnic backgrounds. Features a 60-hour bus tour through several southern states with stops at sites relevant to the Civil Rights movement of the 1960s. Includes pre-trip lectures and films on such topics as racism and prejudice. Assigns each student a partner of a different ethnic background with whom to discuss and experience cultural diversity before, after, and during the trip.

#### 2730 **Speaking Truth to Power: The Politics of Mexicans in America (4 sh)**

Surveys Mexican history from Pre-Columbian Period to the present and emphasizes Mexican American politics. Employs Marxian and Gramscian theory in examining the political influence of such organizations as the League of United Latin American Citizens and the protest rhetoric of Chicano leaders like Cesar Chavez. Examines selected points of common political interests shared by Mexican- and African-Americans. Cross-listed with LAS 2730.

#### 2840 **African-American Church History and Religious Thought (4 sh)**

Studies the religious thought of African-Americans, employing as a frame of reference the Black Christian church from its beginning during slavery to its maturity in the present day. Includes the ideas of a variety of spiritual leaders such as Jupiter Hammon, David Walker, Marcus Garvey, Father Divine, John Perkins, James Cone, and E.V. Hill. Examines the influence of slavery, emancipation, migration, and White racism on the development of African-American religion. Cross-listed with BTS 2840.

#### 2950 **Rap Music in Urban America: An Introduction to the Politics of Black and Latino Culture (4 sh)**

The class employs Marxism and Gramscian theory in interpreting rap music specifically and hip hop culture generally as forms of resistance to the oppressive ideas and discriminatory policies of U.S. society. It offers a critical examination of Latino and Black political rappers viewing them as socially conscious activists committed to the uplift of their respective communities. Cross-listed with LAS 2950.

#### 3010 **African-American History to 1865 (4 sh)**

Explores the history of African-Americans beginning with African origins and continuing through the Civil War. Focuses on Black religion, identity formation, participation in plantation society, and contribution to American culture. Emphasizes African-American self-expression through a reading of primary sources, especially slave narratives.

**3020 African-American History from 1865 to Present (4 sh)**

Explores the history of African-Americans from the end of the Civil War to the present. Investigates Black identity formation, migration and urbanization, leadership production, protest strategies, and recent political movements. Gives attention to the writings of African-American authors, especially those of the Harlem Renaissance and the Civil Rights Movement.

**3030 Civil Rights Movement 1954-1970's (4 sh)**

Emphasizes the period from 1954 through the 1970s as a time of social turmoil and change in American society, during which African-Americans insisted on inclusion in the nation's mainstream and power in their own right. Employs social movement theory in examining the history, progress, and effects of the Civil Rights Movement in general and in studying such organizations as the NAACP and such leaders as Martin Luther King in particular. Cross-listed with SOC 2530.

**3040 The Literature of the Black Diaspora (4 sh)**

Traces the literary history of Black people beginning with the hieroglyphics of Ancient Egypt and concluding with works by such modern writers as Toni Morrison and Alice Walker. Emphasizes the literature production of African, African-American, and Caribbean authors in exploring the dynamics of the Black Diasporic experience. Uses techniques of literary analysis in examining representative poems, novels, plays, autobiographies, tracts and essays. Highlights the contribution of history to interpreting the work of Black artists. Prerequisite: ENG 1750.

**3910 Topics in Africana Studies (2-4 sh)**

Focused examination of a particular theme within the sociopolitical framework of the Black experience. Possible subjects include in-depth studies examining the lives of such artists as Nikki Giovanni and historical analyses of such topics as the pro-slavery ideology of the antebellum South. Student must have consent of the instructor and chairperson of the division.

**3920 Francophone Literature (4 sh)**

Exploration of major regions of the Francophone world: Africa and the Caribbean; their culture, political, economic, and social problems, religion, etc. Quebec may be included if taught in French. Prerequisite: FREN 3010.

**4910 Independent Study in Africana Studies (2-4 sh)****4970 Internship in Africana Studies (1-4 sh)**

Please refer to the Internship Section of the catalog for internship requirements and guidelines.

## Arabic (ARAB)

GE Designates a course that fulfills all or part of General Education (G.E.) requirements; see the General Education Program section of the catalog for more information.

### 1010 **Conversational Arabic I (4 sh)** GE

These courses are designed for students with little or no previous experience with the Arabic language and will introduce the basic elements of modern standard colloquial Arabic through written and oral usage. Emphasis will be placed upon sound recognition, keys to listening, writing, and building a basic vocabulary selected from ordinary situations in everyday life. A significant cultural component of the course will introduce students to general concepts of life in the Arab world including field trips to Arab neighborhoods in Chicago.

### 1020 **Conversational Arabic II (4 sh)** GE

These courses are designed for students with little or no previous experience with the Arabic language and will introduce the basic elements of modern standard colloquial Arabic through written and oral usage. Emphasis will be placed upon sound recognition, keys to listening, writing, and building a basic vocabulary selected from ordinary situations in everyday life. A significant cultural component of the course will introduce students to general concepts of life in the Arab world including field trips to Arab neighborhoods in Chicago.

### 2010 **Intermediate Arabic I (4 sh)**

The second year of Conversational Arabic is designed for students who have completed Arabic 1010 and 1020 and have mastered the basic lexical and grammatical features of the language. Students will expand their vocabulary, increase the acquisition of spoken and written Arabic as applicable for a variety of topics and contexts, and be introduced to important grammatical variations. Emphasis will be placed on the use of authentic reading and listening materials including exercises on the internet, digital assignments, and more advanced engagement with Arab culture and the Arab neighborhoods of Chicago. Prerequisite: ARAB 1020.

### 2020 **Intermediate Arabic II (4 sh)**

The second year of Conversational Arabic is designed for students who have completed Arabic 1010 and 1020 and have mastered the basic lexical and grammatical features of the language. Students will expand their vocabulary, increase the acquisition of spoken and written Arabic as applicable for a variety of topics and contexts, and be introduced to important grammatical variations. Emphasis will be placed on the use of authentic reading and listening materials including exercises on the internet, digital assignments, and more advanced engagement with Arab culture and the Arab neighborhoods of Chicago. Prerequisite: ARAB 2010.

## Art (ART)

*Okore (chair), Lowly, VanderBrug*

The North Park University art major provides students with opportunities for vocational discernment and personal development within the visual arts. The program fosters a broad, deep and critical engagement with visual culture, exposing students to art from many different periods and places. Students are instructed in the conceptualization and production of visual art in a wide range of new and traditional media and are introduced to standards of professional practice in applied and fine art. The major is energetically engaged with the urban context, offering multiple internship opportunities and a wide range of gallery and museum field experiences. The department encourages students in their visual and spiritual development and promotes a visual culture/faith dialogue. Finally, the department serves art students and the general campus community by prominently exhibiting art in a wide variety of styles and media produced by students and art professionals.

### Major requirements for the B.A. degree in Art

#### Required semester hours

36 sh

#### Required core courses

ART 1030, 1040, 1100, 2100 or 3100, 2020, 2030, 2040 or 2050, 2060, 4010, 4011

Art History Requirement: ART 2017 or 2018; Two of the following: ART 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017 or 2018 if not taken to meet the above art history requirement

#### Electives

Art History beyond the core requirements or ART 2080, 2710, 3020, 3030, 3040, 3050, 3060, 3061, 3080, 3910, 4020, 4060, 4080, 4910, 4970 (6 sh)

#### Notes and restrictions

Participation in Fourth Year Show required. The Art Department is a member of the Faculty of Humanities and as such believes that courses taken from the Humanities fields of English, History and Philosophy should be an important part of our majors' educational experience. We therefore require all Art majors to meet the following co-requirements:

- English – one from ENG 2020, 2030, 2040, 2050
- History – one from HIST 2120, 2260, 3510
- Philosophy – one from PHIL 3510, 3590

Students with a double major or those obtaining a secondary teaching certificate are exempt from the humanities.

#### Honors

The Art Department offers an honors program in selected studio areas and art history. For admission into the program, students must have completed all courses offered within the intended area of focus, including independent study in some areas. Approval of the division chairperson is also required. For graduation with Departmental Honors in Art, students must complete 4-8 sh of ART 4000, which can be spread over several semesters. The honors project must be presented to the Faculty of the Art Department as well as at the Spring Honors Symposium. For general Departmental Honors requirements and ART 4000 course description, see appropriate sections of this catalog.

#### Teacher Certification Candidates

See Education entry in this section.

### Minor requirements in Art

#### Required semester hours

20 sh

#### Required core courses

ART 1030, 1040, 1100

Art History Requirement: ART 2017 or 2018; One of the following: ART 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017 or 2018 if not taken to meet the above art history requirement

#### Electives

10 sh in art

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 1030 **Two Dimensional Design (2 sh)**

Introduction and application of the elements of visual language. Studies in shape, color, line, texture, and value as they relate to two-dimensional art.

#### 1040 **Three Dimensional Design (2 sh)**

Elements of visual language as they apply to three-dimensional art. Projects based on the study of volume, space, line, color, and texture.

#### 1100 **Drawing I (2 sh)** GE

Line, tone, and composition in relation to a variety of subjects, such as still-life, architecture, figure, and landscape. Media will include pencil, ink, charcoal, Conte crayon, ink wash, etc.

#### 2010 **History of African/Oceanic Art (2 sh)** GE

Study of the art produced on the continent of Africa and in the southeastern Pacific. Analysis of social practices and religious traditions as they affect the art of the regions.

#### 2011 **History of Art of the Americas (2 sh)** GE

Study of the art produced in North, Central and South America. Analysis of indigenous religious traditions and social structures and the way they have shaped the visual arts in the Americas. The art will be studied before contact with European civilization and after conquest and colonization.

#### 2012 **History of Asian Art (2 sh)** GE

Study of art from the continent of Asia. Analysis of Asian religious and cultural traditions and the way they have shaped Asian art from pre-history to the present.

#### 2013 **History of Classical Western Art (2 sh)** GE

Study of Grecian and Roman art from B.C.E. 800 to C.E. 500. Architecture, sculpture, painting and ceramics will be some of the art forms studied. Attention will be given to how the art produced by these two societies is similar and how it diverges.

#### 2014 **History of Early Christian, Byzantine and Medieval Art (2 sh)** GE

Early Christian, Byzantine and Medieval art which was produced from about 300 C.E. to 1300 C.E. will be studied. The course will trace the development of Christian art from its origins in Roman art and culture to its full flowering in the Byzantine and Gothic styles.

- 2015 History of Renaissance and Baroque Art (2 sh) GE**  
Study of art produced in Europe between the years of 1400 C.E. and 1700 C.E. The course will study painting, sculpture and architecture and will analyze the roles of the Reformation and the counter-Reformation as they impacted European Art.
- 2016 History of Nineteenth Century Art (2 sh) GE**  
Study of art produced primarily in Europe and America in the nineteenth century. The course will study painting, photography, architecture and sculpture and will include major movements such as Romanticism, Realism and Impressionism.
- 2017 History of Early Modern Art (2 sh) GE**  
The art of the first half of the 20th century produced primarily in Europe and America. All forms of modern visual expression will be included but the primary focus will be upon the arts of painting, photography, sculpture and architecture.
- 2018 History of Contemporary Art (2 sh) GE**  
The art of the second half of the 20th century and the art of the 21st century. The course will study all forms of visual expression including new media as well as covering art theory. A substantial portion of the course will focus on the art produced in America but art from around the world will also be studied.
- 2020 Painting I (2 sh)**  
Development of technical and conceptual skills involved in painting. Both direct and indirect techniques are stressed in oils and acrylics. Prerequisite: ART 1030, 1100.
- 2030 Spatial Arts I (4 sh)**  
Investigation of media, tools and techniques employed in ceramics, sculpture and other 3 dimensional forms of visual expression. Materials used may include stoneware clay, plaster, stone, wood, fabric, metals and found objects. Techniques employed may include the ceramic techniques of hand building and wheel throwing and the sculpture techniques of modeling, carving, welding, assemblage and installation. Prerequisite: ART 1040.
- 2040 Printmaking: Relief (2 sh)**  
This course is an exploration of relief woodcuts and linoleum block printing. Various approaches to relief, along with both the history and theory of the techniques are investigated. Prerequisite: ART 1030, 1100.
- 2050 Printmaking: Intaglio (2 sh)**  
This course explores a variety of intaglio printing processes such as etching, engraving, drypoint, and aquatint. Students create plates with metal and plastic using traditional and contemporary techniques in black and white as well as color. Prerequisite: ART 1030, 1100.
- 2060 Photography I (2 sh)**  
Basic techniques of black and white photography. Includes an introduction to camera mechanics, processing techniques, and photographic criticism. Prerequisite: ART 1030.
- 2080 Introduction to Graphic Design (2 sh)**  
This course is an introduction to the basic principles of visual communication, including an introduction to problem-solving strategies, symbolic association, and the problem of effective communication in a global culture. Students will explore the relationships between form and content, word and image, and practice the selection, organization and presentation of information in the form of text and images. Prerequisite: ART 1030.
- 2081 Advanced Graphic Design Advertising Design II (2 sh)**  
This course considers advanced concepts in visual communication, including an introduction to user-based design theory. Students will explore the world of print media through a series of case studies, and practice single page compositions, multi-page compositions, and the integration of form, image, and text. Lab. Prerequisite: ART 2080.
- 2100 Drawing II (2 or 4 sh)**  
Continuation of Drawing I with the human form as subject matter. Drawing in various media directly from the figure. Prerequisite: ART 1100.
- 3020 Painting II (2 or 4 sh)**  
Intermediate study of painting in both oils and acrylics. Study of the history of painting included. Prerequisite: ART 2020.
- 3030 Spatial Arts II (2 or 4 sh)**  
Intermediate study of spatial arts. Prerequisite: ART 2030.
- 3040 Intermediate Printmaking (2 or 4 sh)**  
Intermediate study of printmaking. Prerequisite: ART 2040, 2050.
- 3060 Photography II (2 or 4 sh)**  
Intermediate studies in photographic arts. Includes black and white, color, digital, and alternative processes, as well as photographic theory and criticism. Prerequisite: ART 2060.
- 3061 Documentary Photography (4 sh)**  
Introduction to the practice, history and critical theory of documentary image-making. Academic and studio projects will investigate aesthetic, socio-political, and ethical aspects of documentary photography. Prerequisite: ART 2060.
- 3081 Digital Illustration Lab Advertising Design III (2 sh)**  
This class familiarizes students with the vocabulary, tools, and methods of vector-based drawing and reinforces ties to traditional media. Advanced concept in illustration software programs. Prerequisite: ART 1030, 1100.
- 3082 Digital Imaging Lab (2 sh)**  
This class familiarizes students with the vocabulary, tools and methods of raster-based drawing and photo editing, and reinforces ties to traditional media. Advanced concepts in photo editing programs. Prerequisite: ART 1100, 2080.
- 3100 Drawing III (2 or 4 sh)**  
Advanced study of figure drawing. This is a studio course that incorporates discussion of assigned readings and investigates the conceptual aspects of drawing. The course includes the use of the computer. Prerequisite: ART 1100.
- 3260 Methods in Art for Elementary Teachers (1 sh)**  
This course will consist of methods of teaching art in the elementary school. Emphasis will be placed on both the theoretical and the practical information and skills essential for the teaching of art. Prerequisite: EDUC 2130, 2140, 2145, 2155.
- 3390 Methods and Materials for Teaching Art K (2 sh)**  
Lesson planning, methods, and material selection for teaching art in the elementary school. Integration with the program of regular classroom teacher as well as planning for an entire art curriculum for elementary students. Prerequisite: EDUC 2130, 2140, 2145, 2155.
- 3910 Topics in Art (2 or 4 sh)**  
Investigation of a selected subject in art.



**4000 Departmental Honors in Art (4 or 8 sh)**

A special directed study course for the qualified student in either a studio or art history subject.

**4010 Fourth-Year Seminar in Art I (2 sh)**

This course provides a culminating experience for the art major. It will help art students prepare for entrance into the art world by asking them to develop a focused fourth-year project. The course will deal with such topics as galleries, competitive exhibits, portfolios and presentation, photographing art, pricing, etc.

**4011 Fourth-Year Seminar in Art II (2 sh)**

A continuation of the fourth-year seminar. Prerequisite: ART 4010.

**4020 Painting III (2 or 4 sh)**

Advanced study of painting. Prerequisite: ART 3020.

**4030 Spatial Arts III (2 or 4 sh)**

Advanced study of sculpture. Prerequisite: ART 3030.

**4050 Advanced Printmaking III (2 or 4 sh)**

Advanced study of printmaking. Prerequisite: ART 3040.

**4060 Photography III (2 or 4 sh)**

Advanced study of photography. Prerequisite: ART 3060.

**4910 Independent Study in Art (1-4 sh)**

The fourth-year students majoring in art may do additional work in history of art or in one of the applied fields.

**4970 Internship in Art (1-4 sh)**

An apprentice experience in the professional world of art. The University has a working arrangement with several design studios, offices, and advertising agencies. Please refer to the Internship Section of the catalog for further internship requirements and guidelines.

## Biblical and Theological Studies (BTS)

*Johnson (chair), McKnight, Nassif, Veeneman, Willits*

The mission of the Department of Biblical and Theological studies within the General Education curriculum is to enable students to fashion lives of significance and service by providing them with the opportunity to develop intellectually, spiritually, and socially through their experience of a biblical and theological program. Such an experience occurs in the contexts of (1) an international student body and Faculty, (2) a culturally-diverse urban setting, (3) a vibrant dialogue about Christianity, faith, and culture, and (4) a school committed to a broad evangelical Christian tradition.

The Faculty of the Department of Biblical and Theological studies is committed to providing its majors with an opportunity to develop a life of significance and service by learning about God, the Bible and its interpretive issues, as well as the various historic Christian and religious traditions. In such an experience, the student is engaged to become responsible enough to integrate one's personal faith collegially into the larger scope of a liberal arts education as well as the various opportunities afforded by University ministries. Thus, the Department is committed to students developing abilities in (1) Biblical, historical, and theological interpretation, (2) critical thinking, and (3) the responsibility of knowledge and faith for shaping behavior. The Department is committed to a rigorous assessment of its students and the expected outcomes of its program, through regular observation, evaluation, and feedback.

### Major requirements for the B.A. degree in Biblical and Theological Studies

#### Required semester hours

36 sh

#### Required core courses

1. Foundations: 2500, 2600
2. Concentration Options:
  - Biblical: Either 2640, 2650, or 2700; 5 courses from the following list with at least one course in each testament: 2110, 2120, 2130, 2210, 2260, 3150, 3240, 3250, 3410, 3910
  - Theological: 2640 and 2650; Choose 1 course from the following list: PHIL 2110, 2120, 3110, 3130, 3450, 3590; Choose 2 courses from the following list: BTS 2510, 2520, 2700, 3910, HIST 3150, 3415, 3440, 3540; Choose 1 course from the following list: 2110, 2120, 2130, 2210, 2260, 3150, 3240, 3250, 3410, 3910
3. Integrative Seminar: BTS 4010

#### Notes and restrictions

Up to four hours of coursework in the major may apply to the General Education requirement in Biblical and Theological Studies. BTS 1850 is the prerequisite for each course. Courses marked with a diamond are open to all students for the second GE course. Students may be granted special permission to substitute another BTS course for the second GE course by a written appeal to the Department Chair. A comprehensive exam is required for graduation.

### Minor requirements in Biblical and Theological Studies

#### Required semester hours

Five courses above BTS 1850

#### Required core courses

Must include at least two biblical studies courses

#### Notes and restrictions

Up to four hours of coursework in the minor may apply to the General Education requirement in Biblical and Theological Studies.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 1850 Introduction to the Bible (4 sh) GE

An introductory survey of the history and theology of the biblical narrative as it informs Christian faith today. Particular emphasis on the theological unity of the Bible's message.

#### 2110 The Pentateuch (4 sh) GE

The focus of this course is the story of biblical Israel as depicted in the first five books of the Bible, or the Pentateuch. The course will follow closely the concern of the Pentateuch for faith, particularly in relation to the covenant at Mount Sinai and the revelation of the law. Biblical Emphasis-Old Testament. Prerequisite: BTS 1850.

#### 2120 Old Testament Prophets (4 sh) GE

A historical study of the Hebrew prophets within the economic, political, and social conditions of their time. The significance of the prophetic message for the Hebrew and Christian faiths. Biblical Emphasis - Old Testament. Prerequisite: BTS 1850.

#### 2130 Old Testament Poetry and Wisdom Literature (4 sh) GE

A survey of the third major division of the Hebrew canon of the Bible, the Writings or Kethubim. The Writings are a miscellaneous collection of books important in understanding the history, faith, and practice of ancient Israel and early Judaism. This in turn is important for understanding the New Testament and the early Church. This course examines the different books of the Writings in their final, canonical form, with attention given to the various theological motifs. Different literary genres present in the collection are studied. The canonical role of the Writings as a collection is also examined. Biblical Emphasis-Old Testament. Prerequisite: BTS 1850.

#### 2210 Jesus of Nazareth (4 sh) GE

The life and teachings of Jesus studied with reference to current research. Explores the quest for the historical Jesus, the historicity of the gospels, and the method and message of Jesus' teachings. Biblical Emphasis-New Testament. Prerequisite: BTS 1850.

#### 2260 Paul (4 sh) GE

A reconstruction of the life and letters of the Apostle Paul with reference to current research. Emphasis on Paul's theology of the church (ethics, mission, spirituality) and its practical importance for today. Biblical Emphasis-New Testament. Prerequisite: BTS 1850.

#### 2310 The Historical Geography of Biblical Israel (4 sh)

An intensive study of the geography, archeology, and history of ancient Israel as it informs the biblical story. In addition, modern dilemmas of politics, history, and faith in the Middle East will be examined. This course is limited to students who will travel to Israel for further study. Biblical Emphasis-Old Testament. Prerequisite: BTS 1850.

#### 2500 Introduction to Theology (4 sh) GE

A study of the major theological doctrines of the Christian faith, with emphasis on their integration into personal belief. Theological Emphasis. Prerequisite: BTS 1850.

**2510 Christian Ethics (4 sh) GE**

A study of the moral implications of the Christian faith, with emphasis on their integration into personal belief. Theological Emphasis. Prerequisite: BTS 1850.

**2520 Christian Spirituality (4 sh) GE**

An examination of the nature of Christian spirituality with emphasis on spiritual development and maturity. Relevant literature of a variety of approaches to spirituality will be introduced and evaluated. Theological Emphasis. Prerequisite: BTS 1850.

**2530 C.S. Lewis (4 sh)**

A study of the life and thought of C.S. Lewis. Emphasis will be given to his religious ideas, his understanding of Christian doctrine, and his methods of commending the Christian faith by reason and imagination. Prerequisite: BTS 1850.

**2600 History of the Church (4 sh) GE**

The origin and development of Christianity in the world. Traces the institutional and doctrinal developments within the church from the post-apostolic period to the modern era. Theological Emphasis. Prerequisite: BTS 1850.

**2640 The Western Theological Tradition (4 sh) GE**

A survey of the great Christian thinkers of the West from beginnings to post-modernity. Focus will be placed on distinctly Western forms of Christian thought in the Roman Catholic and Protestant traditions, with some attention to the Anabaptist and Evangelical Covenant communities, as well as to emerging feminist and underrepresented theologies.

**2650 The Eastern Theological Tradition (4 sh) GE**

A survey of the great Christian thinkers of the Eastern (Orthodox) tradition from beginnings to the post-communist era. Focus will be placed on the development of classical Christian faith in the Church Fathers and Ecumenical Councils from the 2nd through 14th centuries, with some attention to contemporary Orthodox thought in the West, including its feminist voices.

**2700 World Religions (4 sh) GE**

Study of the common features and distinctive motifs that characterize some of the main religious traditions: Hinduism, Buddhism, Islam, and others. Emphasis on development of a methodology for reading and interpreting the world's scriptures. Discussion of the relation of Christian to non-Christian religions. Theological Emphasis. Prerequisite: BTS 1850.

**2840 African-American Church History and Religious Thought (4 sh)**

Studies the religious thought of African-Americans employing as a frame of reference the Black Christian church from its beginning during slavery to its maturity in the present day. Includes the ideas of a variety of spiritual leaders such as Jupiter Hammon, David Walker, Marcus Garvey, Father Divine, John Perkins, James Cone, and E.V. Hill. Examines the influence of slavery, emancipation, migration, and White racism on the development of African-American religion. Cross-listed with AS 2840.

**3150 The Book of Psalms (4 sh)**

This course examines the characteristics of Hebrew poetry in order to study the book of Psalms according to literary types. The Psalter in its final form is studied as a coherent whole in terms of its collection and arrangement, and its varied teachings on faith and practice. Selected individual Psalms are studied in detail through exegesis of the English Bible. Biblical Emphasis-Old Testament. Prerequisite: BTS 1850.

**3240 Luke and Acts (4 sh)**

A literary and exegetical study of Luke and Acts, with special attention to historical setting, ecclesiastical purpose, and theology. Biblical Emphasis-New Testament Prerequisite: BTS 1850.

**3250 John (4 sh) GE**

A theological and exegetical study of the texts of the Fourth Gospel and the Epistles of John. Special emphasis on the unique contribution of John to biblical theology (especially Christology, eschatology, and pneumatology). Biblical Emphasis-New Testament Prerequisite: BTS 1850.

**3410 Women, The Bible, and The Church (4 sh) GE**

A study of the Old and New Testament texts that bear on the roles and status of women. This course reflects on a wide range of historical and theological perspectives relevant to the issues of women, the Bible, and the church. Biblical Emphasis-Old and New Testament. Prerequisite: BTS 1850.

**3510 Modern Theologians (4 sh)**

Exploration of recent trends in the thinking of biblical and systematic theologians. Relevance of theology to modern issues. Theological Emphasis. Prerequisite: BTS 1850.

**3550 Philosophy of Religion (4 sh)**

A seminar course on selected problems and topics in the area of philosophy of religion, e.g., the phenomenology of religious experience, the truth of religious belief, the existence and attributes of God. Theological Emphasis. Prerequisite: BTS 1850.

**3650 Planning for the Arts in Worship (1 sh)**

This course offers foundational information in planning for the arts in worship, as well as opportunities to plan and participate in the use of the arts for seminary chapel.

**3660 Spiritual Formation I: Journey (1 sh)**

These courses serve two purposes: introduction and integration. The student will be introduced to the foundational motifs, terms, and practices of Christian spiritual formation. These and subsequent courses will provide the occasion for deepening and expanding some of these foundational components by reflective interaction with class material and group process. These courses will seek to integrate the individual and communal elements of spiritual formation, the personal and public character of the Christian life, and classical and contemporary formative practices.

**3661 Spiritual Formation II: Practices (1 sh)**

These courses serve two purposes: introduction and integration. The student will be introduced to the foundational motifs, terms, and practices of Christian spiritual formation. These and subsequent courses will provide the occasion for deepening and expanding some of these foundational components by reflective interaction with class material and group process. These courses will seek to integrate the individual and communal elements of spiritual formation, the personal and public character of the Christian life, and classical and contemporary formative practices.

**3670 Foundations of Christian Worship (3 sh)**

This course introduces students to the interdisciplinary field known as liturgical studies. The course explores the history of Christian worship, liturgical theology, the place of ritual in the life of faith, as well as the application of a praxis-theory-praxis model to the worship concerns of pastoral ministry.

**3680 Foundations of Worship Arts (3 sh)**

This course will consider the use of the arts in worship using historical examples and liturgical theology paradigms. It will

provide a background on each of the worship arts; music, drama, dance, visual arts, media and architecture/environment. Each art form will be reviewed with suggestions for resources, opportunities to plan and use the different art forms and frameworks for working together in teams and supervising the worship arts. Criteria for theological, liturgical, and aesthetic assessment will be included. The relationship between pastors, worship leaders and worship arts coordinators and the pastoral aspects of leading worship arts teams will all be considered. The course also includes a significant worship team planning and worship leading components applied in the context of the seminary chapel.

**3690 Advanced Preaching, Worship and Liturgical Music (3 sh)**

Students will consider the challenges of preaching and planning worship in a postmodern, multicultural setting and learn to develop liturgies and prepare sermons using a variety of methods that will enhance their effectiveness in the local church.

**3910 Topics in Biblical and Theological Studies (4 sh)**

An intensive investigation of a selected topic in biblical studies, theology, world religions, or philosophical theology. Extensive reading and research expected. Seminar format. Prerequisite: BTS 1850.

**3920 Advanced Topics in Biblical and Theological Studies (1-4 sh)**

This is a topics course allowing the BTS department to grant credit for selected courses taken at North Park Theological Seminary.

**4010 Fourth-Year Seminar in Biblical and Theological Studies (4 sh)**

Limited to fourth-year students majoring in biblical and theological studies, this seminar concentrates on critical reading, writing, and discussion skills. Topics of study will change annually but in each case will explore current research and writing in biblical and theological studies.

**4910 Independent Study in Biblical and Theological Studies (1-4 sh)**

Intensive independent study of a topic chosen in consultation with an instructor in the Department of Biblical and Theological Studies. Student must have consent of instructor and division chairperson.

**4970 Internship in Biblical and Theological Studies (1-4 sh)**

Please refer to Internship section of the catalog for internship requirements and guidelines.

## Biology (BIOL)

*Bjorkman (chair), Lin, J. Nelson, Park, Schau, Topp, Vick*

The objectives of the Department of Biology are to provide students with:

- An understanding of living matter in its relation to the inorganic and organic world, and in the variety of forms in which it is manifested,
- An awareness of the complexity of the interactions between organisms and between the living and non-living worlds,
- A sense of the continuity of life,
- An appreciation of what the scientific method can achieve in biology,
- A knowledge of the structure and function of the human body, and
- Understanding of the human role in Christian stewardship of the environment.

A student who successfully meets these objectives will be prepared to:

- Enter graduate or professional programs in biology or the health care professions
- Prepare for teaching biology in secondary or middle schools and to
- Enter careers related to the biological sciences

### Major requirements for the B.A. degree in Biology

#### Required semester hours

36 sh

#### Prerequisites and supporting courses

CHEM 1150 and 1160; CHEM 2310 or 1021 and 1031

#### Required core courses

1. The four Introductory Biology courses: 12 sh (BIOL1250, 1260, 1270, 1280).
2. BIOL 3210 or BIOL 3230
3. One of BIOL 3150, 3180 or 3190
4. Upper Division Biology credit 16 sh (courses numbered 2100 or above), 6 upper division courses that could include up to 4 sh of internship and/or independent study
5. No more than a total of 6 sh of the Biology 2100 series (2100-2170), and BIOL 4020 (Seminar in Biology) can be applied toward the major.
6. Pass BIOL 4901 - Comprehensive Exam

#### Notes and restrictions

Biology majors must take a biology comprehensive exam and receive a minimum passing grade during the last year prior to graduation.

#### Honors

To be accepted into the Biology Honors Program:

1. The applicant must have received credit for three biology courses above BIOL 1280.
2. The applicant must have received credit for one year of General Chemistry.

#### To complete the Biology Honors program students must:

1. Complete 44 sh of biology, which should include BIOL 1250, 1260, 1270, 1280 or BIOL 1270, 1280, 1350, 1360 and 4 sh of

BIOL 4020 (seminar) or the Biology 2100 series (2100-2170), BIOL 2950, and BIOL 4000.

- A maximum of 4 sh of BIOL 4000 credit can be counted toward the major.
2. Complete the following supporting courses: one year of Organic Chemistry and one semester of Calculus or Statistics.
  3. A Biology GPA of 3.50.
  4. Completion of 4sh of Directed Research (BIOL 4930) or an internship with a research component.
  5. Take the Biology Comprehensive Exam and receive a passing grade at or above the 75th percentile. For general Departmental Honors requirements and BIOL 4000 course description, see appropriate sections of this catalog.

### Major requirements for the B.S. degree in Biology

#### Required semester hours

44 sh

#### Prerequisites and supporting courses

CHEM 1150, 1160, 2310

#### Required core courses

1. The four introductory Biology courses: 12 sh (BIOL 1250, 1260, 1270, 1280).
2. BIOL 3210 or BIOL 3230
3. One of BIOL 3150, 3180 or 3190
4. Upper division Biology credit: 24 sh (courses numbered 2100 or above). Eight upper division courses must include 4 sh of internship and/or directed research or honors research.
5. No more than a total of 6 sh of the Biology 2100 series (2100-2170), and BIOL 4020 (Seminar in Biology) can be applied toward the major (44 sh total).
6. Pass BIOL 4901 - Comprehensive Exam

#### Notes and restrictions

Biology majors must take a biology comprehensive exam and receive a minimum passing grade during their last year prior to graduation.

#### Honors

To be accepted into the Biology Honors program:

1. The applicant must have received credit for three biology courses above BIOL 1280.
2. The applicant must have received credit for one year of General Chemistry.

#### To complete the Biology Honors program students must:

1. Complete 44 sh of biology, which should include BIOL 1250, 1260, 1270, 1280, and 4 sh of BIOL 4020 (seminar) or the Biology 2100 series (2100-2170), BIOL 2950, and BIOL 4000.
  - A maximum of 4 sh of BIOL 4000 credit can be counted toward the major.
2. Complete the following supporting courses: 1 year of Organic Chemistry and one semester of Calculus or Statistics.
3. A Biology GPA of 3.50



4. Completion of 4 sh of Directed Research (BIOL 4930) or an internship with a research component.
5. Take the Biology Comprehensive Exam and receive a passing grade of at or above the 75th percentile. For general Departmental Honors requirements and BIOL 4000 course description, see appropriate sections of this catalog.

## Major requirements for the B.S. degree in Clinical Laboratory Science

### Required semester hours

40 sh (32 sh taken during the clinical training year)

### Prerequisites and supporting courses

BIOL 2910, 2930, 3210, 3230, 3620

CHEM 1150, 1160, 2310, and 2320

STAT 1490

### Required core courses

1. Two introductory Biology courses: 8 sh (BIOL 1250, 1260).
2. Topics in Clinical Lab Science: 32 sh (BIOL 4960 registered concurrently during clinical training year with topics including Microbiology I, Microbiology II, Immunology, Chemistry, Phlebotomy, Hematology, Body Fluids, and Education/Management)

### Notes and restrictions

Clinical laboratory science majors must be accepted into and complete a program in Clinical Laboratory Science/Medical Technology for the professional training phase of the curriculum.

## Major requirements for the B.A. degree in Environmental Science

### Required semester hours

36 sh

### Prerequisites and supporting courses

CHEM 1150, 1160, 2310 or 1021 and 1031, 2510

NPD 2000 Environmental Ethics, BIOL 4950 or equivalent

### Required core courses

1. Four Introductory Biology courses: 10 sh (BIOL 1180, 1260, 1270, 1280).
2. 4 sh (BIOL 3180)
3. Upper Division Biology credit 22 sh from the following courses: BIOL 2110, 2115, 2120, 2125, 2130, 2160, 3170, 3190, 3200, 3790, 3890, 4950, PHYS 1070
4. Pass BIOL 4901 - Comprehensive Exam

### Notes and restrictions

Biology majors must take a biology comprehensive exam and receive a minimum passing grade during the last year prior to graduation.

## Major requirements for the B.S. degree in Environmental Science

### Required semester hours

44 sh

### Prerequisites and supporting courses

CHEM 1150, 1160, 2310, 2510

NPD 2000 Environmental Ethics, BIOL 4950 or equivalent

### Required core courses

1. Four Introductory Biology courses: 10 sh (BIOL 1180, 1260, 1270, 1280).
2. 4 sh (BIOL 3180)
3. Upper Division Biology credit 30 sh
  - 4 sh BIOL 4930 or 4970
  - 26 sh from BIOL 2110, 2115, 2120, 2125, 2130, 2160, 3170, 3190, 3200, 3790, 3890, 4950, PHYS 1070
4. Pass BIOL 4901 - Comprehensive Exam

### Notes and restrictions

Biology majors must take a biology comprehensive exam and receive a minimum passing grade during the last year prior to graduation.

## Minor requirements in Biology

### Required semester hours

26 sh

### Required core courses

Required courses:

1. The four introductory Biology courses: 12 sh
2. Upper division Biology credit: 14 sh

A minimum of 8 sh must be chosen from 4 sh Biology courses numbered 2000 or above.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

### 1160 Microbes and Society (2 sh) GE

This course will focus on the importance of microbes in our world. Their role in disease, decomposition, biotechnology and products for health will be emphasized. The laboratory will concentrate on microbial identification, role in food production and spoilage, and problem solving ability.

### 1180 Introduction to Environmental Science (2 sh) GE

Survey of fundamental ecological principles supporting human society, Examination of the effect human beings have on the earth's support system and the other living things with which humans share the earth. The role of values and ethical implications of environmental decision-making. Field trips to a variety of urban support systems: water purification, waste treatment, solid waste management. Lab included.

### 1250 Introduction to Human Anatomy (4 sh) GE

Includes structure and organization of human organ systems emphasizing skeletal, muscular, digestive, circulatory, respiratory, nervous, and urogenital systems. Lab included. It is recommended that the student complete one year of high school laboratory science.

### 1260 Introduction to Cell Biology (4 sh) GE

Includes cell systems, cell cycles, cell function, energy relationships and metabolic systems, biological control systems, protein

synthesis, genetics. Lab included. It is recommended that the student complete one year of high school laboratory science.

**1270 Introduction to Zoology (2 sh)**

Survey of selected invertebrate and vertebrate types. Relationships of organisms with each other and with their environment. Lab included. Prerequisite: BIOL 1250 or 1260.

**1280 Introduction to Botany (2 sh)**

Survey of the plant kingdom from algae to the flowering plants. Basic life processes including photo responses, cellular and plant systems development, reproductive cycles, flowering and fruiting responses. Environmental succession and plant climax communities. Lab included. Prerequisite: BIOL 1250 or 1260.

**2100 Topics in Biology (2 sh)**

Selected topics in biology offered on a rotating basis. Example topics: Phylogenetic Theory, Topics in Physiology, Endocrinology, Virology, Medical Parasitology, Advanced Human Anatomy. Lab included with some topics. Some topics will have prerequisites (see annual class schedule).

**2110 Economic Botany (2 sh) GE**

Influence of plants on human, economic, social, and political history, and the plants people have chosen to protect and cultivate. Numerous field trips include plant production facilities, bakery, commercial greenhouse, apple orchard, farm, and meetings with resource persons working with cultivated plants. Two one night fieldtrips and weekly lab included.

**2115 Prairie and Ranch Resources (2 sh) GE**

A two week summer field based course taking place on the prairies of central South Dakota. Factors forming and affecting native tall and mid-grass prairie will be examined. The impact of modern row crop and grazing animal agriculture upon prairie resources will be evaluated. Each student will participate in a field ecology assessment of water quality, prairie dog colony, or nesting bird habitat quality. A course trip fee over and above tuition will be assessed. Instructor consent is required.

**2120 Ecology of the Boreal Forest (2 sh) GE**

A two week summer wilderness canoe trip to the Canadian Province of Ontario and its Woodland Caribou Provincial Park. Students will fly by floatplane to an interior lake and wilderness camp and canoe 8 days and travel over 40 miles to be picked up by vehicle at the conclusion of the trip. Forces of fire ecology, environmental factors, indigenous culture, park management, and the impact of modern culture upon the Boreal Forest will be examined and experienced. A course trip fee of \$1500 will be assessed. Students need a valid passport. Trip runs from August 14th through August 28th. Instructor consent required.

**2125 Tropical Ecology of Costa Rica (2 sh) GE**

Field based course examining the forces affecting living species in Costa Rica. After a series of weekly on campus meetings to review basic ecology and human culture of Costa Rica, students will travel during spring break for an 8 day field trip to Costa Rica. Traveling by motor coach and boat the course will examine high altitude volcanic effects, mountain tropical forest habitat, and low-land tropical forest along the Pacific Ocean in southwest Costa Rica. A course trip fee over and above tuition will be assessed, a valid passport required. Instructor consent is required.

**2130 Ecology of Iceland (2 sh) GE**

A field based course exploring the forces affecting living species in Iceland. This course is offered during the summer session [May term]. An initial series of on-campus sessions provides preparation

for a two week trip to Iceland. The trip will explore areas including the geothermal areas, glaciers, and coastal regions of Iceland. Travel by motor coach will follow the ring road, visiting all major regions of the island. Emphasis will be given to factors such as physical factors of the environment and island biogeography. Expected elements include a whale watching expedition and a visit to a puffin breeding colony. Environmental issues including international fishing, impact of geothermal and hydroelectric energy development, and population genetics will be discussed as they relate to Icelandic and global concerns. A course trip fee over and above tuition will be assessed. Student will need a valid passport. The course may be offered in conjunction with a 2 sh Topics in Physics course. Instructor consent is required.

**2910 Microbiology (4 sh)**

Selected aspects of morphology, classification, physiology, cultivation, and staining of microorganisms; relation of microorganisms to sanitation, agriculture, and industry. Disease production by microorganisms and the role of the immune system in resistance mechanisms. Lab included. Prerequisite: BIOL 1260.

**2930 Advanced Human Physiology (4 sh)**

Structure and function of the circulatory, respiratory, endocrine, muscular, digestive, excretory, and reproductive systems of the body. Lab included. Prerequisite: BIOL 1250.

**2950 Medical Parasitology (2 sh)**

This course emphasizes the geography, life cycles, clinical presentations and impact of parasitic diseases on global health. Protozoans, nematodes, trematodes, cestodes and arthropods will be covered. Students should have completed human anatomy and microbiology prior to this course. Prerequisite: BIOL 1250, 2910.

**3140 Histology (4 sh)**

Micro-anatomy of vertebrate tissues with emphasis on mammals. Lab included. Prerequisite: BIOL 1250, 1260.

**3150 Biodiversity and Evolution (4 sh)**

This course examines the efforts to understand biological origins and diversity. Patterns and principles of biodiversity and the significance of diversity will be considered. Emphasis will be placed on the principles and process of evolution rather than on the products of evolution. The class will include lecture, discussion, and workshop elements. Prerequisite: BIOL 1250, 1260.

**3160 Exercise Physiology (4 sh)**

Study of human anatomy and physiology with emphasis on neuromuscular and cardiorespiratory systems, stressing the effects of exercise on those systems. Lab included. Cross-listed with EXS 3160. Prerequisite: BIOL 1250.

**3170 Native Wildflowers, Trees and Shrubs of The Great Lakes Region (4 sh)**

A survey of the native spring wildflowers, common trees and shrubs of the Great Lakes Region. Particular attention will be given to the use of taxonomic keys and field guides in field identification as well as information on the general ecology of each species. Weekly field trips to local and regional forest preserves, natural areas and a weekend field trip to Southern Illinois will be required. Lab included. Prerequisite: BIOL 1280.

**3180 Ecology (4 sh)**

Study of living and non-living factors in biotic communities and their interaction in controlling the structure and development of various ecosystems. Principles of succession, population dynamics, and conservation. Lab included. Prerequisite: BIOL 1270, 1280.

**3190 Ethology (Animal Behavior) (4 sh)**

An introduction to the study of ethology (animal behavior) with emphasis on the development of behavioral patterns, orientation, maintenance behavior, and social behavior. Three supplemental field trips per term. Lab included. Prerequisite: BIOL 1250, 1270.

**3200 Natural History of the Vertebrates (4 sh)**

This course will focus on the identification, habitat and natural history, and life history of vertebrates. Biodiversity and Strategies for survival are central themes. Fish, amphibians, reptiles, birds and mammals will be included with an emphasis on the vertebrates of North America.

**3210 Genetics (4 sh)**

An introduction to Mendelian and non-Mendelian inheritance patterns as well as molecular genetics and biotechnology. The laboratory includes fruit fly genetics and standard DNA cloning techniques. Prerequisite: BIOL 1260.

**3230 Molecular Biology (4 sh)**

A study of genes and gene regulation of living matter at the molecular level. Particular attention will be given to modern biotechnology, genomics, and gene functions. Prerequisite: BIOL 1260, 2910.

**3510 Embryology (4 sh)**

Germ cell formation, fertilization, cleavage, gastrulation, and organogenesis in vertebrates. Extra-embryonic membranes and their functions. Study of the frog, the chick, and the pig. Lab included. Prerequisite: BIOL 1250, 1260, 1270.

**3530 Neuroscience Systems (4 sh)**

Topics included but not limited to neuroanatomy of the central and peripheral nervous systems, and the neural networks of motor/sensory pathways, special senses, movement, language, emotion, and memory. Relevant diseases and conditions corresponding to the topics covered will also be discussed. Laboratory included. Prerequisite: BIOL 1250

**3610 Medical Microbiology (2 sh)**

Identification of pathogenic organisms. A study of infectious diseases caused by these organisms. A study of the major antimicrobial agents used for the treatment of the common microbial diseases. Interpretation of laboratory tests used to identify pathogenic organisms. Lab included. Prerequisite: BIOL 1250, 1260, 2910.

**3620 Immunology (2 sh)**

A detailed study of the immune system, stressing its role in protecting humans from the pathogenic microbes. The problems associated with hypersensitivity, immunodeficiency, and autoimmunity will be covered. The basis of clinically important immunological tests used in the diagnosis of infectious diseases will be presented. Lab included. Prerequisite: BIOL 1250, 1260, 2910.

**3790 Advanced Topics in Botany (3 or 4 sh)**

Advanced topics in botany, taught at the Morton Arboretum through the ACCA Botany Consortium. Topics include medical botany, plant-soil associations, fungi, horticulture, woody plants of the Western Great Lakes Region and plant-animal associations. Students must provide their own transportation to the Arboretum. Lab included. Prerequisite: BIOL 1280.

**3890 Marine and Aquatic Biology (4 sh)**

Advanced topics in marine and aquatic biology. May include extended field trips using the research facilities of the Shedd Aquarium. Topics with field trips may have enrollment restrictions and require special application and approval. Extended field trips

will incur additional expense. Topics may include: introduction to marine biology, and field research in Bahamian reptiles. Some topics may require additional prerequisites or instructor approval. Repeatable. Taught at Shedd Aquarium. Lab included. Prerequisite: BIOL 1270, 1280.

**4000 Departmental Honors in Biology (4 sh)**

Honors Independent Study in Biology. Lab included.

**4020 ACCA Seminar (1 sh)**

Discussion of current topics in selected areas of biological research. Held at various ACCA (Associated Colleges of the Chicago Area) Institutions. These seminars are coordinated by professors from member schools and utilize research specialists from the Chicago area as speakers. Student must be of third or fourth year standing.

**4901 Biology Comprehensive Exam (0 sh)**

Comprehensive examination of major requirements.

**4930 Directed Research in Biology (2-4 sh)**

This course is open to Biology majors with at least a GPA of 2.5 in at least 20 semester hours of Biology taken at North Park. Students will work under the direction of a faculty mentor on a novel research project. Permission of the faculty mentor and the departmental chairman is required prior to enrollment in this course. A maximum of 4 sh may be taken.

**4950 AuSable Institute of Environmental Studies (4-8 sh)**

Courses and field work at the Au Sable Institute in Michigan. Course topics include Land Resources, Natural Resources, Ethnobotany and Ecological Agriculture, Field Botany, Animal Ecology, Water Resources, Aquatic Biology, and Ecology of the Indian Tropics. Lab included. Departmental approval required.

**4960 Topics in Clinical Lab Science (1-6 sh)**

This course is open only to Clinical Lab Science majors and only during the clinical year of their training. Topics include but are not limited to Microbiology, Immunology, Chemistry, Blood Bank, Hematology, Body Fluids, Education and Management. Course may be taken concurrently and for up to 32 semester hours of credit.

**4970 Internship in Biology (1-4 sh)**

On-site apprenticeship in area business or organization. A maximum of 4 semester hours of credit can count toward the major. The student must have completed at least 16 sh of credit in biology and have a GPA of at least 3.00 in Biology. Departmental approval required. Please refer to the internship section for additional requirements. Lab included with some topics.

## Business and Economics (BSE)

*Lindahl (dean), Bonie, Farruggia, Hicks, Hirsch, Kamienski, Marsh, McMath, O'Brien, Schilling, Sundholm*

The School of Business and Nonprofit Management offers a single major (Business and Economics) with several relevant concentrations (Accounting, Economics, Finance, International Business, Management, Marketing, and Nonprofit Management). The School also is the administrative home of the interdisciplinary Advertising major (ADV).

The courses required for the Bachelor of Arts provide the core for the Bachelor of Science, which also requires the selection of one or more concentrations.

Students planning an advanced career in business or management are strongly encouraged to complete the Bachelor of Science degree, including an internship experience in their field of interest.

Students intending to sit for the CPA exam should consider North Park's BS/MBA option for completing the 150-semester hour requirement for the exam (see School of Business and Nonprofit Management graduate program description for more information).

Students preparing for graduate school are encouraged to complete the Bachelor of Science with a concentration in the particular area for which they seek the graduate degree.

For admittance into the major, an overall GPA of 2.50 is required. A GPA of 2.50 is also required for the four business courses to be taken prior to application to the major (BSE 2110, 2211, 2310, 2610). Additionally, students must earn a minimum grade of C- in each of these four courses.

Students transferring courses into the major from outside North Park must still take at least one half of the required courses in their degree program at North Park. For example, students earning a Bachelor of Arts degree must take 20 semester hours in the major at North Park. Students need not retake a similar course at North Park to fulfill the requirement, but may take any courses with a BSE designation.

Students are also required to have a minimum grade of C- in any major course beyond the initial four courses. A GPA of 2.50 in the major courses is required for graduation from the university with this major. Students dropping below 2.50 in the major are required to meet with their advisor to develop a plan to repeat courses to bring up their GPA before taking additional courses. The dean of the School of Business and Nonprofit Management must approve the plan. Students failing to complete their plan successfully are subject to dismissal from the major.

Students begin their program with macroeconomics in order to gain an understanding of the context of business and economics and complete their program with comprehensive courses in leadership/management and strategic management.

Guiding Principles:

- To prepare students for service and significance in the fields of business and nonprofit management.
- To develop intellectual curiosity.
- To enable students to make ethical decisions.
- To develop analytical and quantitative skills.
- To develop learning disciplines and critical thinking skills
- To develop written and oral communications skills.
- To prepare students for life-long learning.

## Major requirements for the B.A. degree in Business and Economics

### Required semester hours

40 sh

### Prerequisites and supporting courses

COMM 1910, PHIL 2530, STAT 1490

### Required core courses

BSE 2110, 2120, 2211, 2212, 2310, 2510, 2520, 2540, 2610, 3520, 3720, 4520

### Notes and restrictions

Students are strongly encouraged to complete an internship (BSE 4970).

## Major requirements for the B.S. degree in Business and Economics (with a concentration in Accounting)

### Required semester hours

68 sh

### Prerequisites and supporting courses

COMM 1910, PHIL 2530, STAT 1490

### Required core courses

BSE 2110, 2120, 2211, 2212, 2310, 2510, 2520, 2540, 2610, 3110, 3120, 3130, 3150, 3160, 3170, 3520, 3720, 4520, SBNM 5120, 5121, 5130

### Notes and restrictions

Students planning to take the CPA exam are required to complete 150 sh and are encouraged to the B.S./M.B.A. program. Students are required to complete an internship (BSE 4970) or to provide documentation of other work experience.

5000 level courses are from the graduate program, requiring 3.0 GPA and senior status.

## Major requirements for the B.S. degree in Business and Economics (with a concentration in Economics)

### Required semester hours

56 sh

### Prerequisites and supporting courses

COMM 1910, MATH 1510, PHIL 2530, STAT 1490

### Required core courses

BSE 2110, 2120, 2211, 2212, 2310, 2510, 2520, 2540, 2610, 3210, 3220, 3250, 3520, 3720, 4520, SBNM 5211, 5220, 5230

### Notes and restrictions

Students planning to pursue graduate study in economics are advised to consult with their advisor and to plan additional courses in computer science, math, and statistics. Students are required to



complete an internship (BSE 4970) or to provide documentation of other work experience.

5000 level courses are from the graduate program, requiring 3.0 GPA and senior status.

## Major requirements for the B.S. degree in Business and Economics (with a concentration in Finance)

### Required semester hours

66 sh

### Prerequisites and supporting courses

COMM 1910, MATH 1510, PHIL 2530, STAT 1490

### Required core courses

BSE 2110, 2120, 2211, 2212, 2310, 2510, 2520, 2540, 2610, 3110, 3210, 3220, 3310, 3330, 3350, 3520, 3720, 4520

### Notes and restrictions

Students are required to complete an internship (BSE 4970) or to provide documentation of other work experience.

## Major requirements for the B.S. degree in Business and Economics (with a concentration in International Business)

### Required semester hours

52 sh

### Prerequisites and supporting courses

COMM 1910, PHIL 2530, STAT 1490,

Foreign Study Experience (4-6 sh)

The equivalent of 2 years of college foreign language (either course-work or placement test)

Two of the following: POGO 2200, 2300, 3210, 3370, 3390, SOC 2500, 3300, 3610, 3800, SPAN 2130

### Required core courses

BSE 2110, 2120, 2211, 2212, 2310, 2510, 2520, 2540, 2610, 3130, 3230, 3330, 3520, 3650, 3720, 4520

### Notes and restrictions

Upon acceptance into the concentration, students will meet with their advisor to set up plans for the international study abroad. An international internship is the recommended experience. This is defined as working, studying, or interning in a foreign setting. Students are required to complete an internship (BSE 4970) or to provide documentation of other work experience.

## Major requirements for the B.S. degree in Business and Economics (with a concentration in Management)

### Required semester hours

54 sh

### Prerequisites and supporting courses

COMM 1910, PHIL 2530, STAT 1490

Two from the following: SOC 1910, 2150, 3010, 3080, PSYC 1000, 2200, 3100, 3200

### Required core courses

BSE 2110, 2120, 2211, 2212, 2310, 2510, 2520, 2540, 2610, 3510, 3520, 3530, 3720, 4520

SBNM 5010, 5030, 5041 (from the graduate program, requiring a 3.0 GPA and senior status)

### Notes and restrictions

Students are required to complete an internship (BSE 4970) or to provide documentation of other work experience.

## Major requirements for the B.S. degree in Business and Economics (with a concentration in Marketing)

### Required semester hours

60 sh

### Prerequisites and supporting courses

COMM 1910, PHIL 2530, STAT 1490

### Required core courses

BSE 2110, 2120, 2211, 2212, 2310, 2510, 2520, 2540, 2610, 3520, 3610, 3620, 3630, 3640, 3650, 3720, 4520

Select two from the following: BSE 3510, 3622 or SBNM 5520 (from the graduate program, requiring a 3.0 GPA and senior status)

### Notes and restrictions

Students are required to complete an internship (BSE 4970) or to provide documentation of other work experience.

## Major requirements for the B.S. degree in Business and Economics (with a concentration in Nonprofit Management)

### Required semester hours

50 sh (plus internship credit)

### Prerequisites and supporting courses

COMM 1910, PHIL 2530, STAT 1490

One from the following: PSYC 1000, 2700, SOC 1910, YM 1510

### Required core courses

BSE 2110, 2120, 2211, 2212, 2310, 2510, 2520, 2540, 2610, 3520, 3720, 3730, 4520

Three from the following: SBNM 5350, 5351, 5680, 5720, 5730, 5770, 5771, 5780 (from the graduate program, requiring a 3.0 GPA and senior status)

### Notes and restrictions

Students completing this concentration will also be completing the requirements for the American Humanics Certificate in Nonprofit Leadership. Students are required to complete an internship (BSE 4970)

For the internship: A minimum of 300 hours: equivalent to two semesters of 10 hours per week, one semester of 20 hours per week, one summer of 25 – 30 hours per week or some combination of these



options. May be taken for variable credit according to institutional internship program policy.

## Minor Requirements in Business and Economics

### Required semester hours

20 sh

### Required core courses

BSE 2110, 2211, 2310, 2610, 3520

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 2110 Financial Accounting (4 sh)

A study of generally accepted accounting principles and techniques for measurement and reporting of financial information in a balance sheet, income statement and statement of cash flows. It includes an introduction to analysis and interpretation of financial data for decision-making purposes. Co-requisite: BSE 2211.

#### 2120 Managerial Accounting (2 sh)

A study of managerial accounting concepts relevant to decision-making. Topics include cost accounting systems, the nature of costs, standard costs, and budgeting. Prerequisite: BSE 2110.

#### 2211 Principles of Macroeconomics (4 sh) GE

An introduction to basic economic concepts and models. An aggregate and analytical view of economic analysis focusing on national income, employment, the price level, and economic growth. The theory of income determination, fiscal policy, monetary policy, and the international economy. Current issues and policies in macroeconomics including studies on labor force and job structure. Historical review and development of economic doctrines. Co-requisite: BSE 2110.

#### 2212 Principles of Microeconomics (4 sh)

Development of the fundamental analytical tools of microeconomics analysis. Presentation of the concepts of the market, consumer behavior and the behavior of the firm. The theory of production and cost, market structures, and distribution theory. Current issues and policies related to exchange and resource allocation, decisions on choice and income distribution in markets. Historical perspectives on income distribution, and industry structure. Prerequisite: BSE 2211.

#### 2310 Foundations of Finance (4 sh)

An introduction to finance. The study includes a discussion of basic concepts, including accounting statements, security markets, interest rates, taxes, risk analysis, time value of money, and the basics of security valuation. It includes how financial managers can help maximize their firm's values by improving decisions in such areas as capital budgeting, choice of capital structure, and working capital management. Prerequisite: BSE 2110.

#### 2510 Operations Management and Information Technology (4 sh)

This course uses the scientific method to find and solve problems in the operations of a for-profit or nonprofit organization. Mathematical models are used to measure and analyze problems dealing with efficiency. Topics include: 1) statistics 2) forecasting 3) linear programming 4) project management and 5) quality. This quantitative course helps the student to become an agent for change within our society's global or local organizations. Prerequisite: BSE 2211, STAT 1490.

#### 2520 Business Law (2 sh)

The legal process surrounding civil dispute resolution, including intentional torts, negligence, and ethical standards. Introduction to contracts, mutual assent, contractual capacity, and Uniform Commercial Code. Will also focus on the relationship of principal and agent; duties, rights, and liabilities of partnerships; the nature, formation, and powers of corporations. Prerequisite: BSE 2211.

#### 2540 Business Communication (2 sh)

This course emphasizes the importance of communicating in the workplace. Emphasis will be placed on multiple modes of communication; written, oral, non-verbal, and other visual modes. The processes of imparting and receiving information will be explored. Business writing, personal interviewing, resume writing, the use of visual aids, and professional presentation methods are practiced. Ethical behavior in communications is examined. Prerequisite: BSE 2211.

#### 2610 Foundations of Marketing (4 sh)

An introduction to the marketing function in private and public organizations, designed to provide students with an overview of marketing concepts, tools, and methods of analysis. The course takes a practical, managerial approach to managing the marketing process. Steps in the marketing process, including market research, segmentation, targeting, positioning, the four P's (product, place, price, promotion) are explored, along with concepts of customer value and satisfaction, competitive analysis, brand strategy, consumer behavior, advertising, and the impact of the internet on marketing strategy and implementation. Prerequisite: BSE 2211.

#### 3110 Intermediate Accounting I (4 sh)

Application of accounting theory and concepts to financial accounting. Focuses on the conceptual framework underlying financial accounting, measurement and recognition of assets and liabilities. Prerequisite: BSE 2110.

#### 3120 Intermediate Accounting II (4 sh)

A continuation of the application of accounting theory to financial accounting. Topics include the complexities involved in revenue recognition, including accounting for leases, income taxes, pensions and accounting changes and errors. Prerequisite: BSE 3110.

#### 3130 International Accounting (2 sh)

Description of differences in national financial reporting regimes in various developed and emerging economies and the current state of international accounting standards. Topics will include accounting problems related to multi-national business such as foreign currency translation. Course is offered every other year. Prerequisite: BSE 2110.

#### 3150 Individual Tax Accounting (2 sh)

A study of the political, economic and social influences on federal income tax legislation. The course covers decisions related to individual taxation, including income, deductions, property transactions and employee tax issues. Prerequisite: BSE 2110.

#### 3160 Auditing (4 sh)

A study of generally accepted auditing standards, audit procedures, internal control procedures, professional ethics, auditors' legal responsibility, working papers, and report writing. Course is offered every other year. Prerequisite: BSE 3120.

#### 3170 Advanced Accounting Topics (4 sh)

A study of special accounting topics including consolidations and mergers, governmental and nonprofit accounting. Course is offered every other year. Prerequisite: BSE 3120.

**3210 Intermediate Microeconomics (4 sh)**

Intermediate microeconomics focusing on resource allocation and price determination in markets. Analyzes consumers and business firms as decision-making units. Emphasis on mathematical methods including calculus and optimization techniques. Applications of contemporary economic analysis related to business decisions. Prerequisite: BSE 2212, MATH 1510, STAT 1490.

**3220 Intermediate Macroeconomics (4 sh)**

The analysis of the aggregate economy. Presentation of national income accounting and the theory of income determination. Macroeconomics model building using IS and LM, theories of investment, growth, and the international economy. Economic fluctuations, monetary theory and policy, and fiscal policy. Mathematical applications and analysis of current data. Application and analysis for business decision-making. Prerequisite: BSE 2212, STAT 1490, MATH 1510.

**3250 Development of Economic Thought (4 sh)**

Presents the development of economic analysis. Relates economic conditions and the role of economic thought in historical context. Evaluates schools of economic thought, Mercantilism, Physiocracy, Classicism, and Keynesianism. Primary sources are used to present significant writers, such as Adam Smith, David Ricardo, J.S. Mill, and J.M. Keynes. Current writers and topics of debate including unemployment, labor markets, inflation, income, and economic growth are analyzed. A service learning project is included which provides the basis for application of economic concepts to solving contemporary problems. This project also provides the opportunity for research and data collection. Prerequisite: BSE 2212.

**3310 Investments and Portfolio Management (4 sh)**

This course is about investing in securities. It is aimed at providing a comprehensive introduction to the areas of investments and portfolio management. It approaches investing as a rational decision-making process in which the investor attempts to select a package or portfolio of securities that meets a predetermined set of goals. These investor goals are expressed in terms of return and the degree of uncertainty about the return or risk. More return is desirable; more risk is undesirable. Prerequisite: BSE 2310.

**3330 International Finance (4 sh)**

In this course we are concerned with financial management in an international setting. We are living in a highly globalized and integrated world economy. American consumers routinely purchase from foreign companies. People from around the world, in turn, purchase American-made products. In the financial markets, there have been developments that allow for integration. This allows investors to diversify their portfolios internationally. This global shift is in marked contrast to twenty years ago. The students of today must understand international finance to compete in the marketplace. Prerequisite: BSE 2310.

**3350 Advanced Finance (4 sh)**

This course covers advanced topics necessary for corporate financial management. Topics will include capital budgeting, capital structure decisions, initial public and follow-on equity offerings, dividend payout policy, corporate governance structure, and mergers and acquisitions. Students will calculate firm valuations using multiple approaches. Skill development will include the construction of pro-forma excel models to be used in strategic decision-making. Prerequisite: BSE 2310.

**3510 Public Relations (2 sh)**

This course covers public relations and corporate communications strategies. Topics include agency management, crisis strategies,

personnel strategies, branding, and ethics. Analysis and writing of print, electronic and oral messages to achieve organizational objectives i.e., writing backgrounders, boiler plates, fact sheets, press releases, speeches, newsletters, brochures, feature stories, annual reports and into bytes. Prerequisite: BSE 2610.

**3520 Principles of Management and Leadership Change Leadership (4 sh)**

The roles of change leadership, managing people and strategic thinking are examined from the perspective of Whole Systems Theory. Particular attention is paid to issues of gender and cultural diversity, the ethics of power and political influence, the use of teams as an organizational unit, the necessity of excellence in staffing, and the appropriate posture toward employment termination. Students must be of Junior or Senior status. Prerequisite: BSE 2110, 2211, 2310, 2610.

**3530 Small Business Management and Entrepreneurship (4 sh)**

Application of management concepts and techniques to the small firm. Special attention will be given to the particular nature, opportunities, needs, and problems of small manufacturing, wholesale, retail, and service firms. Topics include comparison of similarities, differences, and relations between small and large firms; the role/skills of the entrepreneur, the impact of small firms on the economy; intrapreneurship in larger firms, evaluation of business ideas and target markets; issues and methods of starting a small firm; risk and venture management for small firms, and venture financing. The course culminates with the oral and written presentation of a business plan for a new or existing small business. Students must be of Junior or Senior status. Prerequisite: BSE 2110, 2310, 2610.

**3540 Business Law II (2 sh)**

Students gain a deeper understanding of the complexity of the laws and the legal system that governs our society. Students will also develop additional sensitivity to the various legal principles and the rules of law that guide businesses and nonprofit organizations. Every society makes and enforces laws that govern the conduct of individuals, businesses and other organizations that function within that society. Businesses that are organized in the United States are subject to its laws but are also subject to the laws of other countries in which they operate. Businesses organized in other countries are subject to the laws of the United States when they are doing business in our country. Further, businesspersons have a duty to act ethically in the conduct of their business affairs, and businesses have a responsibility not to harm society. This course describes the fundamental legal principles of contracts for the sale of goods, intentional torts, negligence and strict liability, employment law, personal and real property, and the various forms of business organization common in the United States, as well as introduction to international business law. Prerequisite: BSE 2520.

**3610 Marketing Research and Consumer Behavior (4 sh)**

An introduction to marketing research strategies and consumer behavior models. Students identify consumer needs and desires. Qualitative research techniques: research design, sampling, statistical analysis, focus group interviews, demographic analysis, sensory and perpetual analysis, attitude analysis, and psychographics are investigated. Prerequisite: BSE 2610, STAT 1490.

**3620 Integrated Marketing Communication Strategy (4 sh)**

An analysis of marketing communication with an emphasis on business communication. Marketing decisions concerning message design, target markets, and media audiences. Evaluation of media vehicles, perceptual, social, cultural, and technological

determinants of message and writing form, style, and content.  
Prerequisite: BSE 2610.

**3624 Integrated Marketing Communication Execution (4 sh)**

Advanced study of the creative advertising process, both theoretical and practical. The development of creative strategies for products and services, demonstration of copy platforms, review of various execution approaches, and instruction in writing skills needed for the development of headlines, subhead, body copy and scripts. Advertisements, including rough layouts and storyboards, are crafted. Students develop and prepare creative portfolios in preparation for entering the creative areas of the advertising industry.  
Prerequisite: ART 2080, BSE 2610, BSE 3620.

**3630 Marketing Channels and Emerging Technology (2 sh)**

An analysis of marketing channels as systems of interrelated and interdependent organizations engaged in marketing goods and services to industrial, institutional, or household consumers. Behavioral dimensions of channel relations such as communication procedures, roles of channel members, and conflicts within the distribution network are discussed. Construction of effective and efficient distribution networks of manufacturers, wholesalers, retailers, transportation, and Internet based firms are emphasized. In particular, this course focuses on retail management and Internet marketing management. Prerequisite: BSE 2610.

**3640 Brand Management and New Product Development (4 sh)**

Students develop and evaluate a marketing plan for a product or service. Identifying markets, estimating demand, determining budgets, and evaluating the effectiveness of programs are emphasized. Creating product concepts; managing products through the product life cycle; understanding portfolio analysis; developing policies for pricing, advertising, sales marketing channels, and customer relations are discussed. Prerequisite: BSE 3610, 3620, 3630.

**3650 International Marketing (2 sh)**

Challenges facing companies that enter and operate in foreign markets. International marketing objectives, strategies, and policies are investigated, with an emphasis on foreign market selection. Corporate adaptation of products, distribution channels, and communications to fit each foreign market is addressed. Prerequisite: BSE 2610.

**3720 Nonprofit Leadership and Management Workshop (2 sh)**

An introduction to various issues and topics relevant to nonprofit leadership. Nonprofit leaders from a variety of organizations will share their expertise with the class. Students should enroll each semester they are in the certificate program; new topics and themes are introduced each semester.

**3730 Leadership and Management of Nonprofit Organizations (4 sh)**

Provides students with knowledge and understanding of the leadership and management of nonprofit organizations. Students will gain theoretical and practical knowledge of the most essential leadership skills and attributes, as well as management functions exercised in nonprofit organizations. Prerequisite: BSE 3720.

**3910 Topics in Business and Nonprofit Management (2 or 4 sh)**

An intensive investigation of a selected topic in business, economics or nonprofit management. Extensive reading and research expected. Seminar format. Prerequisite: BSE 2211.

**3920 Advanced Topics in Business (1-4 sh)**

This is a topics course allowing the School of Business to grant undergraduate credit for selected graduate courses taken through SBNM.

**4520 Strategic Management (4 sh)**

This is the capstone course of the undergraduate business curriculum. As such it will synthesize the various disciplines of management and address the overall determination of strategic direction for the business organization. The student will begin by investigating the basics of human behavior in organizations and apply this theory to the organizational decision making process. Emphasis will be on the five steps of strategic management; mission determination, environmental analysis, organizational analysis, strategy selection and organizational implementation. Students will have an opportunity to participate in a computer simulation of a business organization, which requires them to synthesize the various disciplines they have studied throughout their undergraduate curriculum. Prerequisite: BSE 2110, 2120, 2211, 2212, 2310, 2540, 2610, 3520. Co-requisite: BSE 2510, 2520, PHIL 2530.

**4910 Independent Study in Business and Economics (1-4 sh)**

**4970 Internship in Business and Economics (1-8 sh)**

The Internship Program provides an opportunity for students to gain hands-on experience and to explore career options in their chosen field. The student earns a minimum of 1 semester hour for their internships. A maximum of 8 semester hours may apply toward graduation. The internship program is open to any North Park student who has completed at least one full year of study at North Park, has third- or fourth-year status and has a minimum GPA of 2.5 in their major. In addition, the student must apply and be accepted by a faculty sponsor and the Internship Committee. The faculty sponsor will monitor the student's progress throughout the internship, including meeting periodically with the student and maintaining contact with the site supervisor. During the course of the internship, interns must fulfill certain requirements. Interns will keep a daily journal of their activities throughout the internship. The faculty sponsor and the site supervisor may, at their discretion, assign certain reading materials to the intern. In addition, the faculty sponsor may assign a final paper. Finally, the intern must work for a minimum of 15 hours per week for one semester. Tuition is charged at the same rate as for other courses, based on the number of semester hours the student is requesting. Grading for all internships is Pass/Fail. Prerequisite: BSE 2110, 2211, 2310, 2540, 2610.

**4971 Documented Work Experience (0 sh)**

## Chemistry (CHEM)

*Rienstra-Kiracofe (chair), Horten*

The mission of the chemistry department is to prepare students for lives of service to God and significance in the world through the knowledge and skilled practice of chemistry. Chemistry students will develop an appreciation for the role chemistry plays in the world and will be prepared for careers as responsible citizens in chemical industry, health sciences, education, or governmental service either immediately upon graduation at North Park University or after further study in graduate or professional school programs.

Core Values of the Chemistry Department at North Park University

- Our chemistry students are knowledgeable: Each chemistry major will master fundamental chemistry concepts in the areas of general chemistry, organic chemistry, analytical chemistry, and physical chemistry.
- Our chemistry students are skilled: Each chemistry major will master fundamental laboratory skills, including observation, analysis, and manipulation of chemical reactions and processes in the general chemistry, organic chemistry, analytical chemistry, and physical chemistry settings.
- Our chemistry students are citizens: Each chemistry major understands the critical role chemistry plays by: serving to protect the world's environment, improving the quality of human health, and furthering technological advances by discovering new uses for chemicals and their reactions.
- Our chemistry students are responsible chemists: Each chemistry major understands the importance of participating in the greater scientific community of chemists and contributing to this community through teaching, conferences, research, and publication.

### Major requirements for the B.A. degree in Chemistry

#### Required semester hours

34 sh

#### Prerequisites and supporting courses

PHYS 1210 and 1220 or PHYS 1110 and 1120 and/or MATH 1510 and 1520 are recommended.

#### Required core courses

CHEM 1150, 1160, 2310, 2320, 2410, 3010

#### Electives

8 additional semester hours in Chemistry numbered 2000 and above and 4 additional hours in Chemistry number 3000 and above.

### Major requirements for the B.S. degree in Chemistry

#### Required semester hours

38 sh

#### Prerequisites and supporting courses

PHYS 1210 and 1220 or 1110 and 1120; MATH 1510 and MATH 1520.

#### Required core courses

CHEM 1150, 1160, 2310, 2320, 2410, 3010, 3250, 3260.

#### Electives

8 additional semester hours in Chemistry numbered 2000 and above.

#### Honors

For Departmental Honors in Chemistry students are required to take CHEM 4000 (4 sh) in addition to the requirements listed above. For general Departmental Honors requirements and CHEM 4000 course description, see appropriate sections of this catalog.

#### Special programs

CHEM 4910 or 4970 or a summer research experience is recommended for those interested in a research career or graduate school.

### Minor requirements in Chemistry

#### Required semester hours

24 sh

#### Required core courses

CHEM 1150, 1160, 2310, and 2320.

#### Electives

8 semester hours numbered 2000 or higher

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 1011 Survey of Chemistry (2 sh) GE

Basic laws and concepts of chemistry, applications are directed primarily to inorganic compounds. Designed for non-physical science majors. Does not fulfill chemistry requirements for biology majors or the prerequisites for medical schools. Four hours lecture and two hours laboratory per week.

#### 1021 Survey of Organic Chemistry (2 sh) GE

A survey of the major functional classes of organic compounds including structure, nomenclature, properties, and reactions. Includes an introduction to the classes of natural products. Four hours lecture and two hours laboratory per week. Student must have completed one year of high school general chemistry. Prerequisite: CHEM 1011 or one year of high school general chemistry.

#### 1031 Survey of Biochemistry (2 sh)

A survey of chemistry of cellular compounds. Introduction to the different classes of biochemicals. Introduction to bioenergetics and enzymology and to the major pathways of cellular chemical events. Four hours lecture and two hours laboratory per week. Prerequisite: CHEM 1021.

#### 1150 General Chemistry I (4 sh) GE

A presentation of the basic laws of chemistry with emphasis on stoichiometry, atomic and electronic structure, bonding, and the states of matter (gas, liquid, solid, and solution). Properties and reactions of some elements and simple compounds are used to exemplify the principles. Chemistry I and II form a year's sequential study of the principles of chemistry with applications describing elements and compounds and their reactions. This sequence meets the needs of students majoring in the physical and biological sciences. Four hours lecture and two hours laboratory per week. Student must have an ACT Math score  $\geq 19$ ; or an SAT Math Score  $\geq 440$ ; or MATH 1000 (or equivalent).



**1160 General Chemistry II (4 sh)**

Continuation of Chemistry I with emphasis on the energy changes associated with transformations of matter, kinetics of reactions, and the equilibrium considerations associated with reactions. General reactions of metals and non-metals and their compounds are also considered (includes an introduction to coordination compounds). Four hours lecture and two hours laboratory per week. Prerequisite: CHEM 1150.

**2160 Inorganic Chemistry (4 sh)**

A study of the periodic trends and relationships of the elements and their compounds. Discussion of the atomic and molecular structures, and how these give rise to the periodic relationships. Four hours lecture and three hours laboratory per week. Prerequisite: CHEM 1160.

**2310 Organic Chemistry I (4 sh)**

The chemistry of carbon compounds. Properties, synthesis, and reactions of saturated, unsaturated, and aromatic hydrocarbons, with emphasis on modern theoretical, mechanistic interpretations. Introduction to oxygen containing compounds. Four hours lecture and three hours laboratory per week. Prerequisite: CHEM 1160.

**2320 Organic Chemistry II (4 sh)**

Continuation of organic Chemistry I, emphasizing carbonyl and nitrogen containing compounds. Determination of molecular structure via IR, UV, NMR, and mass spectral methods. Introduction to the structure and properties of natural products and biomolecules. Four hours lecture and three hours laboratory per week. Prerequisite: CHEM 2310.

**2410 Analytical Chemistry (4 sh)**

A study of equilibrium with special emphasis on acid-base, oxidation-reduction, and heterogeneous ionic equilibria. The laboratory is aimed primarily at developing quantitative, laboratory skill. Three hours lecture and six hours laboratory per week. Prerequisite: CHEM 1160.

**2510 Introductory Environmental Chemistry (4 sh)**

A survey of the chemistry of the earth's environment, including atmospheric chemistry, pollution and the greenhouse effect, renewable energy, hazardous and nuclear waste and water pollution. The ethical and moral responsibilities of humans to the environment are also discussed. Three hours lecture and two hours laboratory per week. Prerequisite: CHEM 1160. Co-requisite: CHEM 1031 or 2310.

**3010 Seminar in Chemistry (2 sh)**

A seminar designed to help students acquire: 1) essential chemistry information technology skills, including use of electronic databases and mastery of chemistry-related software; 2) an understanding of how chemistry research is funded, conducted, and published; and 3) an appreciation of the ethics, responsibilities, and expectations of professional chemists in a global society.

**3250 Physical Chemistry: Thermodynamics and Kinetics (4 sh)**

Kinetic theory of gases and the elements of thermodynamics applied to physical and chemical systems, including solutions and reactions. Fundamentals of reactions kinetics, including the study of catalysis, reaction mechanisms, and transition state theory applied to unimolecular and bimolecular reactions. Four hours lecture and three hours laboratory per week. Prerequisite: CHEM 2410 And MATH 1520.

**3260 Physical Chemistry: Quantum Chemistry and Spectroscopy (4 sh)**

A study of the fundamentals of quantum mechanics applied to atoms and molecules. Applications to spectroscopy, including the study of lasers. Four hours lecture and three hours laboratory per week. Prerequisite: CHEM 1160 and MATH 1520.

**3330 Biochemistry (4 sh)**

A study of the chemistry of biological compounds. Structure and properties of all classes of biomolecules. Interaction of biomolecules via catabolic generation of phosphate bond energy, and the utilization of this energy in biosynthesis. Four hours lecture and three hours laboratory per week. Prerequisite: CHEM 2320.

**3910 Topics in Chemistry (2-4 sh)**

A study of selected topics in chemistry. Format may be an in-depth study of a selected area of chemistry or coursework off campus through Associated Colleges of Chicago Area (ACCA) chemistry cooperative courses. Laboratory work may be included, depending on topic. Student must be advanced standing in the department or have consent of instructor.

**4000 Departmental Honors in Chemistry (4 sh)**

Honors study in chemistry. Involves completion of a special project and submission of a formal, oral report at the Spring Honors Symposium and/or ACCA chemistry seminar. Open to Chemistry B.S. and Honors majors only. Prerequisite: CHEM 2320, 2410.

**4910 Research (1-4 sh)**

An introduction to chemical research. Involves completion of a special project and submission of a report in journal form. Recommended for graduate school aspirants. Open to Chemistry majors only. Prerequisite: CHEM 2320.

**4970 Internship in Chemistry (1-4 sh)**

An on-site experience in industry. Recommended for BS Chemistry students interested in obtaining placement in the field after graduation.



# Communication Arts (COMM)

*Haefner (chair), Bergman, Hostetter, V. Nelson, C. Peterson, Trujillo*

The purpose of the Communication Arts Department is to enable students to learn the theory, analysis and practice of human communication in a variety of contexts. Concentrations in Communication Studies, Media Studies, and Theatre and Performance Studies develop an understanding of interpersonal and intercultural relationships, conflict, the role of media and performance in society, the spiritual roots of communication, and the role of communication in social transformation. All three concentrations develop students' ability to think, speak and write clearly.

Students choose one of three concentrations to prepare for a variety of careers in teaching, law, human resources, theatre and performance, film, video, new media, journalism, ministry, conflict transformation, and business. Students are encouraged to enhance their preparation through one of the many internship possibilities offered in Chicago.

## Major requirements for the B.A. degree in Communication Arts

### Required semester hours

36 sh of which 2 sh (COMM 2110, 2140, or 2250) fulfills the General Education requirement in Fine Arts and 4sh (COMM 2350) fulfills the General Education requirement in Cross-Cultural studies.

### Required core courses

Communication Studies: 1910, 2010, 2030, 2150, 2350, 2810, 2070 or 3070, 3490, 3910, 4010 (2 times).

Media Studies: 2150, 2250; either 1910, 2110 and 2130, or 2140; 3450, 3910; 16 sh of writing and production courses including a minimum 4 hours in writing and a minimum 2 hours in production from 2155, 2175, 2355, 3310, 3320, 3321, 3330, 3331, or 3355; 4010 (2 times).

Theater and Performance Studies: 1610, 2110, 2130, 2140; 2330, 2340, either 3230 or 3240, 3320, 3410, 3430, 3910, and 4010 (2 times)

### Notes and restrictions

Students will choose a concentration in Communication Studies, Theater & Performance Studies, or Media Studies. To be accepted into the major, students must pass the appropriate introductory class with a grade of "C" or better. Students must also pass the appropriate introductory class with a grade of "C" or better to enroll in courses beyond the introductory level. Students in all concentrations will take at least two semesters of COMM 4010, Professional Seminar.

### Honors

For Departmental Honors in Communication Arts, the prospective student's proposal must be submitted by May 1 of the student's third year, with the work commencing in the fall semester of the fourth year. Students should enroll in COMM 4000 for 8 sh: 4 sh fall semester and 4 sh spring semester. For general Departmental Honors requirements and description of COMM 4000, see appropriate sections of this catalog.

### Special programs

Internships: Outstanding internships are available every year in media, theater, public relations, and other areas. Students are urged to arrange an internship with the department and the Career Planning Office.

Music Theater: Students wishing to receive a Certificate in Music Theater should plan to major in Communication Arts (Theater Concentration) with a minor in the Music Department, or take a major in Music with a minor in Communication Arts. Students taking the minor in Communication Arts must take the following: 1610, 2110 or 2130, 2410, 3410, 3430, and 2 sh electives in the Communication Arts Department (20 sh). To complete this program in four years, students are urged to apply to both departments before or during their first year.

Los Angeles Film Center: Offered through the Coalition for Christian Colleges and Universities, the LAFSC is located in Hollywood, Calif., and offers a one-semester program for upper-division students who are interested in the work and workings of the mainstream Hollywood film industry. Includes 10 sh of course work and 6 sh of internship. Students must apply both to North Park and LAFSC. See the department chair for further information.

International Communication: North Park University and the University of Tampere, Finland, participate in a reciprocal exchange agreement. Students enrolled at North Park University are eligible to study for one or two semesters at the International School for Social Sciences (ISSS) at the University of Tampere. Communication Arts majors may take courses in mass communication, journalism, and related fields offered in English at ISSS. For further information, please contact the Executive Director, Center for Scandinavian Studies.

## Minor requirements in Communication Arts

### Required semester hours

20 sh in one of three departmental concentrations.

### Required core courses

Introductory course for the concentration (COMM 2010, 2140, or 2150)

### Electives

### 16 sh of electives, including at least 8 sh at the 3000 level

### Notes and Restrictions

- Students must complete a form listing the courses they have taken to complete the minor, to be obtained from the department and on the department website.
- Students must turn in a simple portfolio to the chair of the department containing the following:
  1. A statement of their specific goals upon entering the program
  2. A self-assessment of the achievement of those goals-including what educational experiences most enhanced their learning, curricular and extracurricular.
  3. Two samples of student work from each course: completed: projects essays or exams.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

### 1610 Theatre Production (2 sh)

An introduction to principles and skills for building and painting stage scenery and props, and for creating effective stage lighting.

### 1910 Public Speaking (4 sh)

An introduction to the theory and practice of public speaking. Topics include types of speeches, types and uses of source material, organization, performance, and speech criticism.

**2010 Introduction to Communication Studies (4 sh)**

Introduction to theories of verbal and nonverbal human communication. Topics include intra- and interpersonal communication, communication in small groups, in organizations, and at the levels of public and mass communication. Required for admission to the Communication Studies concentration, and a prerequisite for most upper-level courses in that concentration.

**2030 Interpersonal Communication (4 sh)**

The theory, analysis, and practice of communication in the development, maintenance, and decay of interpersonal relationships. Topics include verbal and nonverbal communication, perceptual accuracy, and effective listening. Prerequisite: COMM 2010.

**2070 Group Communication (4 sh)**

An investigation of the principles and methods of small group communication, emphasizing decision making, problem solving, group structure, leadership, group dynamics, and effective group process. Prerequisite: COMM 2010.

**2110 Performance of Literature (2 sh)**

An introduction to presentational approaches to interpreting texts through performance, with an emphasis on the analysis and staging of fiction.

**2130 Storytelling (2 sh)**

An introduction to storytelling as a crucial way of knowing, and as a central means of creating personal and social realities. Emphasis on the solo performance of folktales, everyday stories, personal narratives, and ethnographic stories from various cultural groups in Chicago.

**2140 Introduction to Theatre (4 sh) GE**

An introduction to theater as an art form with an emphasis on acting, directing, play analysis, and the collaborative process of theater production. Required for admission to the Theatre and Performance Studies concentration, and a prerequisite for most upper level courses in that concentration.

**2150 Introduction to Media Studies (4 sh)**

A study of the history of the various media of mass communications. The course includes the development of print, radio, television, film, and internet. Will include a fieldtrip to the Museum of Broadcast Communication. Required for admission to the Media Studies concentration, and a prerequisite for most upper-level courses in that concentration.

**2155 Audio Production I (2 sh)**

The course will teach the basic skills for producing, recording, and editing a variety of material (music, voice) using a Pro Tools digital audio workstation. The course also covers basic principles of acoustics, and the basic laws of physics that affect sound. Prerequisite: COMM 2150.

**2175 Audio Production II (2 sh)**

Advance problems in audio production. Prerequisite: COMM 2150, 2155.

**2250 Film Studies (4 sh) GE**

An introduction to film as art, business, and cultural force. It examines the Hollywood paradigm as the dominant form of storytelling in Western movies; explores the artistic elements involved in filmmaking; and examines major cultural issues reflected in film narratives. Students attend a major international film festival in Chicago.

**2330 Acting I (4 sh)**

Establishes the foundation of acting technique through the genre of realism. Prerequisite: COMM 2140.

**2340 Directing I (4 sh)**

Introduction to staging a play. Students conceive, workshop, and execute a short one-act play. Prerequisite: COMM 2140.

**2350 Intercultural Communication (4 sh) GE**

An introduction to major topics, major theories and direct experience of inter-cultural communication. Through readings, discussion, exercises and field trips, students prepare for encounters with different cultures.

**2355 Video Production 1 (Field Production) (4 sh)**

The production of documentary videotape programs using techniques of field production and linear video editing. Prerequisite: COMM 2155.

**2650 Scandinavian Film (2 sh)**

A survey of films from Denmark, Norway and Sweden, with a critical analysis of actors and directors, narrative style, structure and content, social context and history. COMM 2250 is strongly recommended.

**2750 Latin America on Film (2 sh)**

A study of recent films about Latin American experience, the influence from and resistance to the Hollywood model of filmmaking by Latin American directors, and other critical issues concerning cultural diversity, national identity, class, gender, religion, and politics. Films will be shown with original languages and English subtitles. COMM 2250 is strongly recommended.

**2810 Critical Reading, Writing and Analysis (4 sh)**

A writing course open only to students in the department, providing a review of writing basics, such as sentence structure and grammar, and emphasizing critical thinking and analysis. Prerequisite: COMM 2010.

**3070 Communication in the Workplace (4 sh)**

An investigation of the structure and function of communication in groups and organizations, including decision-making, leadership, conflict resolution, networks, building a resume, and interviewing. Highly recommended as preparation for COMM 4970. Prerequisite: COMM 2010.

**3090 Shakespeare (4 sh)**

A study of Shakespearean drama, including selected comedies, tragedies, and romances. Cross-listed with ENG 3090.

**3200 Ibsen & Strindberg (4 sh)**

Analysis of representative plays of Scandinavia's two internationally significant dramatists. Cross-listed with SCAN 3200.

**3230 Acting II: Special Topics (2 sh)**

Extends acting techniques learned in Acting I with a focus on Shakespeare and other classical styles improvisation, and stage combat. May be repeated for credit. Prerequisite: COMM 2140, 2330.

**3240 Directing II: Special Topics (2 sh)**

Extends skills developed in Directing I and develops material for One-Act Festival. May be repeated for credit. Prerequisite: COMM 2140, 2330.

**3310 Media Writing (4 sh)**

The study and practice of writing in various television and video formats, including news, commercials, public service announce-

ments, and documentary scripts. Emphasis on journalistic writing for televisual media. Prerequisite: COMM 2150.

**3320 Dramatic Writing I (4 sh)**

The study and practice of dramatic writing for theater and film. Focus on the writer's process, character development, story structure, and the completion of a one-act play or a short screenplay. Cross-listed with ENG 3320. Prerequisite: COMM 2140, 2150 or 2250.

**3321 Dramatic Writing II (4 sh)**

Advanced study in writing the full-length stage play or full-length screenplay. Prerequisite: COMM 2140, 2150 or 2250.

**3330 Journalism I (4 sh)**

The study and practice of various forms of journalistic writing. Prerequisite: COMM 2010 or 2150.

**3331 Journalism II (4 sh)**

A laboratory-oriented newspaper reporting and editing course that utilizes the student newspaper as a hands-on learning environment. Students will be assigned specific reporting beats and/or editing responsibilities for the newspaper. Field trips and outside speakers will provide direct exposure to the profession. Prerequisite: COMM 2010 or 3330.

**3355 Video Production II (New Media) (4 sh)**

Develops skills in the production of digital media for the internet and other new media. Prerequisite: COMM 2150, 2355.

**3410 World Theater and Drama I (4 sh)**

A study of the religious, political, and cultural sources of theatre; how theatre practice and dramatic literature developed in the Western tradition from the ancient Greeks through the medieval Christian, Renaissance and Neo-Classical periods, with a brief introduction to Asian and African performance traditions. Will attend performances in the Chicago area. Prerequisite: COMM 2140.

**3430 World Theater and Drama II (4 sh)**

A study of plays, theatrical practice, and theory from the nineteenth century to the present. Special emphasis on contemporary issues, postmodern and post-colonial forms, performance art and the theatricalization of news, politics, and other aspects of contemporary culture. Will attend performances in the Chicago area. Prerequisite: COMM 2140.

**3450 Media and Society (4 sh)**

A study of the interaction of mass communication and society. Emphasis on critical and cultural theory, the interplay of programming, business, politics and other aspects of American culture. May include field trips to television stations. Prerequisite: COMM 2150.

**3490 Rhetorical Theory and Analysis (4 sh)**

An introduction to the theory and practice of rhetorical criticism, from classical to contemporary perspectives, including the analysis of a variety of contemporary public discourses. Prerequisite: COMM 2010. Strongly recommend: COMM 1910.

**3510 Inside Hollywood (1-10 sh)**

Los Angeles Film Studies Center. Offered through the Christian College Coalition, the LAFSC is located in Hollywood, CA, and offers a one-semester program for upper-division students who are interested in the work and workings of the mainstream Hollywood film industry.

**3520 Screenwriting (3 sh)**

**3530 Faith, Film and Culture (3 or 4 sh)**

**3540 Intro to Filmmaking (3 sh)**

**3545 Hollywood Production Workshop (3 or 4 sh)**

**3550 International Communication (4 sh)**

An examination of international mass media, including concentration of ownership, internationalization, diversification, New World Information Order, satellites, shortwave radio, film, and television. Prerequisite: COMM 2010, 2150 or consent of instructor.

**3910 Topics (4 sh)**

Advanced seminars which examine broad issues in communication, media and performance studies. Recent Topics courses include: International Conflict Transformation, Political Communication, Intercultural Theatre and Film and Social Movements. Students will be expected to synthesize and extend their earlier work in this department. Prerequisite: COMM 2010, 2140 or 2150.

**4000 Departmental Honors Communication Arts (4 sh)**

Honors students will write a major paper and/or produce a project at the honors level and make an oral presentation of the project at a Spring Honors Symposium.

**4010 Professional Seminar (0 sh)**

Occasional gatherings, approximately four each semester, will enable students to meet leaders in various fields of communication arts, complete departmental portfolios, and develop plans for post-graduate professional or educational work. Open to all students in the department. All upper-level students in the department must register for two semesters.

**4910 Independent Study in Communication Arts (1-4 sh)**

Available primarily to majors who seek to enhance course offerings with an in-depth study of a selected topic. Independent studies usually may not substitute for major requirements or departmental course offerings, but do count toward the total hours needed to graduate.

**4970 Internship in Communication Arts (1-4 sh)**

Students are urged to do an internship to enhance skills and develop their academic and professional interests. Internships may not substitute for major requirements or departmental course but do count toward the total hours needed to graduate. Please refer to the Internship section of the catalog for internship requirements and guidelines.

# Computer Science and Information Systems (CSIS)

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## Minor requirements in Information Technology

### Required semester hours

20 sh

### Prerequisites and supporting courses

MATH 1410

### Required core courses

CSIS 1210, 1220, 2230, 3310, 3410

#### 1010 Introduction to Personal Computing and the Internet (4 sh)

An introduction to computer concepts and the use of application packages such as word processors, spreadsheets, presentation graphics, web browsers, and web page editing, including a laboratory component. Ethical and moral issues relating to individual, commercial, and social effects of computers and networks. Introduction to the Internet, email, and World Wide Web.

#### 1210 Computing Science I (4 sh)

Top-down structured design and programming in a high level language such as Python. Topics including arithmetic, control structures, strings, functions, arrays, input/output, and introduction to objects. Prerequisite: CSIS 1010 or Consent of Instructor.

#### 1220 Computing Science II (4 sh)

Introduction to the elements of computing processors: bits, bytes, memory, arithmetic, digital logic, and the components that comprise a central processing unit. Programming in the machine language and assembly language using the fundamental control structures. Prerequisite: CSIS 1210.

#### 2230 Object Oriented Programming (4 sh)

Continuation of CSIS 1220. Object-oriented design and programming in Java, covering objects, classes, methods, inheritance, polymorphism, and dynamic binding, with emphasis on practical applications of these concepts. Graphic user interface class libraries. Ethical issues in information technology. Prerequisite: CSIS 1220. Co-requisite: MATH 1410.

#### 3120 Computer Architecture (4 sh)

Digital logic and digital systems. Machine level representation of data and assembly level machine organization. Memory system organization and architecture. Interfacing and communication. Functional organization and performance enhancements. Multiprocessing and alternative architectures. Prerequisite: CSIS 1220.

#### 3140 Operating Systems (4 sh)

Overview of operating systems and operating system principles. Concurrency, scheduling and dispatch, and distributed algorithms. Memory and device management. Security and protection. File systems. System performance evaluation. Prerequisite: CSIS 3120, MATH 1410.

#### 3250 Data Structures and Algorithms (4 sh)

Fundamental programming constructs and data structures. Algorithms and problem solving. Recursion. Event-driven programming. Basic algorithm analysis. Software design. Using APIs. Software tools and environments. Software requirements and specifications. Prerequisite: CSIS 2230.

#### 3310 Data Communications, Networks and the Internet (4 sh)

Introduction to network technologies and software, as well as to the Internet and the World Wide Web. Fundamentals of data, signals, and media. LAN basics, internetworking, software and support systems. Intranets and the Internet. Network design, management and security. Prerequisite: CSIS 1220.

#### 3410 Databases and Information (4 sh)

Introduction to database design and management. Information collection and retrieval. SQL and the relational model. Normalization issues. Logical design and physical design. Distributed databases and the Internet. Such application packages as Access and Oracle. Prerequisite: CSIS 1220.

#### 3510 Operating Systems Programming (4 sh)

Introduction to systems-level programming in a variety of environments such as Unix/Linux and Windows. Scripting languages. Prerequisite: CSIS 1220.

#### 3650 Algorithm Design and Analysis (4 sh)

Basic algorithm analysis. Algorithmic strategies. Fundamental computing algorithms. Distributed algorithms. Basic computability. Declarations and types. Abstraction mechanisms. Prerequisite: CSIS 3250, MATH 1420, MATH 1520.

#### 3710 Management Information Systems (4 sh)

Introduction to all the applications of information technology to create and serve systems for carrying on commercial operations. Business operations, business integration, decisions and analysis, organizing businesses and systems. Networks, databases, and e-commerce. Prerequisite: CSIS 1220, BSE 2110, BSE-2211;

#### 3730 E-Commerce (4 sh)

Basics of doing business on the Internet. Framing market opportunity. Strategic formulation for new economy firms. Technology, capital, and media infrastructures. Public policy and structure. Prerequisite: CSIS 3310 CSIS 3710.

#### 3820 Systems Analysis and Design (4 sh)

System development and modification process. Life cycle phases. Effective communication and integration with users and user systems. Object-oriented analysis and design. UML and use of modeling tools. Prototyping. Professional codes of ethics. Prerequisite: CSIS 2230 CSIS 3410;

#### 3850 Project Management and Practice (4 sh)

Factors necessary for successful management of information systems development of enhancement projects. System and database integration issues Network management. Determining skill requirements and staffing. Software tools for project tracking and monitoring. Normally taken by IS majors in the spring of their last year. Prerequisite: CSIS 3730 CSIS 3820.

#### 4910 Independent Study in Computer Science and Information Systems (1-4 sh)

#### 4970 Internship in Computer Science and Information Systems (1-4 sh)

Please refer to the appropriate section in the catalog for internship requirements and guidelines.



## Conflict Transformation Studies (CTS)

Conflict is inescapable and occurs in all human experience. Conflict emerges from many sources – systemic structures, religion, class and economic resources, race and ethnicity, sexuality, cultural and national differences, failures, commitments, and efforts for positive social change. The focus of conflict transformation studies is to enhance the ability of individuals and communities of people to meet their own needs while recognizing the competing needs of others and pursuing creative, nonviolent processes for transforming their conflicts. An understanding of processes, such as arbitration, negotiation, conflict management, conflict resolution, peace building, forgiveness and reconciliation, is central to the building of civil society and a new world order.

The purpose of Conflict Transformation Studies (CTS) is to examine, from interdisciplinary and faith-based perspectives, the theory, analysis, history, culture, and transformational processes involved in conflict situations, justice, and peace building. As a Christian community grounded in the gospels, we believe that it is our responsibility to study the roots of conflict and violence, and to explore the many approaches to the work of nonviolent conflict transformation—from conflict management to mediation and reconciliation.

Admittance into the Conflict Transformation Program is based on the following criteria.

Students will:

- Have completed 44 hours of undergraduate course work.
- Complete CTS 3000/5000, Introduction to Conflict Transformation, at a grade of B- or better
- Complete a written application to the CTS program.
- Interview with two members of the CTS Advisory Council.
- Demonstrate a high level of maturity and leadership.

## Certificate in Conflict Transformation Studies

### Required semester hours

24 sh, with course work in at least three departments, not including CTS 3000/5000 and CTS 4970/5970

### Required core courses

Introduction (4 sh): CTS 3000/5000;

Conflict Theory, Analysis, History and Culture (8 sh): AS 2530, 2540, COMM 2350, 3910 (Topics: International Conflict Transformation or Topics: Social Movements),

ENG 3260, SOC 3310, SPAN 3910 (Topics: Latin American Testimonial Literature); Training (4 sh): EDUC 5020, SBNM 5040, SBNM 5041, MNST 6272, MNST 7190;

Religion and Conflict (4 sh): BTS 2700, 2710, SPFM 7205, THEO 7190; Internship (4 sh): CTS 4970/5970

### 3000 Introduction to Conflict Transformation (4 sh)

An introduction to conflict studies and the philosophy and practice of conflict transformation, this course begins with the premise that conflict is part of our daily lives—an important dynamic in personal growth and social transformation, as well a source of alienation, violence and war. The course examines major sources of conflict, introduces a range of conflict management and conflict transformation processes, including active listening and communication, storytelling, mediation, negotiation, role playing and forgiveness, helps students assess their own approach to conflict, and offers

resources for faith-based approaches to conflict transformation. Required for admission to the CTS Certificate Program and upper-level CTS courses.

### 3910 Topics in Conflict Transformation (2-4 sh)

Seminars, study trips and/or service-learning experiences which examine particular figures or topics in conflict transformation studies, such as Violence, Peacemaking, and the World's Religions: A Travel Course to The 2004 Parliament of the World's Religions (Barcelona, Spain); and Dag Hammarskjöld, Spirituality and Peacemaking

### 3920 Topics in Graduate Studies Topics in Conflict Transformation (1-4 sh)

Undergraduate registration for graduate courses in the CTS program. Students must present an add/drop form to the records office with signatures from the coordinator of the CTS advisory council and the director of the school in which the course is offered.

### 4970 Internship in Conflict Transformation (4 sh)

Working with the advisor from the CTS program, students will arrange an internship which provides a sense of community and an extended experience with the conflict analysis and transformation processes. Students will be expected to integrate CTS theory and practice, including: description of concrete experience; reflection on the experience; generalizations (relating reflections to learnings from the CTS program and the learnings from the experience itself); and a statement of how the student will change behavior and attitudes (a meta-analysis).



## Departmental Honors Program

The Departmental Honors program is designed to challenge North Park's most talented and motivated students to achieve at the highest level in their major fields. The requirements of this program are:

- A minimum overall GPA of 3.5 and a minimum major GPA of 3.7 for admission and retention in the program.
- A minimum of 45 and a maximum of 90 semester hours earned at the time of admission into the program.
- A grade of A or B in 3-8 semester hours of DH 4000, which requires a paper or project at honors level.
- Presentation of the DH 4000 paper or project at a Spring Honors Symposium.
- Departmental approval.

For additional requirements, specific to a particular major, see departmental descriptions. Applications for admission may be obtained from the department chair.

Each department that offers an honors option will list a course with its own prefix and the catalog number 4000.

## Education (EDUC)

*Nelson (dean), Berggren, Balodimas-Bartolomei, Gilbreth, Johnson, Levandowski, Maduram, Majerczyk, Pryor, Reyes*

The North Park University School of Education prepares competent, respectful, and reflective professionals who are dedicated to serving diverse learning communities.

The strategic location of North Park University permits the students to acquire clinical experience in public, private, urban, and suburban schools.

The following programs received continued approval of the Illinois State Teacher Certification Board and the Illinois State Board of Education: Early Childhood; Elementary; Secondary Education: Biology, Chemistry, Economics, English, History, Mathematics, Political Science and Physics; Special K-12: Art, French, Music, Physical Education, and Spanish.

### Early Childhood/Elementary Education Majors

Acceptance into the early childhood and elementary education majors is based on:

- Formal application to the School of Education when enrolled in EDUC 2145
- An overall GPA of 2.5
- Acceptance into an area of concentration or approved major
- Positive recommendations from School of Education Faculty
- Approval by the Teacher Education Screening Committee
- Passing scores on the Illinois State Board of Education Basic Skills Test
- Completion of health screening
- Successful results of criminal background check

Candidates are required to pass the Basic Skills Test prior to acceptance into the Teacher Education Program. The Content Area Test must be passed prior to the student teaching field experience. An Assessment of Professional Teaching (APT) test must be passed prior to receiving a teaching certificate.

Once admitted to the Teacher Education Program, candidates also meet benchmark assessments at key transition points. Candidates meet the benchmarks for dispositions during Profession Terms A, B, C, and D. Candidates meet the benchmarks for their portfolio assessment in Professional Terms B, C, and D. These benchmark assessments are described fully in the School of Education, Teacher Education Handbook. Students are expected to complete all course requirements including field experience.

International students may major in either Early Childhood or Elementary Education. Since they cannot become certified due to ISBE's requirement to be an United States citizen, they will be exempt from taking the required state examinations.

All professional education and content-area coursework that forms part of an application for certification, endorsement, or approval that is received by ISBE on or after February 1, 2012, must have been passed with a grade no lower than "C" or equivalent in order to be counted toward fulfillment of the applicable requirements.

If a student requests Teacher Certification after graduation, he/she will need to either retake Practicum C: Mini Teaching or Practicum D: Student Teaching after the 2 state exams are passed successfully. (Passing of Basic Skills is required for Mini-Teaching and Early Childhood/Elementary Content Area Test is required for Student Teaching).

### Early Childhood Certification Program

This program is designed for students who are planning to teach children from birth to age 8 leading to a type 04 initial teaching certificate in the state of Illinois. In addition to the early childhood major, an expanded general education package and one 18 semester hour "endorsement" or one 28 semester hour concentration is required.

The curriculum is organized in four professional terms:

Professional Term A: EDUC 2130, 2140, 2145 and 2155

Professional Term B: EDUC 2300, 3340, 3345, 3370, 3430, and 3510

Professional Term C: Preschool: EDUC 3180, 3330, 3360, 3520 (1 sh Preschool; 1 sh Elementary), and 3930

Professional Term D: EDUC 3130, 4100 (4 sh), 4110 (4 sh), and 4600

### Elementary Education Certification Program

This program is designed for students who are planning to teach children in grades K-9 and to obtain an Illinois Type 03 initial teaching certificate.

The curriculum sequence is organized in four professional terms:

Professional Term A: EDUC 2130, 2140, 2145 and 2155

Professional Term B: EDUC 3011, 3260, 3270, 3340, 3345, 3370, 3430 and 3510

Professional Term C: EDUC 3230, 3240, 3280, 3310, 3380 and 3520

Professional Term D: EDUC 3130, 4110 (8 sh) and 4600

### General Education Courses For Early Childhood and Elementary Education Majors

Students are advised to consult with their Education advisor to identify the classes that most appropriately helps address State Standards.

Math 1030 is a required course for all Early Childhood and Elementary Education Majors. This fulfills the Mathematics General Education requirement.

The equivalent of two semester hours of written communication is integrated across North Park Dialogue 1 and 2.

### Academic Area Of Concentration

In addition to requirements in education, students must select one of the following: (1) an 18 semester hour area of endorsement, or (2) one 28 semester hour concentration from the categories listed below; or (3) a student may complete a second NPU major, following major requirements contained elsewhere in this catalog. Students are advised to work with department and education advisors in selecting appropriate courses.

1. Art
2. English
  - Literature
  - Writing
3. Foreign Language
  - French – Consult both the Education and the Departmental advisor for appropriate coursework.
  - Spanish – Consult both the Education and the Departmental advisor for appropriate coursework.

- Swedish – Consult both the Education and the Departmental advisor for appropriate coursework.
- 4. Mathematics
- 5. Music
- 6. Philosophy
- 7. Sciences
  - Biology
  - Chemistry
  - Physics
- 8. Social Science
  - Economics
  - History
  - Political Science
  - Psychology
  - Sociology
- 9. Theater

### Honors in Early Childhood Education and Elementary Education

For Departmental Honors in Early Education or Elementary Education, 8 sh of EDUC 4000 are required in addition to the hours stated for certification. Students must apply for admission into the program during the first semester of their third year. For honors in these majors, students must present their papers or project to the faculty of the Education department. For general departmental honors requirements and description of EDUC 4000, Departmental honors in Education (1–4 sh), see later pages in this section.

#### Optional Bilingual Education Endorsement:

EDUC 3540, 3602, 3603, 3604, 3606, and 3607.

#### Optional English as a Second Language (ESL) Endorsement:

EDUC 3540, 3601, 3602, 3603, 3604, and 3605.

#### Optional Combined Bilingual/English as a Second Language (ESL) Endorsement:

EDUC 3540, 3601, 3602, 3603, 3604, 3605, 3606 and 3607

#### Optional Learning Behavior Specialist I:

EDUC 3430, 3431, 3436, and 3437

### Secondary Teaching Certification Program

Acceptance into the secondary sequence is based on:

- Formal application to the School of Education when enrolled in EDUC 2145
- An overall GPA of 2.5
- Acceptance into appropriate major
- Positive recommendations from School of Education Faculty
- Approval by the Teacher Education Screening Committee
- Passing scores on the Illinois State Board of Education Basic Skills Test

- Completion of health screening
- Successful results of criminal background check

Candidates are required to pass the Basic Skills Test prior to acceptance into the Teacher Education Program. The Content Area Test must be passed prior to the student teaching field experience. An Assessment of Professional Teaching (APT) test must be passed prior to receiving a teaching certificate.

Once admitted to the Teacher Education Program, candidates also meet benchmark assessments at key transition points. Candidates meet the benchmarks for dispositions during Profession Terms A, B, C, and D. Candidates meet the benchmarks for their portfolio assessment in Profession Terms B, C, and D. These benchmark assessments are described fully in the School of Education, Teacher Education Handbook. Students are expected to complete all course requirements including field experience.

All professional education and content-area coursework that forms part of an application for certification, endorsement, or approval that is received by ISBE on or after February 1, 2012, must have been passed with a grade no lower than "C" or equivalent in order to be counted toward fulfillment of the applicable requirements.

### Secondary Teaching Certification Program

This program is designed for students who are planning to teach in grades 6-12 and obtain an Illinois Type 09 initial teaching certificate. Requirements under general education, professional education, and a North Park major.

#### The curriculum is organized in four professional terms:

Professional Term A: EDUC 2130, 2140, 2145 and 2155.

Professional Term B: EDUC 3011, 3430, 3160 and 3510

Professional Term C: EDUC 3407 and 3520

#### Select Course Based on Major:

EDUC 3310: English and Foreign Language Majors only

EDUC 3315: All majors except English and Foreign Language

Select Course Based on Major:

EDUC 3230: Science Major

EDUC 3240: Social Studies Major

EDUC 3355: English Major

EDUC 3380: Math Major

Professional Term D: EDUC 3130, 4120, and 4600

### General Education Courses For Secondary/Special K-12

(See chart under Early Childhood and Elementary Education major, above)

### Majors Taught at the Secondary Level

*(36 semester hours or more)*

The Illinois State Board of Certification has approved the following programs at North Park University; State Content Area Tests are given to verify the appropriate level of mastery of the State Standards. The State Standards for each area are listed earlier in this Catalog, under Early Childhood and Elementary Education. Physical Education State Standards are listed here. See individual departments for additional requirements such as comprehensive examinations.

1. Biology
2. Business and Economics: Economics
3. Chemistry
4. English
5. History
6. Mathematics
7. Physics
8. Politics and Government

#### Optional Bilingual Education Endorsement:

EDUC 3540, 3602, 3603, 3604, 3606, and 3607.

#### Optional English as a Second Language (ESL) Endorsement:

EDUC 3540, 3601, 3602, 3603, 3604, and 3605

#### Optional Combined Bilingual/English as a Second Language (ESL) Endorsement:

EDUC 3540, 3601, 3602, 3603, 3604, 3605, 3606 and 3607

#### Optional Behavioral Specialist I (SED) Approval:

EDUC 3430, 3431, 3436, and 3437

#### Special K-12 Programs (Art, French, Music, Physical Education, and Spanish only)

Acceptance into the Special K-12 sequence is based on:

- Formal application to the School of Education office when enrolled in EDUC 2145
- An overall GPA of 2.5
- Acceptance into appropriate major
- Positive recommendations from School of Education Faculty
- Approval by the Teacher Education Screening Committee
- Passing scores on the Illinois State Board of Education Basic Skills Test
- Completion of health screening
- Successful results of criminal background check

Candidates are required to pass the Basic Skills Test prior to acceptance into the Teacher Education Program. The Content Area Test must be passed prior to the student teaching field experience. An Assessment of Professional Teaching (APT) test must be passed prior to receiving a teaching certificate.

Once admitted to the Teacher Education Program, candidates also meet benchmark assessments at key transition points. Candidates meet the benchmarks for dispositions during Profession Terms A, B, C, and D. Candidates meet the benchmarks for their portfolio assessment in Professional Terms B, C, and D. These benchmark assessments are described fully in the School of Education, Teacher Education Handbook. Students are expected to complete all course requirements including field experience.

All professional education and content-area coursework that forms part of an application for certification, endorsement, or approval that is received by ISBE on or after February 1, 2012, must have been passed with a grade

no lower than "C" or equivalent in order to be counted toward fulfillment of the applicable requirements.

This program is designed for students who are planning to teach the subjects of Art, Foreign Language, Music, or Physical Education at both elementary and secondary school levels.

Summary of requirements in the major, including prerequisites.

The curriculum is organized in four professional terms:

Professional Term A: EDUC 2130, 2140, 2145 and 2155

Professional Term B: EDUC 3011, 3170, 3510 and 3430

Art majors only: EDUC 3390

Foreign Language majors only: EDUC 3290

Professional Term C: EDUC 3310 or 3315, 3407, 3520

Select course based on major:

EDUC 3310: Foreign Language major

EDUC 3315: Art, Music and Physical Education major

Professional Term D: EDUC 3130, 4110/4120, 4600

#### Teaching Certification Only- Post B.A. Degree

The North Park University School of Education prepares competent, respectful, and reflective professionals who are dedicated to serving diverse learning communities.

This program is designed for students who possess an undergraduate degree recognized by the Illinois State Board of Education and wish to return to become certified to teach. The program is offered in the evenings and on Saturdays as well as the regular day schedule until the time pre-student teaching begins.

Certification-only candidates must meet the same program (Early Childhood, Elementary, Secondary, or K-12) and GPA requirements as undergraduate certification candidates, that is 2.5 overall, 2.75 in the major/concentration, and 2.75 in education coursework. Secondary and K-12 candidates must take a minimum of 24 sh at North Park University and early childhood and elementary candidates must take a minimum of 28 sh at North Park University.

##### 2130 **Educational Psychology (2 sh)**

Study of the psychological aspects of human behavior and development applied to teaching and learning processes, including learning theories, motivation, and classroom management. Must have completed 45 credits and a current GPA of 2.50. Co-requisite: EDUC 2140, 2145, 2155 as part of Professional Term A.

##### 2140 **Curriculum (2 sh)**

Basic principles of curriculum including, planning, organizing and developing objectives in relation to the individual learner, the school, and the society are discussed. Historical developments and recent innovations in school curricula and instruction will be analyzed. Needs of multi-cultural students are addressed. An e-portfolio will be developed. Must have completed 45 credits and a current GPA of 2.50. Co-requisite: EDUC 2130, 2145, 2155 as part of Professional Term A.

##### 2145 **Assessment (2 sh)**

Basic principles of assessment including planning, organizing and developing objectives in relation to the individual learner, the curriculum, and the school is discussed. Needs of diverse learning styles of students are addressed. Analysis of assessment theory, strategies, and measures and their application will be explored.

Co-requisite: EDUC 2140, 2145, 2155 as part of Professional Term A. Must have completed 45 credits and a current GPA of 2.50.

**2155 Technology with Teaching (2 sh)**

Integration of current methods in instructional technology into the K-12 classroom, including multimedia presentations, Internet navigation and production, basic computer maintenance, and the critical evaluation of educational software. Needs of diverse learning styles of students are addressed. Must have completed 45 credits and a current GPA of 2.50. Co-requisite: EDUC 2130, 2140, 2145 as part of Professional Term A.

**2300 Infant and Child Development (2 sh)**

Intensive study of developmental theory and research related to physical, cognitive, psychosocial and faith development in infants and children. An experiential learning component is included. Prerequisite: PSYC 1000.

**3011 Middle School and Adolescent Development (3 sh)**

A study of the physical, intellectual, emotional, and social development of the young adolescent. Examination of developmental issues that impact the middle school, its philosophy, and its practices which are responsive to the adolescent, both cognitively and affectively. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3130 Social and Cultural Diversity Policy and Practices: Challenges for the Diverse Classroom (2 sh)**

This course examines diversity in the classroom with attention to the linguistic, cultural, academic and cognitive dimensions of student development and learning. This course will also examine the instructional planning, instructional strategies and culturally responsive practices for diverse learners. Consideration will be given to the ways racial-ethnic segregation, ESL, bilingual, bicultural and special education programs have impacted schools and their communities. Meets first four weeks of quad prior to or concurrent with student teaching.

**3160 Instruction in Secondary Schools (2 sh)**

Basic principles of instruction for middle and high schools including analysis of teaching and learning experiences, organization for instruction, and assessment of students work. This course is part of Professional Term B. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3170 Instruction in Special K-12 Programs (2 sh)**

Basic principle of instruction. Preparing for teaching experiences, organizing for instruction, and working in a teacher aiding situation. This course is part of Professional Term B. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3180 Language Development in Early Childhood (2 sh)**

Methods of dealing with the development of language in the young child, speaking and listening skills, and preparation for reading and writing skills. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3230 Methods and Techniques of Teaching Science in Grades 5-9 (1 sh)**

Methods of teaching science at the elementary and middle school levels. The emphasis of the course is on relating the knowledge and skills of science to initiating inquiry into the learning activities. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3240 Methods and Techniques of Teaching Social Studies in Grades 5-9 (1 sh)**

Methods and techniques of teaching social studies at the elementary and middle school levels. The emphasis of the course is on relating the knowledge, skills, values, attitudes, and social participation to the social science discipline. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3260 Methods in Art for Elementary Teachers (1 sh)**

This course will consist of methods of teaching art in the elementary school. Emphasis will be placed on both the theoretical and the practical information and skills essential for the teaching of art. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3270 Method in Music Education for Elementary Teachers (1 sh)**

Methods and techniques of teaching music by the classroom teacher at all levels in the elementary school. Special emphasis will be placed on current music educational trends. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3280 Methods of Teaching Physical Education and Health for K-8 Teachers (2 sh)**

A presentation of the current trends in elementary physical education and health; human body systems and promotion of social, emotional, physical, mental and environmental health; theories and principles of health promotion and disease prevention; methodology, class organization, basic movement principles, and identifying teaching resources for physical education. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3290 Methods in Foreign Language K-8 (2 sh)**

Lesson planning, methods, and material selection for teaching foreign language in the elementary school. Integration with the program of regular classroom teachers as well as planning for an entire foreign language curriculum for elementary students.

**3307 Materials and Methods for Elementary and Middle School Music Education (2 sh)**

An analytic overview of public school music texts, audio-visual material and computer technologies including multi-cultural resources and their applications. An investigation into the means of integrating the music unit into the host school as well as building community relations with the music unit. Introduction to the building, marketing, and defense of the arts in education. Prerequisite: EDUC 2130, 2140, 2145, 2155, 2510, 3510.

**3310 Methods of Teaching Reading and Language Arts in Grades 5-9 (2 sh)**

An analysis of the materials and the methodologies used in reading and language arts including children's literature. A review of theories, research, and the differentiated instructional needs of struggling and special education students. Emphasis on the learner in grades 5 through 9. Prerequisite: (Early Childhood) EDUC 2130, 2140, 2145, 2155, 2300, 3340, 3345, 3370, 3430, 3510. Prerequisite: (Elementary) EDUC 2130, 2140, 2145, 2155, 3011, 3260, 3270, 3340, 3345, 3370, 3430, 3510. Prerequisite: (Secondary) EDUC 2130, 2140, 2145, 2155, 3011, 3160, 3430, 3510.

**3311 Middle School Curriculum and Instruction (2 sh)**

Emphasis on the middle school classroom and its structure (curriculum and instruction) of the young adolescent. Examination of curriculum development, teaching and instructional strategies, support of students as changing young people, parent and community development, service learning, advisor-advisee programs, block scheduling, learning communities, homework and assessment, exploratories, teaming, reading and writing across the curriculum, and other current middle school issues that impact curriculum and instruction for the 10 to 15 year old. Pedagogy is based on middle school philosophy, curriculum, instruction, and instructional models for designing and teaching developmentally appropriate programs including content area reading instruction. Prerequisite: EDUC 2130, 2140, 2145, 2155.



**3315 Methods of Teaching Content Reading and Writing for Grades 5-9 (2 sh)**

The purpose of this course is to extend your knowledge of young adolescent literature, instructional strategies, methodology, and assessment procedures used in grades 5-9. We will explore the following content areas: evaluation of instructional materials, comprehension instruction, learning vocabulary, reading and writing across the curriculum, assessment of student progress, diversity in the classroom, and current approaches to content reading. Prerequisite: (Early Childhood) EDUC 2130, 2140, 2145, 2155, 2300, 3340, 3345, 3370, 3430, 3510. Prerequisite: (Elementary) EDUC 2130, 2140, 2145, 2155, 3011, 3260, 3270, 3340, 3345, 3370, 3430, 3510. Prerequisite: (Secondary) EDUC 2130, 2140, 2145, 2155, 3011, 3160, 3430, 3510.

**3330 Principles and Practices of Play and Language in Early Childhood Education (2 sh)**

Methods and techniques of teaching socialization, art, music, and physical education to the young child along with the materials available and appropriate for the infant and young child. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3340 Methods in Science K-4 (1 sh)**

Methods and techniques of teaching science in grades K-4. Emphasis is on concept development and discovery approach. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3345 Methods of Reading, Language Arts, and Social Studies K-4 (4 sh)**

Emphasis on theory, methodology, strategies, and principles of instruction related to reading, language arts, and social science in grades Kindergarten through grade four. Prerequisite: EDUC 2130, 2140, 2145, 2155. Co-requisite: EDUC-3510.

**3355 Grammar and Writing Pedagogy (2 sh)**

Intended for English majors in the secondary education sequence, and candidates for elementary education, this course will review grammar basics and will study methods of teaching writing. Student must have completed foundational course in composition or the equivalent.

**3360 Instruction in Early Childhood (2 sh)**

Methods and techniques of teaching mathematical, social, and scientific concepts to young children. The relation of learning theories to the selection process. Diagnostic and evaluation techniques and procedures. Prerequisite: (Early Childhood) EDUC 2130, 2140, 2145, 2155, 2300, 3340, 3345, 3370, 3430, 3510. Co-requisite EDUC-3520. Prerequisite: (Elementary) EDUC 2130, 2140, 2145, 2155, 3011, 3260, 3270, 3340, 3345, 3370, 3430, 3510. Co-requisite EDUC-3520.

**3370 Methods in Mathematics K-4 (1 sh)**

Methods and techniques of teaching mathematics in grades K-4. Emphasis is on NCTM Teaching Standards for concept development, problem-solving, critical thinking ability, and use of manipulatives. Student must have successful score on the mathematics area test. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3380 Methods in Mathematics Grades 5-9 (2 or 3 sh)**

Methods and techniques of teaching mathematics in the intermediate and middle school grades. Emphasis is on NCTM Teaching Standards for algorithms for the basic operations as well as developing problem solving and critical thinking abilities. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3390 Methods and Materials for Teaching Art K-8 (2 sh)**

Lesson planning, methods, and material selection for teaching art in the elementary school. Integration with the program of regular classroom teacher as well as planning for an entire art curriculum for elementary students. Prerequisite: EDUC 2130, 2140, 2145, 2155.

**3407 Methods of Teaching in the Middle and Secondary School (2 sh)**

Specific methods and materials for teaching middle and secondary school subjects: topics and problems of general concern to 6-12 teachers; selection and use of instructional media. Mini-teaching assignment in a local school. Basic principles of instruction, preparing for teaching experiences and organizing for instruction. Regular and special populations are included. Music education majors must register for MUS 3408 and 3409 in place of this course. Prerequisite: EDUC 2130, 2140, 3510; EDUC 3160 or 3170. Co-requisite: EDUC 3520.

**3430 Survey of Exceptional Learners (3 sh)**

Survey of characteristics of learners with physical, mental, emotional or learning disabilities. Implications for the school situation.

**3431 Characteristics of Special Needs Students (3 sh)**

An introduction to the characteristics of students with specific learning disabilities, emotional disturbance, mental retardation, autism, traumatic brain injury, and orthopedic or other health impairments and implications of these characteristics in the educational setting and throughout the life-span. The provisions of the Individuals with Disabilities Education Act (IDEA) for these learners are explored as well as the definitions of the disabilities, etiologies, preventions, and interventions. Issues related to the identification, screening, labeling, and placement of culturally and linguistically diverse students in Special Education will also be presented. Attention to past, present, and future issues and trends in the field are given. Early childhood through high school student populations are included. Leads to cross-categorical approval for early childhood, elementary, secondary and K-12 certificates when combined with EDUC 3430, 3436 and 3437. Prerequisite: EDUC 2130, 2140, 3430.

**3436 Psychological and Educational Assessment for Special Populations (3 sh)**

An examination of assessment and evaluation instruments appropriate for use with special populations. Standardized, aptitude, achievement, diagnostic, and criterion reference tests will be analyzed. Validity, reliability, norming, and standard scores will be examined. Prerequisite: EDUC 2130, 2140, 3430.

**3437 Methods of Teaching Students with Special Needs (3 sh)**

An introduction to the philosophies and theories underlying the variations in educational programming for students with specific learning disabilities, emotional disturbance, mental retardation, autism, traumatic brain injury, and orthopedic or other health impairments. Educational approaches and best practices used by teachers to design curriculum, and instruct and assess students with disabilities will be presented. Prerequisite: (Early Childhood) EDUC 2130, 2140, 3340, 3345, 3370, 3430. Prerequisite: (Elementary) EDUC 2130, 2140, 3240, 3230, 3310, 3315, 3380, 3430. Prerequisite: (Secondary) EDUC 2130, 2140, 3160, 3430.

**3510 Practicum B: Teacher Aiding (0 sh)**

Observation and teacher aiding to total a minimum of 40 hours; to be taken as a part of Professional Term B. Early childhood candidates will participate in an infant toddler program for 20 hours and will complete the remainder of time in grades K-3 in a practicum. Elementary candidates may select K-3, 4-5, or 6-8 for

this experience, with the remaining levels taken in 3520 or 4110. Secondary candidates may select 6-8 or 9-12 for this experience. A variety of urban, suburban, public, and private schools need to be selected across practicum settings. Teacher aides meet periodically with faculty observers to share and reflect on the experience. In addition to the 40 hour requirement in a regular education setting, a 10 hour experience in a special education setting is required. Prerequisite: EDUC 2130, 2140, 2145, 2155. Acceptance into Teacher Education Program.

**3520 Practicum C: Mini-Teaching (1 sh)**

Mini-Teachers meet periodically with faculty observers to share and reflect on the experience. There will be a minimum of 35 hours of mini-teaching in a local school in connection with methods courses. The student must meet the required grade point average and have a receipt by School of Education of successful scores on the ISBE Basic Skills Test. Early Childhood candidates take this practicum twice, once at the preschool level and once at the Kindergarten level. Elementary and secondary candidates must take this practicum at a level and in a setting different from the one chosen for practicum B. K-12 candidates should choose a 6-8 level. To be taken as part of Professional Term C. Prerequisite: (Early Childhood) EDUC 2300, 3340, 3345, 3370, 3430, 3510. Co-requisite: MUS 3408 (required). Prerequisite: (Elementary) EDUC 3011, 3260, 3270, 3340, 3345, 3370, 3430, 3510. Co-requisite: MUS 3408 (required). Prerequisite: (Secondary) EDUC 3011, 3160, 3430, 3510. Co-requisite: MUS 3408 (required). Prerequisite: (K-12 Art) EDUC 3011, 3170, 3390, 3430, 3510. Co-requisite: MUS 3408 (required). Prerequisite: (K-12 Foreign Language) EDUC 3011, 3170, 3430, 3510, 3910. Co-requisite: MUS 3408 (required).

**3540 ESL Practicum (0 or 1 sh)**

The purpose of this course is to observe and assist a teacher in an ESL school setting for a minimum total of 100 clock hours. The requirements for this course may also be met through certification of three months of teaching experience with ESL students. Only those who have verification by a principal or other administrators of three months of teaching ESL students prior to entering the program may take this for no credit. Co-requisite: EDUC 3604, 3605.

**3601 Introduction to Linguistics (3 sh)**

Introduction to the basic principles of linguistics, the study of human language. Origins of language; what it means to know a language; comparisons of the difficulty levels of different languages; how children acquire language and common threads that may connect languages will be explored.

**3602 Sociolinguistics and Cross Cultural Differences (4 sh)**

Exploration of various aspects of the relationship between language and society. Culture, sex differences, communities, dialects, and speech will be examined.

**3603 Theoretical Foundations of Teaching ESL and Foreign Languages (3 sh)**

Philosophical and theoretical considerations for teaching a second language. An explanation of theories as well as comparisons among the different theories of teaching a second language will be explored. The student will build a personal framework for teaching a second language. Kindergarten through high school student populations will be the focus of attention including design and sequencing of ESL courses.

**3604 Assessment of ESL Students (4 sh)**

Assessment techniques of ESL students. Different types of assessment instruments, the theoretical viewpoints of these instruments,

and testing procedures in general will be discussed. Assessment of all levels of proficiency and grade levels will be considered. Co-requisite: EDUC 3540.

**3605 Method and Materials for Teaching ESL and Foreign Languages (4 sh)**

Introduction to the various methods of teaching a second language in K-12 based on the philosophies and theories that were presented in 3603. Strategies used when working with ESL or second language students and exposure to the issues of multicultural diversity and socioeconomic diversity. Co-requisite: EDUC 3540.

**3606 Foundations of Bilingual Education (3 sh)**

This course provides the current research and theories forming the foundation of bilingual education. It examines and reviews the historical, legal, philosophical, theoretical, pedagogical and political issues concerning bilingual education programs in the United States. It also analyzes the linguistic, psychological, social, and cultural underpinnings of current practices in the field and cultivates multicultural perspectives.

**3607 Methods and Materials for Teaching Bilingual Students (3 sh)**

This course introduces various models, philosophies and theoretical underpinnings of bilingual education for language minority students. It provides and prepares the participants with the theoretical basis, methods and techniques needed for effective teaching in bilingual/bicultural classrooms.

**3910 Topics in Education (1-4 sh)**

Intensive examination of a selected theme.

**3915 Academic Odyssey to Greece: Applying Classical Ideals to the Arts and Education (1-4 sh)**

The Academic Odyssey to Greece is a three week short term study abroad program offered through the school of education to all students at North Park University. It focuses on comparing classical Greek ideals to current day themes and enables students to learn how the birthplace of democracy shaped the way we see and experience the world and ourselves. By incorporating both scholarly/didactic approaches to learning with experiential approaches (excursions, field trips), this program investigates a wide spectrum of disciplines in the arts and sciences and provides students with the opportunity to develop an appreciation and understanding of the Greek people and country within a lived experience.

**3930 Parent Child Community Relationships (2 sh)**

Exploration of the role families and community services play in the education of young children. Teacher candidates will identify social, economic and cultural trends that impact families of young children and will develop strategies to communicate with families to disseminate information regarding school and community services.

**4000 Departmental Honors in Education (1-4 sh)**

A project in a school setting emanating from a proposal that has been approved by the education department.

**4100 Student Teaching Early Childhood (4 sh)**

Supervised observation and teaching in an appropriate educational facility. Early Childhood must complete five weeks each in 4100 and 4110. Students must pass the State Content Area Exam, the Assessment of Professional Teaching (APT) test; effective October 2003, and obtain acceptance by the Committee on Education Screening. Prerequisite: EDUC 2130, 2140, 2145, 2155, 2300, 3180, 3330, 3340, 3345, 3360, 3370, 3430, 3510, 3520. Co-requisite: EDUC-4600.

**4110 Student Teaching Elementary Education (4, 6 or 8 sh)**

Supervised observation and teaching in the elementary school. Early Childhood teacher candidates must also complete five weeks in grades 1-3 (4sh). Elementary Education teacher candidates must complete ten weeks in grades 1-8 (8 sh). K-12 majors must complete eight weeks in grades 1-8 (6 sh) and eight weeks in EDUC 4120, grades 6-12 (6 sh). Students must pass the State Content Area Exam, the Assessment of Professional Teaching (APT) test; effective October 2003, and obtain acceptance by the Committee on Education Screening. Prerequisite: (Early Childhood) EDUC 2130, 2140, 2145, 2155, 2300, 3180, 3330, 3340, 3345, 3360, 3370, 3430, 3510, 3520, 3930. Co-requisite: EDUC-4600. Prerequisite: (Elementary) EDUC 2130, 2140, 2145, 2155, 3011, 3230, 3240, 3260, 3270, 3280, 3310, 3340, 3345, 3370, 3380, 3430, 3510, 3520. Co-requisite: EDUC-4600. Prerequisite: (K-12 Art) EDUC 2130, 2140, 2145, 2155, 3011, 3170, 3315, 3390, 3407, 3430, 3510, 3520. Co-requisite: EDUC-4600. Prerequisite: (K-12 Foreign Language) EDUC 2130, 2140, 2145, 2155, 3011, 3170, 3310, 3407, 3430, 3510, 3520, 3910. Co-requisite: EDUC-4600. Prerequisite: (K-12 PE) EDUC 2130, 2140, 2145, 2155, 3011, 3170, 3315, 3407, 3430, 3510, 3520. Co-requisite: EDUC-4600.

**4120 Student Teaching Secondary (6 or 8 sh)**

Supervised observation and teaching in the secondary school. Secondary Education teacher candidates must complete 10 weeks (8 sh) in grades 6-12. K-12 teacher candidates must complete eight weeks in EDUC 4110, grades 1-8 (6 sh) and eight weeks in EDUC 4120, grades 6-12 (6 sh) Students must pass the State Content Area Exam, the Assessment of Professional Teaching (APT) test; effective October 2003, and obtain acceptance by the Committee on Education Screening. Prerequisite: (Secondary English) EDUC 2130, 2140, 2145, 2155, 3011, 3160, 3310, 3355, 3407, 3430, 3510, 3520. Co-requisite: EDUC-4600. Prerequisite: (Secondary Foreign Language) EDUC 2130, 2140, 2145, 2155, 3011, 3160, 3310, 3430, 3510, 3520. Co-requisite: EDUC-4600. Prerequisite: (Secondary Science) EDUC 2130, 2140, 2145, 2155, 3011, 3160, 3230, 3315, 3407, 3430, 3510, 3520. Co-requisite: EDUC-4600. Prerequisite: (Secondary Social Studies) EDUC 2130, 2140, 2145, 2155, 3011, 3160, 3240, 3315, 3407, 3430, 3510, 3520. Co-requisite: EDUC-4600. Prerequisite: (Secondary Math) EDUC 2130, 2140, 2145, 2155, 3011, 3160, 3315, 3380, 3407, 3430, 3510, 3520. Co-requisite: EDUC-4600. Prerequisite: (K-12 Art) EDUC 2130, 2140, 2145, 2155, 3011, 3170, 3315, 3390, 3407, 3430, 3510, 3520. Co-requisite: EDUC-4600. Prerequisite: (K-12 Foreign Language) EDUC 2130, 2140, 2145, 2155, 3011, 3170, 3310, 3407, 3430, 3510, 3520, 3910. Co-requisite: EDUC-4600. Prerequisite: (K-12 PE) EDUC 2130, 2140, 2145, 2155, 3011, 3170, 3315, 3407, 3430, 3510, 3520. Co-requisite: EDUC-4600.

**4600 Educational Philosophy Capstone: Seminar for Student Teachers (2 sh)**

As the capstone course in the teacher education program, this course enables students to create personal syntheses of their educational experiences as university students and as prospective educators. Students will examine selected philosophies of education in order to develop their own. Minimum of 15 hours of opening day school experience in assigned school, alternating weekly teaching seminar, preparation of student profile, and work with instructional media. Students will assemble professional portfolios, prepare for teacher certification, and outline future areas of inquiry for further professional development. This capstone includes a seminar for student teachers. Part of Professional Term D. Co-requisite: EDUC 4100, 4110, or 4120.

**4970 Internship in Education (1-4 sh)**

An assignment outside a school setting in a business or not-for-profit institution in which education is the primary goal. Please refer to the Internship section of the catalog for internship requirements and guidelines.

## English (ENG)

*Acosta (chair), Arnesen, Dooley, Odelius*

The Department of English seeks to prepare students for meaningful lives of significance and service through the study of literature and creative writing. Students consider literary representation in a wide range of cultural, historical, and interpretive contexts. In so doing students confront fundamental questions of meaning, and acquire skills of persuasion, analysis, and interpretation, as well as the virtues of imaginative and reflective thinking and a heightened awareness of self and other.

### Major requirements for the B.A. degree in English

#### Required semester hours

36 sh

#### Prerequisites and supporting courses

The general education first-year dialogue course or its equivalent.

#### Required core courses

Literature: 2010; 2020; 2030; 2040; one from Group A: ENG 3090, 3170, 3190; one from Group B: ENG 3240, 3250; one from Group C: ENG 3260, 3270, 3280; 4010; and an elective course from the 3000 level.

Creative Writing: either 2010 or 2020; 2030; 2040; 2050; three courses from 3320, 3350, 3360, 3390; 4020; and an elective literature course from the 3000 level.

#### Notes and Restrictions

Students who pursue a double major in Communication Arts may double-count no more than 8 hours of cross-listed courses.

In support of their study of literature and/or writing, English majors are required to complete at least one course in each of the following Humanities departments: Art, History, and Philosophy. Students are encouraged to consult their advisor for suggestions about particular courses. Students with a double major or those obtaining a secondary teaching certificate are exempt from the Humanities core requirements.

#### Additional requirements:

All students take a comprehensive examination in the final semester of their senior year. Students who choose the emphasis in Creative Writing take a modified comprehensive examination and submit a portfolio in the final semester of their senior year. See the department faculty for more information on these requirements.

#### Honors

For Departmental Honors in English, the applicant must submit a proposal for study by the second semester of her or his third year (or equivalent). Work commences at the beginning of the fourth year. Students shall enroll in ENG 4000 for eight semester hours: four in the first semester of the fourth year, and four in the second semester of the fourth year. Only four semester hours may be included in the total course requirements for the major. For general Departmental Honors requirements and a course description of ENG 4000, see the appropriate sections of this catalog.

### Minor requirements in English

#### Required semester hours

20 sh in courses numbered 2000 or 3000 ranges

#### Required core courses

The general education requirement in first-year dialogue or its equivalent.

#### Electives

Any English courses in the 2000 or 3000 ranges totaling 20 sh.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 1750 Studies In Literature (2 sh) GE

Reading and analysis of the major forms of literary expression. This course is designed to introduce students to the impact of literature on culture, and introduces methods of critical reading as applied to significant texts of world literature of various historical periods. Some sections may be topically focused on a subject pertaining to one of North Park's distinctive strengths (Christian, urban, or inter-national/multicultural); such sections are designated in the schedule of classes.

#### 2010 British Literature I (4 sh)

A survey of British literature from Beowulf to Puritan period. Individual works will be studied in relation to literary traditions, cultural contexts, methodology and literary theory.

#### 2020 British Literature II (4 sh)

A survey of British literature from the Restoration of Charles II to the modern period. Individual works will be studied in relation to literary traditions, cultural contexts, methodology and literary theory.

#### 2030 American Literature (4 sh)

Study of selected North American writers and their works from the seventeenth to the twentieth century. Individual works will be studied in relation to literary traditions, cultural contexts, methodology and literary theory.

#### 2040 World Literature in English (4 sh)

Study of selected writers from various nations outside the United States and the United Kingdom. Individual works will be studied in relation to literary traditions, cultural contexts, methodology and literary theory.

#### 2050 Introduction to Creative Writing (4 sh)

The study and practice of the major forms of creative writing. The course will be taught as a seminar, emphasizing the study of model texts and the development of students' work.

#### 3090 Shakespeare (4 sh)

A study of Shakespearean drama, including selected comedies, tragedies, and romances. Cross-listed with COMM 3090.

#### 3170 English Romanticism (4 sh)

Intensive study of selected writers and works of English Romanticism in light of their cultural contexts. Prerequisite: ENG 2020.

#### 3190 Victorian England (4 sh)

Intensive study of selected writers and works of Victorian England in light of their cultural contexts. Prerequisite: ENG 2020.

#### 3240 Modern Literature (4 sh)

A study of poetry, fiction, and drama from 1900 to 1950 with emphasis on innovative styles and techniques. Prerequisite: ENG 2020, 2030, or 2040.



**3250 Postmodern Literature (4 sh)**

A study of literary genres and theory from 1950 to the present with emphasis on fiction. Prerequisite: ENG 2030 or 2040.

**3260 Postcolonial Literature (4 sh)**

Selected readings in postcolonial literature and theory emphasizing cultural contexts. Prerequisite: ENG 2020 or 2040.

**3270 Gender and Literature (4 sh)**

Selected readings in literature and theory that addresses gender issues. Prerequisite: ENG 2010, 2020. You must also take one of the following: ENG 2030 or 2040.

**3280 Race and Literature (4 sh)**

Selected readings in literature and theory that addresses race issues. Prerequisite: ENG 2010, 2020. You must also take one of the following: ENG 2030 or 2040.

**3320 Dramatic Writing (4 sh)**

The study and practice of dramatic writing for theater, television, and film. Focus on the writer's process, character development, story structure, and the completion of a one-act play or a short screenplay. Offered alternative years. Cross-listed with COMM-3320. Prerequisite: ENG 1750 or COMM 2140.

**3340 Grammar and Writing Pedagogy (2 sh)**

Intended for English majors in the secondary education sequence, this course will review grammar basics and will study methods of teaching writing. Prerequisite: NPD 1000.

**3350 Writing Fiction (4 sh)**

The study and practice of fiction writing. The course will be taught as a work-shop, emphasizing development of students' work. Prerequisite: ENG 2050.

**3360 Writing Poetry (4 sh)**

The study and practice of poetry writing. The course will be taught as a workshop, emphasizing development of students' poetic form and technique. Prerequisite: ENG 2050.

**3390 Writing Creative Non-Fiction (4 sh)**

The study and practice of creative non-fiction writing. The course will be taught as a workshop, emphasizing development of students' work.

**3910 Topics in English (4 sh)**

Intensive study of selected literary topics of interest to students and faculty, for example: Christianity and the Novel, Latina Literature, Film and Fiction, and others.

**4000 Departmental Honors in English (4 sh)**

Honors independent study in English.

**4010 Senior Seminar in English (4 sh)**

Concentrated study in areas of literature of special interest to students and faculty, intended as a capstone course for the major. (Seminars that may be offered include: Asian-American Literature; Central American Writers; Christianity, Literature and Culture; Film and Literature; The Renaissance Epic; The Rise of the Novel; Russian Writers.) Prerequisite: Two English Courses in 3000 level.

**4020 Senior Seminar in Creative Writing (4 sh)**

Concentrated study in areas of literature and creative writing of special interest to students and faculty, intended as a capstone course majors who have selected the writing emphasis. Prerequisite: Two English Courses in 3000 level.

**4910 Independent Study in English (2-4 sh)**

Advanced level of study of topics not covered in the regular English department curriculum. Prerequisite: Completion of at least 20 hours in the English department.

**4970 Internship in English (4 sh)**

Please refer to the appropriate section in the catalog for internship requirements and guidelines.



## English as a Second Language (ESL)

*Bricault (director)*

The English as a Second Language program provides international students a fundamental grounding in spoken and written English to prepare them for the demands of mainstream academic coursework. Students will also be helped in their understanding of American culture.

### Notes and restrictions

Open only to students for whom English is a second language. Three levels are offered: low-intermediate, high-intermediate, and advanced. Placement is by testing and/or departmental recommendation. Previous study of English is assumed. A total of 8 semester hours is applicable towards graduation and fulfills the foreign language requirement.

#### 0900 **Low-Intermediate Speaking and Listening (4 sh)**

Provides students with intensive practice in speaking and understanding American English. Particular attention is given to developing fluency, refining language skills, and building vocabulary. Recommended TOEFL score 133-153 on the computer-based version or 450-475 on the paper-and-pencil version. Co-requisite: ESL 0910, 0920.

#### 0910 **Low-Intermediate Reading and Writing (4 sh)**

Provides students with intensive practice in reading and writing academic English. Particular attention is given to extensive and intensive reading, the composing process, and proofreading. Co-requisite: ESL 0900, 0920.

#### 0920 **Low-Intermediate Structure (4 sh)**

Provides students with a review of basic sentence patterns and verb tenses. Attention will be given to parts of speech and written production. Co-requisite: ESL 0900, 0910.

#### 0930 **High-Intermediate Speaking and Listening (4 sh)**

Provides students with intensive practice in speaking and understanding American English. Particular attention is given to discussions, projects, refining language skills, and building vocabulary. Recommended TOEFL score 153-173 on the computer-based version or 475-500 on the paper-and-pencil version. Co-requisite: ESL 0940, 0950.

#### 0940 **High-Intermediate Reading and Writing (4 sh)**

Provides students with intensive practice in reading and writing academic English. Attention is given to more difficult extensive and intensive reading. Different types of compositions (e.g., narrative, descriptive) are examined, and proofreading skills are honed. Co-requisite: ESL 0930, 0950.

#### 0950 **High-Intermediate Structure (4 sh)**

Provides students with a review of compound tenses, the passive voice, and more complex structures. Co-requisite: ESL 0930, 0940.

#### 0990 **Academic and Cross-Cultural Transition (0 sh)**

Provides students with an introduction to life in an American academic setting. Cultural, cross-cultural, and academic themes will be discussed and guest lecturers will be invited. Co-requisite: Enrollment in any ESL class.

#### 1000 **English Language Clinic (1-4 sh)**

Provides students with an opportunity to receive additional, personalized attention in English as needed. Co-requisite: ESL 0960, 0970, or 0980.

#### 1010 **Advanced Speaking and Listening (4 sh)**

Provides students with intensive practice in topic control and participation in various discussion formats (e.g., debates, presentations). Students become familiar with lecture and seminar-styles of teaching. Recommended TOEFL score 173 or higher on the computer-based version or 500 or higher on the paper-and-pencil version. Co-requisite: ESL 1020, 1030.

#### 1020 **Advanced Reading and Writing (4 sh)**

Provides students with intensive practice in reading and writing academic English. Students read short stories and essays. Different types of compositions (e.g., narrative, descriptive) are examined, and the students are exposed to different formats of research projects. Co-requisite: ESL 1010, 1030.

#### 1030 **Advanced Structure (4 sh)**

Provides students with a comprehensive review of complex sentence structure. Proofreading forms an important part of the course. Co-requisite: ESL 1010, 1020.

## Exercise and Sport (EXS)

*Lundgren (chair), Hjelm, Quinn, Potteiger*

The mission of the Department of Exercise and Sport is to develop well-educated, competent, reflective and respectful leaders in the fields of human movement and health dedicated to serving diverse populations and committed to lifelong learning. Its programs seek to prepare leaders in education, health, athletics, and recreation by developing a thorough understanding of that body of knowledge related to human movement and its scientific foundations. The department offers three majors: physical education, exercise science, and athletic training.

### Physical Education Major:

The Physical Education curriculum is designed to prepare students for teaching careers. Students may qualify for K-12 or secondary teaching certificates. Students who do not seek teacher certification may concentrate on a non-school curriculum.

Major requirements for the B.A. degree in Physical Education

#### Required semester hours

36 sh

#### Prerequisites and supporting courses

BIOL 1250; STAT 1490

#### Required core courses

EXS 1500, 1600, 2700, 3010, 3130 or 3140, 3160, 3700

#### Electives

Any EXS courses or others approved by advisor (10 sh)

Major requirements for the B.S. degree in Physical Education

#### Required semester hours

41 sh

#### Prerequisites and supporting courses

BIOL 1250; STAT 1490

#### Required core courses

EXS 1500, 1600, 2700, 2800, 3000, 3010, 3130, 3140, 3160, 3700, and one course from EXS 4970, EDUC 4110, EDUC 4120

#### Electives

Any EXS courses

#### Notes and restrictions

Recommended Supporting Courses: EXS 2500, 3190;

Students seeking teaching certification must complete the education sequence.

### Exercise Science Major:

The Exercise Science curriculum prepares students for careers as physical fitness specialists. Graduates are prepared to enter the field as personal trainers, group fitness leaders, and fitness consultants, as well as do graduate work in exercise-related fields.

Major requirements for the B.S. degree in Exercise Science

#### Required semester hours

42 sh

#### Prerequisites and supporting courses

BIOL 1250; STAT 1490

#### Required core courses

EXS 1400, 1600, 2500, 3010, 3160, 3190, 3500, 3700, 3800, 4010, BIOL 2170

#### Electives

EXS 1610, 2950, 4910, 4970, other courses as approved by advisor (4 sh)

#### Notes and restrictions

A comprehensive exam is required. Students interested in pursuing graduate work should take BIOL 2930. Courses in Business, Marketing and Communications are recommended.

#### Honors

No requirements beyond the University guidelines

## Athletic Training Educational Program

The Athletic Training Educational Program prepares students to sit for the Board of Certification (BOC) national examination. Successful completion of the BOC examination is required in order for the student to work as an entry-level Certified Athletic Trainer. Students will typically take this exam during their last semester at North Park. The Athletic Training Education Program (ATEP) has a competitive admission process. Entrance into North Park does not guarantee entrance into the Athletic Training Educational Program (ATEP). Application to the ATEP is made during the spring semester of the student's first year. Interested students will receive an application packet during the first week of EXS 1610. Students will be informed of their status in early April. The entire application packet is maintained in the program director's office and can be accessed upon request at any time. Transfer students should contact the Athletic Training Program Director. If accepted into the formal ATEP, transfer students will have to successfully complete all 58 required credits for the major at North Park.

Application requirements for Athletic Training Educational Program include:

- A completed application form
- Verification by an appropriate health care provider that the student is in good health and has had necessary immunizations
- Verification that student can meet technical standards
- Two letters of recommendation
- A passing score on the ATEP entrance examination
- The completion of 50 observation hours in one of the NPU athletic training rooms
- Completed selected clinical proficiencies
- A transcript showing the successful completion of the following courses taken at North Park with a GPA of 2.50 or better and a 2.67 ("B-") or better in EXS 1610:
  1. EXS 1000 Personal Health
  2. EXS 1600 First Aid and CPR

3. EXS 1610 Introduction to Athletic Training

4. BIOL 1250 Introduction to Human Anatomy

- A transcript from North Park showing a cumulative GPA of 2.50 or better
- Completion of a formal interview with the selection committee

#### Notes:

- Deficiencies in one area can be offset by exceptional marks in another
- Fulfilling these requirements does not guarantee entrance into the ATEP since an 8:1 student to Certified Athletic Trainer ratio must be maintained to satisfy accreditation requirements

Major requirements for the B.S. degree in Athletic Training

#### Required semester hours

60 sh

#### Prerequisites and supporting courses

BIOL 1250, EXS 1000, 1600, 1610 (10 sh)

#### Required core courses

BIOL 2170, 2930, EXS 2100, 2110, 2300, 2350, 2400, 2500, 2950, 3010, 3100, 3110, 3160, 3300, 3400, 4100, 4110, 4300, 4400 (50 sh)

#### Notes and restrictions

See admissions policy to enter major; Students must supply their own transportation for off-campus clinical rotations; Additional expense for athletic training attire and/or equipment. A clinical experience with North Park football or an acceptable equipment intensive sport at another affiliated site is required for each Athletic Training student. This may necessitate fall athletes staying for an extra semester to fulfill the clinical portion of the curriculum. A criminal background check may be required.; Student must adhere to the Athletic Training Policies and Procedures Manual kept on file in the Athletic Training Room.; Students may be required to be a student member of the NATA.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 1000 Personal Health (2 sh) GE

A study of physical and psychological well-being, including exercise and nutrition.

#### 1400 Foundations of Exercise Science (4 sh)

An overview of health/fitness professions and content areas including exercise physiology, biomechanics, and exercise programming. Career paths and professional ethics are also presented. This also offers the basic knowledge and skills required to work as a Personal Trainer.

#### 1500 Foundations of Exercise and Sport (4 sh)

An introductory course giving an overview of physical education including history and principles and a study of organization, administration and assessment in physical education exercise science, and sport. Includes the development of a philosophy of physical education.

#### 1600 First Aid/CPR (2 sh)

Study of immediate care of the injured or ill. Based on American Red Cross standards. Certification in First Aid, CPR, and AED available.

#### 1610 Introduction to Athletic Training (2 sh)

Introduction to the care and rehabilitation of athletic injuries with emphasis on current methods of athletic training.

#### 2100 Practicum I (2 sh)

A course designed to formally structure a minimum of 150 clock hours of clinical experience 150 (time by arrangement) 150 specific to the first semester of enrollment in the Athletic Training Educational Program (ATEP). Includes observation, fieldwork and practical experience in the North Park University athletic training room. All will be under the direct supervision of a Certified Athletic Trainer (ATC). Emphasis is athletic training room operations and procedures. Student must have formal acceptance into the ATEP. Prerequisite: EXS 1000, 1600, 1610, BIOL 1250. Co-requisite: EXS 2300, 2350.

#### 2110 Practicum II (2 sh)

A course designed to formally structure a minimum of 150 clock hours of clinical experience 150 (time by arrangement) 150 specific to the second semester of enrollment in the Athletic Training Educational Program (ATEP). Includes observation, fieldwork and practical experience in the North Park University athletic training room. All will be under the direct supervision of a Certified Athletic Trainer (ATC). Emphasis is on lower extremity injury evaluation and lower body taping/splinting. Prerequisite: EXS 2100, 2300, 2350. Co-requisite EXS-2400.

#### 2210 Coaching Basketball (2 sh)

The theory, methods, and techniques of coaching basketball are taught including conditioning, selecting personnel, drills, scouting, rules, and team strategy.

#### 2220 Coaching Track and Field (2 sh)

The theory, methods, and techniques of coaching track and field are taught, including conditioning, coaching the specific events, rules, and meet organization.

#### 2230 Coaching Football (2 sh)

The theory, methods, and techniques of coaching football are taught, including preseason conditioning, selecting personnel, drills, scouting, rules, and strategy.

#### 2250 Coaching Baseball and Softball (2 sh)

The theory, methods, and techniques of coaching baseball and softball are taught with emphasis on preseason conditioning, individual skills, team strategy, and rules.

#### 2260 Coaching Volleyball (2 sh)

The theory, methods, and techniques of coaching volleyball are taught with emphasis on preseason conditioning, individual skills, team strategy, and rules.

#### 2270 Coaching Soccer (2 sh)

The theory, methods and techniques of coaching soccer are taught with emphasis on pre-season conditioning, individual skills, team strategy, and rules.

#### 2300 Orthopedic Assessment I (4 sh)

A comprehensive study of the lower extremities including the foot, ankle, knee, thigh, hip, pelvis, and spine. Injuries will be discussed from the following viewpoints: 1) prevention, 2) etiology and mechanism of injury, 3) pathology, 4) recognition and evaluation techniques, and 5) treatment. Student must have formal acceptance into ATEP. Prerequisite: EXS 1000, 1600, 1610, BIOL 1250. Co-requisite: EXS 2100, 2350.

**2350 Prevention and Care of Athletic Injuries (2 sh)**

A study of preventative measures and acute care techniques used in athletic training. Concepts, applications, and procedures used in taping, equipment fitting, and splinting will be emphasized. This course also includes environmental conditions and strength conditioning concepts. Student must have formal acceptance into ATEP. Prerequisite: EXS 1010, 1600, 1610, BIOL 1250. Co-requisite: EXS 2100, 2300.

**2400 Orthopedic Assessment II (4 sh)**

A comprehensive study of the upper extremities including the shoulder, upper arm, elbow, forearm, wrist, hand, thumb, fingers, spine, thorax, abdomen, head, and face. This course also includes general medical conditions, skin infections, and common viruses. Injuries will be discussed from the following viewpoints: 1) prevention, 2) etiology and mechanism of injury, 3) pathology, 4) recognition and evaluation techniques, and 5) treatment. Prerequisite: EXS 2100, 2300. Co-requisite: EXS 2110.

**2500 Health and Behavior (4 sh)**

Study of the dimensions of health and selected health topics with emphasis on how one's behavior affects health. Prerequisite: EXS 1000, 2700.

**2700 Movement Experiences for Elementary School Age Children (4 sh)**

Introduction to designing physical education programs for regular and special populations in elementary schools. Emphasis is on application of curricular models to programming of physical education activities in order to accomplish desired outcomes. A focus on tumbling, appropriate apparatus stunts and rhythmic activities based upon movement analysis and an exploratory approach.

**2800 Physical Education Curriculum: 6-12 (4 sh)**

Introduction to designing physical education programs for regular and special populations in the secondary schools. Emphasis is on application of curricular models to programming of physical education activities in order to accomplish desired outcomes within an established philosophical framework.

**2950 Sport Psychology (2 sh)**

Develop an understanding of the principles of motivation, the importance of leadership and communication skills, and the different psychological skills athletes can use to improve performance.

**3000 Methods of Teaching Aquatic Skills (2 sh)**

Instruction and practice for teaching basic swimming skills and American Red Cross water safety courses. Emphasis on the various educational methods and approaches applicable to swimming and water safety instruction, as well as on health and safety precautions and guidelines. American Red Cross certification as Water Safety Instructor is available. Prerequisite: EXS 1600, 2800.

**3010 Biomechanics (4 sh)**

Systematic analysis of human movement. The integrated study of applied anatomy and applied mechanics to the analysis of movement. Movement terminology as well as muscular system function in sport will be studied. Prerequisite: BIOL 1250.

**3100 Practicum III (2 sh)**

A course designed to formally structure a minimum of 150 clock hours of clinical experience 150 (time by arrangement) 150 specific to the third semester of enrollment in the Athletic Training Educational Program (ATEP). Includes observation, field-work and practical experience in the North Park University athletic training room. All will be under the direct supervision of a Certified Athletic Trainer (ATC). Emphasis is on upper extremity injury

evaluation and upper extremity taping/splinting. Prerequisite: EXS 2110, 2400. Co-requisite: EXS 3300 (required).

**3110 Practicum IV (2 sh)**

A course designed to formally structure a minimum of 150 hours of clinical experience (time by arrangement)- specific to the fourth semester of enrollment in the Athletic Training Educational Program (ATEP). Includes observation, fieldwork and practical experience in an affiliate sports medicine clinic. All will be under the direct supervision of a Certified Athletic Trainer (ATC) and/or Physical Therapist (PT). Emphasis is on therapeutic exercise and general medical conditions. Prerequisite: EXS 3100, 3300. Co-requisite: EXS 3400 (required).

**3120 Principles and Practice of Physical Education for Children and Adolescents (2 sh)**

Study of child growth and development, motor learning, and movement experiences, including teaching of elementary and middle school games, as well as evaluation procedures with regular and special education students. Cross-listed with EDUC 3120. Co-requisite: EDUC 3520.

**3130 Individual and Dual Sports (4 sh)**

Instruction and practice for teaching basic motor skills related to individual and dual activities to regular and special populations with specific study of rules and equipment required. Prerequisite: EXS 1500, 2800, 3010, or EDUC 2140.

**3140 Team Sports (4 sh)**

Instruction and practice for teaching basic motor skills related to team sports to regular and special populations and specific study of the rules and equipment required. Prerequisite: EXS 1500, 2800, 3010, or EDUC 2140.

**3160 Exercise Physiology (4 sh)**

Study of human physiology with emphasis on the acute and chronic effects of exercise upon the muscular and cardiorespiratory systems. Lecture and lab required. Cross-listed with BIOL 3160. Prerequisite: EXS 1000, BIOL 1250.

**3190 Health Promotion (4 sh)**

Study of health issues as they relate to fitness professionals. Topics of study include weight management, stress management, and substance abuse. Counseling skills, screening instruments, and referral procedures will also be covered. Prerequisite: EXS 2500.

**3300 Therapeutic Exercise (4 sh)**

A study of the theory and application of exercise rehabilitation techniques on athletic injuries. Emphasis will be placed on scientific/physiological rationales, selection criteria, indications/contraindications, and clinical application. Prerequisite: EXS 2110, 2400. Co-requisite: EXS 3100 (required).

**3400 Therapeutic Modalities (4 sh)**

Classroom and clinical experience stressing the proper use of therapeutic modalities in the rehabilitation of athletic injuries. Indications and contraindications are stressed with laser/light therapy, ultrasound, electrical muscle stimulation, cryotherapy, thermotherapy, diathermy, massage, and cervical, lumbar traction. Prerequisite: EXS 2300, 2400.

**3500 Health Appraisal and Fitness Testing (4 sh)**

Knowledge and skills necessary to obtain health appraisals and conduct physical fitness assessments for diverse populations. Interpretation of results and application to fitness activities is also emphasized. Prerequisite: EXS 1000, 3160.

**3700 Exercise Programming and Leadership (4 sh)**

Class planning and exercise prescription based on test and appraisal results. Teaching group exercise classes and use of exercise equipment is also emphasized. Prerequisite: EXS 3010, 3160.

**3800 Conditioning for Health and Performance (2 sh)**

Classroom education and practical experience using advanced techniques of conditioning. Includes theory and practice of a variety of conditioning models, exercises, and equipment. Prerequisite: EXS 3700.

**3910 Topics in Exercise and Sport (1-4 sh)**

Concentrated study in areas of special interest to students and faculty. Consent of Instructor required. Prerequisite: Two Exercise and Sport Courses in 3000 level.

**4000 Departmental Honors in Exercise and Sport (1-4 sh)**

Consent of instructor required.

**4010 Seminar in Exercise Science (4 sh)**

This course examines principles and practices of program organization and administration, including equipment design and purchase, marketing and promotion strategies, and legal issues. Guidelines of professional organizations and government agencies will be studied, compared, and applied to diverse populations. Prerequisite: EXS 3700.

**4100 Practicum V (2 sh)**

A course designed to formally structure a minimum of 150 hours of clinical experience (time by arrangement)- specific to the fifth semester of enrollment in the Athletic Training Educational Program (ATEP). Includes observation, field-work and practical experience in either an affiliate college/university athletic training room or in an affiliate high school athletic training room. All will be under the direct supervision of a Certified Athletic Trainer (ATC). Emphasis is on the integration of therapeutic modalities. Prerequisite: EXS 3110, 3400. Co-requisite: EXS 4300.

**4110 Practicum VI (2 sh)**

A course designed to formally structure a minimum of 150 hours of clinical experience (time by arrangement)- specific to the sixth semester of enrollment in the Athletic Training Educational Program (ATEP). Includes observation, fieldwork and practical experience in either an affiliate college/university athletic training room or in an affiliate high school athletic training room. All will be under the direct supervision of a Certified Athletic Trainer (ATC). Emphasis will be on integration of therapeutic exercise and modalities. Prerequisite: EXS 4100, 4300. Co-requisite: EXS 4400.

**4300 Athletic Training Administration (2 sh)**

Designed to give an understanding of the planning, coordinating, and supervision of all administrative components of an athletic training program in a clinical, high school, collegiate, professional, or industrial setting. Emphasis will be placed on facility organization and design, budgeting, legal liability, day-to-day scheduling, personnel management, and record keeping. Prerequisite: EXS 2400, 3110. Co-requisite: EXS 4100.

**4400 Senior Seminar (2 sh)**

This is the last course in the athletic training sequence. The focus is on pharmacology, general medical conditions, preparation for the NATA certification exam, and professional development. Prerequisite: EXS 4100, 4300. Co-requisite: EXS 4110.

**4910 Independent Study in Exercise and Sport (1-4 sh)**

Consent of instructor and chairperson of division required.

**4970 Internship in Exercise and Sport (1-4 sh)**

Please refer to internship requirements and guidelines in another section of this catalog. Prerequisite: Completion of at least 30 hours in the Exercise and Sport department.



## French (FREN)

*Morrissey*

The French program is designed to promote North Park University's emphasis on foreign language proficiency and its mastery for professional purposes. It thus serves students beyond the initial two-semester linguistic aptitude (8 sh) required for graduation, by preparing them for graduate and related professional studies. In view of the fact that a command of French is a useful bargaining power in today's global economy, and a valuable asset in negotiations, let alone America's non-isolationist position around the world, the program seeks to encourage students in other disciplines, especially Political Science, Economics, Education, English Literature, Missionary work, and the Sciences, to seriously consider French as a necessary appendage to their areas of concentration.

The objective of French Studies is to give students basic exposure to French language in the context of French culture. Students who complete a major in French Studies should demonstrate an advanced intermediate proficiency in reading, writing, and conversing in French, while being able to engage in analytical and abstract information in English about French culture. Students are highly encouraged to participate in North Park's program in Paris.

A French minor (20 sh) may lead to privileged opportunities in institutions like the World Bank, the UN, US Foreign Service etc., while the French major (36 sh), may offer an even wider spectrum of opportunities within the international market. To meet the university's requirements and students' career plans, the program adopts a series of strategic approaches such as reading, writing, listening, and speaking. It also offers students, usually in their junior year, the opportunity of a semester-long immersion in France to broaden their cultural and linguistic horizon.

### Major requirements for the B.A. degree in French

#### Required semester hours

36 sh

#### Prerequisites and supporting courses

Approval of faculty

#### Required core courses

FREN 1010, 1020, 2010, 2020, 3150, 4000

#### Electives

FREN 3010, 3910, 3920, 4010 Plus additional 3000 level French courses at NPU or approved off-campus programs to complete 36 sh required.

### Major requirements for the B.A. degree in French Studies

#### Required semester hours

36 sh

#### Required core courses

Minor in French: FREN 1010, 1020, 2010, 2020; HIST 3431, PHIL 3590

#### Electives

Any advanced French Course; ART 2016; FREN 4970; HIST 3140, 3421 3440;

PHIL 3130; at least 4 sh must be in FREN at the 3000 level.

#### Notes and Restrictions

Foreign Study is highly recommended. Courses from those programs can be used to substitute those listed above. Up to 8 hours could be used to double count with other majors.

### Minor requirements in French

#### Required semester hours

20 sh

#### Required core courses

FREN 1010, 1020, 2010, 2020 (16 sh)

#### Electives

Any 3000-level French course (4 sh minimum)

#### Notes and Restrictions

- Students must complete a form listing the courses they have taken to complete the minor, to be obtained from the department and on the department website.
- Students must turn in a simple portfolio to the chair of the department containing the following:
  1. A statement of their specific goals upon entering the program
  2. A self-assessment of the achievement of those goals-including what educational experiences most enhanced their learning, curricular and extracurricular.
  3. Two samples of student work from each course: completed: projects, essays or exams.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 1010 **Basic French I (4 sh)** GE

Introduction to the sound and structure of contemporary French through materials relating to everyday events. Equal emphasis on listening, speaking, reading, and writing. Coordinated computer laboratory work. No credit for French will be granted to students who have had more than two years of high school French or the equivalent within the last five years.

#### 1020 **Basic French II (4 sh)** GE

Conversation-oriented grammar and lexical patterns. Reading comprehension skills through primary texts. Writing assignments in French. Supplemental audio-visual presentations on French life and culture. Prerequisite: FREN 1010.

#### 2010 **Intermediate Conversation (4 sh)**

Systematic practice of conversational techniques to deal with current everyday issues. Review and extension of grammar and lexical patterns. Pronunciation and intonation exercises. Prerequisite: FREN 1020.

#### 2020 **Intermediate Composition (4 sh)**

Theme writing based on current issues in France and francophone countries to achieve idiomatic proficiency and fluent everyday style. Syntax of subordination. Introduction to major reference works. Prerequisite: FREN 2010.

#### 2040 **French Phonetics and Pronunciation (2 sh)**

Phonetics and pronunciation is a practical course that aims to help majors improve their pronunciation and learn how to teach pronunciation to others. It also includes the theoretical treatment of phonetics: specifically articulatory phonetics, phonology,

linguistics structures, and intonation that will be language specific.  
Prerequisite: FREN 2020.

**3010 Classical Literature (4 sh)**

A study in depth of major literary works before 1885 that are representative of prominent literary movements: Renaissance, Baroque, Classicism, Romanticism, and Realism. Taught in French. May be applied to the French major or minor. Prerequisite: FREN 2020.

**3150 Advanced Conversation and Composition (4 sh)**

Intensive study and practice of oral and written French. Analysis of advanced grammatical structures, current idioms, and essential stylistic variances. Use of audio and video materials. Prerequisite: FREN 2020 or 3010.

**3910 Topics in French (4 sh)**

Intensive investigation of a selected topic on French: linguistic, film, etc. Format may vary but research projects and presentations should be expected. Prerequisite: FREN 3010 or 3150.

**3920 Francophone Literature (4 sh)**

Exploration of major regions of the Francophone world: Africa and the Caribbean; their culture, political, economic, and social problems, religion, etc. Quebec may be included if taught in French. Prerequisite: FREN 3010.

**4000 Senior Research Project (4 sh)**

A senior research project of 25-30 pages in French, on a topic approved by the Chair of the French Department, is required of all French majors. The project may cover any area of French Literature and language and should be submitted for review by the supervisor and the Chair before graduation.

**4010 Seminar in Modern French Literature (4 sh)**

Intensive study of major literature texts that are representative of prominent literary movements, from 18th through 20th centuries, and a critical examination of the ideologies that guided the writers: Taught in French. Prerequisite: FREN 3010.

**4910 Independent Study in French (1-4 sh)**

Advanced independent research. Open to majors in other disciplines with reading knowledge in French. Student must obtain consent of instructor and division chairperson to register for this course. Student must be of fourth-year standing.

**4970 Internship in French (1-4 sh)**

Please refer to the Internship section of the catalog for internship requirements and guidelines.

## General Honors (GH)

See the appropriate section for a description of the General Honors program.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement. See the General Education Program section of the catalog for more information.

### 1050 **Art and Society (6 sh)** GE

This course examines at least one historical period in each of two different cultures. Students will be required to learn the methods for analyzing the artwork of that period and will also develop the historical and social science concepts needed to analyze the society. The course fulfills both the Fine Arts and the Culture and Society general education requirements.

## German (GERM)

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

### 1010 **Basic German I (4 sh)** GE

Introduction to the sound and structure of contemporary German through materials relating to everyday events. Equal emphasis on listening, speaking, reading and writing. Coordinated computer laboratory work. No credit for Spanish/French/German/Swedish/Norwegian will be granted to students who have more than two years of high school Spanish, etc. or the equivalent within the last five years.

### 1020 **Basic German II (4 sh)** GE

Conversation-oriented grammar and lexical patterns. Reading comprehension skills through primary texts. Writing assignments on German life and culture. Supplemental audio-visual presentations. Prerequisite: GERM 1010.

### 2010 **Intermediate Conversation (4 sh)**

Systematic practice of conversational techniques to deal with current everyday issues. Review and extension of grammar and lexical patterns. Pronunciation and intonation exercises. Prerequisite: GERM 1020.

### 2020 **Intermediate Composition (4 sh)**

Theme writing based on current issues in German speaking countries to achieve idiomatic proficiency and fluent everyday style. Syntax of subordination. Prerequisite: GERM 2010.

### 4910 **Independent Study in German (2-4 sh)**

Advanced level of study for material not offered in the regular curriculum. To be arranged in consultation with the chair of the Foreign Language department and the instructor. Prerequisite: GERM 2010 or GERM 2020;

## Global Studies (GBLS)

The objective of the Global Studies program is the development of international and intercultural awareness of global issues from an interdisciplinary perspective.

### Major requirements for the B.A. degree in Global Studies

#### Required semester hours

36 sh

#### Co-requirement:

Foreign Language Minor

Foreign Study Abroad Experience in which the foreign language is used.

#### Required core courses

12 sh, three courses from the following: BSE 2211, BTS 2700, COMM 2350, CTS 3000, HIST 2260, POGO 2200, 2250, 2300, SOC 1910, WGS 2010

#### Additional required courses

24 sh

Area Studies (20 sh) Five courses from two area studies, one of which must be related to the foreign language studied. At least one must be non-European. A concentration in a geographical region not listed must be approved by a Global Studies Advisor: Africana Studies, French Studies, Korean Studies, Latin American Studies, Middle Eastern Studies and Scandinavian Studies.

Capstone Course (4sh): One capstone course from the following list: BSE 3230, COMM 3910, ENG 3920, POGO 3200, SOC 3310, SOC 3410, SOC 3800, WGS 3100. This course must be chosen from one of the core course disciplines the student studied. Any appropriate 3910 Topics course in the disciplines mentioned could also serve as a capstone course, with the approval of advisors.

Senior Assessment (0sh)

Students will complete a Global Studies journal in which the following entries will be mandatory. The journal must be handed in before graduation.

- Weekly (2-3) entries regarding a service learning, volunteer, or internship experience that requires hands-on exposure in a cross-cultural context. (Could be a part of their foreign study program). Students will seek approval and guidance of the GLBS advisor for such experience. Center directors will also be useful resources.
- Two entries of a minimum of 250 words of analytical response to at least two presentations on topics of Global and International themes every semester.
- A final response to a series of reflective questions
  1. What is your next step in the development or use of this major?
  2. What were your goals upon initiating this program? -what goals have you realized, and what experiences significant?
  3. Which goals have not been reached, and why not?
  4. What, if any, has been the impact of this major on your personal, intellectual or spiritual development?
  5. Would you recommend this program to another student? Why or why not?

#### Notes and Restrictions

No more than 12 hours in one discipline and no more than 8 hours can double count. At least 4 courses must be at the 3000 level.

All majors must complete the co-requisite of a minor in a foreign language and must participate in a foreign study experience in which that language is used (a minimum of four weeks).

A final paper is required as part of the capstone course in which an issue is analyzed in the context of the two cultural regions studied. It is to be approximately 25 pages in length, read by the subcommittee of advisors, and presented at a forum attend by other Global Studies majors. Students must identify themselves to the professor and secure their approval.

#### 1000 Pre-Study Abroad Seminar (0 sh)

The course will help prepare students for the experience of living in another culture. Intended for students who have been accepted to study abroad in an upcoming semester, this pre-departure course is designed to make the study abroad experience more successful and meaningful by introducing participants to a variety of themes and issues related to culture- What is culture? How do my home and host cultures differ? What are my cultural values and how do they impact culture shock? On what are intra- and intercultural communication based? How can intercultural learning take place? The course also includes basic orientation and health and safety information for particular study abroad sites and programs.

#### 2130 Between Worlds: Language, Culture and Globalization (4 sh)

In our increasingly global world, many students plan to live and work with people who are from other parts of the world. This course will teach global studies majors and foreign language majors essential concepts in becoming border people, being able to understand and identify with people who live between worlds in the process of globalization. Tutoring recent immigrants to Chicago is an integral part of the course.

#### 3910 Topics in Global Studies (2-4 sh)

An intensive examination of a selected theme.

#### 4901 Senior Assessment (0 sh)

A non credit course in which all Global Studies majors must register in order to complete their final requirements to graduate Capstone thesis, journal and written exit questionnaire. Course is taken on a Pass/Fail basis.

#### 4910 Independent Study in Global Studies (1-4 sh)

A course of independent research that can be applied to the regional study or the capstone requirement with the consent of the Global Studies Advisor.

#### 4970 Internship in Global Studies (2-4 sh)

Students work on a local project that clearly reflects a global/international dimension.



## Greek (GRK)

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

**1010 Basic Greek I (4 sh) GE**

The grammar and vocabulary of Hellenistic Greek, noting significant variations from classical grammar and syntax. Special emphasis on reading New Testament literature.

**1020 Basic Greek II (4 sh) GE**

The grammar and vocabulary of Hellenistic Greek, noting significant variations from classical grammar and syntax. Special emphasis on reading New Testament literature. Continuation of Greek 1010. Prerequisite: GRK 1010.

## History (HIST)

*Ayot, Koeller, K. Peterson, Rabe*

The study of history is an essential component of self-understanding and cultural identity. The major in history engages students deeply and actively in their own world through disciplined reflection on the significant persons, events and dynamics which have helped to create it and give it meaning. The major gives students both breadth and depth of understanding through comparative study of world civilizations and their development over time, as well as specialized courses in the history of the United States, Europe, Africa and the Middle East. It provides the tools of critical analysis, evaluation of evidence and historical argumentation, and examination of the methodologies and schools of historical writing. As stewards of public memory, historians have a unique calling to serve the community, the Church and the world.

### Major requirements for the B.A. degree in History

#### Required semester hours

36 sh

#### Required core courses

HIST 2120; three courses from 2110, 2230, 2240, 2250, and 2260; 4010

#### Electives

16 sh of 3000 level seminars distributed either generally or in an area of concentration chosen from Ancient and Medieval, Africa, Middle East, Modern Europe, United States. In addition, students will take at least one course each from English, Philosophy and Art, and one course from either Political Science or Sociology. Students choosing a concentration will take two history seminars from that area, their Humanities and Social Science electives from that area, and two history seminars from at least one other area.

#### Notes and Restrictions

The history department shares with other departments in the Faculty of Humanities a common spirit and orientation toward the search for the truth. We require history majors to enhance their major learning experiences with at least one course each in Philosophy, Art, and English. Students are encouraged to consult their advisor for suggestions about particular courses. Students with a double major or those obtaining a secondary teaching certificate are exempt from the Humanities co-requirements. Presentation of the senior seminar research at a History Department conference and presentation of a major portfolio are required for graduation.

#### Honors

For departmental honors in History, students must apply no later than the second semester of the third year. The student must earn 8 sh of HIST 4000 in addition to the credit required for a major in History. For general Departmental Honors requirements and HIST 4000 course description, see appropriate sections of this catalog.

### Minor requirements in History

#### Required semester hours

20 sh

#### Electives

One of the following: HIST 2110, 2120 One of the following: HIST 2230, 2240, 2250, 2260

Three courses from seminars numbered 3000 or above, chosen from at least two geographical areas.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 2110 United States to 1877 (4 sh)

Development of a Western civilization on the American seaboard from colonial beginnings to 1877.

#### 2120 United States Since 1877 (4 sh)

Development of an industrial and urban society and its political, economic, social, and intellectual significance; emergence as a world power.

#### 2230 The Mediterranean World (4 sh) GE

An introduction to the cultures, historical developments and global interactions of the Ancient World, from the establishment of sedentary societies through the fourth century C.E.

#### 2240 The Eurasian World (4 sh) GE

An introduction to the cultures, historical development, and global interactions of the major world civilizations from ca. 300 C.E. to ca. 1500 C.E.

#### 2250 The Atlantic World (4 sh) GE

An introduction to the cultures and historical developments of the major world civilizations and their global interactions from ca. 1500 C.E. to ca. 1800 C.E.

#### 2260 The Modern World (4 sh) GE

An introduction to the cultures and historical developments of the major world regions and their global interactions in the nineteenth, twentieth, and twenty-first centuries.

#### 3110 Ancient Near East (4 sh)

Study of two early and significant Middle Eastern societies, Mesopotamia and Egypt, tracing their social and political development from their earliest recorded history through their attempts at building empires which included peoples foreign to their own societies. The course is based on archeological evidence, but especially on extant literary materials.

#### 3120 Athens in the Fifth Century BCE (4 sh)

Readings from the literature produced in fifth-century BCE Athens, including Aeschylus, Sophocles, Euripides, Aristophanes, Herodotus, and Thucydides, concentrating on historical and cultural implications.

#### 3130 History of Rome The Days of Cicero (4 sh)

A study of the Roman world and its political, institutional and cultural transformations from its origins through the fifth century. The course will focus in particular on the intercultural dynamics of the Empire.

#### 3140 Society and Culture in the Middle Ages (4 sh)

An inquiry into the development of the institutional, cultural, and intellectual life of Europe from ca. 300 to ca. 1450. The course will be interdisciplinary in character.

#### 3150 Religion in the Middle Ages (4 sh)

An examination of the religious culture, institutions, and thought of medieval Europe and the Mediterranean, with particular attention to Christian, Muslim, and Jewish interaction.

**3190 Topics in Ancient and Medieval History (4 sh)**

Intensive exploration of a particular theme within the area of Ancient and Medieval history. Emphasis on developing the requisite skills for historical inquiry.

**3210 African History I (4 sh)**

African history from earliest times to 1880. Themes include population movements, trade, state formation, slavery, and the African response to the nineteenth century revolutions.

**3220 African History II (4 sh)**

African history since 1880. Themes include imperialism and the partition of Africa, the establishment of colonial rule and the African response, national liberation movements, and independent Africa.

**3230 Ancient Civilization of Africa (4 sh)**

Early civilizations of the Nile Valley; ancient Egypt; Nubia; Kush; Ajsum; civilization of North Africa; the Phoenicians; the Greeks and Romans in North Africa; the Sahara in classical antiquity; early Christian era in Africa; the historiography of the east coast; peoples and cultures of east, central, and Southern Africa.

**3240 Themes in North African History (4 sh)**

The history of ancient peoples of the Maghrib; foreign invaders; development of the Trans-Saharan trade; international trade; the imperialist scramble; establishment of colonial rule and the struggle for independence; Northeastern Africa: Egypt, the Sudan, and Ethiopia.

**3250 History of Religions in Africa (4 sh)**

Historical study of African religions: concepts of God; development of religious thought and practices of religion and society; African origins of Christianity; early Christian thinkers in Africa; spread of Christianity; coming of Islam and its dissemination in Africa; Islam as a social system; interaction of African religions with Christianity and Islam.

**3260 Imperialism and Nationalism in Africa (4 sh)**

Examination of the nature of European Imperialism and Nationalism in Africa with emphasis on European conquest; conquest and occupation; imperialist exploitation and domination; origins and development of nationalism; triumph of the nationalist liberation movements; legacies of colonialism, nationalism and issues of development in the post-independence era.

**3290 Topics in African History (4 sh)**

Intensive exploration of a particular theme within the history of Africa. Emphasis on developing the requisite skills for historical inquiry.

**3310 Middle East to 1453 (4 sh)**

An inquiry into the political, cultural, religious, and institutional development of the Middle East from Constantine and the establishment of Byzantium through the rise of the Ottoman Turks.

**3320 Ottoman Empire (4 sh)**

Examination of the complex imperial culture, politics, institutions, and intellectual life of the Ottoman Empire and its interaction with other Middle Eastern and European powers, from 1453 to 1921. The course will focus in particular on the intercultural and interreligious dynamics of the Ottoman world.

**3391 Topics in Middle Eastern History (4 sh)**

Intensive exploration of a particular theme within the history of the Middle East. Emphasis on developing the requisite skills for historical inquiry.

**3415 The Reformation Era (4 sh)**

An inquiry into the movements to reform the Christian Church in Western Europe in sixteenth and seventeenth centuries with special emphasis on Protestantism, Christian Humanism, and Catholic Reformation.

**3421 Inventing the Modern Mind (4 sh)**

An inquiry into the Scientific Revolution, the Enlightenment, and the evangelical Awakening of the seventeenth and eighteenth centuries.

**3431 The Rise of the State 1550-1789 (4 sh)**

The sovereign national state is one of the unique developments of Western Civilization. This course will trace its development from the Wars of the Religion to the French Revolution.

**3440 The Loss of Faith (4 sh)**

This course will trace the increasingly secular character of Western society from the French Revolution to the Eve of World War I. Topics will include Darwin and Evolution, Einstein and Relativity and Marx and Communism.

**3450 Twentieth Century Germany (4 sh)**

A study of Germany from World War I to its reunification in the 1990's, focusing on Weimar and Nazi eras.

**3460 Russia, Soviet Union, and Eastern Europe (4 sh)**

The Russian political, social, and cultural tradition; the revolutions of 1917 and the emergence of Leninism and Stalinism; World War II, the eastern European empire, and the Cold War; stagnation under Brezhnev and reform and revolution in both eastern Europe and the Soviet Union in the Gorbachev era.

**3491 Topics in Modern European History (4 sh)**

Intensive exploration of a particular theme within the history modern Europe. Emphasis on developing the requisite skills for historical inquiry.

**3515 The 1960's and American Culture (4 sh)**

American social, cultural, and political history during the 1960's, including 1950's culture, popular politics, the Vietnam War, the Civil Rights Movement, Youth Protest, the Counter Culture, Multiculturalism, Feminism and Gay Activism.

**3521 Immigration and Ethnicity in United States History (4 sh)**

Analysis of the immigration waves that have shaped the American population from the colonial era to the present, including causes of migration; shifting attitudes toward immigrants; immigration policy; economic and social adjustment of newcomers; ideologies of the Melting Pot vs. cultural pluralism.

**3531 Industrialization and Urbanization in Nineteenth Century America (4 sh)**

America's transformation from a geographically compact agrarian republic to an urban, industrial, transcontinental empire. Topics include American nationalism, slavery, the growth of capitalism, urban poverty during the Gilded Age, popular literature and politics.

**3540 American Religious History (4 sh)**

Covers the history of American religions from the Puritan era to the present. The focus of the course will be the history of American Christianity, but will also include the development of uniquely American and world religions. Topics include Puritanism, Evangelicalism, Revivalism and Reform, Mormonism, the Civil War, fundamentalism, Pentecostalism, Immigrant religion, Roman Catholicism, Feminism, African-American voices, and the rise of the Religious Right.

**3591 Topics in U.S. History (4 sh)**

Intensive exploration of a particular theme within the history of the United States. Emphasis on developing the requisite skills for historical inquiry.

**4000 Department Honors in History (4 sh)**

Honors independent study. The student produces a paper at honors level. It must be at least B quality to receive honors credit. Presentation of the paper at a Spring Honors Symposium is required.

**4010 Capstone Seminar (4 sh)**

Capstone seminar in advanced historical research of a major integrative theme. Explicit focus on the sources of history, research methods, trends in historiography, and philosophies of history. Major paper required incorporating insights derived from the course.

**4910 Independent Study in History (1-4 sh)**

Intensive independent study of a topic chosen in consultation with an instructor in the Department of History.

**4970 Internship in History (1-4 sh)**

Please refer to internship requirements and guidelines in another section of this catalog

## Italian (ITAL)

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

### 1010 **Basic Italian I (4 sh)** GE

This course introduces students to the basic structures of Italian grammar through written and oral and usage. Vocabulary is selected from concrete situations of daily living and a cultural component exposes students to general concepts of Italian life and history.

### 1020 **Basic Italian II (4 sh)** GE

This course introduces students to the basic structures of Italian grammar through written and oral and usage. Vocabulary is selected from concrete situations of daily living and a cultural component exposes students to general concepts of Italian life and history. Prerequisite: ITAL 1010.

### 2010 **Intermediate Italian I (4 sh)**

This course reviews and expands upon the basic structures of Italian grammar through written and oral and usage. Vocabulary begins to introduce topics of increasing length and depth on more abstract and intellectual nature while leading to more complex manipulation of concrete situations. Reading selections from literature and authentic cultural materials are expanded as students are encouraged to create longer oral and written statements of creative expression. Prerequisite: ITAL 1020.

### 2020 **Intermediate Italian II (4 sh)**

This course reviews and expands upon the basic structures of Italian grammar through written and oral and usage. Vocabulary begins to introduce topics of increasing length and depth on more abstract and intellectual nature while leading to more complex manipulation of concrete situations. Reading selections from literature and authentic cultural materials are expanded as students are encouraged to create longer oral and written statements of creative expression. Prerequisite: ITAL 2010.

### 4910 **Independent Study in Italian (2-4 sh)**

Independent research in Italian culture or literature, the conditions of which are arranged with the instructor.



## Korean Studies (KS)

### Minor requirements in Korean Studies

#### Required semester hours

21 sh, minimum

#### Required core courses

KS 1010, 1020, 2610, 3410, 3610, 4910

#### Notes and Restrictions

- Students must complete a form listing the courses they have taken to complete the minor, to be obtained from the department and on the department website.
- Students must turn in a simple portfolio to the chair of the department containing the following:
  1. A statement of their specific goals upon entering the program
  2. A self-assessment of the achievement of those goals-including what educational experiences most enhanced their learning, curricular and extracurricular.
  3. Two samples of student work from each course: completed: projects, essays or exams.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 1010 **Basic Korean I (4 sh)** GE

Introduction to contemporary Korean language through materials relating to culture and civilization, with equal emphasis on listening, speaking, reading, and writing. Coordinated laboratory work and field work.

#### 1020 **Basic Korean II (4 sh)** GE

Introduction to contemporary Korean language through materials relating to culture and civilization, with equal emphasis on listening, speaking, reading, and writing. Coordinated laboratory work and field work. Prerequisite: KS 1010.

#### 2410 **Introduction to North Korea Studies (4 sh)**

North Korea remains the world's most closed communist society. The dilemmatic situation of North Korea is to open the country to introduce industrial development or to close firmly to maintain current power structure. Interactions with South Korea, the United States, Japan, Russia, and China are important factors on determining North Korea's future. Topics of this course will include history of the nation's division, dynamics of socio-demographic change, political structure, economic, and international relations. Thematic topics are hunger, health, human rights, and psychology of the defectors.

#### 2610 **Korean History and Culture (4 sh)**

Intensive exploration of Korean culture and history. Topics include the myth, its cultural relevance, political developments, power elites, cultural identity, religion, arts, the enlightenment movement, the independence movement from Japanese colonization, development of democracy, labor and gender issues, the Korean War, foreign relations, and the impacts of cold war regime and reunification issues. Taught in English.

#### 3410 **Korean Immigrant Sociology (4 sh)**

Study of the dynamics of Korean culture and Korean immigrants. Topics include adaptation, intercultural acculturation, education of next generations, family life, interracial marriage, ethnic conflict

with business, religion, economic and political functions. Taught in English.

#### 3610 **Modern Korea (4 sh)**

Study of the dynamics of Korean modernization; processes of social, economic, and political phenomena. Topics include demographic transition, social change and its effect on family and organizations, economic development, trade, and the political system, including the unification process. Cross-listed with SOC 3610

#### 4910 **Independent Study in Korean Studies (1-4 sh)**

Advanced independent research.

## Latino and Latin American Studies (LAS)

Latin American Studies is an interdisciplinary program designed to apply the scholarly approach of a number of traditional disciplines, such as sociology, theology, and history, to a consideration of the Latino experience. The program seeks to nurture the student's intellectual, social, and political development through an examination of the rich and multifaceted cultures, literatures, religions, and histories of great wealth and diversity of the Latino peoples.

Students who complete the minor in Latin American Studies should be aware of the unique influence of people of the Latino Peoples on the culture of the West, emphasizing the contribution of Latino Peoples to the economic, social, and political development of America. In addition, they should understand the social problems of the U.S. from a Latino perspective and demonstrate a willingness to be agents of change in the creation of social justice and equality.

### Minor requirements in Latino and Latin American Studies

#### Required semester hours

18 sh beyond SPAN 1020

#### Prerequisites and supporting courses

SPAN 1020 or equivalent

#### Required core courses

At least one course selected from LAS and at least one course selected from three of the four remaining areas comprising this minor, (BTS, COMM, SOC, SPAN). Options: BTS 3910; COMM 2750; LAS 3910, 4910; SOC 2090, 2130; SPAN 2130, 3170, 3300, 3400, 3910, 4010.

#### Notes and restrictions

For Spanish majors, no more than two literature courses may apply to this minor. Some course work for the Latin American minor may be done through North Park's program in Morelia, Mexico, and the Coalition for Christian Colleges and Universities' program in San Jose, Costa Rica.

- Students must complete a form listing the courses they have taken to complete the minor, to be obtained from the department and on the department website.
- Students must turn in a simple portfolio to the chair of the department containing the following:
  1. A statement of their specific goals upon entering the program
  2. A self-assessment of the achievement of those goals-including what educational experiences most enhanced their learning, curricular and extracurricular.
  3. Two samples of student work from each course: completed: projects, essays or exams.

#### 2730 **Speaking Truth to Power: The Politics of Mexicans in America (4 sh)**

Surveys Mexican history from Pre-Columbian Period to the present and emphasizes Mexican American politics. Employs Marxian and Gramscian theory in examining the political influence of such organizations as the League of United Latin American Citizens and the protest rhetoric of Chicano leaders like Cesar Chavez. Examines

selected points of common political interests shared by Mexicans and African Americans. Cross-listed with AS 2730.

#### 2950 **Rap Music in Urban America: An Introduction to the Politics of Black And Latino Culture (4 sh)**

The class employs Marxism and Gramscian theory in interpreting rap music specifically and hip hop culture generally as forms of resistance to the oppressive ideas and discriminatory policies of U.S. society. It offers a critical examination of Latino and Black political rappers viewing them as socially conscious activists committed to the uplift of their respective communities. Cross-listed with AS 2950

#### 3910 **Topics in Latin American Studies (4 sh)**

Selected topics in areas of Latin American themes, including but not limited to Latin American History, Latin American Economics, Latin American Politics, Latin American Culture, Latin American Music, etc. Course is repeatable.

#### 4910 **Independent Study in Latin American Studies (1-4 sh)**

Student must have consent of the instructor and chairperson of the division to register for this course.

## Library Science (LIB)

### 2010 **Navigating the Electronic Library (1 sh)**

Instruction and practice in use of print and electronic sources such as CD-ROMs, the Internet, and the World Wide Web. The course stresses the organization and critical assessment involved in searching for and selecting relevant resources for research papers and other library-based assignments.

## Mathematics (MATH)

*McGill (chair), Ankney, Gorguis, Mirza*

The overall goal of the department of mathematics is to equip its students for a lifetime of learning and service via God's gift of mathematical thought and practice. Some specific objectives include developing in each student: (1) the ability to think rigorously; (2) an understanding of the fundamental principles and techniques of mathematics; (3) an appreciation of mathematics as the primary language of science and an important part of our cultural heritage; (4) the ability to learn independently and to utilize technology effectively for learning and problem solving; (5) the ability to communicate mathematics well in both oral and written form.

### Major requirements for the B.A. degree in Mathematics

#### Required semester hours

36 sh

#### Prerequisites and supporting courses

CSIS 1210

#### Required core courses

MATH 1510, 1520, 3050, 3060, 3100, 3110, 3150, 4010, 4020

#### Electives

4 additional hours in Mathematics, numbered 2000 or higher

#### Notes and restrictions

A comprehensive examination is required for graduation.

An oral presentation of a paper outside the classroom (the paper and venue to be previously approved by the department) is required for graduation.

For students in secondary education: The B.A. in Math requires 36 sh in MATH, namely MATH 1510, 1520, 3010, 3050, 3060, 3100, 3110, 3150, 3210, 4010, and 4020 as well as CSIS 1210 (4 sh) as a supporting course.

#### Honors

For Departmental Honors in Mathematics, 4 sh of MATH 4000 are required in addition to the 36 sh for a B.A. Application for admission should be made the second semester of the third year. For general Departmental Honors requirements and MATH 4000 course description, see appropriate sections of this catalog.

### Major requirements for the B.S. degree in Mathematics

#### Required semester hours

40 sh

#### Prerequisites and supporting courses

CSIS 1210

#### Required core courses

MATH 1510, 1520, 3050, 3060, 3100, 3110, 3150, 3620, 4010, 4020

#### Electives

4 additional hours in Mathematics, numbered 2000 or higher

#### Notes and restrictions

A comprehensive examination is required for graduation. An oral presentation of a paper outside the classroom (the paper and venue to be previously approved by the department) is required for graduation.

#### Honors

4 sh of MATH 4000 are required in addition to the 40 sh for a B.S. Application for admission should be made the second semester of the third year. For general departmental honors requirements and a MATH 4000 course description, see appropriate sections of this catalog.

### Minor requirements in Mathematics

#### Required semester hours

20 sh

#### Required core courses

20 sh in the Mathematics department in courses numbered 1510 or higher, including MATH 1510 and 1520

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 1000 Fundamentals of Algebra (4 sh)

Topics in basic algebra with a focus on linear equations, graphs, inequalities, and systems, and other topics such as numbers and polynomials. Designed for students who need additional preparation for Math 1010: Intermediate Algebra. Registration is by math placement.

#### 1005 Practical Mathematics for College (4 sh)

Topics in basic mathematics including solving equations, graphing, substitution to evaluate expressions, order of operations, word problems, translations of units, proportions, real-world modeling problems, fractions, exponential notation and use of calculator. Registration based on score on the mathematics placement test.

#### 1010 Intermediate Algebra (4 sh)

Topics in beginning and intermediate algebra such as: equations and inequalities, systems, polynomials, factoring, graphing, roots and radicals, rational functions, and quadratic equations. Designed to prepare students for math classes numbered 1020 or higher and especially for MATH 1150. Prerequisite: MATH 1000, MATH 1005 or by math placement.

#### 1015 Practical Mathematics for College Students (4 sh)

Topics in basic mathematics including solving equations, graphing, substitution to evaluate expressions, order of operations, word problems, translations of units, proportions, real-world modeling problems, fractions, exponential notation, and use of calculator. Registration based on score on the mathematics placement exam.

#### 1020 Modern Mathematics for Elementary Teachers (4 sh)

Content and trends in the mathematics usually taught at the elementary school level. Emphasis is on philosophy and concepts of mathematics. Includes computer applications.

#### 1030 Concepts and Structures (4 sh) GE

Acquaints students with some of the diversity of mathematics and mathematical thinking through a survey of topics such as symbolic logic, topology, graph theory, modular arithmetic and coding theory, probability, and the history of mathematics; or by exploring one area in depth. Oral and written work required. Prerequisite:

MATH 1005 or MATH 1010 or designated score on the NPU math placement examination.

**1150 First-Year Mathematics (4 sh) GE**

Analysis of polynomial, rational, algebraic, trigonometric, exponential, and logarithmic functions. Prerequisite: MATH 1010 or by math placement.

**1410 Discrete Mathematics I (4 sh) GE**

Introduction to discrete mathematics as applied to computer science, providing a solid theoretic foundation for further work that is illustrated by computing applications. Topics include functions, relations, sets, simple proof techniques, Boolean algebra, propositional logic, digital logic, elementary number theory, and the foundations of counting such as combinations and permutations. Student should have completed four years of high school math. Prerequisite: MATH 1010.

**1420 Discrete Mathematics II (4 sh) GE**

Continuation of the discrete mathematics introduced in MATH 1410. Topics include predicate logic, recurrence relations, graphs, trees, matrices, computational complexity, elementary computability, and discrete probability. Prerequisite: MATH 1410.

**1490 Introductory Statistics (4 sh) GE**

Introduction to applied statistical analysis. Descriptive, correlational, and inferential statistics; concepts of population, sample, sampling distribution; elements of probability; parameters of discrete distributions; hypothesis testing; analysis of proportions, means, and variance; linear regression. Cross-listed with STAT 1490. Prerequisite: MATH 1005 or MATH 1010 with a minimum grade of C or by math placement.

**1510 Calculus I (4 sh) GE**

Beginning calculus, limits and continuity, derivatives, mean value theorem, applications of derivatives, antiderivatives, Riemann Sums, introduction to the definite integrals. Uses computers. Lab included. Student should have completed four years of high school math. Prerequisite: MATH 1150.

**1520 Calculus II (4 sh) GE**

Continuation of MATH 1510. Fundamental theorem of calculus, evaluation of definite integrals, applications of definite integrals, introduction to differential equations, infinite sequences and series. Uses computers. Lab included. Prerequisite: MATH 1510.

**2030 Differential Equations (4 sh) GE**

Study of ordinary differential equations, especially first and second order, with applications to geometry and the physical life sciences. Uses computers. Prerequisite: MATH 1520.

**3010 Introduction to Geometry (2 sh) GE**

A study of Euclidean and non-Euclidean geometries by synthetic, analytic, and transformation methods. Prerequisite: MATH 1520.

**3050 Vector Calculus (4 sh) GE**

A detailed study of functions of several variables including differentiation, line and surface integrals, and Green and Stokes' theorems. Uses computers. Prerequisite: MATH 1520.

**3060 Real Analysis (4 sh) GE**

Introduction to the fundamentals of real analysis including real numbers, limits, derivatives, and the Riemann integral. Prerequisite: MATH 1520.

**3100 Linear Algebra (4 sh) GE**

A study of matrices, vector spaces, linear transformations, orthogonality, eigenvalues, and eigenvectors. Uses computers. Lab included. Prerequisite: MATH 1520.

**3110 Modern Abstract Algebra (4 sh) GE**

Study of groups, rings, ideals, integral domains, fields and their applications. Prerequisite: MATH 1520.

**3150 Statistical Theory (4 sh) GE**

Probability, probability distributions, random variables, numerical and descriptive statistics, and statistical inference. Prerequisite: MATH 1520.

**3210 History of Mathematics (2 sh) GE**

Study of primary sources in mathematics. Focuses on the changing nature of mathematics. Prerequisite: MATH 1520.

**3310 Complex Analysis (4 sh) GE**

Complex numbers, elementary complex functions, the Cauchy theory, infinite series, the calculus of residues, and introduction to conformal representation. Prerequisite: MATH 3060.

**3620 Numerical Methods (4 sh) GE**

An introduction to numerical methods with computer implementation. Solution of linear, non-linear, and differential equations; interpolation and approximation; numerical integration and differentiation; and error analysis. Prerequisite: MATH 1520.

**3910 Topics in Mathematics (2 or 4 sh)**

In-depth treatment of selected topics. Possible topics include point set topology, philosophy of mathematics, and Dynamical Systems. Prerequisite: MATH 1520.

**4000 Department Honors in Mathematics (4 sh)**

Honors independent study in Mathematics.

**4010 Fourth-Year Seminar (2 sh)**

Capstone course for mathematics major. Students learn to read, analyze, and learn mathematics not contained in standard undergraduate textbooks. Written and oral presentations required. Student must be of fourth-year standing and a mathematics major.

**4020 North Park Distinctives in Mathematics (2 or 4 sh)**

In consultation with the mathematics faculty, students will select one of the three North Park Distinctives to relate to mathematics. Students will choose a service learning project modeling mathematics in an urban setting, an international experience studying or applying mathematics in a foreign country, or a historical/theological study relating mathematics to their faith. Written and oral presentations required. Student must be of fourth-year standing and a mathematics major.

**4910 Independent Study in Mathematics (1-4 sh)**

Independent Study in Mathematics.

**4970 Internship in Mathematics (1-4 sh)**

Please refer to the Internship section for requirements and guidelines.



## Middle Eastern Studies (MES)

The purpose of the minor is to offer a concentrated program of study for students interested in exploring the politics, history, and religions of the Middle East. These courses will be supplemental to the student's major field of study. For example, International Business, Politics and Government, History, or Biblical and Theological Studies majors can focus their studies on the Middle East as an aspect of their vocational or graduate school preparation. The Middle Eastern Minor is structured to build upon courses currently available primarily in the Biblical and Theological Studies, History, and Politics and Government departments.

Israel and the Palestinian territories. Students will also be required to complete 12 hours of service learning in a religious or human rights institution related to the issues studies in class.

### 3910 **Topics in Middle Eastern Studies (2-4 sh)**

An intensive examination of a selected theme.

## Minor requirements in Middle Eastern Studies

### Required semester hours

20 sh

### Required core courses

MES 2720; BTS 2700 or MES 2710; HIST 3320; POGO 3370

### Elective

Choose one from the following: ARAB 1010 or 1020; COMM 3910: Int'l Conflict Transformation; HIST 3310; POGO 2200, 2300, or 3390

### Notes and Restrictions

- Students must complete a form listing the courses they have taken to complete the minor, to be obtained from the department and on the department website.
- Students must turn in a simple portfolio to the chair of the department containing the following:
  1. A statement of their specific goals upon entering the program
  2. A self-assessment of the achievement of those goals-including what educational experiences most enhanced their learning, curricular and extracurricular.
  3. Two samples of student work from each course: completed: projects, essays or exams.

### 2710 **Children of Abraham: the Three Major Monotheistic Religions of the Middle East (4 sh)**

The course will examine in depth the origins of Islam, Judaism, and Christianity in their respective Middle Eastern contexts. Various sects and denominations within each religion will be studied, noting theological and political differences. Special attention will be given to contemporary political dynamics and manifestations of each religion in the Middle East and North America. Students will have first-hand encounters with local Muslim, Jewish, and Christian leaders and observe how their respective faith communities are adapting to western secular culture. Theological Emphasis. Prerequisite: BTS 1850.

### 2720 **Palestine and Palestinian Christianity from Pentecost to 2000 (4 sh)**

The course will be a multi-disciplinary survey of Palestinian Christianity from the time of Jesus until the year 2000. Each major period will be studied in terms of the political, historical, theological, and interreligious context of Palestine. Emphasis will be placed on the origins and diversity of early Palestinian Christianity, the initial tension with Judaism, Roman occupation, Byzantine Christianity, Islam, the Crusades, Palestine under the Ottoman Empire, the rise of Zionism and the Israeli-Palestinian conflict, the British Mandate, and the decline of Christianity in contemporary

## Music (MUS)

*Murray (dean), Bauer, Davids, Hudgens, Lill, Shofner-Emrich, Zelle*

The mission of the School of Music is to prepare our students to lead lives of significance and service through the medium of music. We are Christian in identity and character yet welcoming to students of all perspectives. As a professional faculty, we seek to help students develop their full potential as musicians who are excellent performers, teachers, scholars, composers, conductors, and ministers of music; understanding that together we encourage students to gain a multicultural musical perspective through a diverse curriculum and challenging performance opportunities.

To facilitate these aims for music majors, four degrees are offered. The Bachelor of Arts in Music is a broad-based liberal arts degree. The Bachelor of Music in Performance is a professional program and is, therefore, more certification, which qualifies graduates to teach music in the Illinois public school system. It includes a comprehensive music studies as well as professional educational training. The Bachelor of Music in Music in Worship is a professional program which balances rigorous musical training with spiritual and theological formation, equipping students with a broad set of skills required for ministry in the 21st century Christian church. All music majors must maintain a minimum grade point average of 2.0 in their academic music courses and a 3.0 in performance studies. All programs are accredited by the National Association of Schools of Music (NASM).

Two other North Park University academic programs require emphasis in music studies. The music concentration of the Early Childhood/Elementary Education major meets state requirements as administered through the School of Education. The Music Theater Certificate program is a joint program shared by the School of Music and the Communication Arts department and is designed to provide the basic background for work in the Music Theater while at the same time fulfilling standard degree requirements.

### Application Process

As soon as possible after applying to the University, prospective music majors, minors, and concentrations must submit a performance recording (CD or DVD), written statement (detailing previous musical study, musical activities, and goals for further music study) and resume. If an on-campus audition is granted, the student must submit an audition request form to schedule an audition/interview and theory test with the School of Music. If an audition is not possible on our published audition days, an individual audition date may be arranged, but is not guaranteed. On-campus auditions are preferred and to the student's advantage.

Any non-music major with previous music training and experience who wishes to be considered for a music scholarship should follow the same procedure as outlined above.

Additional details can be found at [www.northpark.edu/music](http://www.northpark.edu/music).

### Major requirements for the B.A. degree in Music

#### Required semester hours

40 sh

#### Prerequisites and supporting courses (4 sh)

MUS 2060

#### Required core courses

Music History (8 sh) 3065; three from 3015, 3025, 3035, 3045

Theory (20 sh): 1080, 1110, 1120, 2110, 2120, 2130, 2140, 3130, and 3140

Performance Practica (0 sh): 0100 (4 years); Keyboard Skills (0 sh): 1010 and 1020, Level II Proficiency required

Ensemble (0 sh): 0700, 0725, 0750 or 0800 (4 years) Piano majors may substitute up to 2 years accompanying assignments for ensemble credit. Students will be subject to approval of this substitution by the School of Music faculty.

Applied Music (12 sh)

#### Other Requirements

Attendance at campus concerts and student recitals other than 0100 Recitals (2 per sem, 4 years)

#### Honors

See listing under B.M.

#### Special Programs

Special Programs Music Theater Certificate: See listing under B.M. Special Programs

### Major requirements for the B.M. degree in Performance

#### Required semester hours

64-68 sh in music (voice track, additional 4sh)

#### Prerequisites and supporting courses (4 sh)

MUS 2060, Juried performance for approval into the program in the second semester of the second year

#### Required core courses

Music History (10 sh): 3015, 3025, 3035, 3045, and 3065

Theory (24 sh): 1080, 1110, 1120, 2110, 2120, 2130, 2140, 3130, 3140, 4150, and 4160

Performance Practica (8 sh): 0100 (4 years); Keyboard Skills: 1010, 1020 and 1030, Level III Proficiency; 2155, 3170

- Brass majors (4 sh): 3700
- Guitar majors (4 sh): 3850
- Percussion majors (4 sh): 3760
- Piano majors (4 sh): 3350
- String majors (4 sh): 3750
- Voice majors (4 sh): 3450, 3455
- Woodwind majors (4 sh): 3725

Pedagogy/Literature (4 – 8 sh):

- Brass majors: 3600, 3610
- Guitar majors: 3640, 3650
- Percussion majors:
- Piano majors: 3300, 3310
- String majors: 3200, 3210
- Voice majors: 2400, 2410, 3401, 3402, 3410
- Woodwind majors: 3620, 3630

Ensemble (0 sh): 0700, 0725, 0750 or 0800 (4 years) Piano majors may substitute up to 2 years accompanying assignments for ensemble

credit. Students will be subject to approval of this substitution by the School of Music faculty.

Applied Music (16 sh)

### Electives

2 sh from any MUS courses

### Other Requirements

Half third-year recital (AMUS 3900) and full fourth-year recital (AMUS 4900); attendance at on-campus concerts and student recitals other than 0100 Recitals (2 per semester, 4 years)

### Honors

For the general requirements of the University, see the Honors section in this catalog. To be eligible for admission into the School of Music Honors Program the students must meet the following criteria:

1. Students must be at least a second semester third-year student.
2. Students must have completed all course work as prescribed by their major through the first semester of the third year.
3. Students must have demonstrated superior accomplishment in academic and/or performance areas and a highly developed sense of individual initiative.
4. Students must gain sponsorship of a supervising faculty member.
5. Students must obtain an application from the School Director and submit it, stating the nature of the proposal, for approval of the School of Music. Students who meet the requirements of both the School of Music and the University and successfully complete the honors project will receive a baccalaureate degree with honors.

### Special programs

Music Theater Certificate: A certificate in Music Theater may be obtained by combining a music major in voice with a minor in Theater. Some additional courses may need to be taken. Early application to the Communication Arts department and School of Music is necessary.

## Major requirements for the B.M. degree in Composition

### Required semester hours

68 sh

### Prerequisites and supporting courses (4 sh)

MUS 2060

### Required core courses

Music History (10 sh): 3015, 3025, 3035, 3045, and 3065

Theory (26 sh): 1080, 1110, 1120, 2110, 2120, 2130, 2140, 3130, 3140, 3150, 4150, and 4160

Performance Practica (10 sh): 0100 (4 years); Keyboard Skills: 1010, 1020, 1030 Level III Proficiency; 1040, 2155, 3170, 3180, 3770

Composition (4 sh): 4155, 4175

Ensemble (0 sh): 0700, 0725, 0750 or 0800 (4 years)

Applied Music (16 sh) a minimum of 12 sh in composition

### Electives

2 sh from any MUS courses

### Other Requirements

Half third-year recital (AMUS 3900) and full fourth-year recital (AMUS 4900); attendance at on-campus concerts and student recitals other than 0100 Recitals (2 per semester, 4 years)

### Honors

See listing under B.M.

## Major requirements for the B.M. degree Music in Worship

### Prerequisites and supporting courses (4 sh)

MUS 2060

### Required semester hours

74 sh in Music; 12 sh in Biblical Studies

### Musicianship Core Courses

History/Literature (6 sh) 3065; two from 3015, 3025, 3035, 3045

Theory/Aural Skills (20 sh) 1080, 1110, 1120, 2110, 2120, 2130, 2140, 3130, 3150

Composition/Technology (6 sh) 2155, 4160, 4175

Keyboard (2 sh) Keyboard Skills: 1010, 1020, 1030 Level III Proficiency; 1040

Practicum (6 sh) 4210/4220, 4970

University Worship – 2 semesters

Seminary Worship – 2 semesters

Performance and Literature Studies

Applied Music (18 sh) AMUS 1110/1130 or 1340 (8); 1200 (2); by advisement (8)

MUS 0100 (0 sh); 4 years

Ensemble (8 semesters) 0700, 0725, 0750, 0800, 0850

General (4 sh) 3170, 3180

Church Music (6 sh) 3660, 3670, 4250

### Electives

6 semester hours

Composition emphasis 4150, 4155, 4165

Choral conducting emphasis 2400/2410, 3401, 3408

Foundations of Worship Studies (12 sh)

BTS 3650, 3660, 3661, 3670, 3680, 3690

### Honors

See listing under B.M.

## Major requirements for the B.M.E. (Bachelor of Music in Education) degree

### Required semester hours

52 sh in music

### Prerequisites and supporting courses (4 sh)

MUS 2060

**Required core courses****Music**

Music History (8 sh): four from 2050, 3015, 3025, 3035, 3045, and 3065

Theory (22 sh): 1080, 1110, 1120, 2110, 2120, 2130, 2140, 3130, 3140, and 4160

Performance Practica (6 sh): 0100 (7 semesters), Keyboard Skills: 1040 Level IV Proficiency; 3170, and 3180

Ensemble (0 sh): 0700, 0725, 0750 or 0800 (7 semesters)

Applied Music (12 sh): Voice track (voice 9sh, piano 3sh), Piano track (piano 9sh, voice 3sh), Instrumental track (instrumental 9sh, voice 1sh, piano 2sh)

**Music Education**

All Majors (11 sh): 3307, 3408, 3409;

Three of the following: 2080, 2081, 2082, 2083

Voice and Piano Majors: 2400, 3401, and 3402

Instrumental Majors: 3080, 3081, 3082, and 3083

Professional Education

EDUC 2130, 2140, 2145, 3011, 3130, 3170, 3315, 3430, 3510, 3520, 4110, 4120 and 4600 See Education Department section of the catalog for course descriptions.; MUS 2155

General Education

(NPU and State of Illinois) Refer to School of Education catalog section.

**Honors**

See listing under B.M.

## Music concentration requirements in Early Childhood or Elementary Education Major

**Required semester hours**

28 sh in music, 30 sh for voice (beyond the general education requirements for certification)

**Prerequisites and supporting courses**

See Education section of this catalog

**Required core courses**

Music History (2 sh): 2050

Theory (12 sh): 1080, 1110, 1120, 2130, 2140

Performance Practica (6sh): (0 sh): 0100 (Includes attendance at campus concerts and student recitals other than 0100 recitals; 2 per semester for 1 year); Keyboard Skills: Level II proficiency; 4170

Pedagogy (4sh, 6sh for voice): Voice track, 2400, 2410, and 3400; Piano track, 3300 and 3310; other Instrumental tracks, 2080, 2081, 2082, and 2083

Ensemble (0 sh): 0700, 0725, 0750, or 0800 (2 years)

Applied Music: 4 sh

## Minor requirements in Music

**Required semester hours**

22 sh in music

**Required core courses**

Music History (6 sh): Select from: 3025, 3035, 3045, 3046, 3065

Theory (12sh): 1080, 1110, 1120, 2130, and 2140

Performance Practica (2 years, 0 sh): 0100 (Includes attendance at campus concerts and student recitals other than 0100 recitals; 2 per semester for 2 years);

Keyboard Skills (0 sh): Level II proficiency

Ensemble (2 years, 0 sh): 0700, 0725, 0750, or 0800

Applied (4 sh)

## Minor requirements in Music in Worship

**Required semester hours**

25 sh

**Required core courses**

Church Music (7 sh): 2040, 2210, 3660, 3670

Theory (12 sh): 1080, 1110, 1120, 2130, 2140

Performance Practica (0 sh): 0100 (Includes attendance at campus concerts and student recitals other than 0100 recitals; 2 per semester for 1 year);

Campus Worship (0 sh): Must be involved in University Ministries chapel planning or music team; Keyboard Skills: Level II proficiency

Ensemble (0 sh): 0700, 0725, 0750, 0800 or 0850 (1 year)

Applied (6 sh) taken for 6 semesters at 1 semester hour each

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

**0100 Student Recital (0 sh)**

Practicum in performance on weekly student recitals and attendance at evening recitals as required by the degree program.

All music majors must attend nine of the weekly recitals and two evening recitals per semester all four years to receive a passing grade on school transcripts.

**0700 Jazz Ensemble (0 or 1 sh) GE**

A select group of wind, rhythm, and percussion players determined by audition. Repertoire includes music for large jazz groups from the big band era to the present. An on-campus concert is presented each term, along with occasional outside performances.

**0725 Concert Band (0 or 1 sh) GE**

Open to all wind and percussion players, this group is dedicated to the performance of wind ensemble music, both original music and transcriptions. Performances include on-campus concerts each term.

**0750 University Orchestra (0 or 1 sh)**

Devoted to the study and preparation of orchestral literature from the Baroque era to the present through regular rehearsal and performance. Periodically collaborates with vocalists to present choral and operatic literature and to tour. By audition.

**0800 University Choir (0 or 1 sh) GE**

A select group of experienced choristers, performing in one of two choirs, determined by audition. Emphasis is placed on performance, with major appearances annually on and off campus, and with national and foreign tours periodically. The University Choir performs a varied repertoire of sacred and secular music.

**0850 Gospel Choir (0 or 1 sh)**

Open to all singers, the Gospel Choir performs contemporary sacred music from the spiritual and gospel genres. A select ensemble of singers is drawn from the choir by audition for special off-campus performances. Performance opportunities include concerts, chapel services, and worship services at local churches.

**1000 Music Appreciation (2 sh) GE**

Introduction to the art of music in Western civilization, and its elements, styles, and masterworks from the Middle Ages to the present. Emphasis on listening via records, tapes, and CDs. For the non-music major. Cannot be applied toward a major or minor in music. Is required for the education concentration.

**1010 Keyboard Skills I (2 sh)**

For students with little or no piano study. Functional keyboard harmony, scales, transposition, simple score reading, sight-reading, improvisation, and repertoire. For music majors, minors, and concentrations.

**1020 Keyboard Skills II (2 sh)**

For students with some piano study. Functional keyboard harmony, scales, transposition, simple score reading, sight-reading, improvisation, and repertoire. For music majors, minors, and concentrations. Prerequisite: MUS 1010 or placement by piano faculty.

**1025 Keyboard Skills I/II (2 sh)**

1045 Functional keyboard harmony, scales, transposition, score reading, accompaniments, sight-reading, improvisation, and repertoire. For music majors, minors, and concentration. Others may enroll by instructor's consent.

**1030 Keyboard Skills III (2 sh)**

For students with a minimum of 2-4 years of piano study. Functional keyboard harmony, scales, transposition, score reading, accompaniments, sight-reading, improvisation, repertoire and skills required for specific majors. For music majors (BMP, BME, BMMW). Prerequisite: MUS 1020 or placement by piano faculty.

**1040 Keyboard Skills IV (2 sh)**

For students with a minimum of 3-5 years of piano study. A highly focused and practical approach to the performance of music materials commonly used in music education and worship programs. Areas of study include: advanced score reading using C clef; transpositions, keyboard improvisation with lead sheets (popular, jazz, contemporary Christian, gospel, folk, music theater); piano accompanying (vocal/instrumental solos, choral/operatic works); and accompanying for conductors. For music majors (BMP - composition, BME, BMMW). Prerequisite MUS 1030 or by placement of piano faculty.

**1045 Keyboard Skills III/IV (2 sh)**

Functional keyboard harmony, scales, transposition, score reading, accompaniments, sight-reading, improvisation, and repertoire. For music majors, minors, and concentration. Others may enroll by instructor's consent.

**1060 Fundamentals of Music I (1 sh)**

Study of pitch and rhythmic notation, meter, key signatures, major scales. Designed as a remedial class for music students or as an introductory class for non-majors. Does not fulfill GE requirements or music major elective requirements.

**1065 Fundamentals of Music II (1 sh)**

Continuation of MUS 1060. Study of rhythm and meter, minor scales, intervals, triads. Does not fulfill GE requirements or music major elective requirements.

**1080 Introduction to Musicianship (4 sh)**

An introduction to basic skills and concepts with are foundational to further studies in music. Rudimentary topics in music theory, aural skills and keyboard harmony will be taught against the contextual background of a broad overview of stylistic periods in music history.

**1110 Aural Skills I (2 sh)**

Sight singing and ear training through an aural approach to music rudiments including recognition, reproduction, and dictation. Includes rhythms, pitches, melodies, interval, chords. Prepares the student for the writing courses and more advanced aural training. Prerequisite: MUS 1080.

**1120 Aural Skills II (2 sh)**

Sight singing and ear training through an aural approach to music rudiments including recognition, reproduction, and dictation. Includes rhythms, pitches, melodies, interval, chords. Prepares the student for the writing courses and more advanced aural training. Prerequisite: MUS 1110.

**2000 Introduction to Composition (2 sh)**

Introduction to the craft of composition. Exercises and guided projects aimed at honing technique and developing a personal voice. Prerequisite: MUS 1080. Co-requisite: MUS 2130.

**2050 Contemporary American Popular Music (2 sh) GE**

A study of American jazz, Broadway, gospel, and contemporary Christian for-mats. Individual works are analyzed and placed within their cultural and historical frameworks. Listening and analysis.

**2060 World Music in Cultural Perspective (4 sh)**

An introduction to the cultures and historical developments of major world regions and their global interactions, focusing on the nineteenth, twentieth, and twenty-first centuries, using music as the primary form of cultural analysis. Music will be studies from an ethnomusicological perspective to provide insight into several world cultures and the historical events that shaped them. Listening and analysis will be components of this course.

**2080 Applied Methods: Brass (1 sh)**

Introduction to the fundamentals of applied techniques specific to various instruments in the brass family.

**2081 Applied Methods: Woodwind (1 sh)**

Introduction to the fundamentals of applied techniques specific to various instruments in the woodwind family.

**2082 Applied Methods: Percussion (1 sh)**

Introduction to the fundamentals of applied techniques specific to various instruments in the percussion family.

**2083 Applied Methods: Strings (1 sh)**

Introduction to the fundamentals of applied techniques specific to various instruments in the strings family.

**2110 Aural Skills III (2 sh)**

A continuation of Aural Skills II, dealing with advanced sight singing and ear training through dictation and direct recognition of aural phenomena in both live and recorded compositions. Musical examples are chosen from a wide variety of styles and historical periods. Prerequisite: MUS 1120.



**2120 Aural Skills IV (2 sh)**

A continuation of Aural Skills II, dealing with advanced sight singing and ear training through dictation and direct recognition of aural phenomena in both live and recorded compositions. Musical examples are chosen from a wide variety of styles and historical periods. Prerequisite: MUS 2110.

**2130 Music Theory I (2 sh)**

Study of basic elements of diatonic music. Topics include triadic harmony, non-chord tones, melodic organization, phrase structure, cadences, introduction to formal functions. Prerequisite: MUS 1080.

**2140 Music Theory II (2 sh)**

Continuing study of the principles of diatonic music. Topics include triadic harmony, metric reduction, harmonic rhythm, and hypermeter, seventh chords, secondary dominants, modulation, binary and ternary forms. Part writing and analysis of short Baroque and Classic era pieces. Prerequisite: MUS 2130.

**2155 Technology in Music (2 sh)**

An introduction to current software programs and their applications for music education, composition and production. Music graphics, sequencing and pedagogical software and hardware will be used in this course.

**2400 Lyric Diction I (2 sh)**

An overview of the sounds of English, Latin, Italian, and Spanish languages and basic rules for pronunciation using the International Phonetic Alphabet. Previous language study is desirable but not necessary. A supplement to traditional language study for the unique needs of singers and choral conductors, and the repertoire most commonly confronted in solo and choral works. Includes lecture, written tests, and assignments.

**2410 Lyric Diction II (2 sh)**

An overview of the sounds of German and French languages and rules for pronunciation using the International Phonetic Alphabet. A review of Italian rules focused on vocal performance. Previous language study is desirable but not necessary. A supplement to traditional language study for the unique needs of singers, focusing on those languages commonly encountered in solo and choral works. Includes lecture, written tests, assignments and in class performances. Prerequisite: MUS 2400.

**3000 Music Bibliography (1 sh)**

An introduction to the basic canon of library resources in music research. Study will include general library resources, bibliographies of composers, music, music literature, and music sources. It will give a broad view of dictionaries, encyclopedias, discographies, dissertations, and Festschriften as well as histories, library catalogs, periodicals, periodical indexes, thematic catalogs and monuments. A key project in the class will be providing an appropriate bibliography for a selected research topic.

**3015 Medieval and Renaissance Music (2 sh)**

A historical study of music, compositional techniques and aesthetic concepts beginning with Ancient Greece and Rome, the Middle Ages proceeding through the late Renaissance. Listening and analysis. Pre/Co-requisite: MUS 2140.

**3025 Baroque Music (2 sh)**

A historic survey of instrumental, vocal and operatic music literature from the development of figured bass to the works of Johann Sebastian Bach. Listening and analysis. Pre/Co-requisite: MUS 2140.

**3035 Music of the Classic Period (2 sh)**

A survey of the Classical Period in the eighteenth century through the mature works of Haydn, Mozart and Beethoven. Listening and analysis. Pre/Co-requisite: MUS 2140.

**3045 Music of the Romantic Era (2 sh)**

Using Masterworks from the early nineteenth century, an introduction to the main genres and styles of Romanticism through the late Romantic music of Mahler, Strauss and Bruckner. Listening and analysis. Pre/Co-requisite: MUS 2140.

**3065 20th Century to the Present (2 sh)**

The main genres and compositional techniques of European and American mainstream music. Major twentieth century aesthetic concepts and issues, (such as Impressionism, Symbolism, Expressionism, the Second Viennese School, Primitivism, Futurism, Neoclassicism, Nationalism, Serialism, and the international Avant-Gardes) will be analytically studied. Pre/co-requisite: MUS 2140.

**3080 Pedagogical Methods: Brass (1 sh)**

Intermediate applied techniques and pedagogical methods for teaching beginning and intermediate players. Prerequisite: MUS 2080.

**3081 Pedagogical Methods: Woodwinds (1 sh)**

Intermediate applied techniques and pedagogical methods for teaching beginning and intermediate players. Prerequisite: MUS 2081.

**3082 Pedagogical Methods: Percussion (1 sh)**

Intermediate applied techniques and pedagogical methods for teaching beginning and intermediate players. Prerequisite: MUS 2082.

**3083 Pedagogical Methods: Strings (1 sh)**

Intermediate applied techniques and pedagogical methods for teaching beginning and intermediate players. Prerequisite: MUS 2083.

**3130 Music Theory III (2 sh)**

Study of principles of chromaticism in music. Topics include mode mixture, chromatic chords, chromatic modulation, linear chromaticism and other late 19th century techniques. Formal analysis includes: sonata, other large movement forms and contrapuntal formal techniques. Short composition projects and analysis of 19th century works. Prerequisite: MUS 2140.

**3140 Music Theory IV (2 sh)**

Study of compositional techniques in 20th century music. Topics include impressionism, tonal/atonal hybrids, atonality and serialism. Introduction to pitch-class set theory. Prerequisite: MUS 3130.

**3150 Jazz/Pop Theory (2 sh)**

Harmonic studies in jazz and pop idioms. Literature analysis, harmonization of melodies, keyboard realization and voicing. Projects include small arrangements and original compositions. Prerequisite: MUS 3130.

**3170 Conducting I (2 sh)**

Beginning and intermediate conducting skills: beat patterns, baton technique, use of face, eyes, left hand; basic rehearsal planning; score preparation; psychology of conducting. A survey of both choral and instrumental methods and materials.

**3180 Conducting II (2 sh)**

An advanced study of the conducting concepts covered in MUS 3170. A more in-depth exploration of choral and instrumental

methods and materials for the purpose of developing skills in applied musicianship. Prerequisite: MUS 3170.

**3200 String Pedagogy and Literature I (2 sh)**

Pedagogy: examination of string techniques and pedagogical materials for teaching the beginning years of string playing. Supervised teaching and observation. Literature: historical approach to important string genres including the concerto, sonata, and chamber idioms from pre-Baroque through the twentieth century. Listening, score study, and performance practice.

**3210 String Pedagogy and Literature II (2 sh)**

Pedagogy: examination of string techniques and pedagogical materials for teaching the beginning years of string playing. Supervised teaching and observation. Literature: historical approach to important string genres including the concerto, sonata, and chamber idioms from pre-Baroque through the twentieth century. Listening, score study, and performance practice.

**3300 Piano Pedagogy and Literature I (2 sh)**

Pedagogy: methods and techniques of teaching the young child. Observation of Chicago-area teachers. Supervised teaching. Literature: study of masterworks for the piano from the eighteenth century to the present with an emphasis on listening.

**3307 Materials and Methods for Elementary Music (2 sh)**

An exploration of methods and techniques for the planning, sequencing, and execution of classroom music lessons at the elementary level which integrate the basic elements of music into the behavioral areas of singing, listening, creating/composing/improvising, playing/performing, moving, and reading. A survey of the most widely used pedagogical systems in music education (Orff, Kodály, and Dalcroze) will be present. Other topics include: theories of music learning, testing and measurement, assessment, textbook analysis, multicultural resources and their applications, arts integration strategies, building a defense for arts in education, and the National Music Standards. Prerequisite: EDUC 2510, 3510.

**3310 Piano Pedagogy and Literature II (2 sh)**

Pedagogy: methods and techniques of teaching the young child. Observation of Chicago-area teachers. Supervised teaching. Literature: study of masterworks for the piano from the eighteenth century to the present with an emphasis on listening.

**3350 Accompaniment Practicum/Piano (0-2 sh)**

A practical approach to the specialized skills needed in piano accompanying. Emphasis will be placed on vocal/instrumental solos with piano, choral accompanying, operatic accompanying, and accompanying for conductors.

**3401 Vocal Pedagogy I (1 sh)**

Physiological workings of the voice and pedagogical methods for teaching singing, with clinical, critiqued student teaching experience.

**3402 Vocal Pedagogy II (1 sh)**

Sacred and secular literature for the solo voice from the late sixteenth century to the present.

**3408 Secondary Choral Methods and Materials (1 sh)**

Philosophies, techniques, methodologies, and administration of secondary school music programs for general music and vocal programs including an overview of relevant repertoire, computer technologies and multicultural resources. Prerequisite: EDUC 2130, 2140, 3170, 3510. Co-requisite: EDUC 3520 (required).

**3409 Secondary Instrumental Methods and Materials (1 sh)**

Philosophies, techniques, methodologies, and administration of secondary school music programs for instrumental music programs including an overview of relevant repertoire, computer technologies, multicultural resources and marching band formation planning. Prerequisite: MUS 3408.

**3410 Vocal Literature (2 sh)**

Sacred and secular literature for the solo voice from the late 16th century to the present.

**3450 Opera Workshop/Voice (1 sh)**

For a select group of experienced singers determined by the consent of the instructor. Emphasis is on the development of singing-acting skills through lecture, discussion, and exercises in character interaction using appropriate staging techniques. A scene recital is presented at the conclusion of the course. Performances are usually in English.

**3455 Opera Workshop: Full Production (1 sh)**

For a select group of experienced singers determined by the consent of the instructor. The skills developed in scene recital work will be called upon in this intensive preparation for a complete opera production. Performances are usually in English. Large scale works are usually accompanied by an instrumental ensemble. Chamber works are usually accompanied by piano.

**3600 Brass Pedagogy and Literature I (2 sh)**

Methods and techniques of teaching the beginning years of brass playing. Observation of Chicago area teachers. Supervised teaching.

**3610 Brass Pedagogy and Literature II (2 sh)**

Study of major solo works and orchestral excerpts from the 17th century to the present with an emphasis on listening and performance practice.

**3620 Woodwind Pedagogy and Literature I (2 sh)**

Methods and techniques of teaching the beginning years of woodwind playing. Observation of Chicago area teachers. Supervised teaching.

**3630 Woodwind Pedagogy and Literature II (2 sh)**

Study of major solo works and orchestral excerpts from the 17th century to the present with an emphasis on listening and performance practice.

**3640 Guitar Pedagogy and Literature I (2 sh)**

Methods and techniques of teaching the beginning years of string playing. Observation of Chicago area teachers. Supervised teaching.

**3650 Guitar Pedagogy and Literature II (2 sh)**

Study of major solo works and orchestral excerpts from the 17th century to the present with an emphasis on listening and performance practice.

**3660 Church Music Literature (2 sh)**

A survey of sacred music literature from Gregorian chant through major historic classical genres to modern expressions, including multicultural works. Focus is on performance literature for choirs, ensembles and solo instrument. Students will be introduced to the scope of the repertoire as well as begin a working literature database to apply to their own ministry/performance context.

**3670 Congregational Music for the 21st Century Church (2 sh)**

This course will survey congregational music in Christian worship from its earliest histories to contemporary and emerging practice. From this perspective, we will explore historical, global and contemporary repertoire and present assessment methods for

choice of music. Practical matters will also be addressed including pastoral skills in leading worship planning teams and worship arts groups, crafting services and administrative skills. The course also includes a significant worship team planning and worship leading components applied in the context of the seminary chapel.

**3700 Brass Ensemble (0 or 1 sh)**

Open to qualified performers, the Brass Ensemble explores original and transcribed music for brass from all periods. Performances include concerts, chapel services, etc.

**3710 Jazz Combo (0 or 1 sh)**

A select group of musicians determined by audition. Jazz music of all eras is studied, with an emphasis on individual improvisation.

**3725 Woodwind Ensemble (0 or 1 sh)**

The ensemble provides experience in small groups of mixed and/or similar woodwinds, depending on reenrollment. Repertory will be selected according to available instrumentation. Emphasis on developing chamber music skills including intonation, ensemble, style, and interpretation.

**3750 Chamber Music/Strings (0 or 1 sh)**

Small performing groups with two or more participants pursue the study and performance of literature for duos, trios, quartets, etc., with weekly faculty coaching. By audition.

**3760 Percussion Ensemble (0 or 1 sh)**

Open to qualified performers, this ensemble will explore repertoire for diverse percussion combinations. Emphases will be on musician-ship and versatility. Repertoire will be selected based on available instrumentation.

**3770 Chamber Music Ensemble (0 or 1 sh)**

Open to qualified performers, this ensemble will explore repertoire for diverse instrumental and vocal combinations. Repertoire will be selected based on available instrumentation.

**3800 Handbell Choir (0 or 1 sh)**

An ensemble that rehearses and performs current handbell literature. Members may have an opportunity to conduct and compose for the ensemble.

**3850 Guitar Ensemble (0 or 1 sh)**

The North Park Classical Guitar Ensemble is a performance course similar to the String and Wind Ensembles currently offered by the Music Department. Students will form guitar trios, duos, and quartets. They will study and perform an extensive array of guitar ensemble literature spanning the Renaissance Era through the 21st Century, including compositions by Brouwer, Teleman, Bach, Turina, Torroba, Van, Hindemith and others. The guitar ensemble will perform a minimum of 2 times each semester, once on the Student Chamber Music Concert and once on the Thursday afternoon general recital. In the event there is not a scheduled Student Chamber Performance, the ensemble will explore other performance opportunities or, at the very least, appear twice on the Thursday afternoon general recital. Additional performances throughout the semester will be encouraged. In addition to class time, student practice and preparation time will be required.

**3890 Chamber Singers (0 or 1 sh)**

The Chamber Singers are a small, select group of singers, chosen by audition that performs music from many and diverse styles and periods. Winter and spring concerts are presented both on and off-campus. Major tours every second or third year.

**3910 Topics in Music (1-4 sh)**

Periodic intense investigations of selected topics such as: Music Business - A survey of the business aspects of music, involving contracts, management and promotion, copyright, licensing, publishing, unions and guilds, marketing, and merchandising. Single Composer Survey - A survey examining selected works of one composer.

**4000 Departmental Honors in Music (3 sh)**

Advanced study and/or performance project for selected students. (For specific eligibility requirements, see the Honors heading near the beginning of the School of Music section.)

**4150 Counterpoint (2 sh)**

A study of the contrapuntal music of the Baroque period through analysis and written exercises using a modified species approach. An extension of this tradition into the twentieth century through a study of Paul Hindemith's *Ludus Tonalis* will be undertaken if time permits. Prerequisite: MUS 3140.

**4155 Introduction to Composition (2 sh)**

Introduction to the craft of composition. Exercises and guided projects aimed at honing technique and developing a personal voice. Prerequisite: MUS 3130.

**4160 Orchestration (2 sh)**

A study of the ranges, techniques, timbres, and scoring of traditional orchestral instruments. Arranging for small instrumental ensembles is emphasized. Prerequisite: MUS 3140.

**4165 Songwriting (2 sh)**

Introduction to the craft of songwriting. Exercises and guided projects aimed at writing and setting original lyrics as well as existing texts. Emphasis on songwriting related to faith expression. Prerequisite: MUS 2140 or consent of instructor.

**4170 Conducting III (2 sh)**

An exploration of the virtuoso technique as further preparation for a career in conducting of for future graduate study. Methods and strategies for working with a variety of ensemble settings will be covered. Prerequisite: MUS 3180.

**4175 Arranging (2 sh)**

Practical techniques of arranging music for a variety of vocal and instrumental mediums and in a variety of stylistic genres. Focus on arranging for small ensembles found both in school and church contexts. Prerequisite: MUS 3140, 3150, 4150.

**4210 Integration I (1 sh)**

This course is designed to coincide with the second year of University Worship and aims to provide a place to debrief and work on both technical/ musical aspects and spiritual components of the worship leading taking place during chapel and College Life. Practical matters will be addressed, such as arrangements, song selection, liturgical elements, etc.

**4220 Integration II (1 sh)**

This course is designed to coincide with the second year of University Worship and aims to provide a place to debrief and work on both technical/ musical aspects and spiritual components of the worship leading taking place during chapel and College Life. Practical matters will be addressed, such as arrangements, song selection, liturgical elements, etc. Prerequisite: MUS 4210.

**4250 Practice and Aesthetics of Church Music (2 sh)**

This course will survey the philosophy, practice and representational repertoire of major worship traditions being used today in the United States including liturgical, traditional mainline,

charismatic, contemporary, Taize, and multicultural expressions. A major discussion will be 1) the church musician's use of aesthetic judgment in evaluating and bringing music and other art into the congregation, 2) the church musician's role as educator and change agent in the context of a servant leadership model which maintains a sensitivity to the cultural and spiritual climate of the congregation. Students will develop evaluative tools to facilitate these goals, and they will develop and articulate a personal philosophy of church music ministry.

**4910 Independent Study in Music (1-4 sh)**

Study project as proposed by the student and approved by the faculty

**4970 Internship in Music (1-4 sh)**

Students have an opportunity to work with a variety of professional organizations, including churches, in fields such as radio, arts management and church choir/music ministry leadership. Please see the internship section of the catalog for requirements and guidelines.

## Applied Music (AMUS)

Only music majors, minors, and students concurrently registered in a major ensemble are allowed to register for credited applied instruction. Additional tuition charges will not accrue if applied credits fall within the 17 semester hour tuition block. However, all applied lessons do have a per credit/per semester fee. Any student may register for non-credit applied lesson instruction. Non-credit instruction is available for a flat rate. See the School of Music Student Handbook for current fee structures and credit allotments.

Course descriptions that follow are general and apply to all levels of proficiency. The level of work is dependent on the student's background and entering level of proficiency.

### 1080 **Applied Conducting (1 or 2 sh)**

Conducting techniques in more advanced instrumental and choral repertoires. Score study and rehearsal techniques. Prerequisite: MUS 3170, 3180.

### 1090 **Composition (1-3 sh)**

Composition of original works in the smaller forms. Arranging techniques. Notation and score layout using current music software packages. Emphasis on performance and recording of student works. Prerequisite: MUS 3140.

### 1100 **Jazz Piano (1-3 sh)**

Development of the musical and technical skills necessary to function effectively within the area of keyboard jazz improvisation. Some keyboard skills necessary. B.M.E. students with an emphasis in piano may elect to take one semester of jazz piano in partial fulfillment of the applied lesson requirement.

### 1110 **Piano (1-3 sh)**

Students combine systematic technical study with the study of masterworks from Bach to the present. Majors in piano receive private instruction leading to public performance.

### 1111 **Non-Credit Piano (0 sh)**

Non-credit private piano lesson.

### 1120 **Harpsichord (1-3 sh)**

Study of the principles of harpsichord playing through technique and repertoire. Includes the study of ornamentation, double manual execution, and registration.

### 1130 **Organ (1-3 sh)**

Depending on the proficiency of the student, study of the organ covers registration, repertoire, and pedal studies for the pipe organ, and the Peeters method. Repertoire is chosen from all periods of organ literature. Service playing and improvisations are included.

### 1131 **Non-Credit Organ (0 sh)**

Non-credit private organ lesson.

### 1200 **Voice (1-3 sh)**

Principles of breath control, tone placement, and correct diction aiming toward technical mastery of standard vocal literature. Repertoire for four years includes art songs in English, Italian, German, and French and the standard sacred solos as well as arias from opera and oratorios.

### 1201 **Non-Credit Voice (0 sh)**

Non-Credit private voice lessons.

### 1210 **Voice Coaching (1 sh)**

Instruction that focuses on musical and interpretive aspects of performance as well as the needs of communicative ensemble between soloist and accompanist. Geared to authoritative performance

through attention to detail, guided by professional standards for public performance. May be taken for elective credit by Bachelor of Music performance majors in the same semester as the senior recital.

### 1290 **Class Voice (1 sh)**

This class is designed to teach students the basics of singing technique. It covers aspects of technique such as posture, respiration, resonance and articulation. Vocal exercises are introduced to help develop the individual voices and are sung as a group or individually as needed for assimilation. Students will be responsible for study outside of class including regular practice and preparation of solo repertoire as assigned. All students must sing for the Voice Department Chair for class assignment before registering.

### 1300 **Violin (1-3 sh)**

### 1301 **Non-Credit Violin (0 sh)**

Non-credit private violin lessons.

### 1310 **Viola (1-3 sh)**

### 1311 **Non-Credit Viola (0 sh)**

Non-credit private viola lessons

### 1320 **Violoncello (1-3 sh)**

### 1321 **Non-Credit Violoncello (0 sh)**

Non-credit private violoncello lessons.

### 1330 **String Bass (1-3 sh)**

### 1331 **Non-Credit String Bass (0 sh)**

Non-credit string bass lessons.

### 1340 **Guitar (1-3 sh)**

### 1341 **Non-Credit Guitar (0 sh)**

Non-credit guitar lessons.

### 1349 **Class Guitar (1 sh)**

This class is designed to teach students the basics of guitar technique. The class will cover basics of tone production introducing the students to alternate picking technique and classical finger-style technique. Students will learn proper use and placement of the left hand for the development of a relaxed and effective technique. Note reading and identification on the instrument will be an integral component of the class. Students will master all notes in the first position, all first position chords, major, minor, 7th and minor 7th barre chords with 6th string root, two octave major and minor scales in all practical positions. Students will be responsible for study outside of class including regular practice and preparation of assignments.

### 1350 **Harp (1-3 sh)**

### 1351 **Non-Credit Harp Lessons (0 sh)**

Non-credit private harp lessons.

### 1400 **Trumpet (1-3 sh)**

### 1401 **Non-Credit Trumpet (0 sh)**

Non-credit private trumpet lessons.

### 1410 **Trombone (1-3 sh)**

### 1411 **Non-Credit Trombone (0 sh)**

Non-credit private trombone lessons.

### 1420 **French Horn (1-3 sh)**

### 1421 **Non-Credit French Horn (0 sh)**

Non-credit private french horn lessons.



**1430 Low Brass (1-3 sh)****1431 Non-Credit Low Brass (0 sh)**

Non-credit private low brass lessons.

**1500 Flute (1-3 sh)****1501 Non-Credit Flute (0 sh)**

Non-credit private flute lessons.

**1510 Clarinet (1-3 sh)****1511 Non-Credit Clarinet (0 sh)**

Non-credit private clarinet lessons.

**1520 Saxophone (1-3 sh)****1521 Non-Credit Saxophone (0 sh)**

Non-credit private saxophone lessons.

**1530 Oboe (1-3 sh)****1531 Non-Credit Oboe (0 sh)**

Non-credit private oboe lessons.

**1540 Bassoon (1-3 sh)****1541 Non-Credit Bassoon (0 sh)**

Non-credit private bassoon lessons.

**1600 Percussion (1-3 sh)****1601 Non-Credit Percussion (0 sh)**

Non-credit private percussion lessons.

**1800 Pre-Professional and Ensemble Preparation (3 sh)**

This course will focus on and prepare the student for his/her performance oriented career goals in one of the following ensemble fields: Symphony Orchestra, Instrumental Chamber Music, Symphonic Band, Jazz Ensembles, Choir, Chamber Choir, and Gospel Choir.

**3900 Third Year Recital (0 sh)**

A half-evening performance.

**4900 Fourth Year Recital (0 sh)**

A full evening performance.

**5005 Applied Theory/Sight Singing Tutorial (1 or 2 sh)**

This applied class is required for MMVP students who are deficient in music theory and/or sight singing as determined by a placement test during orientation. The class provides tailored instruction to prepare students to pass the competency exam.

**5200 Applied Voice (3 sh)**

Continuation of principles of breath control, tone placement and correct diction aiming toward technical mastery of standard vocal literature. Graduate study assumes a higher level of development in these areas upon entry and sets higher standards for continued improvement than undergraduate study. The standard repertoire studied should expand to fill in areas that are lacking and include new and more challenging repertoire. (See the Student Handbook for jury/recital requirements.) At least one complete operatic role and one oratorio role should be studied during the master's program.

**5600 Interpretive Performance Studies (2 sh)**

Private coaching sessions dealing with musical and interpretive considerations in various styles of music. Aimed at artistic renderings of both music and text. Limited to two semester hours and may only be selected in combination with the Music Bibliography course and Career Seminar.

**6200 Applied Voice: Recital (3 sh)**

Continuation of technical preparation of AMUS 5200 work, but focusing on the Master's Recital along with Survey repertoire and/or Opera Workshop work. (It is advisable that the student register simultaneously for AMUS 5600 Interpretive Performance Studies for intensive interpretive preparation for the recital.) Applied study involves one hour of lessons each week and an hour-long studio class once a month.

## North Park Dialogue (NPD)

The North Park Dialogue is built around some of the most powerful and compelling questions that humankind has ever faced. “Who am I?” and “Why should I be ethical?” are the centerpieces of the first- and second-year Dialogue courses. In the third year, students join the rest of the North Park community as they explore topics such as “Who is my neighbor?”, “Who is God?”, and “What is Truth?”

Reflecting on these questions, which have formed the cornerstone of philosophical, theological, and ethical inquiry for centuries, North Park students not only become an active part of scholarly tradition, they also develop key critical thinking skills and insights necessary for successful and meaningful lives. Through opportunities to respond in writing and discussion, to the important issues at the heart of the curriculum, students explore their own beliefs, deepen their own commitments, and find new ways of expressing ideas and thoughts to others.

### Notes and Restrictions

- NPD 1000: This course is only offered during the fall semester
- NPD 2000: This course is only offered during the spring semester
- NPD 1000 and NPD 2000: These courses are not available for Independent Study or Course out of Sequence.
- NPD 1000 and NPD 2000: Students may not test out of these courses.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

### 1000 **North Park Dialogue I (4 sh)** GE

The First-Year Seminar is an interdisciplinary seminar focused on the classic philosophical question, Who am I?. Students gain an introduction to the educational experience at North Park and sharpen skills of oral and written communication. Prerequisite: WRIT 1000 with a minimum grade of C- or registration by placement.

### 1200 **North Park Dialogue - Student Leadership Symposium (2 sh)**

The course allows a select group of dedicated and creative students to develop leadership, teaching, and mentoring skills by working as North Park Dialogue I Peer Academic Advisors. Through direct interaction with students both on and off campus, and under the guidance of a North Park Dialogue I instructor, students will learn the value of liberal education and the skills and methods used to teach and mentor underclassmen in the liberal arts.

### 2000 **North Park Dialogue II (4 sh)** GE

The Second-Year Seminar focuses on the question Why should I be ethical?. It furthers each student's entry into the life of the mind and continues the development of essential communication skills. Prerequisite: NPD 1000. Minimum Grade: C-. Completion of 30 semester hours of coursework or permission of the Director of the Dialogue Program.

### 3000 **North Park Dialogue III (4 sh)** GE

In the Third-Year Seminar students join the entire campus community in examining one of several annual theme questions. These interdisciplinary seminars allow students to integrate their own intellectual interests into their understanding of the world and their place in it. Note: While these courses may be cross listed in a major department students must register for NPD 3000 to meet the requirement. A student may not receive credit for North Park Dialogue III and credit in the major.

## Norwegian (NORW)

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

### 1010 **Basic Norwegian I (4 sh)** GE

Introduction to contemporary Norwegian through materials relating to culture and civilization, with equal emphasis on listening, speaking, reading, and writing. No credit for Spanish/French/German/Swedish/Norwegian will be granted to students who have more than two years of high school Spanish, etc. or the equivalent within the last five year.

### 1020 **Basic Norwegian II (4 sh)** GE

Introduction to contemporary Norwegian through materials relating to culture and civilization, with equal emphasis on listening, speaking, reading, and writing. Prerequisite: NORW 1010.

### 2010 **Intermediate Norwegian I (4 sh)**

Review and reinforcement of Norwegian grammar. Discussion based on reading of materials on everyday situations. Daily practice in conversation. Currently taught at the University of Oslo. Prerequisite: NORW 1020.

### 2020 **Intermediate Norwegian II (4 sh)**

Extensive reading of simple literary works of high quality to develop reading comprehension. Theme writing based on the assigned texts and on contemporary topics to achieve a higher degree of proficiency in writing skills. Currently taught at the University of Oslo. Prerequisite: NORW 2010.

### 3150 **Advanced Norwegian (4 sh)**

Intensive study of vocabulary, conversation, composition, idiom, and grammar to strengthen self-expression and fluency. Prerequisite: NORW 2020.

## Nursing (NURS)

*Duncan, Linda (interim dean), Andrea, Benevich, Furitano, Duncan, Heather; Fogel, Hobart, Karnick, Kotowski, Loukissa, Lynch, Wang, and Wojciechowski.*

The mission of the School of Nursing is to prepare professional nurses for lives of significance and service through baccalaureate and graduate nursing education within the Christian tradition. Our vision is the creation and maintenance of a culture of excellence in nursing education grounded in the compassion of Christ. To this end, the curriculum of the School of Nursing is based on a “caring philosophy.”

The School of Nursing offers a four-year program that leads to a Bachelor of Science degree with a Major in Nursing. Successful completion of the program qualifies the graduate to apply for the professional nurse licensing examination, NCLEX-RN.

The curriculum consists of three parts: general education, nursing prerequisites, and courses in the nursing major. Together these courses provide the student with the knowledge and skills needed for beginning practice in professional nursing.

Students are urged to complete a Major Declaration Form by the end of the first year. Official acceptance into the nursing major comes after the completion of all nursing prerequisite courses and is contingent upon the student having achieved a cumulative grade point average of 2.75 or higher, and a minimum of C in all prerequisite courses. No more than two prerequisite courses may be repeated and only one of those may be a science course. Standardized testing is an integral part of the nursing evaluation process, beginning prior to acceptance into the major and continuing throughout the program. Passing a comprehensive standardized examination the senior year is required prior to graduation.

Transfer students may be accepted into the University at any level prior to the fourth year. However, transferring into the nursing major may involve additional time as general education, prerequisites, or nursing courses may not always fit well with North Park University's curriculum. Generally, nursing courses from other nursing programs do not transfer; however, the School of Nursing faculty will evaluate such courses for equivalence and appropriate allocation of transfer credit. Criteria for entrance into nursing, e.g. cumulative grade point average and minimum grade on all prerequisite courses, is the same for transfer students as for other students.

### Accreditation

The programs for pre-licensure and registered nurses are accredited by:

The Commission on Collegiate Nursing Education  
One Dupont Circle, NW  
Suite 530  
Washington, DC 20036-1120

### Clinical Facilities

Affiliations with more than 80 clinical agencies used for supervised clinical practice include: Chicago Department of Public Health, Chicago-Read Mental Health Center, Children's Memorial Hospital, Evanston, Lake County Department of Public Health, Lutheran General Hospital, Swedish Covenant Hospital and Family Practice Center, Highland Park Hospital, Our Lady of the Resurrection Medical Center, Glenbrook Hospital and home health-care agencies.

### Learning Resource Center

The School of Nursing maintains a Learning Resource Center on campus. This facility, which includes the Helene Fuld Medical Center and the

Delores H. Johnson Memorial Nursing Laboratory, is used by students for independent study and the practice of nursing skills.

### Additional Expenses

Estimated additional expenses for nursing students include uniforms, laboratory fee for each clinical nursing course, costs of health examinations, vaccinations, and liability insurance; and standardized examination fees. Students must also plan on transportation expenses associated with travel to agencies and other settings for clinical laboratory. Students are responsible for their own transportation. Costs in the spring term of fourth year are higher because of the need for a car (or equivalent transportation costs) for community health visits.

## Major requirements for the B.S. degree in Nursing (Pre-licensure Students)

### Required semester hours

53 sh

### Prerequisites and supporting courses

BIOL 1250, 1260, 2910, 2930; CHEM 1021 and 1031; NP 1000, 2000, MATH 1030 or STAT 1490; PSYC 1000, 2700; SOC 1910, NURS 2540. Many of the prerequisites in Nursing also count toward the fulfillment of General Education requirements.

### Required core courses

NURS 2100, 3020, 3030, 3201, 3220, 3240, 3500, 3520, 3540, 4200, 4201, 4202, 4203, 4240, 4500, 4520, 4540, 4550

### Notes and Restrictions

All nursing majors are required to successfully complete a comprehensive examination in order to receive approval to graduate from the School of Nursing and apply for professional nursing licensure.

### Honors

For admission into the Departmental Honors program, students must reach fourth-year status. Admission requires overall grade point average (GPA) of 3.5 with a minimum major GPA of 3.7 on a 4.0 system. Application for admission may be made upon completion of the spring term in the third year. For graduation with Honors in Nursing, students must earn minimum of 4 sh in NURS 4000 in addition to Nursing major requirements. For general Departmental Honors requirements and NURS 4000 course description, see appropriate sections of this catalog.

### Special programs

Nursing International Exchange Programs: Established between the School of Nursing and the College of Health and Care in Jönköping, Sweden, and in educational and health care facilities in Morelia, Mexico. Selected nursing students meeting appropriate criteria may spend designated weeks while enrolled in the major to study and gain clinical experience in an international healthcare system.

## B.S. Completion Program for Registered Nurses

The University offers a part-time or full-time evening program for registered nurses seeking a Bachelor of Science degree. Acceptance into the major is contingent upon successful completion of prerequisite courses and a 2.75 cumulative grade-point average. Registered nurses must also provide evidence of the following:

- Graduation from a National League for Nursing accredited diploma nursing program or associate degree nursing program
- Licensure to practice as a Registered Nurse in the State of Illinois  
Credit for upper division nursing knowledge is awarded after successful completion of NURS 3210 for a total of 26 semester credit hours:

Registered nurses with diplomas from single-purpose and/or associated degree programs may enroll in an accelerated Registered Nurse to Master of Science with a Major in Nursing track. Many B.S. Degree Completion students need some of the general education requirements. These are being offered in the accelerated format (GOAL Studies) and are open to B.S. Degree Completion R.N. students with the permission of the School of Nursing.

The Bachelor of Science in Nursing program for basic and registered nurse students is approved by the Department of Professional Regulation of the State of Illinois and is accredited by the National League for Nursing.

### Registered Nurse Admission Procedures

Prospective students may obtain an application form from the Admissions Office or RN faculty advisors. In addition, the following materials must be received for the application to be complete:

- Application form
- Transcripts from all previously attended universities, nursing school, and high school.
- Scores from ACT or SAT entrance exams, if taken.

The School of Nursing Office should be contacted to arrange for an intake interview.

### Program and Academic Requirements

All academic policies specified for undergraduates apply to students seeking the B.S.

### Major requirements for the B.S. degree in Nursing (RN Students)

#### Required semester hours

22 sh

#### Prerequisites and supporting courses

BIOL 2910, 2930, and NURS 3000 (NURS 3000 waived if transfer credit for upper division Pathophysiology is granted); NPD 1000, 2000 or ENG 1050; MATH 1030 or STAT 1490; PSYC 1000, 2700; SOC 1910 Many of the prerequisites in Nursing also count toward the fulfillment of General Education requirements.

#### Required core courses

NURS 3030, 3210, 3540, 4240, 4510, 4530

#### Honors

For admission into the Departmental Honors program, students must reach fourth-year status. Admission requires overall grade point average (GPA) of 3.5 with a minimum major GPA of 3.7 on a 4.0 system. Application for admission may be made upon completion of the spring term in the third year. For graduation with Honors in Nursing, students must earn minimum of 4 sh in NURS 4000 in addition to Nursing major requirements. For general Departmental Honors requirements and NURS 4000 course description, see appropriate sections of this catalog.

### Special programs

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#### 2100 Survey of Professional Nursing and Health Care (2 sh)

Introduces students to the mission, vision, philosophy, and distinctives of the North Park University School of Nursing; explores the concepts of professional nursing, the history of nursing and nursing education, the roles and settings where professional nurses practice, and envisions a preferred future for the profession

#### 2540 Applied Nutrition (2 sh)

Applies the science of nutrition to human needs throughout the life span. Includes major nutrition related health problems. Explores cultural and ethical issues and values related to nutrition, food consumption, hunger and the environment. Connects to Christian, urban, and international issues.

#### 3000 Pathophysiology: RN (2 sh)

Examines physiologic changes occurring as a result of disease processes. Presents concepts of disease causality cell metabolism, injury and death, infection, and inflammation. Uses a systems approach.

#### 3020 Introduction to Professional Nursing Practice (4 sh)

Introduces students to the foundational concepts and beginning skills required in professional practice. Includes lecture, lab, and clinical.

#### 3030 Health Assessment (2 sh)

Integrates knowledge from the natural and behavioral sciences to focus on holistic health assessment of adults. Includes assessment of spiritual, cultural, developmental, and nutritional aspects. Considers ethnic variables of normal assessment. Course culminates with students performing and recording a complete health assessment. Students will describe the role of the nurse in health assessment.

#### 3201 Nursing of Adults I (4 sh)

Based upon knowledge of liberal arts and sciences and basic nursing concepts, applies nursing theory to the care of adults with physiological disorders. The focus is patients who undergo surgery or have disorders in the respiratory, gastrointestinal, cardiovascular, and endocrine disorders. Applies theory and practice in acute care settings.

#### 3210 Concepts of Professional Nursing: RN (4 sh)

A bridge course designed for Registered Nurses. Selected units may be taught on-line. Discusses ways in which nursing practice, personal experience, and liberal arts education interface with nursing professionalism. Introduces theories of adult learning styles, critical thinking, group dynamics, and personal/professional development. Applies theoretical principles to professional writing and presentations. Examines current legal issues, multiculturalism, and healthcare policy. Integrates personal values, Christian perspective, and caring in nursing. Explores students' personal experiences in various healthcare settings.



**3220 Pharmacology in Nursing (2 sh)**

Introduces basic pharmacological concepts including drug classification, drug actions; routes of administration, drug standards, legislation and control, and nursing implications for patient use.

**3240 Pathophysiology (2 sh)**

Explores major pathophysiology concepts using a physiological systems approach. Applies theories of etiology, pathogenesis, and clinical manifestations to common disease processes. Concepts from anatomy and physiology provide the foundation for exploring human dysfunction. Concepts learned in this course are basic to nursing practice.

**3500 Nursing of Childbearing Families (4 sh)**

Applies a caring philosophy and current knowledge, theory, and research to nursing care of diverse pregnant women, fetuses, newborns, and families. Explores cultural values, community resources, and ethical and spiritual issues related to childbearing. Uses acute and ambulatory care settings.

**3520 Nursing of Children (4 sh)**

Based upon knowledge of liberal arts and sciences and basic nursing concepts, nursing theory is applied to the care of ill children and their families. Emphasizes Family Centered Care. Theory and practice in ambulatory and acute care settings. Patients and families are from urban, suburban, or rural environments. The Christian mission is integrated in the plan of care. A caring philosophy directs interaction with culturally and spiritually diverse families.

**3540 Ethics in Health Care (2 sh)**

Issues and dilemmas in the health care system serve as a basis for examination of theories and principles of ethics. The spiritual domain is considered a valued context for decision-making.

**3910 Topics in Health (2 sh)**

Selected topics in health related areas. Restricted to third-year status or above, or consent of nursing faculty.

**3920 Management of Cardiac Dysrhythmias (2 sh)**

Focuses on identification and management of cardiac dysrhythmias. Provides students with basic information concerning cardiac functioning and conduction principles. Guides students through analysis and interpretation of rhythm strips, and management of various common arrhythmias.

**3940 NCLEX-RN Review (1 sh)**

Presents a comprehensive review of content areas with integration of nursing concepts and test-taking strategies as preparation for successful completion of the NCLEX-RN examination.

**4000 Departmental Honors in Nursing (4 sh)**

Honors independent research study; student completes individually selected nursing research project that includes all steps of the research process. Presents and defends project to nursing and University-wide faculty and community. Student must have completion of minimum of 90 sh; application for admission may be made upon completion of the third year. Special restrictions: School of Nursing approval; fourth-year standing; major GPA 3.7 on a 4.0; overall GPA 3.5. Co-requisite: NURS 4200, 4220, 4240, 4500, 4520.

**4200 Psychiatric/Mental Health Nursing (4 sh)**

Integrates knowledge of human development, behavior and psychological theory; places emphasis on increasing self-awareness and therapeutic use of self and milieu. With assistance and use of collaborative skills, students develop decision-making skills in

the psychiatric-mental health care delivery system in a way that communicates respect and understanding.

**4201 Nursing of Adults II (4 sh)**

Based upon knowledge of liberal arts and sciences and Nursing of Adults I, nursing theory is applied to the care of adults with physiological disorders. The focus is patients who have cardiovascular, peripheral vascular, neuromuscular and renal disorders typically seen in older adults. Applies theory and practice in acute care settings. Co-requisite: NURS 4202.

**4202 Concepts in Gerontology (2 sh)**

Focus is on being old in America and transitions that impact health of older adults and families. Explores issues related to the health care industry, access to health care, and health care management. Considers culturally specific issues, and ethics of health care at the end of life. Incorporates priorities of Healthy People 2010 and ANA standards of practice for gerontological nursing. Co-requisite: NURS 4201.

**4203 Concepts of Gerontology Internship (1 sh)**

Applies gerontological concepts in student-selected activities. Students identify, plan, implement, and analyze the effectiveness of their acute and community-based service related activities that promote healthy lifestyles, enhance the quality of life, or support adaptive behaviors with the elderly. Requirements include a course project incorporating specific cultural and ethnic perspectives to provide optimal, individualized care.

**4240 The Research Process in Professional Nursing (2 sh)**

Introduces elements of the research process with emphasis on becoming a consumer of research. Focus is on relevance of research findings to evidenced-based quality health care. Considers ethical issues in research.

**4500 Community Health Nursing (5 sh)**

Synthesizes knowledge in the science and practice of community health nursing, and is built upon and connected to the University urban, international and Christian distinctives. Focuses on patterns that influence wellness, and potential barriers that place individuals, families, and communities at risk for major health problems. Includes health care delivery system and its effects on under-served consumers and professionals, community assessment, epidemiology, violence in the community, environmental & occupational health issues, world health issues, and home health hospice care. Applies theory and practice in community health settings.

**4510 Community Health Nursing: RN (6 sh)**

Designed for registered nurses, the course synthesizes knowledge of the science and practice of community health nursing, and is built upon and connected to the University urban, international and Christian distinctives. Focuses on patterns that influence wellness and potential barriers that place individuals, families or communities at risk for major health problems. Includes health care delivery system and its effects on underserved consumers and professionals, community assessment, epidemiology, violence in the community, environmental & occupational health, world health issues, and home health hospice care. Applies theory and practice in community settings.

**4520 Synthesis of Nursing Practice (5 sh)**

Culminating nursing course. Synthesizes knowledge in arts and sciences, nursing theory, and current management principles in multi-complex health care settings. Includes leadership, management, and synthesis of multi system disorders.

**4530 Management/Leadership in Nursing: RN (6 sh)**

Designed for registered nurses as a culminating nursing course. Focuses on synthesis of nursing knowledge, integrating management and leadership principles and addressing professional challenges and opportunities in nursing. Individualized practice opportunities in clinical settings.

**4540 Health Policy and Politics (2 sh)**

Examines and emphasizes the challenges and opportunities related to issues in health policy and health care from a local, national, and international perspective. Addresses the political, economic, legal and ethical aspects of the United States Health Care policy and health care issues, their impact on patients, and mechanisms and strategies for political advocacy and influence.

**4550 Leadership and Management in Nursing (2 sh)**

Integrates leadership and management theory in the preparation of nurse leaders and managers who, through the functions of leading, managing and directing others in a variety of healthcare settings, will not only know how to use power appropriately, but will empower others in serving humankind.

**4901 Nursing Comprehensive Exam (0 sh)**

Comprehensive examination of major requirements.

**4910 Independent Study in Nursing (1 or 2 sh)**

The student completes an individually selected nursing project. Open only to nursing majors with consent of faculty and School of Nursing Director.

**4970 Internship in Nursing (1-4 sh)**

Internship in an approved healthcare setting. A maximum of 4 semester credit hours of elective credit can count toward the overall graduation requirement. The student must have completed at least 14 semester hours in nursing and have a minimum GPA of 2.75 in the nursing major. Approval by the Selection and Progression Committee and the Director of the Undergraduate Nursing Program is required. Please refer to the catalog for further internship requirements and guidelines. Awarded on an individual basis. Prerequisite: NURS 3010, 3020, 3030, 3201, 3220, 3240.

## Philosophy (PHIL)

*Clark (chair), Ahn, Clifton-Soderstrom*

The North Park University philosophy department prepares students for lives of significance and service by leading students from an unaware ignorance to wonder and to a love of genuine wisdom. The philosophy major draws students along this path by immersing students in traditional and contemporary philosophical reflection, by providing instruction and practice in responsive, self-reflective, (self) critical, and creative writing, and by mutual testing of the life of faith and the philosophical life.

### Major requirements for the B.A. degree in Philosophy

#### Required semester hours

36 sh

#### Required core courses

PHIL 2110, 2120, 2130, 2510, 3110, 3120, 3130, 3590 and one elective from 2310, 3100, 3515, 3520, 3531 or 3910

#### Notes and restrictions

The philosophy department shares with the other departments in the Faculty of Humanities a common spirit and orientation toward the true, the good, and the beautiful. As such philosophy majors are required to enhance their major learning experiences through electives, taking one course each in History, English, and Art.

### Major requirements for the Interdisciplinary B.A. degree in Philosophy

#### Required semester hours

28 sh in Philosophy

16 sh of upper-division work in another discipline

#### Required core courses

PHIL 3590

#### Notes and restrictions

The philosophy department and the Humanities faculty must approve the courses that will count toward the major. The addition 16 sh may or may not be part of a double major. The philosophy department shares with the other departments in the Faculty of Humanities a common spirit and orientation toward the true, the good, and the beautiful. As such we require philosophy majors to enhance their major learning experiences with one course each in History, English, and Art. The philosophy department will consult with other departments as necessary. Students are encouraged to consult their advisor for suggestions about particular courses. Students with a double major or those obtaining a secondary teaching certificate are exempt from the Humanities co-requirements.

### Minor requirements in Philosophy

#### Required semester hours

20 sh

#### Required core courses

Any PHIL courses to accumulate at least 20 semester hours.

#### 2110 **Love and Wisdom: Ancient Philosophy (4 sh)**

A survey of the thinkers and movements in the history of philosophy from 600 B.C. through 300 A.D.

#### 2120 **Faith and Reason: Medieval Thought (4 sh)**

A survey of thinkers and movements in the history of philosophy and theology from 300 through 1350 A.D.

#### 2130 **Enlightenment and the Modern World (4 sh)**

A survey of the thinkers and movements in the history of philosophy and theology from 1350 through 1780 A.D.

#### 2310 **East Asian Philosophies and Ethics (4 sh) GE**

The course introduces students, who have no previous background of East Asian studies, to the general philosophical, religious, and cultural ideas of East Asia: Confucianism, Taoism, and Buddhism. Through lectures as well as critical readings in the classical primary texts and contemporary interpretations, the course develops broader and comparative points of views and approaches to the common human problems that have evolved in the major cultures of East Asia (China, Korea, and Japan). The course can serve as a foundation for further study of East Asia including East Asian literature, aesthetics, religion, politics, economics, and history.

#### 2510 **Logic (4 sh)**

An intermediate course in formal and informal logic.

#### 2530 **Business and Professional Ethics (2 sh)**

An introduction to the important problems and topics in the area of business and professional ethics, e.g., job discrimination, corporate responsibility, environmental obligations, professional codes of ethics, power, and accountability.

#### 3100 **Political Philosophy (4 sh)**

A seminar course on selected problems and topics in the area of social and political ethics, e.g., the nature of political associations, the variety of competing visions of the good and just society. Cross-listed with POGO 3100.

#### 3110 **Freedom and Society: German Idealism (4 sh)**

A survey of the thinkers and movements in the history of German philosophy and theology from 1781 through 1831 A.D.

#### 3120 **Pluralism, Knowledge and Ethics: English-Speaking Philosophy (4 sh)**

A survey of the thinkers and movements in the history of English-speaking philosophy and theology from 1780 through the present.

#### 3130 **Existentialism and the Self: European Thought (4 sh)**

A survey of the thinkers and movements in the history of the Continental philosophy and theology from 1831 through the present.

#### 3515 **Philosophy of Art (4 sh)**

A seminar course on selected problems and topics in the area of aesthetics, e.g., the nature and meaning of aesthetic value, the problem of aesthetic judgment.

#### 3520 **Ethics (4 sh)**

A seminar course on selected problems and topics in the area of ethics, e.g., the meaning of moral goodness, the relationship between moral rules, consequences, and virtues, the nature of the good life.

#### 3531 **Philosophy of History (4 sh)**

A seminar course on selected problems and topics in the area of philosophy of history, e.g., the nature of historical explanation and causality, problems of narrative and objectivity and the meaning and purpose of historical process.

**3590 Hermeneutics (4 sh)**

A seminar course on selected problems and topics in the area of hermeneutics, e.g., the nature of understanding, of language and meaning, and the role of context, tradition, and pre-judgment.

**3910 Topics (4 sh)**

A seminar course on selected topics and problems in philosophy.

**4000 Departmental Honors in Philosophy (4 sh)**

A seminar course for students who do honors work in philosophy.

**4910 Independent Study in Philosophy (1-4 sh)**

A course which allows students to work independently on a project of particular interest to them and which is not offered in the curriculum.

**4970 Internship in Philosophy (4 sh)**

A course which permits students to explore vocational options that pertain to philosophy. Please refer to the internship section of the catalog for requirements and guidelines.

## Physics (PHYS)

*McDonald (chair), Lin*

The mission of the physics department is to imbue all students, regardless of major, with: (1) a basic understanding of the physical world around them; (2) an understanding of the process of doing science; (3) the basic skills necessary to succeed in science and in life; (4) the basic knowledge and reasoning ability to make ethical decisions on the use of science and technology in their own lives and in society; (5) a sense of responsibility for the path that science will take in the 21st century; and (6) an appreciation of the wonders of God's world as revealed through the study of physics.

Our educational philosophy is based on the following values: (1) excellence – we expect excellence from our faculty and students in all classes; (2) hard work – the pursuit of truth through physics requires diligence, determination and perseverance; (3) empowerment – students who succeed at physics will know they can succeed at anything; (4) responsibility – with knowledge comes the responsibility to assure that knowledge is applied ethically and carefully; (5) teamwork – no matter what background one comes from, physics students are united by the common goals; and (6) passion – the path to true understanding can only be pursued by the passionate learner.

The department sets several outcomes for all of its students: (1) to acquire a basic understanding of physical principles and their applications at a level appropriate to the student's intended academic path; (2) to develop a basic mastery of the skills necessary to undertake scientific inquiry, including: graphical and statistical analysis of data, computational proficiency, mathematical competency, and the use of computers; (3) to develop of their critical thinking and analytical skills as well as mastery of problem solving techniques; (4) to learn to communicate physics effectively both orally and in various written formats and to read physics material at various levels; (5) to consider the ethical responsibilities of a physicist to society; and (6) to consider the history and philosophy of physics and its relationship to other intellectual disciplines.

### Major requirements for the B.A. degree in Physics

#### Required semester hours

36 sh

#### Prerequisites and supporting courses

MATH 1510, 1520, 2030

#### Required core courses

PHYS 1210, 1220, 1330, 1410, 1510, 2110, 2510, 2520, 3310, 3410 or 3510, 4030

#### Electives

4 sh from: PHYS 1060, 1070, 2060, 2950, 3010, 3110, 3210, 3220, 3410, 3510, 3910, 3920, 3930, 3940, 3950, 4010, 4910, 4930, 4950, 4970

#### Notes and restrictions

Recommended MATH 3100 (4 sh)

In addition all students will be required to write a senior thesis. Students may undertake some type of original research project which will result in a written paper to be submitted to the department for review. Students should also present their research at either a departmental symposium or at an organized off-campus meeting.

#### Special programs

Students completing the 3-2 Engineering program will receive a B.A. in Physics from North Park. The 3-2 engineering program consists of 3 years at North Park at which time the student transfers to an accredited engineering school. It is recommended that students take the following courses while at North Park: PHYS 1210, 1220, 1330, 1510 2110, 2510, 2520, 3310, MATH 1510, 1520, 2030, 3100, CHEM 1150, 1160, and all of the North Park general education requirements.

### Major requirements for the B.S. degree in Physics

#### Required semester hours

48 sh

#### Prerequisites and supporting courses

MATH 1510, 1520, 2030

#### Required core courses

PHYS 1210, 1220, 1330, 1410, 1510, 2110, 2510, 2520, 3110, 3310, 3410, 3510, 4010, 4030

#### Electives

6 sh from: PHYS 1060 or 1070; 2060, 2950, 3010, 3210, 3220, 3910, 3920, 3930, 3940, 3950, 4000, 4910, 4930, 4950

#### Notes and restrictions

Recommended MATH 3100 (4 sh)

All students are required to take a comprehensive exam. Students may choose to take the GRE Physics subject test or a departmental comprehensive exam. In addition all students will be required to write a senior thesis. Students will undertake some type of original research project. A written paper must be submitted to the department for review. Students must also present their research at either a departmental symposium or at an organized off-campus meeting.

#### Honors

Students must complete 45 sh of physics. In addition to the above requirements for a B.S. in Physics students must also complete a minimum of 3 sh of either PHYS 4930 or 4950. They must also enroll in a minimum of 3 sh of PHYS 4000 spring semester of their fourth year. Research for physics 4930/4950 may be carried out either on campus or at an approved off-campus site. Students will prepare a written paper which must also be presented orally to an appropriate group. Students must submit a proposal of their intended research project for departmental approval prior to enrollment in 4930/4950. For general Departmental Honors requirements and PHYS 4000 course description, see appropriate sections of this catalog.

### Minor requirements in Physics

#### Required semester hours

22 sh

#### Required core courses

10 sh of Physics courses numbered 2000 or above; and PHYS 4030

#### Electives

12 sh from: PHYS 1060, 1070, 1110, 1120, 1210, 1220, 1330, 1410, 1510, 2060, 2110, 2510, 2520, 2950, 3010, 3110, 3210, 3220, 3310, 3410, 3510, 3910, 3920, 3930, 3940, 3950, 4010, 4910, 4930, 4950, 4970



**Notes and restrictions**

Recommended Math 1510, 1520, 2030, 3100

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

**1000 Conceptual Physics (2 sh) GE**

This course is intended to be an introductory algebra-based course in physical science. The course will cover selected topics in physics and applied physics which may include: introduction to astronomy, introduction to geology, introduction to meteorology, or amusement park physics. In each case, emphasis will be placed on the role of technology in society, with emphasis on the environment, as well as physics as a human endeavor. Lab is included in this course. Basic competency in algebra is assumed.

**1020 Light (2 sh) GE**

This course is intended to be an introductory course in physical science with minimum mathematics. The course will cover selected topics in optics and light including the principles of production and propagation of light waves with particular emphasis on design and analysis of optical equipment. Geometrical and physical optics, lasers, and their applications will also be covered. Lab is included in this course. Registration based on designated score on the Math Placement Exam or permission of instructor.

**1030 Energy (2 sh)**

This course is intended to be an introductory course in physical science with minimum mathematics. The course will cover selected topics dealing with various forms of energy including the concepts of atomic, nuclear and electrical energy, work, power, conservation of energy, heat, and entropy. Emphasis will be placed on energy and the environment, energy resources, alternative forms of energy production, pollution, and the economics of energy use. Lab is included in this course. Registration based on designated score on the Math Placement Exam or permission of instructor.

**1050 Physics of Sports (2 sh) GE**

This course is intended to be an introductory, algebra-based course in physical science. The course will cover selected topics in physics and their applications to a wide variety of sports. Data acquisition using interactive video techniques will be used widely. Lab is included in this course. Basic competency in algebra is assumed.

**1060 Astronomy (2 sh) GE**

This course is intended to be an introductory, algebra-based course in physical science. The course will cover selected topics in astronomy including historical background, the earth-moon system, the solar system, stars and their evolution, environment and groupings of stars, galaxies, and the frontiers of astronomy. Lab is included in this course. Prerequisite: MATH 1010 or higher.

**1070 Climate Dynamics (2 sh) GE**

This course is intended as a survey of the physics of the Earth's climate system. This course focuses on large-scale, long-term variability, ranging from days to millennia, rather than local, short-term weather. Topics include basic fluid dynamics, the energy balance of the Earth, the general circulation of the atmosphere, past and modern climate variability, and climate modeling. Lab is included in this course. Background in trigonometry is assumed.

**1110 College Physics I (4 sh) GE**

This course is a trig-based introductory course in physics for health science majors. The course will cover kinematics, dynamics, circular motion, gravitation, conservation of energy and momentum,

systems in equilibria, rotations, and properties of matter and fluids. Lab is included in this course. Knowledge of trigonometry or permission of instructor is required to register for this course.

**1120 College Physics II (4 sh)**

This course is the second semester of a trigonometry-based introductory course in physics for health science majors. The course will cover thermodynamics, electric fields and potentials, DC circuits, magnetic fields and forces, AC circuits, geometrical optics, physical optics, quantum theory, atomic theory, and nuclear physics. Lab is included in this course. Prerequisite: PHYS 1110.

**1210 Introductory Physics I (4 sh) GE**

This course is the first semester of a calculus-based introductory physics course for science majors. Topics to be covered include kinematics, dynamics, energy and momentum, rotational motion, gravitation, equilibria, properties of materials, fluids, wave motion, sound, and simple harmonic oscillations. Emphasis will be placed on problem solving skills as well as conceptual understanding of the material. Lab is included in this course. Basic knowledge of trigonometry is assumed. Calculus is recommended.

**1220 Introductory Physics II (4 sh)**

This course is the second semester of a calculus-based introductory physics course for science majors. Topics to be covered include thermodynamics, electrical fields and forces, electric potential, DC circuits, magnetic fields and forces, AC circuits, geometrical and physical optics, quantum theory, atomic theory and structure, and nuclear structure, decay, and reactions. Emphasis will be placed on problem solving skills as well as conceptual understanding of the material. Lab is included in this course. Prerequisite: PHYS 1210. Co-requisite: MATH 1510.

**1330 Mechanical Comprehension (2 sh)**

This course is an introduction to a variety of practical, real-world tools used in physics to solve problems and complete projects. In contrast to other courses which focus on the theoretical and analytical aspects of physics, this course covers tools you can use to not only do homework problems but also to tackle real-world engineering and research projects. In this course the focus will be predominately on visual thinking tools. Such topics include drawing and sketching for visualization, imagery and ideation, and basic technical drawing. Coverage may also include basic design and engineering concepts as well as an introduction to CAD.

**1410 Pursuit of Knowledge (2 sh)**

How do we know? How do we decide that a theory is true? What does it take to become convinced? Physics is perceived as a totally analytical and quantitative field. However, the reality is that even at the simplest level there is considerable judgment required in the interpretation of data and the assignment of meaning to theory. This course will include a brief overview of the history and philosophy of Physics, discussion of the methods of doing physics, experimental techniques, and the role of approximation in theory and computation. The emphasis will be placed on the nature of knowledge and the extent to which it is socially constructed. Students will reflect on science ethics, science policy, the role of the scientist in society, and the interface between science and theology.

**1510 Mathematical Methods of Physics (2 sh)**

This course is an introduction to mathematical methods in physics. Topics covered include using spreadsheets (Excel), algebraic languages (Mathematical), and interpreted languages (Python) to solve basic physics problems. Elementary numerical methods and scientific visualization is also covered. Topics of coverage may include: approximation techniques, numerical differentiation and

integration, matrices, complex variables, and solution of transcendental equations.

**2060 Astrophysics (2 sh)**

The main focus of this course will be stellar astrophysics. The course will cover the historical development of astronomy, optics and spectroscopy, telescopes, gravitation, planetary systems and comparative planetology, general relativity, stellar structure, H-R diagrams, stellar evolution and galaxies. Lab is included in this course. This course is intended for science majors interested in astronomy. Basic knowledge of trigonometry is assumed. Calculus is recommended.

**2110 Modern Physics (4 sh)**

This course constitutes a survey of physics since 1900. Topics to be covered include special relativity, blackbody radiation, photoelectric effect, Compton scattering, quantum theory, wave-particle duality, DeBroglie waves, Bohr model of the atom, quantum mechanics and the Schrodinger equation in one dimension, Heisenberg uncertainty principle, quantization in many-electron atoms, statistical physics, lasers, X-ray spectra, molecular structure, solid state physics, nuclear structure, and nuclear reactions. No lab is required. Prerequisite: PHYS 1220.

**2510 Electronics for Scientists (3 sh)**

This course offers a practical introduction to DC and AC circuits, filters, diodes, power supplies, transistors, operational amplifiers, and logic gates. Emphasis will be placed on both the mathematical methods and the rules of thumb used in everyday laboratory settings. Prerequisite: PHYS 2110. Co-requisite: PHYS 2520 (required).

**2520 Electronics Lab (1 sh)**

This course is the lab to accompany PHYS 2510. Students will gain practical experience in building electronic circuits and using electrical measuring devices with an eye toward laboratory application. Co-requisite: PHYS 2510 (required).

**2950 Topics in History and Philosophy of Physics (2 sh)**

This course will cover a topic in the History and Philosophy of Physics. The credit hours will be determined by the choice of topics and the professor teaching the course. Readings in historical methods and philosophy of history will be included as well as instruction in the use of archival materials and oral histories. Proposed topics include: History of Quantum Mechanics and the Influence of the German Romantic Movement, Galileo and the Church, Cold War Science and the Rise of Big Science, Nuclear Security, Medieval Engineering.

**3010 Third-Year Lab (2 sh)**

This course constitutes an introduction to the laboratory techniques employed in physics research. Important experiments in the development of modern physics (since 1900) will be covered as well as more contemporary experiments. There is no accompanying lecture course for this lab. Prerequisite: PHYS 2110.

**3110 Statistical Thermodynamics (4 sh)**

This course seeks to investigate how the unifying concepts of atomic theory can lead to an understanding of the observed behavior of macroscopic systems, how quantities describing the directly measurable properties of such systems are interrelated, and how these quantities can be deduced from a knowledge of atomic characteristics. Topics to be covered include properties of equilibria, heat and temperature, statistical ensembles, probability, specification of the state of a system, thermal interaction, work, internal energy, entropy, Maxwell distribution, equipartition

theorem, applications to an ideal gas, phases, thermal conductivity, and transport of energy. There is no lab for this course. Prerequisite: PHYS 1220.

**3210 Modern Optics (3 sh)**

This course will investigate the electromagnetic basis of light. Topics to be covered include reflection, refraction, and diffraction of light waves, geometrical optics including aberrations, spectra, and introduction to quantum effects. Modern applications of optics including lasers, holography, and nonlinear effects will also be included. Prerequisite: PHYS 2110. Co-requisite: PHYS 3220 (required).

**3220 Optics Lab (1 sh)**

Lab to accompany PHYS 3210. Practical experience in optics including photography, holography, Fourier optics, microwave diffraction, fiber optics. Prerequisite: PHYS 2110. Co-requisite: PHYS 3210.

**3310 Dynamics (4 sh)**

This course presents a detailed account of the classical mechanics of particles, systems of particles, rigid bodies, moving coordinate systems, Lagrange and Hamiltonian formulations, linear oscillators, driven oscillators, nonlinear oscillations, and central force motion. A review of the mathematics of matrices, vectors, tensors, and vector calculus will be included. No lab is required. Prerequisite: PHYS 2110.

**3410 Electromagnetic Fields (4 sh)**

Electric and magnetic phenomena are discussed in terms of the fields of electric charges and currents. The use of Maxwell's equations in the interaction of fields and charges will be emphasized. Extensions to electromagnetic radiation and the interaction with matter will also be covered. No lab is required. Prerequisite: PHYS 2110.

**3510 Quantum Mechanics (4 sh)**

Quantum mechanics deals with the physics of the microscopic realm where classical mechanics fails to explain phenomena such as those seen in lasers and transistors. This course will cover the experimental results that led to and verified quantum mechanics. It will cover the basic topics of quantum mechanics including wave-particle duality, complementarity, the postulates of quantum mechanics, wave packets (their formation and analysis), operators in quantum mechanics, time independent and time dependent Schrodinger Equation and solutions of it for various potentials including the simple harmonic oscillator, Hermitian operators and eigenvalue equations, commutators, uncertainty relations, and conservation laws. Emphasis will be placed on both the mathematical formalism of quantum mechanics and the philosophical implications and alternatives to the theory. There is no lab for this course. Prerequisite: PHYS 2110.

**3910 Atomic Physics (2 sh)**

The methods of quantum mechanics are applied to simple atomic systems. Coverage includes a review of quantum theory, solution of the central force problem using Schrodinger's equation, the one-electron atom, time-independent and time-dependent approximation methods, spin, applications of quantum mechanics to multi-electron atoms, shell model of the atom, perturbation theory, variational method and Hartree and Hartree-Fock theories. There is no lab for this course. Prerequisite: PHYS 2110.

**3920 Solid State Physics (2 sh)**

This course will investigate the properties of condensed matter including crystallographic groups, mechanical properties, thermal

properties, and electrical properties of metals and semiconductors. There is no lab for this course. Prerequisite: PHYS 2110.

**3930 Nuclear and Particle Physics (2 sh)**

This course will investigate the properties of nuclei and elementary particles. Emphasis will be placed upon the structure of nuclei as well as the interactions with nuclei that reveal this structure. Experiments used to obtain information about elementary particles and nuclei will be stressed. Topics to be covered include accelerators and detection systems, interactions of radiation with matter, classification and structure of subatomic particles, symmetries and conservation laws, electromagnetic interactions, weak interactions, hadronic interactions, quarks and Regge poles, nuclear models, and nuclear applications, especially nuclear power. There is no lab for this course. Prerequisite: PHYS 2110.

**3940 General Relativity (2 sh)**

This course will investigate the basic theory of general relativity. Topics to be covered include the principles of special and general relativity including 3+1 space-time, Lorentz transformations, curved space, black holes, and the Einstein field equations. There is no lab for this course. Prerequisite: PHYS 2110.

**3950 Advanced Topics in Contemporary Physics (2-4 sh)**

Various topics in contemporary physics will be discussed. The topics will be determined by the interests of the students. There is no lab for this course. Prerequisite: PHYS 2110.

**4000 Departmental Honors in Physics (1-4 sh)**

Independent study in physics towards a B.S. in Physics with Honors. Students will prepare a written paper which must also be presented orally to an appropriate group. Students must submit a proposal of their intended project for departmental approval prior to enrollment. Student must be a physics major with suitable GPA and have permission of the instructor.

**4010 Fourth-Year Seminar (2 sh)**

This course is intended to help students begin to make the transition from student to professional. The course will have three main goals: 1) to help students examine their goals as they enter graduate school or the private sector; 2) to help students prepare for the departmental comprehensive exam; and 3) to begin to familiarize students with the literature in their field of study.

**4030 Knowledge Reloaded (2 sh)**

In PHYS 1410 students examined how we acquire knowledge and gain understanding about our world. In this course students examine the interface between knowledge and practice. Using their experience and information from their undergraduate courses students will examine the point at which physics research becomes truth. Students will examine how society affects research and how physics becomes part of society. This course will include a brief overview of anthropology and sociology of physics. The social construction of knowledge and the anthropology of the laboratory are examples of topics to be considered. Students will particularly focus on science ethics, security issues and the role of the scientist in forming policy.

**4910 Independent Study in Physics (1-4 sh)**

This course is intended as an opportunity for students to study a topic in physics not included in the regular curriculum. Instructors consent required.

**4930 Research Methods (Experimental) (1-4 sh)**

Experimental research in physics which may be performed off-campus. Students may repeat this course up to a total of 8 semester hours.

**4950 Research Methods (Theoretical) (1-4 sh)**

Theoretical research in physics which may be performed off-campus. Students may repeat this course up to a total of 8 semester hours.

**4970 Internship (1-4 sh)**

Please refer to internship section of the catalog for requirements and guidelines

## Politics and Government (POGO)

*Alulis (chair), Peterson*

The mission of the Politics and Government Department is to prepare students for knowledgeable participation in the civic life of their communities. The student who successfully completes the program will:

Demonstrate the ability to use theoretical and practical concepts to explain political behavior at the local, national, and international levels.

Show the ability to ethically and effectively participate in the process by which collective decisions are made about the rational use of social resources.

Articulate and defend the fundamental principles of Western political institutions generally and the American constitutional regime in particular.

Use an understanding of the cultural sources of political behavior to compare the various ways different societies worldwide organize their political systems.

Explain the functions and limits of law in ordering society to secure freedom and other social goods.

### Major requirements for the B.A. degree in Politics and Government

#### Required semester hours

36 sh

#### Required core courses

POGO 1100, 1600, 2200, 2300, 3100, and 4100

#### Electives

Three electives from courses numbered above 3000, one of which must be an American politics course and one of which must be an international or a comparative politics course. POGO 3410 is counted as an international politics course. Internships may not be counted toward satisfying the major but will count as general University electives.

#### Notes and restrictions

The following supporting courses are recommended (not required): HIST 2110, 2120; BSE 2210. Students interested in pursuing graduate work in international relations should take advanced language courses, BSE 3230, and HIST 3260 or 3430. A comprehensive examination is required and must be passed. A minimum of 16 credits at the 3000 level or higher in the major are to be taken at North Park. A minimum of sixteen semester hours at the 3000 level or higher in the major are to be taken at North Park University.

#### Honors

Students must apply for admission to the program no later than the spring semester of their third year. To graduate with Departmental Honors in Politics and Government students must earn 8 sh of POGO 4920 in addition to the credit required for the major. For general Departmental Honors requirements and POGO 4920 course description, see appropriate sections of this catalog.

### Minor requirements in Politics and Government

#### Required semester hours

20 sh

#### Required core courses

POGO 1100, 1600 and any three courses numbered above 3000.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 1100 Introduction to Politics (4 sh)

An examination of the major principles and ideas which have shaped world politics. The perennial questions of justice, equality, freedom, moral relativism, and tyranny as expressed in the great works of representative ancient and modern political thinkers will be critically examined.

#### 1600 American Government (4 sh)

An introductory survey of the principles which have shaped the American Republic. The political institutions and processes central to an understanding of American politics and government will be examined including the Constitution, presidency, Congress, Supreme Court, political parties, campaigns, elections, and selected public policy issues.

#### 2200 International Politics (4 sh)

An introduction to the theory and practice of the political relations among nations, including a survey of the historical development of the international system, and analysis of the major features of international politics including security, power, diplomacy, and efforts to establish and sustain international society.

#### 2250 Survey of International Politics (4 sh)

An examination of selected international issues, policies, and conflicts in the contemporary world. Offered at SVF for North Park students participating in the Sweden Exchange program

#### 2300 Comparative Politics (4 sh) GE

An introductory comparative study of the political institutions of the nations of Europe and selected nations of the Middle East, Latin America, Asia, and Sub-Saharan Africa. Forms of government, political culture and history, parties and elections, governing institutions and development will be among the topics considered.

#### 2520 Criminal Justice (4 sh)

Prerequisite: POGO 1600.

#### 3020 Political Economy (4 sh)

Presents the relationship between the U.S. economic and political systems. Emphasis on the legal basis of these systems, the Constitution, and representative cases. Analyzes the impact of industrialization, conflict, and technological change. Presents the changing role of public policy over time. Prerequisite: BSE 2210.

#### 3100 Political Philosophy (4 sh)

An examination of the development of the classical and modern traditions of political philosophy analyzing the nature and origin of the state, the individual's relationship to the state, the different types of the state, constitutionalism, the ideas of right, law, freedom, justice, equality, and the struggle to prevent tyranny. Readings will include selections from among the following: Plato, Aristotle, Thomas Aquinas, Machiavelli, Hobbes, Locke, Montesquieu, Rousseau, Smith, Tocqueville, Mill, Marx, Nietzsche, and others. Student must be of third-year standing. Prerequisite: POGO 1100.

#### 3210 International Political Economy (4 sh)

An examination of the economic aspects of international relations in the contemporary world. Attention is given to the following: world trading, monetary and financial systems, the role of



international institutions both governmental and non-governmental in the world economy, national and regional economic systems, the activities of states to secure advantage in the international economic system, the relation of the state and of international society to economic development and the ongoing globalization of economic activity.

**3230 Issues in International Relations (4 sh)**

Advanced political analysis of the primary issues facing the contemporary international system, including the challenges of economic interdependence and institutionalization, economic development, human rights and democracy, and other transnational concerns. Includes a simulation of an international treaty negotiation. Student must be of third-year standing. Prerequisite: POGO 2200.

**3310 Modernizing China and Japan (4 sh)**

What does it mean to be modern? This course explores the political and social dynamics of creating a modern state in China and Japan in the 19th and 20th Centuries. Focusing on historic initiatives that led to each society's transformation, we examine the push for industrialization, nationhood, and the ideal citizen. Readings draw on the perspectives of ordinary people responding to state-sponsored social change. Cross-listed with SOC 3300.

**3370 Politics of the Middle East (4 sh)**

An analysis of the modern Middle East from the fall of the Ottoman Empire to the present in terms of the concepts of political development, modernization, and civil society. A broad overview of the region is combined with a country-by-country examination of selected states. Particular attention is paid to ideology, political party structure, and ongoing conflicts in the region.

**3390 Israel: State and Society (4 sh)**

An introduction to modern Israel, its history, politics and social state. Topics include: Zionism and the founding of the state, the social make-up, its governing institutions and political life, in particular its parties and electoral system, its place in the international community, and the Israeli-Palestinian conflict.

**3410 American Foreign Policy (4 sh)**

An examination of United States foreign policy in the twentieth century with emphasis on the major features of U.S. engagement, the expansion of American power, and an analysis of the foreign policy decision making process.

**3500 Constitutional Law (4 sh)**

An introduction to the judicial process, an examination of the role of law in the American political system, and an historical and theoretical analysis of the United States Constitution as developed in landmark Supreme Court decisions relating to federalism, commerce, and separation of powers, executive and legislative powers. Topics include issues of individual rights: freedom of speech, press, and religion, abortion, censorship and obscenity, racial and gender discrimination, and affirmative action and reverse discrimination. Student must be of third-year standing. Prerequisite: POGO 1600.

**3630 Parties and Elections (4 sh)**

Analysis of the organization and evolution of political parties in the American political process. Topics include the role of nominations, campaigns, elections, campaign finance, public opinion, and interest groups in a representative democracy. Discussion of current local, state and national election campaigns is an important focus. Student must be of third-year standing. Prerequisite: POGO 1600.

**3650 Congress and the Presidency (4 sh)**

An analysis of the creation, the historical development, and the operations of Congress and the presidency with specific emphasis

on the political relationships between the two policy making branches of American government. Case studies in congressional and presidential leadership will be examined through biographies of selected twentieth century presidents. Student must be of third-year standing. Prerequisite: POGO 1600.

**3750 Chicago Politics (4 sh)**

Chicago as a case study of the urban political process as it relates to ward politics, patronage, ethnicity and race, education, housing, poverty, and crime. The rise and the decline of the Chicago Machine from Richard J. Daley to Richard M. Daley and its implications for the future of the city that works will be the central focus of the course.

**3910 Topics in Political Science (4 sh)**

An intensive investigation of a selected topic in politics and government offered from time to time at the discretion of the department.

**4100 Fourth Year Seminar (4 sh)**

An extensive investigation of significant themes through reading, discussion, and research designed to integrate all previous course work in the major. Themes will vary from term to term. Students do a major research project on a topic related to one of the themes of the seminar, assemble their findings in a seminar paper, and present those findings to the seminar. Required of all majors. Student must be of fourth-year standing.

**4910 Independent Study in Politics and Government (2-4 sh)**

Advanced work in fields of special interest not generally available in traditional courses.

**4920 Departmental Honors in Politics and Government (4 sh)**

An independent, high level examination of a political problem or issue and the writing of an honors thesis. Designed for students seeking to graduate with Departmental Honors in Politics and Government.

**4970 Internship in Politics and Government (2 or 4 sh)**

The opportunity to explore a practical employment opportunity in an academic context, including an integration of the practical and the academic elements of the experience. Please refer to Internship section of this catalog for further requirements and guidelines.



## Psychology (PSYC)

*Bennett (chair), Gray, Morgan, Schmale*

The mission of the psychology major is to prepare its students for lives of significance, intellectual growth, and service through the science and profession of psychology—lives marked by an understanding of the complexity of behavior, informed about its biological, cognitive, developmental, social, and cultural dimensions; and by the use of empirical methods, interpretive skills, and faith, in the application of knowledge for human well-being.

### Requirements for the B.A. degree in Psychology

#### Required semester hours

36 sh

#### Prerequisites and supporting courses

STAT 1490

#### Required core courses

PSYC 1000, 2100, 2700, 3010, 3100, 3500, 4901. One course from Group A: PSYC 3200, 3600, 3700. Two courses from Group B: PSYC 3020, 3400, 3800, 3900

#### Notes and Restrictions

All majors are required to take and pass an objective comprehensive exam during the final semester of the major; or, anyone failing that exam will be required to take and pass a departmental comprehensive essay exam. Students must enroll in PSYC 4901: Psychology Comprehensive Exam (0sh) to complete this requirement.

Students with a human services focus should select PSYC 4100, 4200, and 4970. Students preparing for graduate school in psychology should select PSYC 3400, 4100 and 4500.

In unusual circumstances, particular course prerequisites may be waived by the course professor. All majors are required to take and pass a national major field achievement test midway through the final semester of the major; or, anyone failing that exam will be required to take and pass a departmental comprehensive essay exam.

#### Honors

For Departmental Honors in Psychology, 4 sh of PSYC 4000 are required in addition to the 36 sh for the B.A. degree. Application for admission should be made the second semester of the third year. For Departmental Honors requirements and PSYC 4000 course description, see appropriate sections of this catalog.

### Requirements for the B.S. degree in Psychology

#### Required semester hours

52 sh

#### Prerequisites and supporting courses

STAT 1490

4sh in Life, Physical or Mathematical Sciences

#### Required core courses

PSYC 1000, 2100, 2700, 3010, 3100, 3500, 3910, 4000 or 4970, 4901. One course from Group A: PSYC 3200, 3600, 3700. Two courses from Group B: PSYC 3020, 3400, 3800, 3900, 8 additional sh from either Group A or B.

#### Notes and Restrictions

- Students who wish to pursue doctoral studies in Psychology should choose the BS option. Graduate psychology programs are extremely competitive and this curriculum offers the most thorough preparation.
- Students should seek regular advising regarding which courses would be most appropriate for their specific career goals.
- Students must verify the eligibility of the science course with their PSYC advisor for approval for the BS degree. Advisors have a list of appropriate course options to recommend based on advice from the chairs of the science departments.
- Students must verify the eligibility of the PSYC 3910 section with the instructor and declare their intention to use the course as a requirement for the Bachelor of Science degree. Some PSYC 3910 courses may not be eligible to meet this requirement if they are not structured as advanced seminars on a detailed topic.
- Student may complete a 4sh internship or two 2sh internships to fulfill this requirement. Internships must be officially recorded as PSYC 4970 and arranged through Career Services. Students must have a current psychology faculty member as a faculty sponsor.
- If student meets the criteria for Honors and has a faculty sponsor, s/he may complete a senior honors project (PSYC 4000) as an alternative to an internship. Students particularly interested in an experimental PhD program should pursue this option.
- Students must enroll in and pass PSYC 4902, Psychology Portfolio in their final semester.

#### Honors

For Departmental Honors in Psychology, 4 sh of PSYC 4000 are required in addition to the 36 sh for the B.A. degree. Application for admission should be made the second semester of the third year. For Departmental Honors requirements and PSYC 4000 course description, see appropriate sections of this catalog.

### Minor requirements in Psychology

#### Required semester hours

20 sh

#### Prerequisites and supporting courses

STAT 1490

#### Required core courses

PSYC 1000, 2100

#### Electives

12 additional hours in psychology

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 1000 Introduction to Psychology (4 sh)

An introduction to the methodology and the major content areas of psychology.

#### 1200 Stress and Health (2 sh) GE

Introduces the concepts of stress and health, including physical and psychological well-being, nutrition and exercise.

#### 2100 Research Methods in Psychology (4 sh)

Introduces the methods and statistics used in the study of psychology, including case study, survey, observation, and experimentation.

Special attention to the unique requirements of human subjects.  
Lecture plus lab experience. Prerequisite: PSYC 1000, STAT 1490.

**2700 Human Lifespan Development (4 sh)**

Studies physical, cognitive, social, and emotional development across the human lifespan. The course incorporates theories, methods, and research with both children and adults. Prerequisite: PSYC 1000.

**3010 Behavioral Neuroscience (4 sh)**

Explores how biological mechanisms interact with experience to create behavior, with an emphasis on components of the nervous system, and the biological bases of the sensory systems. Labs included. Prerequisite: PSYC 1000, 2100.

**3020 Neuropsychology (4 sh)**

An in depth exploration of functional neuroanatomy and the psychobiology of cognition, consciousness, learning, emotion, movement, and psychopathology. Labs included. Prerequisite: PSYC 3010.

**3100 Learning and Cognition (4 sh)**

Examines some of the central aspects of behavior and mental life: classical and operant conditioning, remembering, forgetting, solving problems, making decisions, and communicating. Combines experimental data, everyday experience, and psychological theory. Lecture plus lab experience. Prerequisite: PSYC 1000, 2100, STAT 1490.

**3200 Personality (4 sh)**

Focuses on the scientific investigation of individuals' characteristic patterns of thinking, feeling, and behaving from a psychological perspective. Includes historical and contemporary approaches, current research, personality assessment, and the application of personality concepts in everyday life. Lecture plus lab experience. Prerequisite: PSYC 1000, 2100, STAT 1490.

**3400 Psychological Testing (4 sh)**

Studies the history, principles, and applications of psychological testing and assessment. Included are: the functions of psychological testing; technological and methodological components such as reliability and validity; test development and construction. Particular focus on the theories and uses of intelligence and personality tests. Lecture plus lab experience. Prerequisite: PSYC 1000, 2100, STAT 1490.

**3500 Social Psychology (4 sh)**

Introduces the study of human behavior in groups, including social cognition, social influence, attribution, social comparison, attraction and friendship, stereotypes, and the self. The course incorporates theory, research, and application. Prerequisite: PSYC 1000, 2100, STAT 1490.

**3600 Abnormal Psychology (4 sh)**

Studies psychological disorders, etiologies, assessment, and interventions. This includes the history of abnormal psychology; theory and research; and biological, psychological, and social approaches to treatment. Field visits and extensive use of video recordings are included. Prerequisite: PSYC 1000, 2100, STAT 1490.

**3700 Counseling Psychology (4 sh)**

Introduces research and principles, theories, and techniques of counseling. Emphasizes the practice and mastery of basic listening and responding skills; sound judgment and the limits of practice; and professional ethics. Lab experience using video recordings of skills practiced by the students. Prerequisite: PSYC 1000, 2100, STAT 1490.

**3800 Perception (4 sh)**

Studies the relationship between the external world and our internal representation of it. Considers the bases of accurate perception, factors contributing to perceptual distortion and disability, the dimensions and processes of consciousness, and the nature of reality. Lecture plus lab experience. Prerequisite: PSYC 1000, 2100, STAT 1490.

**3900 Psychology of Language (4 sh)**

Examines the nature and origin of human language and what is known about how humans speak, listen, comprehend, converse, and read, as well as how language influences other aspects of cognition. Included are the neurological and social underpinnings of language, time-course of acquisition, sign language, bilingualism, and animal language. Prerequisite: PSYC 1000, 2100, STAT 1490.

**3910 Topics in Psychology (2 or 4 sh)**

Studies in depth and detail selected topics in psychology. Repeatable. Prerequisite: PSYC 1000, 2700.

**4000 Departmental Honors in Psychology (2-4 sh)**

Studies an approved research topic in depth and detail under the supervision of department faculty. Involves a literature review, design of a study, analysis, and write-up. The final paper is presented to the larger university and/or psychological community. Students may register for PSYC 4000 in one semester for 4 sh, or two semesters for 2 sh each. Student must have approval of the project proposal by the department faculty and assignment of the supervisor.

**4400 History and Systems of Psychology (4 sh)**

A capstone seminar for students applying to graduate programs in psychology. A systematic review of the roots of psychology in philosophy and physiology; emphasizes the historical development of and connections in thought and methods among major subfields of contemporary psychology. Admission to the course is limited to third and fourth year psychology majors who obtain permission of the instructor based upon superior grade point averages.

**4901 Psychology Comprehensive Exam (0 sh)**

All majors are required to complete and pass the psychology comprehensive exam prior to graduation. Students should enroll in PSYC 4901 in their final fall or spring semester at North Park University. The psychology comprehensive exam is a cumulative exam covering all content in major PSYC courses offered at North Park University.

**4902 Psychology Portfolio (0 sh)**

Reviews academic progress, career planning and exploration, and evidence of major outcomes in psychology through personal reflection. Student will submit an organized sample of education work samples and skills for review. Independent study.

**4910 Independent Study in Psychology (1-4 sh)**

Studies in detail a topic chosen by the student in consultation with a department faculty member whose approval is required for the course. Repeatable.

**4970 Internship in Psychology (1-4 sh)**

Please refer to the internship section of the catalog for requirements and guidelines.

## Scandinavian Studies (SCAN)

*Andreasson-Hogg*

The objectives of the Scandinavian Studies major are: (1) to impart to the student a knowledge of the Swedish or Norwegian language in its spoken and written forms and (2) to develop the student's awareness of the environmental and cultural context of the Scandinavian languages, i.e., Scandinavian history, literature, arts and contemporary society in five countries (Sweden, Norway, Denmark, Finland, and Iceland); and (3) to develop abilities comprehending Scandinavian languages.

### Major requirements for the B.A. degree in Scandinavian Studies

#### Required semester hours

36 sh

#### Required core courses

SWED 1010, 1020, 2010, 2020, 3150; or NORW 1010, 1020, plus a semester language study in Norway to earn NORW 2010, 2020, 3150; and SCAN 2130; 3010 or 3020 or 3200; 3250.

#### Electives

4 additional hours in Swedish from 4000, 3910, 4910.

#### Special programs

The Center for Scandinavian Studies administers exchange programs with institutions in Scandinavia and invites guest faculty, artists, performers, and lecturers. Students are encouraged to spend a semester or a year on exchange in Scandinavia.

### Minor requirements in Scandinavian Studies

#### Required semester hours

20 sh

#### Required core courses

SWED 1010, 1020, 2010, 2020; or NORW 1010, 1020, plus semester in Norway to earn NORW 2010, 2020.

#### Electives

4 additional hours in Scandinavian Studies.

#### Notes and restrictions

- Students must complete a form listing the courses they have taken to complete the minor, to be obtained from the department and on the department website.
- Students must turn in a simple portfolio to the chair of the department containing the following:
  1. A statement of their specific goals upon entering the program
  2. A self-assessment of the achievement of those goals-including what educational experiences most enhanced their learning, curricular and extracurricular.
  3. Two samples of student work from each course: completed: projects, essays or exams.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 2040 Swedish Phonetics and Pronunciation (2 sh)

Phonetics and pronunciation is a practical course that aims to help majors improve their pronunciation and learn how to teach pronunciation to others. It also includes the theoretical treatment of phonetics: specifically articulatory phonetics, phonology, linguistics structures, and intonation that will be language specific.

#### 2130 Scandinavian History and Culture (4 sh) GE

Course offered in English. Scandinavia's role in European development. The Viking age, the medieval period, the Reformation, the Counter-Reformation, the modern breakthrough, nineteenth century migration, emergence of the modern democracies, and the Welfare State.

#### 3010 Swedish Literature: Beginnings to the Modern Breakthrough (4 sh)

Survey of Swedish literature from its beginnings through the Reformation and baroque period with special emphasis on the Gustavian and the romantic periods as well as the beginnings of nineteenth century realism. Prerequisite: SWED 2020.

#### 3020 Swedish Literature: From the Modern Breakthrough to the Present (4 sh)

Analysis and discussion of representative texts illustrating the development of Swedish letters and society from the 1880s to the 1980s. Prerequisite: SWED 2020.

#### 3200 Ibsen and Strindberg (4 sh)

Course offered in English. Lectures with reading, discussion, analysis, and synthesis of representative plays of Scandinavia's two internationally significant dramatists.

#### 3250 Reading and Comprehending Scandinavian Languages (4 sh)

The study of current texts in Swedish, Norwegian, and Danish develops the student's ability to read and comprehend the other Scandinavian languages. The texts will reflect issues related to the environment, business and contemporary society in Scandinavia. (Course offered in Swedish, Norwegian and Danish.) Prerequisite: SWED 3150 or Norwegian or Danish equivalent.

#### 3910 Topics in Scandinavian Studies (2 or 4 sh)

Topics courses offered either by the Swedish Department or in cooperation with the Center for Scandinavian Studies.

#### 4000 Departmental Honors in Swedish (4 sh)

Honors students will write a major paper at the honors level and make an oral presentation of the paper at a Spring Honors Symposium.

#### 4910 Independent Study in Swedish (1-4 sh)

Advanced independent research. Open to majors in other disciplines with a reading knowledge of the language.

#### 4970 Internship in Swedish (1-4 sh)

Please refer to the internship section of the catalog for requirements and guidelines.

## Sociology (SOC)

*Steinbart (chair), Nedilsky*

Offerings in sociology are designed to provide the student with: 1) skills required to assemble and interpret data concerning social behavior, 2) comprehension of basic concepts and theories in sociology, and 3) awareness of human variability in different cultural contexts.

### Sociology Major:

Basic courses required for the majors in sociology analyze patterns of human relationships in complex industrial societies including non-Western societies. Skills developed by the students will help prepare them for graduate study in these and related fields, employment in the business areas related to the analysis of social behavior, as well as, employment in international business, government, and service fields. North Park's urban location provides opportunities for students interested in urban sociology, the sociology of culture, and applied sociology.

### Major requirements for the B.A. degree in Sociology

#### Required semester hours

36 sh

#### Prerequisites and supporting courses

STAT 1490

#### Required core courses

SOC 3010, 3500, 3930, 4010

#### Electives

One course from each area plus one additional course from any of the 4 areas to total 20 semester hours:

Social Identity: SOC 2090, 2150, 2500, 3100, 3410

Social Organization: SOC 2130, 2800, 2900, 3030, 3080, 3130

Social Deviance: SOC 2100, 2520

Social Change: SOC 2530, 3300, 3310, 3800

#### Notes and Restrictions

No more than two cross-listed courses taught outside the department may be counted toward the major. Cross listed courses are indicated in the course descriptions. A comprehensive examination is required and must be passed for graduation. A minimum of 16 credits at the 3000 level or higher in the major are to be taken at North Park.

#### Honors

Prospective students must submit a research proposal two weeks prior to the last day of classes of the spring semester of their third year. To graduate with Departmental Honors in Sociology students must successfully complete 8 semester hours of SOC 4000 in addition to their major requirements. For general Departmental Honors requirements and SOC 4000 course description, see appropriate sections of this catalog.

### Minor requirements in Sociology

#### Required semester hours

20 sh

#### Required core courses

none.

### Criminal Justice Major:

The objective of the major in Criminal Justice is to provide students with an education in criminal justice that prepares them to think critically about

the problems of crime and justice and to prepare them for a career in the field of law enforcement.

Crime and social deviance are multifaceted phenomena, involving both traditional criminal behaviors and domestic violence, but also encompassing more recently recognized fields such as hate crimes, organizational offenses against the environment, or corporate crime. We recognize that the pursuit of justice involves not only the criminal sanctioning system of police, courts, and corrections, but also matters of justice and a variety of other social and political institutions such as regulatory systems, civil law and administrative law, alternative dispute resolution, and community initiatives.

### Major requirements for the B.A. degree in Criminal Justice

#### Required semester hours

36 sh

#### Prerequisites and supporting courses

POGO 1600, SOC 1910, STAT 1490

#### Required core courses

SOC 2090, SOC 2100, POGO 2520, SOC 3030, SOC 3200, SOC 3330, SOC 3400, SOC 3450, SOC 3500, SOC 3900, SOC 3950

#### Electives

CTS 3000, SOC 2800, SOC2 930, POGO 3600, SOC 4910, SOC 4000, POGO 4970, SOC 4970

#### Notes and Restrictions

A minimum of 18 credits at the 2000 level or higher in the major are to be taken at North Park.

#### Honors

Prospective students must submit a research proposal two weeks prior to the last day of classes of the spring semester of their third year. To graduate with Departmental Honors in Criminal Justice students must successfully complete 8 semester hours of SOC 4000 or POGO 4920 in addition to their major requirements. For general Departmental Honors requirements and SOC or POGO 4000 course descriptions, see appropriate sections of this catalog.

### Minor requirements in Criminal Justice

#### Required semester hours

20 sh

#### Required core courses for the minor from the following list

POGO 2520, SOC 3200, SOC 3330, SOC 3400, SOC 3450, SOC 3900, SOC 3950

#### Notes:

SOC 3200, SOC 3330, SOC 3400, SOC 3450, SOC 3900 and SOC 3950 are taught in the School of Adult Learning (SAL), and are intensive courses. All courses meet for 7 weeks (1 quad), once weekly, typically in the evenings. 4 hour courses meet for four hours (usually 6-10pm); 2 hour courses meet for two hours (usually 6-8pm). Students should be prepared for a concentrated experience and plan their schedules accordingly.)

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.



**1910 Introduction to Sociology (4 sh) GE**

Problems, fields, and methods of sociology. Emphasis on a theoretical frame of reference to explain basic social processes, the role of culture in social behavior, the nature of social organization, and social and cultural change. Intensive reading in descriptive studies from a wide range of societies.

**2090 Race and Ethnicity (4 sh)**

Characteristics and definitions of race and ethnicity in various cultures and societies. Significance for cultural pluralism.

**2100 Social Problems (4 sh)**

A variety of social issues have assumed enough prominence to be labeled problems. This course is intended to provide the student with a conceptual framework within which to examine social problems. Emphasis will be on issues such as poverty, crime and punishment, affordable housing, education and deviance.

**2130 Mexican History and Culture (4 sh) GE**

A multi-disciplinary approach to the study of Mexico from pre-Colombian societies to the present. Taught in English. Required for the Morelia program. Cross-listed with SPAN 2130.

**2150 Gender Studies (4 sh)**

Exploration of male and female gender roles in culture and society. Importance of gender in workplace, family, education, and belief systems. Analysis of power. Assessment of the contribution of feminist theories to study of gender. Cross-listed with WGS 2150.

**2500 Introduction to African Studies (4 sh)**

This course, utilizing the disciplines of history, sociology, and anthropology, will present, discuss, and analyze the African-American experience from pre-slavery West Africa to contemporary U.S., with particular emphasis on current cultural, theological, social, economic, and political issues that exist within the African-American community. Cross-listed with AS 2500.

**2520 Criminal Justice (4 sh)**

An overview of the criminal justice system in the United States emphasizing key issues in the process of arrest through trial and sentencing and imprisonment, an analysis of the roles of the police, prosecutors, defense attorneys, and courts, and the various theories of punishment and crime causation. Representative Supreme Court decisions in the law of arrest, right to counsel, capital punishment, search and seizure, and self-incrimination will be analyzed. Prerequisite: POGO 1600. Cross-listed with POGO 2520. Prerequisite: POGO 1600.

**2530 The Civil Rights Movement 1954-1970'S (4 sh)**

Emphasizes the period from 1954 through the 1970s as a time of social turmoil and change in American society during which African-Americans insisted on inclusion in the nation's mainstream and power in their own right. Employs social movement theory in examining the history, progress, and effects of the Civil Rights Movement in general and in studying such organizations as the NAACP and such leaders as Martin Luther King in particular. Cross-listed with AS 3030.

**2800 Marriage and Family (4 sh)**

The family is an important social institution that profoundly affects us. This course is designed to study the diversity of families and explore the historical changes in marriage patterns. Topics covered include dating and mate selection, family structures, marital satisfaction, parenting, divorce and remarriage, alternative lifestyles, and the diversity of meaning that the institution has in the United States and cross-culturally.

**2900 Community and Initiative (4 sh)**

Initiatives to establish community are what make the United States what it is today. This class explores how voluntary association, the visions of utopian planners, and the networking of migrants and minorities have all contributed to this country's political and spatial peculiarities. It also asks students to consider whether community is still possible today, and, if so, at what cost? Through service learning excursions, students will get their own answers to these questions.

**2930 Topics in Sociology (1-4 sh)**

Intensive investigation of a selected topic of current interest in sociology. The specific subject matter may vary from year to year, reflecting the interests of both faculty and students. The courses are designed for all students and are taught at an introductory level.

**3010 Social Thought (4 sh)**

Critical examination of the theoretical foundations of the study of society and culture. Historical evolution of social and anthropological thought as well as contemporary analysis. Required of all students majoring in sociology.

**3030 Urban Sociology (4 sh)**

90% of urbanization taking place today is in the developing world-Latin America, Africa, and Asia. How can Western classical theories of urbanization developed in the 19th and 20th Centuries inform contemporary experiences of migration, individualism, social control, social movements and redevelopment in non-Western countries in the 21st Century Lectures, reading and case studies from local authors provide ample opportunity for cross-cultural comparisons.

**3080 Social Stratification (4 sh)**

Examination of class, status, and power; their origin, change, and interrelationship with other aspects of society; societal distribution of resources and rewards. Analysis of forces influencing individual and group mobility.

**3100 Sociology of Religion (4 sh)**

Relationship of culture and society to religion. Analysis of social, political, and economic forces with religious belief, expression, and practice.

**3130 Justice in Education (4 sh)**

Applied to America's system of schooling, justice as an ideal has inspired a meritocratic system, and justice as a goal has offered up education as the great equalizer. Yet these related pursuits have, arguably, proven illusory. Sociologists, educators, students, and other concerned citizens continue to tweak our existing systems, to correct for past disadvantages, to achieve new notions of justice. Through lectures, readings, fieldtrips, and service-learning, this course follows developments in education, with an eye on what are our ideals, and what it means to fail at achieving them.

**3200 Correctional Services (4 sh)**

Review of the historical and contemporary structure, philosophical underpinnings, and administration of adult corrections in the United States. Emphasis is placed on the purpose and goals of the correctional system and the critical issues and problems facing it today. Major topics include discussion of the various philosophies of punishment, sentencing strategies, and the prison community. The social, political, and economic impact on correctional services, such as boot camps, sentencing reform, overcrowding, community-based alternatives, punishment versus rehabilitation debates, and reintegration are explored. Cross listed with CJ 3200. Enrollment limited to Criminal Justice majors or permission of instructor or department chair. Prerequisite: SOC/POGO 2520.



**3300 Modernizing China and Japan (4 sh)**

What does it mean to be modern? This course explores the political and social dynamics of creating a modern state in China and Japan in the 19th and 20th Centuries. Focusing on historic initiatives that led to each society's transformation, we examine the push for industrialization, nationhood and the ideal citizen. Readings draw on the perspectives of ordinary people responding to state-sponsored social change.

**3310 Movements for Change (4 sh)**

Who fights for change? Why? And how? Answers tend to vary with historical circumstance. Increasingly today we find trans-border problem solving to deal with problems that cross borders—problems like environmental degradation, migrant rights, and criminal or health issues. This course looks at the transformation of old and the emergence of new institutions as people try not only to cope but realize their vision of a just society.

**3330 Juvenile Justice System (4 sh)**

The contemporary juvenile justice system is analyzed from historical and philosophical perspectives. An overview of the procedures, structures, and treatment of juvenile offenders are provided as well as an exploration of the purpose and primary operations of juvenile detention and probation services. Further emphasis is placed on the nature and extent of delinquency, theories of causation, current trends, prevention, problem solving, and the delivery of services to this population. Students compare and contrast different approaches and future trends in juvenile justice among countries within and outside of the United States. Cross listed with CJ 3300. Enrollment limited to Criminal Justice majors or permission of instructor or department chair. Prerequisite: SOC/POGO 2520.

**3400 Criminal Procedure (2 sh)**

An overview of the structure of the United States court system, sources of individuals' rights and the constitutional limitations on the prohibition of criminal conduct will provide a foundation for this study of criminal procedural law. This course will examine the legal continuum from the initial search and seizure of a suspect, to the arrest and interrogation, pre-trial process, criminal trial, sentencing and punishment, and appeal and post-conviction rules. Cross-listed with CJ 3400. Enrollment limited to Criminal Justice majors or permission of instructor or department chair. Prerequisite: SOC/POGO 2520.

**3410 Migration and Identity (4 sh)**

Study of dynamics of immigrants, adaptation, intercultural acculturation, education of next generations, family life, interracial marriage, ethnic conflict with business, religion, economic, and political functions.

**3450 Criminal Law (2 sh)**

Provides with an overview of criminal law with an emphasis on the major crimes to include offenses against: the person, habitation, property, public morality, alcohol and drug offenses, and white collar and organized crime. The course will explore an individual's liability for criminal conduct, criminal responsibility or intent, and the circumstances that may modify the individual's responsibility for a criminal act. Special defenses to criminal acts will also be discussed. Cross-listed with CJ 3500. Enrollment limited to Criminal Justice majors or permission of instructor or department chair. Prerequisite: SOC/POGO 2520.

**3500 Methods in Social Research (4 sh)**

An introduction to the logic of scientific inquiry and its implication for social research. Research strategy, definition of research goals,

methods of data collection and analysis. Required of all students majoring in sociology. Prerequisite: STAT 1490.

**3800 Globalization: Transforming Economy and Culture (4 sh)**

Global Village or Global Pillage? Focusing on the experiences of the United States and China, this class provides a theoretical framework and historical perspective to understanding globalization as both an economic and cultural process. Lectures, reading and case studies of local responses to globalization illustrate how this process reorders, integrates and transforms societies.

**3900 Law Enforcement Administration (2 sh)**

Application of the fundamental theories and principles related to the professional management and administration of law enforcement agencies. The basic management concepts of police administration and forms of police organization are analyzed and evaluated. Examines specific operational functions such as budgeting, personnel, planning, technology, and productivity measurements. Designed to assist students in developing the ability to interpret and implement complex policy such as homeland security into their professional practice. Cross-listed with CJ 4000. Enrollment limited to Criminal Justice majors or permission of instructor or department chair. Prerequisite: SOC/POGO 2520.

**3930 Practicum in Sociology (4 sh)**

Hands-on and practical, this class introduces students to the qualitative methods of research such as observation and interview as students support Chicago institutions through service learning. Team work around common interests, learning outside the classroom, and application of existing talents and skills sets this course apart. Required of all students majoring in sociology, but not limited to sociology majors.

**3950 Restorative Justice (2 sh)**

An in-depth analysis of the key principles and concepts critical to the practical application of restorative justice. Acknowledges that crime causes injury to people and communities and that restorative justice seeks healing, wholeness, and reconciliation for all parties. Introduces the student to a variety of established restorative methods such as family/group conferencing, victim/offender mediation, and peace making circles. Cross-listed with CJ 4200. Enrollment limited to Criminal Justice majors or permission of instructor or department chair. Prerequisite: SOC/POGO 2520.

**4000 Departmental Honors in Sociology (8 sh)**

Prospective students must submit a research proposal two weeks prior to the last day of the spring semester of their third year. To graduate with Departmental Honors in Sociology a student must successfully complete 8 semester hours of SOC 4000 in addition to their major requirements.

**4010 Seminar in Sociology (4 sh)**

Directed research which will integrate student's knowledge in sociology. Research project will facilitate use of skills and insights of student's discipline. Required of all students majoring in sociology. Prerequisite: SOC 3010, 3500, 3930 and fourth year standing.

**4910 Independent Study in Sociology (1-4 sh)**

Self-directed study of material not covered in an existing course. Requires pre-approval by faculty of proposed course topic, reading list, learning activities, and tools of evaluation.

**4970 Internship in Sociology (2 or 4 sh)**

Please refer to the internship section of the catalog for internship requirements and guidelines.

## Spanish (SPAN)

*Bricault (chair, foreign language), Craft, Florian, Meacham, Parkyn*

The objectives of the department of Spanish are incrementally increased as students' progress in the program. Students fulfilling the General Education requirements should demonstrate a communicative proficiency in writing, reading, and speaking day-to-day Spanish. They should possess an understanding of basic grammatical structures and a general awareness of the various cultural and political identities of Spanish-speaking peoples.

Students who complete a minor in Spanish should demonstrate competence in managing the grammatical, lexical, and cultural elements of many life-based oral and written interactions with native speakers, comprehension of reading materials intended for the general Spanish speaking population, and specific knowledge of the concerns and cultural patterns of some Spanish-speaking cultures.

Students who complete a major in Spanish should demonstrate broad and accurate mastery of written and spoken Spanish as it relates to daily and academic, particularly literary topics. In addition to mastery of linguistic elements, they should demonstrate broad knowledge of the historical and intellectual heritage of the various Spanish-speaking cultures, and an in-depth analysis of issues relating to Spain Mesoamerica, the Caribbean, or South America.

### Major requirements for the B.A. degree in Spanish

#### Required semester hours

36 sh

#### Required core courses

SPAN 1010, 1020, 2010, 2020 (or equivalent), one of 2030, 3150 or 3930; and 4010; two of the following: 3100, 3200, 3300, 3400; and one of the following: 2040, 3160, or 3170.

#### Electives

Students may choose any additional courses above 2020 as electives to bring the total of semester hours for the major to 36. Students who do not participate in a Spanish language foreign study must take at least 4sh of SPAN 4970 Internship in Community Spanish. This requirement may be waived for heritage speakers.

#### Notes and restrictions

All majors must complete a reflective portfolio of their work above the 1020 level. Students will be informed of the specifications of the portfolio when they are admitted to the major. It is recommended that all majors and minors participate in the winter program in Morelia, Mexico, or in any other foreign study program in Spanish.

Students with three or more years of high school Spanish may not take Spanish 1010 for credit.

SPAN 2130 does not count toward the major or minor. A minor in Latin American-Latino Studies is recommended.

In addition to the major requirements, secondary education students must take SPAN 3150; 2040; and either 3160 or 3170; and must pass the Oral Proficiency Interview at the high intermediate level.

#### Honors

Students with a GPA of at least 3.5 may apply for Departmental Honors in Spanish. During their fourth year, they will enroll in SPAN 4000 (4sh) in which they will complete a research paper on a selected topic in Spanish (25 pages). For general Departmental Honors requirements and description of SPAN 4000, see appropriate sections of this catalog.

### Minor requirements in Spanish

#### Required semester hours

20 sh

#### Required core courses

SPAN 1010, 1020, 2010, 2020 (or equivalent), and one of 2030, 3150 or 3930.

#### Electives

Any additional Spanish courses.

SPAN 2130 cannot be applied to the minor.

#### Notes and restrictions

- Students must complete a form listing the courses they have taken to complete the minor, to be obtained from the department and on the department website.
- Students must turn in a simple portfolio to the chair of the department containing the following:
  - A statement of their specific goals upon entering the program
  - A self-assessment of the achievement of those goals-including what educational experiences most enhanced their learning, curricular and extracurricular.
  - Two samples of student work from each course: completed: projects, essays or exams.

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

#### 1010 Basic Spanish I (4 sh) GE

Introduction to Spanish through materials relating to culture and contemporary society, with equal emphasis on listening, speaking, reading and writing. Coordinated with multi-media materials. Spanish will be granted to students who have three or more years of high school Spanish or the equivalent within the last five years.

#### 1020 Basic Spanish II (4 sh) GE

Introduction to Spanish through materials relating to culture and contemporary society, with equal emphasis on listening, speaking, reading and writing. Coordinated with multi-media materials. No credit for Spanish will be granted to students who have three or more years of high school Spanish or the equivalent within the last five years. Prerequisite: SPAN 1010.

#### 2010 Intermediate Spanish I (4 sh)

Expansion of vocabulary, review of grammar, and extended involvement in conversation and writing through work on short readings about contemporary Hispanic culture. Prerequisite: SPAN 1020.

#### 2020 Intermediate Spanish II (4 sh)

Expansion of vocabulary, review of grammar, and extended involvement in conversation and writing through work on short readings about contemporary Hispanic culture. Prerequisite: SPAN 2010.

#### 2030 Advanced Intermediate Conversation and Grammar (4 sh)

Taught only during the winter program in Morelia, Mexico. Prerequisite: SPAN 2010.

#### 2040 Spanish Phonetics and Pronunciation (4 sh)

An introduction to how the sound system of Spanish functions with emphasis on phonetic transcription, accentuation, syllabification, spelling, dialectal variations, and contrast with English. Prerequisite: SPAN 2020.

- 2130 Mexican History and Culture (4 sh) GE**  
A multi-disciplinary approach to the study of Mexico from pre-Colombian societies to the present. Taught in English. Required for the Morelia program. Does not count for the major or minor.
- 3100 Literature of Spain I: Medieval the Golden Age (2 sh)**  
A survey of Spanish literature as viewed through short selections of classic literature from the Cid through Cervantes. Taught in Spanish.
- 3150 Advanced Grammar and Composition (4 sh)**  
An intensive review of problematic grammar and vocabulary through short literary selections to strengthen written expression. Prerequisite: SPAN 2020.
- 3160 The Cultures of Spain (2 sh)**  
Advanced intermediate course taught in Spanish, intended to familiarize students with major trends and some specific detail concerning the culture and history of Spain. Course content will expand vocabulary and reinforce grammar while improving skills of summary and synthesis. Applicable toward Spanish major and minor. Prerequisite: SPAN 2020.
- 3170 The Cultures of Latin America (2 sh)**  
Advanced intermediate course taught in Spanish, that introduces major trends in four regions of Latin America: The Caribbean, the Andes, the Southern Cone and Central America. Course content will expand vocabulary and reinforce grammar while improving skills of summary and synthesis. Applicable toward Spanish major and minor. Prerequisite: SPAN 2020.
- 3200 Literature of Spain II: Neoclassical through Contemporary (2 sh)**  
A survey of Spanish literature including Neoclassic, romantic, the Generation of '98, '27 Civil and post-Civil War. Students read short selections and one full-length work. Taught in Spanish. Prerequisite: SPAN 2030 or 3150.
- 3300 Colonial Latin American Literature (2 sh)**  
A survey of significant literary movements in Latin America and representative works from the conquest to the nineteenth century. Prerequisite: SPAN 2030 or 3150.
- 3400 Contemporary Latin American Literature (2 sh)**  
A survey of significant literary movements in Latin America in the nineteenth and twentieth centuries as viewed through representative works. Prerequisite: SPAN 2030 or 3150.
- 3910 Topics: Language or Literature (2-4 sh)**  
An in-depth study on selected topics from the field of language, literature or cultures of Spanish speaking people.
- 3920 Mexican Literature (4 sh)**  
An in-depth study of a theme in contemporary Mexican literature, taught in conjunction with the Morelia program. Prerequisite: SPAN 2030 or 3150.
- 3930 Advanced Morphology and Syntax (4 sh)**  
This course is an intensive review of Spanish grammar, with a large component of the most problematic elements of the subjunctive. It includes other grammatical structures and idiomatic expressions as well. Emphasis is on both oral and written fluency. Evaluation is based on oral presentations, class work, essays and written tests. This course is taught in Morelia, Mexico
- 4000 Departmental Honors in Spanish (4 sh)**  
A 25 page research paper on a topic approved by the chair of the department. The paper is to be presented at the Spring Honor Society meeting. Student must have approval of department chair.
- 4010 Senior Capstone (4 sh)**  
Senior Capstone seminar on selected topics in Spanish and/or Latin American literature. Students do intensive reading of texts and theory and write a final thesis paper in Spanish. Required for the Spanish major. Students can repeat the course with different topics studied. Prerequisite: SPAN 2030 or 3150. Highly recommended for the student to take two courses between 3100 through 3400.
- 4901 Senior Assessment (0 sh)**  
A non credit course in which all Spanish majors must register in order to complete their final requirements to graduate: a portfolio, an oral proficiency interview, CLA Exam and written exit questionnaire. Graded on a pass/fail basis.
- 4910 Independent Study in Spanish (1-4 sh)**  
Advanced independent research.
- 4970 Internship in Community Spanish (2-4 sh)**  
Students work with one of several organizations in the Chicago region or in the Morelia program. Areas of specialization include social work, ministry, legal or psychological counseling, education, and political activism. Please refer to the internship section of the catalog for further requirements and guidelines.

## Statistics (STAT)

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

### 1490 **Introductory Statistics (4 sh)** GE

Introduction to applied statistical analysis. Descriptive, correlational, and inferential statistics; concepts of population, sample, sampling distribution; elements of probability; parameters of discrete distributions; hypothesis testing; analysis of proportions, means, and variance; linear regression. Computer applications required. Cross-listed with MATH 1490. Prerequisite: MATH 1005 or MATH 1010 with a minimum grade of C or by math placement.

### 1491 **Multivariate Data Analysis for Business (2 sh)**

This course presumes that a basic statistics course has been taken. The course will attempt to review some fundamental multivariate procedures that are often used in the social science and business environments. The course will begin with a review of options of dealing with missing data and outliers. The assumptions of multivariate analysis will be explained. Quantitative procedures such as multiple regression, discriminate analysis, and conjoint analysis will be discussed. The analysis of qualitative data through log-linear models will then be reviewed. A data set will be provided with which these techniques will be applied. Prerequisite: STAT 1490.

## Swedish (SWED)

*Andreasson-Hogg*

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement; see the General Education Program section of the catalog for more information.

### 1010 **Basic Swedish I (4 sh)** GE

Introduction to contemporary Swedish through materials relating to culture and civilization with equal emphasis on listening, speaking, reading, and writing. No credit for Spanish/French/German/Swedish/Norwegian will be granted to students who have more than two years of high school Spanish, etc. or the equivalent within the last five year.

### 1020 **Basic Swedish II (4 sh)** GE

Introduction to contemporary Swedish through materials relating to culture and civilization with equal emphasis on listening, speaking, reading, and writing. Prerequisite: SWED 1010.

### 2010 **Intermediate Swedish I (4 sh)**

Review and reinforcement of Swedish grammar. Discussion based on the reading of materials on everyday situations. Daily practice in conversation. Prerequisite: SWED 1020.

### 2020 **Intermediate Swedish II (4 sh)**

Extensive reading of simple literary works of high quality to develop reading comprehension. Theme writing based on the assigned texts and on contemporary topics to achieve a higher degree of proficiency in writing skills. Prerequisite: SWED 2010.

### 2040 **Swedish Phonetics and Pronunciation (2 sh)**

Phonetics and pronunciation is a practical course that aims to help majors improve their pronunciation and learn how to teach pronunciation to others. It also includes the theoretical treatment of phonetics: specifically articulatory phonetics, phonology, linguistics structures, and intonation that will be language specific. Prerequisite: SWED 2020.

### 3150 **Advanced Swedish Grammar and Composition (4 sh)**

Intensive study of vocabulary, idiom, and grammar to strengthen self-expression and fluency. Prerequisite: SWED 2010, 2020.



## Women's and Gender Studies (WGS)

The minor in Women's and Gender Studies gives students the opportunity to explore these two interdisciplinary fields through academic study and creative activities focused on women's and men's experiences in gendered cultures and sub-cultures in the U.S. and globally. The purpose of the program is to develop students' understanding of their own and others' identities by recognizing the nexus of gender and other identity markers, such as race, class, nationality, religion, sexuality, and others. The program complements a variety of professional and liberal arts majors.

challenges created by transnationalism, including those related to global economics, human rights, ecology, and cultural traditions.

### 3910 **Topics in Women's Studies (1-4 sh)**

An in-depth study of a chosen topic within any discipline.

### 4910 **Independent Study in Women's Studies (1-4 sh)**

Advanced independent research in Women's Studies.

## Minor requirements in Women's Studies

### Required semester hours

20 sh

### Required core courses

2010, 2020, 2130, 3100

### Electives

4 additional hours from WGS 2150 or 4910.

### Notes and restrictions

- Students must complete a form listing the courses they have taken to complete the minor, to be obtained from the department and on the department website.
- Students must turn in a simple portfolio to the chair of the department containing the following:
  1. A statement of their specific goals upon entering the program
  2. A self-assessment of the achievement of those goals-including what educational experiences most enhanced their learning, curricular and extracurricular.
  3. Two samples of student work from each course: completed: projects, essays or exams.

### 2010 **Introduction to Women's and Gender Studies (4 sh)** GE

This course introduces students to Women's and Gender Studies by exploring contemporary gendered issues through the lenses of race, class, sexuality, and disability. Women's experiences across cultures and co-cultures are emphasized.

### 2020 **Gender and Justice (4 sh)**

This course traces the pursuit of justice and equal rights for women and men in the U.S. through the first and second wave feminist movements, as well as contemporary feminist and queer movements. The focus is on the ethics and moral reasoning used in the past and today to frame the cultural debates.

### 2130 **Contemporary Feminism (4 sh)**

This course introduces students to Women's and Gender Studies by exploring contemporary gendered issues through the lenses of race, class, sexuality, and disability. Women's experiences across cultures and co-cultures are emphasized.

### 2150 **Gender Studies (4 sh)**

Exploration of male and female gender roles in culture and society. Importance of gender in workplace, family, education, and belief systems. Analysis of power. Assessment of the contribution of feminist theories to study of gender. Cross-listed with SOC 2150. Prerequisite: SOC 1910.

### 3100 **Global Perspectives on Feminism and Gender (4 sh)**

This course explores the ways in which gender equality and justice vary across global cultures. Students examine the opportunities and

## Writing Center (WRIT)

*Martin*

The Writing Center supports all North Park undergraduate students in their search for meaningful lives of significance by lending concrete assistance in learning and practicing writing as a process of learning. Student Writing Advisors, trained in WRIT 2100, work one-on-one with all Dialogue 1 and 2 students and are available to all other undergraduates on a drop-in basis in the Writing Center. Two formal composition classes offer more intensive instruction and training. Enrollment in current WRIT classes is by placement only; contact the Writing Coordinator for consultation.

### 1000 **Fundamentals of Composition (4 sh)**

Specific instruction and intensive practice in written expression. Review of conventions of grammar and usage. Study of the composing process, thesis development, and essay structure. Enrollment by placement. A grade of C- or higher is required to enroll in NPD 1000.

### 1050 **College Composition (4 sh)**

Students are issued credit for writing effectively within a range of rhetorical contexts and for demonstrated competence in critical thinking and reading. Enrollment by placement and/or consent of the Writing Center.

### 2100 **Tutoring Writing (0-2 sh)**

Intended to train Writing Advisors for their work in the Writing Center, this seminar introduces and exercises theoretical concepts, pedagogical methods, and practical strategies useful as a foundation for peer response and tutoring of writing. This course is restricted to students who have been accepted as an apprentice Writing Advisor.

### 5000 **Writing for the Professions (1 sh)**

A program of workshops (4 workshops) and one-on-one instruction (8 sessions) designed to ensure competence in writing commensurate with the demands of graduate studies. Enrollment by examination or by faculty referral.

## Youth Ministry (YM)

*Dekker (co-director), G. Olson (co-director)*

The Youth Ministry major is sponsored and taught by the Center for Youth Ministry Studies. Through a combination of course work and supervised field experience, the department seeks to develop biblical and theological depth, personal spiritual maturity, management and leadership skills, and the working knowledge needed to minister effectively to adolescents and their families.

Initial application to enroll in the Youth Ministry major is made upon completion of YM 1510 and YM 2710. Acceptance and advancement in the major are contingent upon academic performance and personal aptitude. Students must have a cumulative grade point average of 2.50 or higher and a minimum grade of C in all prerequisite courses in order to enter as a Youth Ministry major.

### Major requirements for the B.A. degree in Youth Ministry

#### Required semester hours

36 sh

#### Prerequisite and supporting courses

One Old Testament BTS course; one New Testament BTS course; one Theology BTS course.

#### Required core courses

YM 1510, 2410, 2710, 3010, 3020, 3910 (minimum of 2 sh), 4970, 4980, 4990

#### Electives

7 semester hours; suggested YM 2010, 3910, 4970

#### Notes and restrictions

All youth ministry majors will be required to complete two supervised youth ministry field experiences. The internship (YM 4970) must be either a full-time summer placement or part-time, nine month placement during the school year in a church, parachurch or community-service setting.

### Minor requirements in Youth Ministry

#### Required semester hours

16 sh

#### Required core courses

YM 1510, 2410, 3010, 4980.

#### 1510 Introduction to Youth Ministry (4 sh)

A survey of theoretical and developmental issues related to youth and youth ministry. Units will include biblical-theological basis for ministry, an overview of the theories of adolescent development and implications for youth ministry; and a survey of contemporary youth culture and suggested Christian responses. This course will also survey various developmental models for relational youth ministry.

#### 2010 Introduction to Urban Youth Ministry (4 sh)

An introduction to field of urban youth ministry. Explores the basic foundations and issues, including psychological, sociological, political, economic and theological systems that impact youth ministry in an urban context. Emphasis on practical skills and knowledge

needed to be a leader in a church, para-church or community-based setting. Prerequisite: YM 1510.

#### 2020 Introduction to Camping Ministry (4 sh)

An introduction to the field of Christian camping. This course will familiarize students with key issues present in Christian camping such as the history and philosophy of Christian camping, programming, administration and maintenance, risk management, staff recruitment, marketing development of campers and staff, evaluation and legal concerns. Prerequisite: YM 1510.

#### 2410 Adolescent Development and Issues (4 sh)

This course provides an exploration of development theories as they relate to stages of change: physical, cognitive, social, moral and faith. These theories help us understand various issues faced in adolescence such as peer associations, family and personal identity, and specific adolescent disorders. This course will also deal with basic assessment, intervention, and referral strategies. Prerequisite: YM 1510.

#### 2710 Youth Ministry Practicum (2 sh)

This experience includes the integration of theory, practice, and reflection in a supervised youth ministry situation. Students will volunteer five to eight hours a week in local churches or para-church organizations, in addition to regular class meetings. Co-requisite: YM 1510.

#### 3010 Curriculum Development (4 sh)

This course addresses specific methods of designing, implementing and evaluating youth ministry curriculum and group processes. The learning experience will include a critical analysis of current curriculum as well as designing specialized curriculum for particular contexts. The student will be able to adapt and create effective youth ministry programs. Having taken an Old or New Testament course in an asset. Prerequisite: YM 1510, 2410, 2710.

#### 3020 Discipleship Theory and Practice (4 sh)

This course aims to provide a comprehensive and practical experience in being a disciple, making disciples, and training disciples. It is intended to equip students to do person-context and church-context training. This course is taught in conjunction with North Park Seminary. Prerequisite: YM 1510.

#### 3910 Topics in Youth Ministry (1-4 sh)

A selection of intensive courses taught by leaders in their respective fields. These courses are offered to North Park students for credit and are available as non-credit workshops for youth workers in service. When taken for credit each course includes preparatory reading and a summary paper and/or project. One course will be offered each semester in conjunction with North Park Theological Seminary. Options may include: Post-modernism and Youth Ministry; Ministering to Teenagers in Crisis; Urban Youth Ministry Issues; Spiritual Formation and the Youth Worker; Developing Student Leadership Teams; Involving and Developing Students for Mission and Service; College Student Ministries; Camping and Retreats; Worship and Youth Ministry

#### 4910 Independent Study in Youth Ministry (1-4 sh)

This course allows students to work independently on projects in a field of study not offered in the curriculum. Consent of instructor required. Prerequisite: YM 1510.

#### 4970 Internship in Youth Ministry (1-4 sh)

Youth ministry majors are required to serve in a key leadership role in a church, parachurch, camp, or community-service setting. The goal is practical, supervised experience combined with reflection and evaluation. It must be either a full-time summer placement

or part-time, nine-month placement during the school. Consent of instructor required. Please refer to the section in the catalog pertaining to internship requirements and guidelines. Student must be of third or fourth year standing. Prerequisite: YM 1510, 2510, 2710.

**4980 Leadership and Management of Youth Ministry (4 sh)**

This course delves into leadership and management issues in the field of youth ministry. Issues addressed include managing finances, managing risk, building a team ministry, and organizing time, office, events, and meetings. Student must be of 3rd or 4th year standing. Prerequisite: YM 1510, 2710, 3010, 3020.

**4990 Fourth Year Seminar (4 sh)**

Capstone course for youth ministry majors to integrate their experience and knowledge by focusing on a major research paper or project. Findings are presented through both seminar and written formats. Student must be of 4th year standing. Prerequisite: YM 1510, 2410, 2710, 3010, 3020, 4970.

# SCHOOL OF ADULT LEARNING

## SAL Program

*Curry (interim dean), James, Priester, Ransom, Ross*

The SAL (School of Adult Learning) program extends the mission of North Park University to adults by helping them complete their undergraduate degree with an education in the liberal arts. SAL courses provide a supportive Christian environment that calls forth a lively interest in life-long learning, a sense of personal wholeness, ethical servant leadership in the workplace, and responsible citizenship in the world.

The SAL (School of Adult Learning) program offers nine majors and two degrees to help the adult student with at least 12 semester hours of college credit complete a baccalaureate degree. The nine majors are: (1) Business Administration, (2) Church and Ministry Management, (3) Computer Information Systems, (4) Counseling and Social Services, (5) Criminal Justice, (6) Human Psychology, (7) Management Information Systems, (8) Nonprofit Management, and (9) Organizational Management and Leadership. The three certificates are: (1) Business Information Systems, (2) Certification in Web Development for Business, and (3) Church and Ministry Management. The two degrees are: (1) Bachelor of General Studies (B.G.S.) and (2) Bachelor of Arts (B.A.). The difference between the two degrees is in the general education requirements (see below). Students complete their degree through two components: (1) Credit for Prior Learning (up to 20 semester hours for learning on the job, in seminars, or individually); and (2) instructional modules offered one four-hour session per week in seven-week courses.

## Application Process

Adult applicants with 12 semester hours from an accredited college with a 2.0 grade point average or better are accepted. Those with a grade point average below 2.0 will be considered for admission on a provisional basis.

At the admission stage, students will be informed of any general education and/or elective courses still required, accompanied by a recommendation as to when and how these can be completed (See SAL Studies). Applicants who are accepted must complete an orientation process before registering in courses.



## Bachelor of Arts

The Bachelor of Arts (120 semester hour credits total) requires the following:

1. 36-40 major credits
2. 44 general education credits
3. 36-40 elective credits
4. Completion of Learner Assessment

General Education Subject Requirements	B.A. Required Credits	Area of Concentration	SAL Course Offerings for the B.A.
The North Park Dialogue	12		<p><i>Students transferring in &gt; 30 sh may be exempt from GS 1500.</i></p> <p><i>Students transferring in &gt; 60 sh may be exempt from GS 1500 and 2000.</i></p> <p>GS 1500: North Park Dialogue I (4 sh)</p> <p>GS 2000: North Park Dialogue II (4 sh)</p> <p>GS 3000: North Park Dialogue III (4 sh)</p>
Personal Development	2		<p>GS 1400: Personal Development (2 sh)</p> <p>GS 1450: Adult Fitness and Wellness (2 sh)</p>
Culture and Society	4		<p>CJ 3000: Introduction to Criminal Justice (4 sh)</p> <p>GS 1930: Introduction to Sociology (4 sh)</p> <p>GS 2260: The Modern World (4 sh)</p> <p>GS 2600: Comparative Politics (4sh)</p> <p>BADM 3100: Making Economic Decisions (4 sh)</p>
Biblical Studies	8		
	4	Biblical Studies	GS 1850: Introduction to Biblical Studies (4 sh)
	4	Second Religion Course	<p>GS 2210: Jesus of Nazareth (4 sh)</p> <p>GS 2300: Faith and Business (4 sh)</p> <p>GS 2510: Christian Ethics (4sh)</p> <p>GS 3620: World Religions (4sh)</p>
Mathematics	4		<i>A student may need to take prerequisites prior to completing this requirement.</i>
	4	College Algebra or beyond	<p>GS 1030: Mathematical Concepts and Structures (4 sh)</p> <p>GS 1490: Statistics in Practice (4 sh)</p>
Natural Science	4		<i>A minimum of 4 sh in a laboratory science; at least 2 sh in a life science and at least 2 sh in a physical science</i>
	2	Life Science	<p>GS 1200: Natural History of Illinois (4 sh)</p> <p>GS 1250: Nutrition (2 sh)</p>
	2	Physical Science	<p>GS 1040: Chemistry and Our World (1 sh)</p> <p>GS 1100: Conceptual Physics (2 sh)</p> <p>GS 3910: Topics in Physics Literature (2 sh)</p>
Foreign Language	8		<p><i>Must be proficient through the 1020 level</i></p> <p>GS 1010: Spanish I (4 sh)</p> <p>GS 1020: Spanish II (4 sh)</p>
Fine Arts	2		<p>GS 1750: Studies in Literature (2 sh)</p> <p>GS 2030: Musical Connections: The Classical Tradition and American Jazz (3 sh)</p> <p>GS 2250: Film Studies (3 sh)</p>
<b>Total</b>	<b>44</b>		

## Bachelor of General Studies

The Bachelor of General Studies (120 semester hour credits total) requires the following:

1. 36-44 major credits
2. 45 general education credits
3. 35-39 elective credits
4. Completion of Learner Portfolio

The B.G.S. follows the common core of general education courses adopted by the Illinois Community College Board. If a student has an associate's degree from a community college, he or she will likely have fulfilled most

of the general education requirements for the B.G.S. The B.G.S. is the more common returning adult degree in higher education.

General education and elective credits can be earned by transferring coursework from another college, by taking accelerated courses through SAL, or through Prior Learning Assessment. A maximum of 20 credit hours may be earned through Prior Learning Assessment and/or examination.

The courses necessary for meeting all general education requirements and several elective courses are offered through SAL. These courses are accelerated and meet once a week for seven weeks. A student's transcript evaluation will determine the courses and credits he/she will need to obtain either degree.

## General Education Requirements for the Bachelor of General Studies

General Education Subject Requirement	B.G.S. Required Credits	Area of Concentration	SAL Course Offerings for the B.G.S.
<b>Communications</b>	<b>9</b>		
	6	Writing	GS 1000: Composition (4 sh) GS 1500: North Park Dialogue I (4 sh) GS 2080: Writing for the Disciplines (4 sh) ORG 3500: Writing for Business Success (4 sh)
	3	Oral Communications	ORG 3034: Communicating in Organizations (4 sh) or COSS 4130: Helping Skills for Social Services (4 sh) <i>A student may need to take prerequisites prior to completing this requirement.</i>
<b>Mathematics</b>	<b>3</b>		
	3	College Algebra or beyond	GS 1030: Mathematical Concepts and Structures (4 sh) GS 1490: Statistics in Practice (4 sh)
<b>Religion</b>	<b>8</b>		
	4	Biblical Studies	GS 1850: Introduction to the Bible (4 sh)
	4	Second Religion Course	GS 2210: Jesus of Nazareth (4 sh) GS 2300: Faith and Business (4 sh) GS 2510: Christian Ethics (4 sh) GS 3620: World Religions (4 sh) <i>Courses must be from at least two separate disciplines</i>
<b>Social and Behavioral Science</b>	<b>9</b>		
		Criminal Justice	CJ 3000: Introduction to Criminal Justice
		Economics	BADM 3100: Making Economic and Financial Decisions (4 sh)
		History	GS 1910: U.S. History to 1877 (3 sh) GS 1920: U.S. History since 1877 (3 sh) GS 2040: Women in U.S. History (3 sh) GS 2260: The Modern World (4 sh) GS 2510: African-American History to 1865 (3 sh)
			GS 2520: African-American History from 1865 to the present (3 sh)
			GS 1940: American Government (3 sh) GS 2600: Comparative Politics (4 sh)
			GS 1050: Introduction to Psychology (4 sh) HPSY/COSS 4050: Human Sexuality (4 sh)
			GS 1930: Introduction to Sociology (4 sh) GS 3000: North Park Dialogue III (4 sh)

General Education Subject Requirement	B.G.S. Required Credits	Area of Concentration	SAL Course Offerings for the B.G.S.
Humanities and Fine Arts	9		<i>At least one course from the humanities and one from the fine arts</i>
		Humanities	GS 2000: North Park Dialogue II (4 sh)
			GS 3000: North Park Dialogue III (4 sh)
			GS 1750: Studies in Literature (2 sh)
			GS 1850: Introduction to Biblical Studies (4 sh)
			GS 1910: U.S. History to 1877 (3 sh)
			GS 1920: U.S. History since 1877 (3 sh)
			GS 2040: Women in U.S. History (3 sh)
			GS 2210: Jesus of Nazareth (4 sh)
			GS 2510: Christian Ethics (4 sh)
			GS 2560: C.S. Lewis (4 sh)
			GS 3620: World Religions (4 sh)
			ORG 4120: Ethical Decisions in Organizations (4 sh)
		Fine Arts	GS 2030: Musical Connections: The Classical Tradition and American Jazz (3 sh)
			GS 2250: Film Studies (3 sh)
Physical and Life Sciences	7		<i>One course in a life science and one course in a physical science (one must include a lab)</i>
		Life Science	GS 1200: Natural History of Illinois (4 sh)
			GS 1250: Nutrition (2 sh)
		Physical Science	GS 1040: Chemistry and Our World (1 sh)
			GS 1100: Conceptual Physics (2 sh)
			GS 3920: Physics Literature (2 sh)
Total		45	

# SAL Program: Student Rights, Responsibilities and Regulations

## Academic Dishonesty

Please refer to the entry on academic dishonesty in the traditional undergraduate. Additional Rights and Responsibilities section of this catalog.

## Academic Load

SAL students typically enroll in one four semester hour course at a time. This represents a half-time academic load. A student seeking to register for more than one course at a time must have the permission of his/her SAL Academic Advisor.

Many SAL students need some of the general education requirements. These are offered in the accelerated format (SAL Studies) and are open to those enrolling or enrolled in the SAL program, to BSN Degree Completion students with the permission of the School of Nursing, and to Education Certification students who have completed a bachelor's degree (but who need specific courses to meet state requirements) and who have secured the approval of the School of Education; and to traditional students by petition with advisor's signature.

## Attendance

SAL is a concentrated program. Attendance is a prerequisite for student success in the coursework and for the personal and small group relationships facilitated in the class sessions. For that reason, attendance is required at all class sessions.

# Credit for Prior Learning Assessment (PLA)

## Policies

1. The University recognizes that collegiate-level learning can occur outside the college/university classroom and has established specific procedures and policies for evaluating and granting credits for prior learning.
2. Prior Learning Assessment credit may be earned only for documented and currently held learning, and is not granted simply for experience. This learning may have resulted from reading, travel, work experience, workshops and seminars, military training, or other professional or vocational endeavors.
3. The University provides three means by which prior learning can be evaluated:
  - Academic testing programs (CLEP, Advanced Placement)
  - Course Challenge Examination (See appropriate section of this catalog.)
  - Portfolio Documentation
4. To request credit for prior learning through the portfolio process, a student is required to document the learning involved. Such documentation typically will involve:
  - A life-learning essay, at least 8 pages in length, developed according to the Kolb model and based on experiential learning which may or may not have resulted from formal instruction and is determined to be consonant with the North Park University curriculum. Evaluation of certificates and licenses is approved by faculty and supervised by the registrar; evaluation of life-learning essays is done by the faculty of the University.
5. In the life-learning essay, the student will attempt to show how the outcomes of experiential learning are similar to those of a particular course, or are appropriate to be considered as a "topic" within a particular subject area.
6. Completed projects are submitted to the PLA Coordinator.
7. Each PLA request can generate one to six credits. Faculty evaluators may request additional documentation or restructuring of the student's life learning essay before awarding credit.
8. Credit for prior learning is limited to a maximum of 20 semester hours.
9. Credit for prior learning can be awarded only when a qualified faculty member is available to evaluate the portfolio request for credit and the accompanying documentation.
10. The posting of credit for prior learning on a student transcript will be in a category labeled "Credit for Prior Learning." Credit earned from certificates and licenses will not have a course designation. Credit earned from "Life Learning Essays" can be recorded in two ways:
  - If course-specific, that course designation will be used, followed by the number of credits awarded.
  - If credit for prior learning is awarded, a designated course number will be used across the curriculum with the prefix of the department (e.g., ENG 3600) to indicate the area of learning. The course title will be chosen by the faculty evaluator and the student. No grades are given for credit for prior learning.
11. The guidelines of CAEL (Council for Adult and Experiential Learning) will generally be followed, except where they might conflict with existing policies of the University.
12. North Park University will evaluate transcribed credit for prior learning as transfer credit on a case-by-case basis.
13. Students will be charged an amount for each credit hour applied for in the portfolio process. The fee does not guarantee the awarding of credit.

## Procedures

1. During the time they are enrolled in the degree-completion program, students will receive instruction on the process of PLA. Non-credit workshops are available throughout the academic year. In addition, faculty evaluators will be given guidance on PLA evaluation.
2. The PLA advisor will guide the PLA process, which will begin with a workshop in which the following topics are addressed:
  - The concept of prior learning evaluation is explained and possible PLA topics.
  - Discussion of the Kolb model, cost and payment procedures, and an overview of the administrative process.

## Current Learning Assessment

A number of SAL courses (all three CORE courses, a number of courses in the major and a subset of general education courses) have assignments that are part of the assessment of learning. When students take one of these courses, they will complete an assignment that is submitted via Blackboard, and receive a grade and feedback from their instructor through Blackboard.

Every SAL student is enrolled in CORE assessment site on Blackboard where assessment assignments are submitted, graded and archived. These assignments are accessible to both students and faculty. Prior to graduation (in GS 4000), students review their online portfolio of assessment assignments and reflect on the learning they have achieved. Further information for students regarding assessment assignments can be found on the CORE assessment sites.

## SAL Residence Requirement

SAL students must take at least 32 semester credit hours at North Park University. These are understood to be the major in Business Administration, Organizational Management and Leadership, Computer Information Services, Nonprofit Management, Human Psychology, or Criminal Justice and they fulfill the residency requirement.

## Grades

Grades are issued at the end of each quad. A student copy is available in the Office of Student Administrative Services. Students may also access grades online through WebAdvisor as soon as they are posted.

## Off Campus Site

Select majors are offered at the University Center of Lake County, at the Grayslake Campus.

## Registration

SAL registration can be done at the North Park web site through the WebAdvisor program. Members of the SAL staff are available to assist with the registration process.



## SAL Studies (GS)

SAL Studies offers the general education requirements and selected elective courses in the accelerated format (one night a week or Saturday morning in four-hour sessions over a period of seven weeks) to SAL students.

Exceptions are Spanish I and II and 1-2 semester hour courses. Spanish I and II are offered twice a week in three-hour sessions. Courses bearing 1-2 semester hours meet on alternate schedules within the seven-week format. Students are expected to spend 10-20 hours/week in preparation. Sessions are taught in an interactive manner.

Adult applicants to the SAL program who have 12 semester hours from an accredited college with a 2.0 grade point average on a scale of 4.0 or better are accepted. Those with a grade point average below 2.0 will be asked to submit a writing sample and may be considered for provisional admission. SAL Studies courses are open only to currently enrolled SAL students (with the permission of the advisor). RN-BS Degree Completion students may take SAL Studies courses with the approval of their advisors. Education Certification students who have completed a bachelor's degree may also take SAL Studies courses upon the approval of the School of Education; traditional students may petition to take SAL courses with advisor's approval.

At least one SAL Studies course is offered for each general education requirement.

## SAL Core

The SAL Core is a set of three courses designed to prepare incoming students with additional instruction in writing, oral communication, information technology, and mathematical skills. Students are required to complete the core sequence prior to enrolling in their major courses of study. The SAL core is made up of the following:

GS 2050 Strategies and Technologies for Professional Development.... 4 sh

GS 2080 Writing for the Disciplines ..... 4 sh

GS 4000 is a capstone seminar required for all SAL students and is to be taken in the semester prior to graduation.

GESAL Designates a course that fulfills all or part of a General Education (G.E.) requirement for the B.A. or B.G.S. degree; see the General Education section of the School of Adult Learning for more information.

### 1000 College Composition (4 sh) GESAL

The goal of the course is competent writing, critical reading, responsible thinking, and applied understanding of the rhetorical range of the English language. Weekly essay and research paper. Enrollment by placement. In order to pass, students must earn a grade of C- (70%) or higher.

### 1010 Spanish I (4 sh) GESAL

Introduction to contemporary Spanish through materials relating to culture and civilization, with equal emphasis on listening, speaking, reading, and writing. Coordinated laboratory work.

### 1015 Introduction to Algebra (4 sh)

This course develops proficiency in basic mathematics and algebra. It is intended for adult students who need a refresher course in mathematics and/or algebra preparatory to taking the mathematics course (GS 1030, GS 1490 or above) necessary to fulfill the general requirements.

### 1020 Spanish II (4 sh) GESAL

Introduction to contemporary Spanish through materials relating to culture and civilization, with equal emphasis on listening, speaking, reading, and writing. Coordinated laboratory work. No credit for

Spanish/French/German/Swedish/ Norwegian will be granted to students who have more than two years of high school Spanish, etc. or the equivalent within the last five years. Prerequisite: GS 1010.

### 1030 Mathematical Concepts and Structures (4 sh) GESAL

Topics such as symbolic logic, set theory, axiomatic systems, non-Euclidean geometry, probability, and basic computer concepts will be covered. Prerequisite: GS 1015.

### 1040 Chemistry in Our World (1 sh) GESAL

A seminar-based approach to some of the relevant issues of chemistry as applied to sociological, economic, and international contexts.

### 1050 Introduction to Psychology (4 sh) GESAL

An introduction to the methodology and the major content areas of psychology.

### 1100 Conceptual Physics (2 sh) GESAL

An introductory algebra-based course in physical science, this course will cover selected topics in physics and astronomy with some introduction to geology and meteorology as they pertain to planetary evolution and environments. Emphasis will be placed on the role of technology in society, physics as a human endeavor, and the present and future status of space exploration. Lab is included in this course. Prerequisite: GS 1015 or by math placement.

### 1200 Natural History of Illinois (4 sh) GESAL

A survey of the natural history of Illinois. Introduces basic concepts of natural history and environmental science. Develops the ability to think critically about scientific problems and concepts. Includes laboratory and field experiences.

### 1250 Nutrition (2 sh) GESAL

A general course in nutrition that will evaluate the eating habits of the student and suggest how to improve their diet. The digestive process, the role of macronutrients and micronutrients, and weight control will be explored. Nutrition will be examined from pregnancy through the elderly years. Eating disorders, food safety and the general problem of malnutrition throughout our world will be addressed. Independent laboratory activities will be assigned weekly to supplement lecture presentations.

### 1400 Personal Development (2 sh) GESAL

Examination of the traditional domains of mind, body and spirit, and explore a holistic approach to the integration of those domains. This course will help students create a personal framework, which will serve them for life. Familiar habits that may lead to ill health will be challenged. Attitudes that respect the wisdom of the body will be cultivated. The interactions among the body, mind, and spirit will be explored. Contemporary interpretations of what contributes to wellness will be examined and applied in the service of identifying and implementing lasting lifestyle changes.

### 1450 Adult Fitness and Wellness (2 sh) GESAL

Comprehensive instruction in adult fitness and wellness strategies and activities. Particular attention will be paid to practical applications of fitness theories, appropriate nutritional behaviors, and examinations of commonly encountered health and wellness challenges encountered by adults. Includes applied exercise and activity components to assure comprehensive learning and fullness of appreciation for achieving personal fitness and wellness goals.

### 1490 Statistics in Practice (4 sh) GESAL

This course introduces students to modern statistical practice, focusing on the analysis of data. The most commonly used descriptive and inferential methods are covered. Students develop analytic

skills for working with data to gain understanding of real-world problems in a variety of fields, and critical thinking skills regarding the role of statistics in the modern world. Prerequisite: GS 1015.

**1500 North Park Dialogue I (4 sh) GESAL**

The First-Year Seminar is an interdisciplinary seminar focused on the classic philosophical question, Who am I? Students gain an introduction to the educational experience at North Park and sharpen skills of oral and written communication.

**1750 Studies in Literature (2 sh) GESAL**

Reading and analysis of the major forms of literary expression. This course is designed to acquaint the student with principles of aesthetic criticism applied to significant works of world literature.

**1850 Introduction to Biblical Studies (4 sh) GESAL**

An introductory survey of the history and theology of the Biblical narrative as it informs Christian faith today. Particular emphasis on the theological unity of the Bible's message.

**1910 U.S. History to 1877 (3 sh) GESAL**

Development of a Western civilization on the American seaboard from colonial beginnings to 1877; emphasis on the colonial experience, Revolution, Constitution, evolution of institutions, division, and reunion.

**1920 U.S. History Since 1877 (3 sh) GESAL**

Development of an industrial and urban society and its political, economic, social, and intellectual significance; emergence as a world power.

**1930 Introduction to Sociology (4 sh) GESAL**

Problems, fields, and methods of sociology. Emphasis on a theoretical frame of reference to explain basic social process, the role of culture in social behavior, the nature of social organization, and social and cultural change. Intensive reading in descriptive studies from a wide range of societies.

**1940 American Government (3 sh) GESAL**

This course will provide a general survey of American politics and government. The purpose is to explain, analyze, and increase your understanding of the processes and institutions by which our nation makes political decisions.

**2000 North Park Dialogue II (4 sh) GESAL**

The Second-Year Seminar focuses on the question Why should I be ethical? It furthers each student's entry into the life of the mind and continues the development of essential communication skills.

**2030 Musical Connections: The Classical Tradition and American Jazz (3 sh) GESAL**

This course is an introduction to the basic elements of music common to all periods and styles of music. Melody, harmony, and form will be defined as variables that create unique and recognizable musical styles. These styles will be illustrated with lectures and guided listening. The development of American Jazz as it emerged alongside the Western Classical Tradition will be a significant component. A sampling of major composers and their works from both traditions will be covered.

**2040 Women in U.S. History (3 sh) GESAL**

Intensive exploration of the history of work as exemplified by women in the United States. Emphasis on developing the requisite skills for historical inquiry. Opportunity for independent inquiry within the overall theme of the course.

**2050 Strategies and Technologies for Professional Development (4 sh)**

Students will develop transferable skills for academic and professional success, including written and oral communication, use of technology, problem solving, critical reasoning, and lifelong learning. Adult learners will assess their own learning styles, practices, and experiences, as well as reflect on personal and professional roles and goals, and develop learning plans for achieving those goals. Emphasis on understanding fundamental concepts of information technology necessary to effectively exploit computers as tools for academic and professional development. Orientation to expectations of baccalaureate education in general and North Park University learning resources in particular. This is a required course for all incoming School of Adult Learning students.

**2070 Fluency with Information Technology (4 sh)**

This course will develop proficiency with contemporary word processing, spreadsheet, database, presentation, e-mail and browser application. The course will also introduce fundamental knowledge underlying information technology including how computers work, how information is represented digitally, modeling and abstraction, and algorithm discovery. Finally, this course will facilitate development of higher-level thinking processes necessary for exploiting IT: problem solving, reasoning, managing complexity and troubleshooting. Limitations and social implications of technology will also be addressed. Second course in GOAL Core sequence.

**2080 Writing for the Disciplines (4 sh) GESAL**

The focus of this course is on helping students to develop communication skills, both written and oral. The course provides instruction and practice in the explanatory, analytical, and persuasive writing that is found in multiple disciplines, emphasizing a writing-to-learn method. Students are given guidance through the writing process and through providing sources and ideas for thinking, rhetorical analysis and writing of complex essays, at least one of which utilizes and documents research, so that students also develop skill in information literacy and the appropriate method of documentation. Additionally, they develop skill in effective and persuasive oral presentation. Overall, students are given opportunities to learn and practice skills for success in their chosen careers, both in college and beyond.

**2210 Jesus of Nazareth (4 sh) GESAL**

The life and teachings of Jesus studied with reference to current research. Explores the quest for the historical Jesus, the historicity of the gospels, and the method and message of Jesus' teachings. Prerequisite: GS 1850.

**2250 Film Studies (3 sh) GESAL**

An exploration of relationships between film and society through the study of film aesthetics, film history, and film criticism. Emphasis will be placed on the criticism of narrative films. Critical skills will be developed through discussion, assigned readings, research, and writing.

**2260 The Modern World (4 sh) GESAL**

The Modern World is an introduction to the cultures and historical developments of the major world regions and their global interactions in the nineteenth, twentieth, and twenty-first centuries.

**2300 Faith and Business (4 sh) GESAL**

The course will foster student understanding of the interplay between Christianity and business and encourage students to consider the issues related to individual Christians as entrepreneurs, employees, leaders and observers of business. It will also examine Christian approaches to business such as Kingdom Business, Christ-centered, marketing and management, and Biblical and

moral principles for the work place. The purpose of the course is to encourage students to discover how faith and business can co-exist and to construct a theology of Christian business that will guide them in their career. Prerequisite: GS 1850.

**2510 African-American History to 1865 (3 sh) GESAL**

Explores the history of African Americans beginning with African origins and continuing through the Civil War. Focuses on Black religion, identity formation, participation in plantation society, and contribution to American culture. Emphasizes African-American self-expression through a reading of primary sources, especially slave narratives.

**2520 African-American History from 1865 to the Present (3 sh) GESAL**

Explores the history of African Americans from the end of the Civil War to the present. Investigates Black identity formation, migration and urbanization, leadership production, protest strategies, and recent political movements. Gives attention to the writings of African-American authors, especially those of the Harlem Renaissance and the Civil Rights Movement.

**2550 Christian Ethics (4 sh)**

A study of the moral implications of the Christian faith, with emphasis on their integration into personal belief. Prerequisite: GS 1850.

**2560 C.S. Lewis (4 sh) GESAL**

A study of the life and thought of C.S. Lewis. Emphasis will be given to his religious ideas, his understanding of the Christian doctrine, and his methods of commending the Christian faith by reason and imagination. Prerequisite: GS 1850.

**2600 Comparative Politics (4 sh) GESAL**

An introductory comparative study of the political institutions of the nations of Europe and selected nations of the Middle East, Latin America, Asia, and Africa. Political parties, ideologies, military, social revolution, and modernization will be considered.

**3000 North Park Dialogue III: Community (4 sh) GESAL**

How are communities formed? What unites them? What divides them? How do communities change over time? What makes some communities ethical and others unethical? What role does nationalism, language, religion, race and ethnicity, economics, and geography play in the formation of community? What is the relationship between community and multiculturalism? What light do various academic disciplines bring to bear on the way communities function? This course asks students to engage with the assumptions about community embodied in a variety of historical primary texts, and to explore their own roles in the communities they inhabit. This course emphasizes reading strategies and models of intellectual inquiry, while simultaneously asking students to analyze their own participation in one or more contemporary communities.

**3620 World Religions (4 sh) GESAL**

Study of the common features and distinctive motifs that characterize some of the main religious traditions; Hinduism, Buddhism, Islam, and others. Emphasis on development of a methodology for reading and interpreting the world's religions. Prerequisite: GS 1850.

**3910 Topics in General Studies (1 or 2 sh)**

An intensive investigation of a selected topic offered from time to time at the discretion of the department.

**4000 Integrative Capstone Seminar (0 sh)**

This capstone seminar is required for all SAL students and is to be taken in the semester prior to graduation. The student will develop a professional portfolio by revising the resume and professional development plan initiated during the first term at North Park. Participants will reflect on their own learning and professional growth through discussion and synthesis of the University learning outcomes and outcomes specific to each student's major. An opportunity for feedback on the various types of services that have been part of their experience as well as discussion about methods for continuing service after graduation will be provided. This seminar serves as the final component of the School of Adult Learning assessment of student learning program. A variety of other resources will be shared to help the student continue as a life-long learner.

**4910 Topics in International Settings (1-4 sh)**

The School of Adult Learning encourages adult students to understand the implications of a global community, both theoretically and experientially. Topics within the overall theme of the course will be announced one year prior to offering the exchange. Study will include three to four weeks of in-class preparation, one to two weeks in a foreign country (e.g., Sweden, Mexico), one to two in-class sessions upon return. A journal will be kept throughout the experience.

## Business Administration (BADM)

The major in Business Administration provides a foundation of basic managerial skills and an overview of the organization. Students are introduced to the values, problems, and priorities of management in business organizations. Business Administration majors seek to provide (1) theory of an organization as an integrated system, (2) analytical tools useful for decision making, and (3) an introduction to the functional activities of an organization: production, marketing, finance, and accounting. In developing basic managerial skills, a business administration major will also advance the skills of inquiry, critical thinking and communication that are central to a liberal education.

The major is scheduled in seven-week courses over 70 weeks, totaling 40 semester hours. The curriculum will be distributed in a series of Learner Guides, with detailed assignments for each week. Students are expected to spend 10-20 hours per week in preparation.

### Major requirements for a B.A. or B.G.S. degree in Business Administration Core

#### Required semester hours

40 sh

#### Required core courses

BADM 3100, 3300, 3500, 3900, 4100, 4400; BADM 4200 or ISIT 3030; ORG 3034, 4074, 4094, 4120

### Minor requirements in Business Administration

#### Required semester hours

22 sh

#### Required core courses

BADM 3100, 3300, 3900, 4100 4200; Select one from ORG 3034, 4074, 4094, 4120

Course descriptions for ORG courses may be found under the Organizational Management and Leadership major.

GESAL Designates a course that fulfills all or part of a General Education (G.E.) requirement for the B.A. or B.G.S. degree; see the General Education section of the School of Adult Learning for more information.

#### 3100 Making Economic Decisions (4 sh) GESAL

Focus on macro (external) and micro (internal) environments of business, and monetary and fiscal policy as applied to interest rates, growth, income and prices. The expanding role of the international economy is discussed. The ethics of business and governmental policymaking are examined.

#### 3300 Principles of Financial Accounting (4 sh)

This course introduces the study of generally accepted accounting principles and techniques for measurement and reporting of financial information in a balance sheet, income statement and statement of cash flows. This will involve developing an understanding of the accounting cycle, transaction analysis, debits and credits, financial reporting concepts and internal control. Ethical implications of accounting decisions will also be considered.

#### 3500 Principles of Managerial Accounting (2 sh)

This course introduces managerial accounting concepts that are relevant to decision-making. Topics include theory and practice of job cost and unit cost accounting, including job order, process and standard costing systems, variance analysis, direct and indirect costs, budgeting. Prerequisite: BADM 3300.

#### 3900 Business Law (2 sh)

An introduction to the foundational concepts in business law. Fundamental legal understanding of our system of federalism and state law, government regulation of business, and an overview of the principles underlying the formation of contracts (including general contracts and those for the sale of goods), torts, negligence and strict liability and the various forms of business organization common in the United States.

#### 3910 Topics in Business Administration (1-4 sh)

Intensive investigation of a selected topic in Business Administration offered from time to time at the discretion of the School of Adult Learning.

#### 4100 Foundations of Finance (4 sh)

This course covers the concepts and techniques of financial management with an emphasis on for profit corporate entities. The major focus of this course will be on valuation techniques, project analysis, the effects of markets on rate structure, and corporate financial structure. Specific topics include the time value of money, discounted cash flow techniques, internal rates of return, management of working capital, financial analysis, capital budgeting, capital structure, cost of capital, dividend policy and valuation techniques. The course will also cover acquisition and allocation of short and long-term capital. While highly quantitative in nature, this course stresses problem-solving processes, specifically in a financial context. Included in this, especially in light of North Park's Christian heritage, we will explore how ethical considerations have affected financial decision-making and theory throughout history. Prerequisite: BADM 3300, 3500.

#### 4200 Production Management (4 sh)

Objective, constraints and processes, associated with the efficient production of goods and services. Analytical models and methods, facilities design and the design of control systems for production operations are presented. Process and systems analysis, capacity, design, inventory planning and control, queuing theory, and network models are all included in the production management science. Student must complete an undergraduate statistics course or pass proficiency testing. Prerequisite: GS 1490.

#### 4400 Integrating Strategic Management (4 sh)

Provides a capstone experience for the business administration and organizational and management and leadership major. As such it will summarize and synthesize the various disciplines of management and will assist the student in creating a strategic future for the (business) organization. The course will examine the key dimensions of strategic management: mission determination, environmental scanning, organizational analysis, strategy selection and organizational implementation. Students will complete a summary project requiring individual and team research, quantitative data gathering and qualitative analysis in service of creating a new direction for an existing organization. Throughout, the ethical dimensions of decision-making and implementation will be emphasized. The course will allow students to apply the lessons of strategic thinking to their own career direction.

#### 4910 Independent Study in Business Administration (1-4 sh)

Advanced independent research.

#### 4970 Internship in Business Administration (1-8 sh)

An assignment in a business institution other than the current employer in which reflective experience is the goal. Interested students who have completed 20 hours or more in the major should apply to their academic advisor.



## Church and Ministry Management (CMM)

Major requirements for a B.A. or B.G.S. degree in Church and Ministry Management

### Required semester hours

40 sh

### Required core courses

BADM 3100 or ISIT 3030; BADM 4400; CMM 3000, 3100, 3200, 3300; NPM 4180, 4190; ORG 3034, 4074, 4094, 4120

## Church and Ministry Management Certificate

This certificate is designed to help students understand different approaches to church and ministry administration and to develop planning and management tools. It will also identify, analyze, and present solutions for several human resource related issues in a congregational and nonprofit setting. Students will discover and research appropriate stewardship models from a management perspective and give practical tools that will help congregations evaluate its current health and strategies for growth. Overall, administrative and management principles and practices for churches and ministries will be examined from leadership, human resources, stewardship, and growth and management perspectives.

### Church and Ministry Management Certificate

12 sh

### Required core courses

CMM 3000, 3100, 3200, 3300

Course descriptions for BADM, NPM and ORG courses may be found under the respective major in the SAL program.

### 3000 Principles and Practices of Church and Ministry Management (4 sh)

This course will review basic management and leadership theories in relation to the church congregation and ministries. It is designed to help students understand different approaches to church and ministry administration using both secular and biblical sources and church administrative models to develop planning and administrative tools, and identify and assess their own behavior as leaders as well the needs of the congregation in order to create a strategic plan to identify and meet those needs. This course is an overall study of the administrative and management principles and practices for the local church and ministries and will examine staff, finances, buildings, human resources, stewardship, and management.

### 3100 Managing Human Resources in a Church Ministry Setting (2 sh)

This course will examine current theory and practice of human resource management in a Church, ministry and nonprofit context. It will review human resources policies, compliance and procedures for local and large congregations and ministries and will provide applicable human resource tools such as; recruitment and hiring, managing personnel, evaluation and performance appraisals, discipline and compensation, volunteer management and coaching of employees. The course will also identify, analyze and present solutions for several human resource related issues in a congregational, nonprofit, and ministry settings. Prerequisite: CMM 3000.

### 3200 Church Fundraising and Stewardship (2 sh)

This course helps students understand different approaches to church and ministry fundraising, capital campaigns and

fundraising rules and regulations. Students will learn basic annual funds, major gifts, foundation grants, planned gift fundraising, restricted and designated gifts, and essential rules and regulations. The course will focus on discovering and researching good stewardship models from a management perspective as well as helping to lead the congregation and ministries in both a personal and public understanding of stewardship. Prerequisite: CMM 3100.

### 3300 Strategies for Church and Ministry Growth, Change, and Revitalization (4 sh)

This course identifies key principles related to church and ministry growth, change, and revitalization. Clergy, ministry leaders, and nonprofit professionals will learn how strategic planning can clarify a congregation's direction, discernment, and opportunities for growth. It will also give practical tools that will help congregations and ministries evaluate their current health and recognize areas that need improvement and can hinder growth causing plateaus. This course will focus on how to deal with and implement change in a positive and productive way. Special attention will be given to theological and cultural principles which may affect the rate and patterns of church or ministry growth. Strategies will be designed to promote growth and revitalization. Prerequisite: CMM 3200.



## Computer Information Systems (ISIT)

The major in Computer Information Systems seeks to provide adult learners with an excellent foundation for lives of significance and service as information systems professionals for business, government and non-profit organizations.

Graduates will acquire a body of knowledge and skills enabling them to pursue a variety of employment opportunities associated with the analysis, development and management of information systems. Graduates will be able to apply knowledge and skills regarding computers and related technologies to help organizations solve problems and achieve strategic and operational objectives. Graduates will be able to employ professional methods for analysis, design, implementation and maintenance of information technology solutions, apply project and interpersonal management skills, work effectively in team environments, and evaluate social, legal and ethical issues in that arise in computing.

The major is scheduled in seven-week courses, totaling 36 semester hours. Students are expected to spend 10-20 hours per week in preparation. Students must obtain a laptop personal computer for use in the program. Contact the SAL Office for the latest capability requirements.

The course prefix for the Computer Information Systems major is ISIT (Information Systems and Information Technology), which denotes the department from which the major is drawn.

### Prior Learning Experiences

The Computer Information Systems curriculum assumes a solid “user-level” foundation of technology knowledge and experience in these prerequisite areas: Personal Computer Use, Microsoft Windows, MS Office Suite, and the Internet.

### Major requirements for a B.A. or B.G.S. degree in Computer Systems

#### Required semester hours

36 sh

#### Required core courses

ISIT 3030, 3040, 3050, 4010, 4020, 4030, 4040, 4050, 4060

### Business Information Systems Certificate

The Business Information Systems Certificate provides foundational knowledge of information, focusing on the business applications of information technology. These courses also include consideration of social, legal, and ethical issues. The Certificate is open to students at large and students from other SAL majors. Majors who complete these courses may also request a Certificate. All courses count as part of the major.

#### Required semester hours

12 sh

#### Required core courses

ISIT 3040, 4010, 4020

### Web Development for Business Certificate (12 sh)

This three-course certificate focuses upon web application development in business environments. Students are provided the opportunity to attain proficiency in web development technologies and environments, design principles, and standards for application development and documentation.

#### Required semester hours

12 sh

#### Required core courses

ISIT 3040, 4120, 4130

#### 3010 Management and Organizational Behavior (4 sh)

This module integrates management and organizational behavior topics, practices and issues. Management skills and perspectives covered are planning and control, organizational structure, teamwork, conflict management, problem solving, and managing change. Organizational behavior perspectives include organizational culture, ethics, personality and perception, motivation, communication and interpersonal skills, group and team functioning, and power and organizational politics.

#### 3030 Information Systems in Organizations Systems (4 sh)

This course addresses functional, strategic and competitive roles of information systems and information technology in organizations. Topics include hardware and software, types of information systems, the analysis and development of information systems, management of the information systems function, and workplace social, legal ethical issues related to technology.

#### 3040 Web Technologies and E-Commerce (4 sh)

This course focuses on current and emerging business uses of web technologies including home pages, advertising, retail sales, electronic commerce, middleware, partnering, payment systems, and security and encryption. The course also considers changes in corporate economics driven by electronic commerce and social, legal and ethical issues related to web technologies.

#### 3050 Introduction to Programming with Visual Basic (4 sh)

Introductory programming course designed for adult students with no prior programming experience. Programming fundamentals and basic skills using Microsoft Visual Basic with a strong focus on business applications. Problem solving methodology and fundamentals general to all programming languages. Topics: structured program development, flowcharts, pseudo code, debugging and desk checking, VB objects and event model, variables and basic data types, basic I/O, built-in functions, user-defined functions and procedures, modular design, conditional statements and iteration, arrays. Ethics and professional responsibility.

#### 4010 Information Age Communications Technology (4 sh)

This course focuses on business and organizational applications of current and emerging communications technologies. Topics include networks, security, wireless technology, mobile computing, social networking and emerging communications technologies. Social, legal and ethical issues related to communications technologies.

#### 4020 Managing Data and Information (4 sh)

This course covers a variety of topics related to the design and management of databases and information repositories. The course focuses upon databases and data warehouses and their critical role in business and other organizations. Other topics include the nature of business information, emerging trends in information repositories, and privacy and security concerns related to storage and warehousing of information.

#### 4030 Intermediate Programming with Visual Basic (4 sh)

Intermediate-level structured programming in VB, builds on skills acquired in ISIT 3050 (Introduction to Programming with Visual Basic), for developing more sophisticated applications. Topics: two-dimensional arrays, control arrays, sorting and searching, sequential and random access files I/O, intrinsic and ActiveX controls, databases and data-bound controls, menus, multiple-form applications, interface design, user-proofing. Ethics and professional responsibility. Prerequisite: ISIT 3050.

**4040 Information Systems Analysis and Design (4 sh)**

This course introduces students to industry standard methodologies along with specific techniques employed in the analysis and design of information systems applications. Topics covered include enterprise planning, information architecture, the major lifecycle approaches to systems development including SDLC and RAD; widely used techniques for modeling and decomposing systems including OOAD; interdisciplinary teamwork, methods of interviewing and information gathering, introductory project management, and management of software engineering team projects. Ethics and professional responsibility. Prerequisite: ISIT 4020, 4030.

**4050 Knowledge Management & Decision Support (4 sh)**

Focuses on knowledge work and knowledge management strategies for analyzing and integrating knowledge. Topics include methods for developing, implementing and utilizing systems supporting managerial and executive decision making processes such as expert systems (ES), executive information systems (EIS), and decision support systems (DSS). Prerequisite: ISIT3030.

**4060 Project Management (Capstone) (4 sh)**

This is the capstone course which integrates knowledge and skills acquired in previous courses and also provides in-depth coverage of project management theory, practice, tools and techniques. Factors affecting project success and failure are studied. A group project provides students the opportunity to develop project management skills. Topics include: project integration, scope, time, cost, quality, human resources, communications, risk and procurement management. Project life-cycle management. Project management process groups: initiating, planning, executing, controlling and closing. Organization structure, stakeholders, standards, interpersonal skills, communication, contracts, team-building and leadership. Project management methodologies, techniques, tools and reports: Gantt, CPM, PERT, PDM, EVM, Fishbone, Pareto, Decision Trees, Monte-Carlo simulation, RFP, etc. Use of project management software. Prerequisite: ISIT4040.

**4120 Business Web Development with Dynamic HTML (4 sh)**

This course provides training in the development of dynamic HTML pages. The focus is on using technologies including DHTML and JavaScript in business web applications. Topics: DOM, dynamic page layout, dynamic content and styles, special effects, event model, windows and frames. JavaScript programming topics: syntax, keywords, operators, objects, properties, methods, event handlers, and cookies. Part of Web Development for Business Certificate. Prerequisite: ISIT 3040.

**4130 Business Web Development with XML (4 sh)**

This course provides training in the use of XML along with HTML and CSS for business web development applications. Topics include: XML, data binding, validation, namespaces and schemas, computational style-sheets, element groups, working with CSS, DOM and XSLT, pervasive computing. Part of Web Development for Business Certificate. Prerequisite: ISIT 4120.

## Counseling and Social Services (COSS)

The major in counseling and social services provides a foundation for the application of psychological principles to personal and social problems. Theory and research related to normal human development, etiology of mental health problems, and ethical standards of the psychology profession are discussed. Emphasis is on interaction with clients in professional settings such as human services and social service agencies. Provides opportunities to apply and practice facilitation skills of small groups and learn methods of fostering optimal group development and interaction. Major principles and methods which address social and counseling issues are applied to diverse populations. This major alone does not prepare students to function as counselors, therapists, or psychologists. Rather, students develop the necessary skills to assume entry-level positions in a variety of settings such as government, private human service agencies, and/or clinical services for mental health.

### Major requirements for a B.A. or B.G.S. degree in Counseling and Social Services

#### Required semester hours

40 sh

#### Prerequisite and supporting courses

GS 1050

#### Required core courses

COSS 2010, 3010, 3020, 3800, 4000, 4060, 4070, 4120, 4130, 4400

### Minor requirements in Counseling and Social Services

Students are required to meet the Introduction to Psychology requirement prior to enrolling in the minor. The minor includes the following courses for a total of 20 SH. The minor reflects counseling principles as they are applied to adults within social service settings.

#### Required semester hours

20 sh

#### Required core courses

COSS 2010, 3010, 3800, 4130

#### Elective courses

Select one from COSS 3030, 4050, 4080

GESAL Designates a course that fulfills all or part of a General Education (G.E.) requirement for the B.A. or B.G.S. degree; see the General Education section of the School of Adult Learning for more information.

#### 2010 Research Methods and Research Design (4 sh)

Designed to expose the student to how the scientific enterprise is applied to research on human development. A three-pronged focus includes research design, data collection, and the use of statistics in the analysis and interpretation of data. Cross listed with HPSY 2010.

#### 3010 Social Psychology (4 sh)

Introduces the study of human behavior in groups, including social cognition, social influence, attribution, social comparison, attraction and friendship, stereotypes, and the self. The course incorporates theory, research, and application related to the study of group behavior.

#### 3020 Human Development I (4 sh)

Introduces the student to the area of infant, child, and adolescent development and encourages the student to reflect on how developmental research and theory apply to his or her own life experiences. Cross listed with HPSY 3020.

#### 3030 Human Development II (4 sh)

Presents to the student a survey of research findings and theory on development throughout adulthood. Examines how transitions, loss, and deaths affect development and are dealt with by individuals and society across the lifespan. Identifies moral/ethical issues and encourages the student to reflect on how such issues apply to his or her own life experiences. Cross-listed with HPSY 3030.

#### 3800 Principles of Counseling Diverse Populations (4 sh)

Application of principles and methods which address social issues and problems related to diverse populations. Topics addressed may include law and justice, health and health care, education, and inter-group relations. Engages the student in the applications of principles and methods of counseling and social services. The student develops abilities in the areas prevention and social level interventions. Systemic and ecological theories of human behavior as they pertain to the individual and community will be discussed. The student will develop skills in interviewing, assessment, and evaluation with diverse populations.

#### 3910 Topics in Counseling and Social Services (1-4 sh)

An intensive investigation of a selected topic in Counseling and Social Services offered from time to time at the discretion of the department.

#### 4050 Human Sexuality (4 sh) GESAL

Consideration of human sexuality from biological, psychosocial, behavioral, cultural, and religious perspectives. Particular emphasis on psychosexual development throughout the human life cycle. Critical attention given on problems and solutions that significantly affect persons and social groups. Cross-listed with HPSY 4050.

#### 4060 Personality (4 sh)

Study of traditional and contemporary personality theory, with emphasis on theory, research methods, and assessment. Consideration of the development of personality and of whether it can or does change across the lifespan, and a critical appraisal of key personality theories from developmental and other perspectives. Cross-listed with HPSY 4060.

#### 4070 Learning (4 sh)

Introduces the student to various theoretical viewpoints that explain how we learn. The basic principles of classical and operant conditioning, observational learning, cognitive, humanistic, and radical-conscientization theories will be discussed. How these theories can be applied in the everyday settings of home, school, and work will be an important focus. Cross-listed with HPSY 4070.

#### 4080 Social and Cultural Context of Human Development (4 sh)

Examines the effects of various social and cultural parameters on human development. Social and cultural parameters include specific ethnic group, general cultural category (particularly individualist vs. communitarian type), gender, and socioeconomic status. Aspects of human development affected by these variables include personal identity, sex-typing, individual autonomy, style of emotional expressiveness, family values, and physical and mental health. Cross-listed with HPSY 4080.

#### 4120 Biopsychosocial Disorders of Human Development (4 sh)

Uses a case-finding approach in a study of biopsychosocial disorders across the lifespan, their assessment and treatment. Traditional

categories of psychological disturbance will be discussed as well as issues associated with the duality of illness and wellness, legal and ethical implications of mental dysfunction. Cross-listed with HPSY 4120.

**4130 Helping Skills for Social Services (4 sh) GESAL**

Focuses on the development of listening, influencing, and relationship skills that underpin effective intervention in the helping professions. Attention is also placed on the impact of cultural and social factors on the helping process.

**4400 Practicum in Counseling and Social Services (4 sh)**

The practicum includes observation and hands-on experience within an appropriate agency. The student will develop and/or work on a larger institutional-wide project. It involves reflection and application of theory and research learned in the classroom to practical situations in the work setting. The student will apply counseling theory and methods utilizing traditional and multicultural perspectives to inform their practice. The practicum is designed to increase the student's knowledge related to the available resources in communities, churches, hospitals and social service agencies. The practicum is one full semester in length.

**4910 Independent Study in Counseling and Social Services (1-4 sh)**

Advanced independent research.

**4970 Internship in Counseling and Social Services (1-8 sh)**

An assignment in a business or social service institution other than the current employer in which reflective experience is the goal. Interested students who have completed 20 hours or more in the major should apply to their academic advisor. Permission will be granted by the Director of the School of Adult Learning and the faculty major coordinator.

## Criminal Justice (CJ)

The major in criminal justice provides the professional knowledge and skills needed to work and advance in the field of criminal justice. The interdisciplinary curriculum blends a strong foundation of liberal arts with professional course work which prepares students for a broad range of careers in criminal justice. Students engage in study that examines causes, prevention, and control of crimes, as well as the foundational theories and policies relevant to the traditional and non-traditional structures and operations of the criminal justice system. Students develop a comprehensive understanding of criminology, research methods, management, ethics, criminal law, corrections, and juvenile and restorative justice. Grounded in an urban context, the practicum provides diverse opportunities for students to apply theory learned in the classroom to real life situations in a variety of work settings. This major is intended for sworn police officers as well as students interested in entry-level positions in a variety of settings such as law enforcement, private security, judiciary, corrections, victim assistance, probation, parole, federal service, and social service agencies. Students interested in augmenting the criminal justice major can enhance their learning through minors in human psychology, counseling and social services, nonprofit management, and business administration.

The curriculum provides a strong foundation for graduate study in criminal justice or law, and it may be helpful to those students interested in social work.

### Major requirements for a B.A. or B.G.S. degree in Criminal Justice

#### Required semester hours

36 sh

#### Required core courses

CJ 3000, 3100, 3200, 3300, 3400, 3500, 4000, 4100, 4200, 4300, 4400

### Minor requirements in Criminal Justice

The minor includes the following courses for a total of 20 sh. The minor reflects the core content in the field of criminal justice.

#### Required semester hours

20 sh

#### Required core courses

CJ 3000, 3100, 3200, 3300, 3400, 3500,

GESAL Designates a course that fulfills all or part of a General Education (G.E.) requirement for the B.A. or B.G.S. degree; see the General Education section of the School of Adult Learning for more information.

#### 3000 Introduction to Criminal Justice (4 sh) GESAL

Provides an interdisciplinary and critical analysis of the criminal justice system in the United States. Emphasis is on key theories, causation of crime, and pertinent research that assesses the implications for policies related to crime control and prevention. An analysis of the roles of the police, prosecution, defense attorneys, and courts, from diversionary processes to arrest, trial and sentencing and imprisonment. An examination of contemporary structures and practices of corrections will build upon a historical understanding of the criminal justice system in the United States. Representative Supreme Court decisions in the law of arrest, right to counsel, capital punishment, search and seizure, and self-incrimination are analyzed.

#### 3100 Research Methods in Criminal Justice (4 sh)

Emphasis is on the theory, principles, and methods used in criminal justice research. The course addresses a broad range of research methods, data collection strategies, and analytical tools that are commonly used in the criminal justice system. Provides an overview of various types of research design and data collection strategies such as questionnaires, interviews, observational techniques, sampling, and the use of secondary sources, computers, and other technology.

#### 3200 Correctional Services (4 sh)

Review of the historical and contemporary structure, philosophical underpinnings, and administration of adult corrections in the United States. Emphasis is placed on the purpose and goals of the correctional system and the critical issues and problems facing it today. Major topics include discussion of the various philosophies of punishment, sentencing strategies, and the prison community. The social, political, and economic impact on correctional services, such as boot camps, sentencing reform, overcrowding, community-based alternatives, punishment versus rehabilitation debates, and reintegration are explored.

#### 3300 Juvenile Justice System (4 sh)

The contemporary juvenile justice system is analyzed from historical and philosophical perspectives. An overview of the procedures, structures, and treatment of juvenile offenders are provided as well as an exploration of the purpose and primary operations of juvenile detention and probation services. Further emphasis is placed on the nature and extent of delinquency, theories of causation, current trends, prevention, problem solving, and the delivery of services to this population. Students compare and contrast different approaches and future trends in juvenile justice among countries within and outside of the United States.

#### 3400 Criminal Procedure (2 sh)

An overview of the structure of the United States court system, sources of individuals' rights and the constitutional limitations on the prohibition of criminal conduct will provide a foundation for this study of criminal procedural law. This course will examine the legal continuum from the initial search and seizure of a suspect, to the arrest and interrogation, pre-trial process, criminal trial, sentencing and punishment, and appeal and post-conviction rules.

#### 3500 Criminal Law (2 sh)

Provides an overview of criminal law with an emphasis on the major crimes to include offenses against: the person, habitation, property, public morality, alcohol and drug offenses, and white collar and organized crime. The course will explore an individual's liability for criminal conduct, criminal responsibility or intent, and the circumstances that may modify the individual's responsibility for a criminal act. Special defenses to criminal acts will also be discussed.

#### 3910 Topics in Criminal Justice (1-4 sh)

Intensive investigation of a selected topic in criminal justice offered from time to time at the discretion of the School of Adult Learning.

#### 4000 Law Enforcement Administration (2 sh)

Application of the fundamental theories and principles related to the professional management and administration of law enforcement agencies. The basic management concepts of police administration and forms of police organization are analyzed and evaluated. Examines specific operational functions such as budgeting, personnel, planning, technology, and productivity measurements. Designed to assist students in developing the ability to interpret



and implement complex policy such as homeland security into their professional practice. Prerequisite: CJ 3000.

**4100 Urban Communities and Crime (4 sh)**

An overview of the most common crimes and issues related to crime and delinquency within urban communities. In-depth analysis of theories and research that emphasize community factors that lead to crime and delinquency, including local community approaches to crime prevention. Topics include but are not limited to youth culture and deviance, substance abuse, gun control, and domestic violence. Current community-oriented initiatives such as problem oriented policing and alternatives to incarceration aimed at reducing crime will be discussed. Prerequisite: CJ 3000.

**4200 Restorative Justice (2 sh)**

An in-depth analysis of the key principles and concepts critical to the practical application of restorative justice. Acknowledges that crime causes injury to people and communities and that restorative justice seeks healing, wholeness, and reconciliation for all parties. Introduces the student to a variety of established restorative methods such as family/group conferencing, victim/offender mediation, and peacemaking circles. Prerequisite: CJ 3000.

**4300 Professional Issues, Ethics, and Diversity (4 sh)**

An intense examination of the ethical dilemmas and diversity issues facing the professional criminal justice practitioner. Myths and realities surrounding race, gender, social class, and the relationship to the criminal justice system are discussed. Typical applied ethical issues might include the following: plea bargaining, capital punishment, insanity defense, mandatory sentencing, search and seizure rules, white collar crime, terrorism, and community-based alternatives to incarceration. Prerequisite: CJ 3000.

**4400 Practicum in Criminal Justice (4 sh)**

The practicum includes observation and hands-on experience within an appropriate criminal justice agency. The student will develop and/or work on a larger institutional-wide project that involves reflection and application of theory and research learned in the classroom to practical situations in the work setting. The student applies relevant theory and research methods to inform their practicum project. The practicum is designed to increase the student's interdisciplinary knowledge and practical skills employed in the field of criminal justice. The practicum is approximately four hours a week over one full semester and is the final course in the major. Prerequisite: CJ 3000, 3100, 3400, 3500.

**4910 Independent Study in Criminal Justice (1-4 sh)**

Advanced independent research in criminal justice.

**4970 Internship in Criminal Justice (1-8 sh)**

An assignment in the field of criminal justice other than the current employer in which reflective experience is the goal. Interested students who have completed 20 hours or more in the major should apply to their academic advisor.

## Human Psychology (HPSY)

The major in human psychology provides a foundation for the application of psychological principles to personal, social, and organizational problems. Theory, quantitative analysis, and research related to normal human development, etiology of mental health problems, and ethical standards of the psychology profession are discussed. Students develop the ability to apply this knowledge in assisting individuals confronting a variety of complex problems when interacting with others informally or in professional settings such as the workplace.

Students learn to develop appropriate strategies that address problems individuals confront on an intrapersonal and interpersonal levels contributing to conflicts in social settings, at work, at school or with law enforcement. The practicum in human psychology will allow the student to apply the theory learned in the classroom to real life situations in a variety of work settings. This major alone does not prepare students to function as counselors, therapists, or psychologists. Rather, students develop the necessary skills to assume entry-level positions in a variety of settings such as government, private human service agencies, organizations, business, and industry.

### Major requirements for a B.A. or B.G.S. degree in Human Psychology

#### Required semester hours

44 sh

#### Prerequisite and supporting courses

GS 1050, 1490

#### Required core courses

HPSY 2010, 3020, 3040, 3700, 4000, 4060, 4070, 4090, 4120, 4400

### Minor requirements in Human Psychology

Students are required to meet the Introduction to Psychology requirement prior to enrolling in the minor. The minor includes the following courses for a total of 20 sh. The minor reflects the human psychological principles as they are applied to adult populations.

#### Required semester hours

20 sh

#### Required core courses

HPSY 2010, 3040, 3700, 4070

#### Elective courses

Select one from HPSY 3030, 4050, 4080

GESAL Designates a course that fulfills all or part of a General Education (G.E.) requirement for the B.A. or B.G.S. degree; see the General Education section of the School of Adult Learning for more information.

#### 2010 Research Methods and Design (4 sh)

Designed to expose the student to how the scientific enterprise is applied to research on human development. A three-pronged focus includes research design, data collection, and the use of statistics in the analysis and interpretation of data. Cross-listed with COSS 2010.

#### 3020 Human Development I (4 sh)

Introduces the student to the area of infant, child, and adolescent development and encourages the student to reflect on how

developmental research and theory apply to his or her own life experiences. Cross-listed with COSS 3020.

#### 3030 Human Development II (4 sh)

Presents to the student a survey of research findings and theory on development throughout adulthood. Examines how transitions, loss, and deaths affect development and are dealt with by individuals and society across the lifespan. Identifies moral/ethical issues and encourages the student to reflect on how such issues apply to his or her own life experiences. Cross-listed with COSS 3030.

#### 3040 Psychobiology (4 sh)

Introduces the student to the field of psychobiology. Specific content will include basic concepts, major theoretical viewpoints, and research findings relating to a variety of topics, such as the structure and function of neurons, the anatomy of the nervous system, lateralization and language, sleep, the regulation of internal body states, emotional behaviors and stress, and recovery from brain damage.

#### 3700 Principles of Human Psychology (4 sh)

Introduces the student to an overview of the literature, knowledge base, and practice of human psychology. Course content will include examination of the professions and work settings that require the application of human psychological principles. The student will apply theory and research to the problems individuals encounter when interacting in the workplace, in school, and other systems. Exploration of current procedures used to evaluate behavior through observation and assessment measures (achievement, aptitude, and personality) will be discussed.

#### 3910 Topics in Human Psychology (1-4 sh)

An intensive investigation of a selected topic in Human Development offered from time to time at the discretion of the department.

#### 4050 Human Sexuality (4 sh) GESAL

Consideration of human sexuality from biological, psychosocial, behavioral, cultural, and religious perspectives. Particular emphasis on psychosexual development throughout the human life cycle. Critical attention given on problems and solutions that significantly affect persons and social groups. Cross-listed with COSS 4050.

#### 4060 Personality (4 sh)

Study of traditional and contemporary personality theory, with emphasis on theory, research methods, and assessment. Consideration of the development of personality and of whether it can or does change across the lifespan, and a critical appraisal of key personality theories from developmental and other perspectives. Cross-listed with COSS 4060.

#### 4070 Learning (4 sh)

Introduces the student to various theoretical viewpoints that explain how we learn. The basic principles of classical and operant conditioning, observational learning, cognitive, humanistic, and radical-conscientization theories will be discussed. How these theories can be applied in the everyday settings of home, school, and work will be an important focus. Cross-listed with COSS 4070.

#### 4080 Social and Cultural Context of Human Development (4 sh)

Examines the effects of various social and cultural parameters on human development. Social and cultural parameters include specific ethnic group, general cultural category (particularly individualist vs. communitarian type), gender, and socioeconomic status. Aspects of human development affected by these variables include personal identity, sex-typing, individual autonomy, style of

emotional expressiveness, family values, and physical and mental health. Cross-listed with COSS 4080.

**4090 Tests and Measurements (4 sh)**

Designed to introduce the student to the theory and applications of psychological tests. Basic statistics are required to facilitate the grasp of the theory of tests. The traditional applications of testing to education, the workplace, and clinical psychology will be discussed. The student will become acquainted with the most commonly used psychological tests.

**4120 Biopsychosocial Disorders of Human Development (4 sh)**

Uses a case-finding approach in a study of biopsychosocial disorders across the lifespan, their assessment and treatment. Traditional categories of psychological disturbance will be discussed as well as issues associated with the duality of illness and wellness, legal and ethical implications of mental dysfunction. Cross-listed with COSS 4120.

**4400 Practicum in Human Psychology (4 sh)**

The practicum includes observation and hands-on experience within an appropriate agency. The student will develop and/or work on a larger institutional-wide project. It involves reflection and application of theory and research learned in the classroom to practical situations in the work setting. The student will apply psychological theory and research methods reflective of traditional and multicultural perspectives. The practicum is designed to increase the student's knowledge related to the available resources in organizations, corporate, nonprofit, and social service institutions. The practicum will be one full semester in length.

**4910 Independent Study in Human Psychology (1-4 sh)**

Advanced independent research.

**4970 Internship in Human Psychology (1-8 sh)**

An assignment in a business or social service institution other than the current employer in which reflective experience is the goal. Interested students who have completed 20 hours or more in the major should apply to their academic advisor. Permission will be granted by the Director of the School of Adult Learning and the faculty major coordinator.

## Management Information Systems (MIS)

A major in management information systems provides a foundation of basic managerial skills and an overview of the organization along with knowledge of the infrastructure of information systems in organizations. Students are introduced to the values, problems, and priorities of management in business organizations as well as the functional and strategic role of information systems within organizations. In developing these skills, a management information systems major will also advance the skills of inquiry, critical thinking and communication that are central to a liberal education.

### Major requirements for a B.A. or B.G.S. degree in Management Information Systems

#### **Required semester hours**

40 sh

#### **Required core courses**

BADM 4400; ISIT 3030, 3040, 4010, 4020, 4050, ORG 3034, 4074, 4094, 4120

Course descriptions for BADM, ISIT and ORG courses may be found under the respective major in the SAL program.

## Nonprofit Management (NPM)

The major in nonprofit management is designed for adults with work experience who are seeking to enter the nonprofit sector or to move into leadership positions in nonprofit organizations.

Relevant history, theories and purpose of the sector as it relates to for-profit business and government, and gain a greater understanding of current legal, regulatory, funding, and management issues. Ethical, environmental, and organizational challenges facing modern nonprofits, along with best practices in nonprofit leadership and management will be addressed.

Students will learn how nonprofits use marketing, fundraising, social enterprise and lobbying to build public and financial support for their missions.

### Major requirements for a B.A. or B.G.S. degree in Management Information Systems

#### Required semester hours

40 sh

#### Required core courses

BADM 3100, 4400; ISIT 3030; ORG 3034, 4074, 4094, 4120; NPM 4170, 4180, 4190, 4200

### Minor requirements in Nonprofit Management

#### Required semester hours

20 sh

#### Required core courses

BADM 3100, NPM 4170, 4180, 4190, 4200

#### Elective courses

Select one from ORG 3034, 4074, 4094, 4120

Course descriptions for BADM and ORG courses may be found under the respective major in the SAL program.

#### 4170 Elements of Nonprofit Management (4 sh)

The introductory course will give students an overview of America's nonprofit sector as it relates to both the for-profit business and government sectors. Emphasis will be on the history, purpose and theories of the sector, the legal and regulatory environment, efforts to improve ethics and accountability, the sector's economics and funding environment, trends in evaluation and outcome measurement, and general management problems and principles. The course will also discuss opportunities for personal growth and career advancement available in the sector and highlight skills and training needed to succeed.

#### 4180 Nonprofit Governance and Volunteer Management (2 sh)

This course is designed to improve students' understanding of the elements, processes and dynamics of board governance and volunteer management of nonprofit organizations. The course includes analysis of the respective roles of the board, chief executive, staff and volunteers to maximize organizational effectiveness. Students will learn how to assess and improve the effectiveness of a board, the senior leadership, volunteers and the overall governance of the non-profit organization. Prerequisite: NPM 4170

#### 4190 Financial Management of Nonprofit Organizations (2 sh)

This course addresses the financial management of nonprofit organizations. This includes both financial reporting and managerial finance. Topics include 1) Financial Accounting principles and

practices; 2) Managerial accounting methodology; 3) Compliance, and 4) Measuring and managing program performance. The course examines current trends in nonprofit financial management and integrates financial management with recent federal legislation. Prerequisite: NPM 4170.

#### 4200 Building Public and Financial Support for Nonprofit Organizations (4 sh)

Addresses the four main processes that nonprofits use to interact with internal and external audiences for the purpose of building public and financial support for their missions: 1) Marketing; 2) Fundraising; 3) Social Enterprise; and 4) Advocacy/Government Relations. Current trends and best practices in non-profit marketing and fundraising. Provides an overview of current approaches to earned-income generation, along with the potential and pitfalls of these methods. Identifies and addresses ethical issues related to fundraising, marketing, earned-income and lobbying. Prerequisite: NPM 4170.



## Organizational Management and Leadership (ORG)

The major in organizational management and leadership builds on the principle that leadership is a process and not a position. Therefore students, wherever they are located in the organization, are able to exercise leadership. Students are introduced to a theoretical framework that includes leaders, followers and the context. Majors will 1.) Recognize the similarities and differences between leadership and management; 2.) Cultivate a repertoire of leadership skills for individual and organizational development and 3.) Demonstrate competence in those practices that contribute to the effective handling of critical issues like conflict and change.

The organizational management and leadership major will also advance the skills of inquiry, critical thinking, ethical reasoning and communication that are central to a liberal education. The major is scheduled in seven-week courses totaling 36 semester hours. The curriculum will be distributed in a series of Learner Guides, with detailed assignments for each week. Students are expected to spend 10-20 hours per week in preparation.

### Major requirements for a B.A. or B.G.S. degree in Organizational Management

#### Required semester hours

40 sh

#### Required core courses

BADM 4400; ISIT 3030; ORG 3034, 4024, 4074, 4094, 4120, 4220, 4240, 4260

### Minor requirements in Organizational Management

#### Required semester hours

20 sh

#### Required core courses

ORG 4024, 4220, 4240, 4260

#### Elective courses

Select one from ORG 3034, 4074, 4094, 4120

GE Designates a course that fulfills all or part of a General Education (G.E.) requirement for the B.A. or B.G.S. degree; see the General Education section of the School of Adult Learning for more information.

#### 3034 **Communicating in Organizations (4 sh)** GESAL

Communicating in the workplace with emphasis on written, verbal, non-verbal, and other visual modes of communication. The processes of imparting and receiving information are emphasized. Business writing, the use of visual aids, and professional presentation methods are put into practice. Ethical behavior in communications is examined.

#### 3500 **Writing for Business Success (4 sh)** GESAL

Drawing upon the fundamentals of effective writing, this course helps students to further develop successful written communication skills, and to create the types of documents commonly used in professional environments. Students will apply a writing process to complete the kind of practical writing projects commonly required in the workplace. Emphasis is placed on the process of completing any on-the-job writing assignment and the specific formats most often used. It covers such business writing topics as style

and format, audience analysis and adaptation, document design, informative, negative and persuasive messages, reports, and job search materials. Prerequisite: GS 2080.

#### 3910 **Topics in Organizational Management (1-4 sh)**

Intensive investigation of a selected topic in Organizational Management and Leadership offered from time to time at the discretion of the School of Adult Learning.

#### 4024 **Understanding Group and Organizational Behavior (4 sh)**

Investigate the dynamic interaction of individual, group and organizational behavior. Examine organizations as complex open systems. Explore the nature of learning organizations and strategies for maintaining positive organizational culture. Practice working in groups and facilitating team development. Beginning to use one's self as an agent of change; identifying and enhancing competencies required for such a role. Reflect on the ethical dimensions of problem solving in the workplace.

#### 4074 **Leading and Managing (4 sh)**

The roles of leadership, managing people and change, and total quality management (TQM) are examined. The firm's mission and its relation to the individual is presented: performance appraisals, issues of gender and cultural diversity, negotiation techniques, hiring, and termination analysis are included. The characteristics of the ethical organization are examined.

#### 4094 **Marketing in the Global Economy (4 sh)**

The environment of marketing, including market identification and selection, the concepts of marketing mix, target markets, and the product life cycle as applied to the global economy, are fundamental to the course. Company mission and Maslow's hierarchy are implemented to determine organizational fit. Consumer behavior, organizational markets, product planning and development, and the essentials of marketing communication are presented and analyzed. Service and non-profit marketing procedures are included. The ethics of marketing and processes are examined.

#### 4095 **Entrepreneurial Business Planning and Execution (4 sh)**

Covers the promotion of business with effective communication from concept to development by use of the business plan. The effective techniques of this course should be readily applied when seeking loans, partnerships and investors in the real world. Comprehensive in learning and production, this course is a culmination of many skills from the Organizational Management or Business Administration majors.

#### 4100 **Human Resources Management (4 sh)**

The basic principles, concepts and issues analyzing the role of human resources in the organization: personnel requirements, training, job responsibilities, performance evaluations, grievance procedures, compensation, and labor relations (including unions, EEO, and Affirmative Action programs). Meets elective credit only.

#### 4120 **Ethical Decisions in Organizations (4 sh)** GESAL

An introduction to ethics and to ethical decision-making. A basic overview of value systems and ethical paradigms, utilizing a seminar format. Discussion of how values and ethics may be applied to the issues and dilemmas of the business world.

#### 4150 **Business Promotions and Advertising (4 sh)**

Covers the concepts of promoting business with effective communication techniques that encompass the written word; public relations writing, journalism, advertising copy, mass media or television copy and graphics or other media types with a particular emphasis on tracking results of the communication via the use of metrics and return on investment. Explores the discipline of business

commitments from an organization or an individual as bound by promises made in advertising and the history of promotions from an American industry that is continually shaped and regulated today. Using comprehensive skills from marketing, students will be expected to make sound financial decisions as well as evaluate risk management for advertising and/or corporate communications. Whether internal or for public consumption, the message is often governed by the media and this course will stress the importance of subjective messages with ethical dimensions.

**4160 Elements of Community Development (4 sh)**

This course introduces students to the basics of sustainable community development, including community and neighborhood planning, community organizing, grassroots leadership and community empowerment. Students will examine and discuss the role of community-based organizations such as community development corporations, social services agencies, and religious and educational institutions. Students will also examine organizational and local politics and discuss how these factors help or hinder the community development process. The course will give students insight into the role community development process in rebuilding low-income or economically disadvantaged neighborhoods. It also seeks to teach students the importance of personally participating in and supporting the development of economically disadvantaged neighborhoods. Finally, the course will introduce students to varied career paths that relate to the field of community development.

**4220 Assessing Leadership Skills (4 sh)**

Provides a framework for students to become more familiar with themselves and their relationships with colleagues and team members within the context of organizations. Investigates a number of common psychometric instruments from two perspectives: an individual profile and within the context of group dynamics in organizations. From an individual perspective, students will investigate themselves as a leader, determine personal strengths and weaknesses, assess his or her style of leadership and the type of organization that leadership style best suits. From an organizational perspective, students will investigate how psychometric instruments can be used to diagnose organizational problems, determine change-readiness within organizations, and enhance team/group dynamics. Survey design and interpretation will also be discussed. The Action Research method will be investigated and applied. Ethical considerations for assessment instruments will be fully and thoroughly emphasized.

**4240 Managing Change and Conflict (4 sh)**

Provides the student with resources to mediate organizational experiences within the context of managing and leading. Examines several theoretical frameworks for organizational change. Through these frameworks organizations, and their varied circumstances, will be evaluated in order for students to determine which change methodology is most appropriate for a specific situation. The steps of change, common problems associated with change, and methods to measure outcomes will be explored. Students will investigate resistance to change and what can be done about it. Conflict, as a natural outgrowth of change will be investigated. Methods for managing conflict, understanding its root causes and addressing it productively will be explored. The concept of BATNA (Best Alternative to a Negotiated Agreement) will be investigated as a conflict management technique. The course will explain the action research process that is typically associated with change. Students will complete a team-based project requiring individual and team research and roll out the change management plan created with timelines, interventions, expected results and appropriate

organizational metrics. Throughout, the ethics of appropriate change and conflict management will be emphasized.

**4260 Career Management (4 sh)**

Analyzes concepts such as perception, motivation, decision making, communication, and career development. Explores the changing concepts of a career and the implications of planning for multiple careers. Assists in finding direction in the midst of uncertainty, conflict and complexity. The organizations' career and the individual's career: how is the fit? Focus in on developing a flexible and realistic career plan and methods implementation. Careers and vocations will be discussed as they relate to the search for meaning in one's life.

**4910 Independent Study in Organizational Management and Leadership (1-4 sh)**

Advanced independent research.

**4970 Internship in Organizational Management and Leadership (1-8 sh)**

An assignment in a business institution other than the current employer in which reflective experience is the goal. Interested students who have completed 20 hours or more in the major should apply to their academic advisor.

# GRADUATE PROGRAMS

North Park University offers several graduate programs through its professional schools and North Park Theological Seminary. The schools offering programs include

## **The School of Education**

<http://www.northpark.edu/Academics/School-of-Education.aspx>

## **The School of Nursing**

<http://www.northpark.edu/Academics/School-of-Nursing.aspx>

## **The School of Music**

<http://www.northpark.edu/Academics/School-of-Music.aspx>

## **The School of Business and Nonprofit Management**

<http://www.northpark.edu/Academics/School-of-Business-and-Nonprofit-Management.aspx>

The Seminary's programs are documented in a Seminary Catalog. Policy for graduate programs, except for the Seminary, is set by the Graduate School Council and approved by the University administration, subject to review by the University faculty and board of trustees. Changes to curriculum originate with the particular School's faculty and are approved by the Curriculum and Instruction Committee and University administration and then sent to the University faculty for final approval.

The policies of the Graduate School Council include universal standards for graduate programs and specific policies related to the various schools. Students are encouraged to check both general graduate program policy and program-specific policy.

## Mission Statement

The mission of the graduate programs at North Park University is to prepare students for lives of significance and service through quality graduate professional education.

North Park University's vision, building on our core institutional identity—Christian, urban, multicultural—is to fashion a university of uncommon character and enduring excellence where faith, learning, and service meet. The faculty and staff of our graduate programs at North Park University embrace this vision as we work to create, develop and enhance our various offerings.

All graduate programs are designed to meet the advanced educational needs of professionals and respond to the professional community's preferences for personnel who possess:

- Comprehensive mastery of discipline content and skills
- Effective Communication and interpersonal skills
- A capacity for critical thinking and analysis
- A sense of moral responsibility that is expressed in personal integrity, social concern, and a high level of ethical behavior.

Specific student outcomes for the specific graduate programs are provided within the particular School's catalog section.

## Accreditation

All graduate programs are accredited by the Higher Learning Commission of the North Central Association. Several graduate programs also have specialized accreditation through various discipline based accrediting agencies. The following list describes the specialized accreditation.

## **School of Business and Nonprofit Management**

International Assembly of Collegiate Business Education (IACBE)

## **School of Education**

Illinois State Board of Education (ISBE)

## **School of Music**

National Association of Schools of Music (NASM)

## **School of Nursing**

Commission on Collegiate Nursing Education (CCNE)

## Graduate School Council

The Graduate School Council establishes and reviews the graduate mission for the University, facilitates long-range planning for graduate programs, and develops and reviews policies that impact graduate programs. The council is also responsible for evaluating existing programs, suggesting new programs to particular Schools to consider and working with the Curriculum and Instruction Committee to establish procedures for design and review of new courses. The council will also address issues that promote the general welfare of graduate students at the University.

The council is comprised of representatives from each division or school that manage graduate programs along with a graduate student representative. The Deans and/or their faculty designees will serve two-year terms. The student representative is selected by the council and will serve for a one year term. The chair will be appointed by the Provost.

# ADMISSION POLICY

## Admission Requirements for Graduate Programs

The minimum requirements for admission to North Park University's graduate degree programs are as follows. Specific additional requirements for particular programs are given in the section of the catalog pertaining to that program.

- Application
- Application fee of \$30
- Official transcripts from all colleges and universities
- Baccalaureate degree from an accredited institution
- A cumulative grade point average of 3.0 or higher on a 4.0 scale (if under 3.0 the applicant must take either the GRE or specialty examination(s) for the specific programs)
- Essay
- References
- International students must have a TOEFL score of 600 (paper-and-pencil), 250 (computer-based), and 100 (internet-based) or higher and must submit a letter from a bank indicating financial support for each year of the program. International students may also take North Park University's English proficiency test in place of the TOEFL. In addition, we require photocopies of passport and, if available, visa, and I-20.

## Auditing Policy

Students may audit a course for a fee equal to 50% of the current tuition rate for the course. Students taking a course for credit will have priority over an auditor in admission into the class. The authority to decide if a class will have auditors and, if so, how many and the extent to which auditors are to participate is vested in the respective instructor. Some programs allow auditing for full-time degree seeking students (see the particular program section).

## Costs and Financial Aid

The tuition rates and scholarship levels for each graduate program vary by school at North Park University and students need to refer to the specific information on the particular school's website.

Money is available in subsidized and unsubsidized funds through the federal government at an attractive rate. Interest on subsidized loans is paid by the federal government while the student is in school. To apply, please visit the Stafford Loan website at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

North Park's convenient payment plan allows you to spread tuition costs over the duration of the term in equal monthly installments. A modest fee of \$30 per semester is charged for this option.

The extension plan for employer reimbursement allows students who are eligible for their employer's tuition reimbursement program to defer payment of tuition until two weeks after grades are posted. To enroll in the plan, students must submit a letter from their employer stating they are part of the organization's tuition reimbursement program and complete an Extension Plan for Employer Reimbursement Agreement, which can be found on the North Park University website. There is a \$30 fee (per semester) to enroll in the payment plan.

## Credit by exam or life experience

No course credit is available to students for life experiences or by examination. Requests for exceptions should be directed to the Dean of the particular graduate program.

## Matriculation Limitations

Students in good standing have up to six years to complete degree requirements.

## Second Master's Degree

Students wishing to take a second master's degree from the same school are subject to the specific policy of each school. Typically the number of semester hours required for a second or subsequent degree is considerably less than the initial degree.

## Transfer Students

In most programs, students may transfer a certain number of courses from a regionally accredited master's program to North Park University (taken within 10 years). Each school will have a specific maximum number of semester hours allowed for transfer and associated with their specific programs. Courses to be transferred must have a grade of "B" or higher. The credentials examiner from the School, in consultation with the faculty, will ascertain the transferability of each course. Regional accreditation refers to that granted by an organization such as the Higher Learning Commission of the North Central Association. Graduate transfer credits may be used to obtain certificates. No transfers will be allowed beyond those granted at the time of admission except in the case of undergraduate prerequisites that are not in the major area. Transfer course grades are not used in calculating the North Park University grade point average.

# ACADEMIC POLICY

## Academic Integrity

In keeping with our Christian heritage and commitment, North Park University is committed to the highest possible ethical and moral standards. Just as we will constantly strive to live up to these high standards as faculty and staff, we expect our students to do the same. Cheating of any sort will not be tolerated. Students who are discovered cheating are subject to discipline up to and including failure of a course and expulsion. Faculty suspecting academic dishonesty will discuss the situation with the student directly and with the Dean of the School. The faculty member and Dean will determine an appropriate sanction. The student may appeal the sanction to the Provost, who is the final arbiter for the University.

Categories that constitute academic dishonesty are:

1. Cheating on quizzes, tests and/or examinations. Examples include, but are not limited to the following:
  - Copying another's answers on an examination, or allowing another to copy.
  - Obtaining unauthorized information about the examination prior to administration of the exam. This includes possessing or distributing an exam prior to its administration.
  - Using unauthorized materials or equipment during an examination. Stealing, destroying or altering another student's work; hiding or abusing materials to keep others from using them is considered an instance of cheating.
2. Substitution
  - Taking an examination or preparing an assignment for another student.
  - Signing an attendance roster for someone who is not present.
3. Plagiarism
  - Using another's work as one's own, whether quoting directly or paraphrasing, without giving credit to the original source. This includes use of the Internet.
  - Unauthorized use of any resources or materials in an academic exercise.
  - Self-plagiarism – Using your own work in another assignment without acknowledging its source.
4. Group Work
  - In the special instance of group work, the instructor will make clear his/her expectations with respect to the individual vs. collaborative work. A violation of these expectations may also be considered as academic dishonesty.
5. Admission
  - Gaining admission to the University through misrepresentation is unacceptable and may be grounds for expulsion from the University or revocation of any degree.

It is the mission of North Park University “to prepare students for a life of significance and service.” Honesty and ethical behavior are the foundation upon which such lives are built. We therefore expect the highest standards of each student in this regard.

## Academic Load Restrictions

A full-time course load for a student is 8 semester hours each semester. Students should take no more than a load of 12 semester hours each semester. Students wishing to take more than 12 semester hours each semester need to seek the approval of the Director of the particular graduate program or the Dean of the School.

## Academic Probation

North Park University graduate students must have a 3.0 grade point average (on a 4.0 scale) or above to continue enrollment and for graduation. A student shall be placed on academic probation when his or her cumulative grade point average falls below 3.0. Students on academic probation will be sent a letter from the School Dean that outlines the terms for returning to academic standing. These terms may include the requirement to repeat certain courses or bring up the grade point average within a specified time. If the student is unable to meet these terms, that student will be subject to dismissal from the program.

## Attendance and Participation

Graduate students are required to attend class sessions and participate in class or online activities and discussions. Punctuality is also expected. Specifics for each program and course are documented in the syllabus. Students who drop a course because of their inability to follow the attendance policy of the course will be held responsible for tuition, based upon the current North Park University refund policy.

## Course Schedule and Syllabi

Course schedules for each School's graduate program are available online through the WebAdvisor computer system. In some cases the schedule is also posted directly on the School's website for the convenience of the student.

Syllabi for each course offered through the graduate programs may be available online before the start of the term. Students may find last year's syllabi postings helpful for selecting courses, although there is no assurance that the syllabi for the current year will be the same. Students seeking information about texts to be used in a course may look at the posted syllabus or contact the bookstore for ordering information.

## Discrimination, Harassment, and Retaliation Policy

As a Christian institution of higher learning supporting the mission and embodying the faith heritage of the Evangelical Covenant Church, North Park desires to have a campus community “which truly values people and is characterized by integrity, diversity, collegiality, fairness, compassion and joyful living” (North Park Strategic Plan, 1998). As such, North Park is committed to providing and maintaining a welcoming environment, and will not tolerate discrimination, harassment, retaliation, or any form of intimidation by any person in any form directed against students, faculty or staff of the institution. The institution will take prompt and appropriate action when complaints of discrimination, harassment, or retaliation are registered, including appropriate disciplinary action up to dismissal, if the complaint is substantiated and such discipline is deemed necessary.

Students are referred to the North Park website ([www.northpark.edu](http://www.northpark.edu)) for further information including directions for reporting an incident of possible discrimination, harassment, or retaliation.



## Drops and Withdrawals

Students must complete a drop form to withdraw from a course. Withdrawal from a course or from the School will count from the date that formal written notice has been filed with the Student Services Office. Absence from class or notice to the instructor does not constitute withdrawal. A grade of DW (dropped without permission) will be assigned to unauthorized withdrawals and a grade point of zero applied.

Students may withdraw from a course without an assigned grade through the fourth week of the quad. That course will not appear on the student's permanent record.

After the beginning of the fifth week of the quad, a dropped course is assigned a grade of W (Withdraw) and is listed on the student's permanent record but is not used in the calculation of the student's GPA. After this week, students will be assigned grades that are used in the calculation of their GPA.

The last day to withdraw from a course with a grade of W depends on the length of the term:

Term Length	Last Date to Drop a Course with a Grade of W
7 ½ week Fall/Spring Quad	The end of the 6th Week
9 week Summer Semester	The end of the 7th Week
4 ½ week Summer Quad	The end of the 3rd Week
3 week Mini-term (May)	The end of the 2nd Week

After these dates, students will be assigned grades that are used in the calculation of their grade point average.

## Final Exams

Final examinations are given at the discretion of the instructor. They may either be in-class, online, or take-home. A final paper, presentation, or performance may be used in place of a final examination.

## Grading Systems

At the end of each term, a graduate student's work in each course is recorded with one of the following grades:

A	4.00
A-	3.67
B+	3.34
B	3.00
B-	2.67
C+	2.34
C	2.00
C-	1.67
D+	1.34
D	1.0
D-	.67
F	0.00
AU (Audit)	0.0
DR (Administrative Drop)	0.0
DW(Drop without permission)	0.00

I(Incomplete)	0.00
NG (No grade)	0.00
NS (Not submitted)	0.00
P (Pass)	0.00
W (withdrawal)	.00

A cumulative grade point average of 3.0 (B) in all courses attempted is required for degree completion. Particular Schools have further grade requirements that go beyond this basic policy and students should read and understand the grade requirements of their specific program.

## Graduation Application

The form entitled "Graduate Student Graduation Application" can be found in the Student Services building on the main floor or online. It must be filled out by the student and signed by an official in the student's School verifying that the student is a viable candidate for graduation pending the completion of all requirements. This should be done in the first two weeks of the semester in which the student plans to graduate or, preferably, at the end of the previous semester.

Some Schools require an internal audit of transcripts before going to the North Park University campus auditor. Other Schools rely totally on the North Park campus auditor for the final evaluation of status in regard to the upcoming commencement. Students should check with their advisor as to the specific expectations.

The signed application must be submitted to Student Services by the end of the 4th week of the semester in which the student plans to graduate.

There is a \$125 graduation fee for participation in the required commencement ceremony in either May or December.

## Graduation with Distinction

Graduates with a cumulative grade point average of 3.90 or above (on a 4.0 scale) will be recognized as graduating "With Distinction" on their graduate degree diploma and on their transcript. "With Distinction" calculations for inclusion in graduation ceremonies (i.e., to wear honor cords) will be based on grades at the end of the first quad of the final semester before graduation. Final "With Distinction" status will be determined when all course work has been completed and will be recorded on the official transcript.

## Grievance Procedures -- Academic

Appeals concerning classroom requirements, assignments, and grades should be made directly to the faculty member involved. If a resolution is not found, a written petition should go to the School Dean. If the student does not agree with the Dean's decision, the student may appeal to the Provost. The Provost is the final arbiter for the University.

If a student would like to request special consideration or exceptions to standard academic policies, curricular requirements, etc. a written petition detailing the request and the rationale for it may be submitted to the Dean. This petition will be presented to the School's full-time faculty (whole or committee) for a vote. If a satisfactory resolution is not found, the student may appeal to the Provost. The Provost is the final arbiter for the University.

## Independent Study

Independent study is encouraged for situations where a student is interested in exploring a topic not regularly covered in the curriculum. A student needs to have a cooperating instructor for the independent study.

and he or she needs to make an arrangement with the faculty member before applying and registering for the course. A form, available from Student Services, needs to be completed and signed in order to register for an independent study.

## Registration

Students register for courses online through the WebAdvisor system (available online through North Park University's website [www.northpark.edu](http://www.northpark.edu)) during much of the year. Certain times in the calendar (e.g., four weeks before each Quad B) courses are blocked for online registration. Therefore, students should make every effort to follow registration protocol as announced by Student Services. Students who have outstanding student account balances or have not taken the required prerequisites are blocked from registering online.

## Repeating Courses

Graduate students may repeat courses and have the new grade averaged with the old grade for use in determining the overall GPA. For no more than three courses in the student's program and only when the student received a grade less than "B", he or she may repeat the course and have the new grade replace the old grade for use in determining the overall GPA. In these cases, the Registrar must give permission. Without this permission, the two grades will be averaged together for use in determining the overall GPA. All grades from repeated courses (old and new) will be listed on the official transcript.

## Student Behavior

Students may be involuntarily withdrawn from the institution if they are determined by University officials to be a danger to themselves or others, or if their behavior or actions are incongruent with the values and mission of the institution. Students may be responsible for tuition, fees, and charges up to the point of withdrawal.

# INFORMATION FOR GRADUATE STUDENTS

## Books and Materials

Textbooks are typically required for graduate courses and may be purchased at the bookstore. Hours at the bookstore are posted at their website (<http://www.bkstr.com/CategoryDisplay/10001-9604-14828-1?demoKey=d>) along with information on how to order online. The Follett Company runs the bookstore for North Park University. Students purchasing textbooks should make sure the book is the correct edition. Instructors may also have created a custom textbook that is only available at the campus bookstore. Students should budget for the costs of textbooks for each course, typically between \$100 and \$200.

Instructors may also provide other materials and course packs for students to purchase. The costs for students may include printing, processing, and copyright clearance fees. The charges for these materials, which can range from \$10 to \$80, are typically entered into the student accounts system and appear on the students' invoice along with tuition and fees.

Lab fees are assessed in certain courses and can go up to approximately \$200 per course.

## Campus Locations

Just three miles west of Lake Michigan, the main North Park campus is located at the corner of Foster and Kedzie Avenues (5200 north and 3200 west) in Chicago, Illinois. The address is 3225 West Foster, Chicago, Illinois 60625.

Satellite locations are in Arlington Heights, Grayslake, Evanston, Glenview, Humboldt Park/Chicago, and Crystal Lake. Graduate programs at each location include:

- Forest View Educational Center (Arlington Heights) – School of Education, School of Nursing
- University Center of Lake County (Grayslake) – School of Business and Nonprofit Management, School of Nursing
- North Shore University Health System (Evanston, Glenview) – School of Nursing
- Casa Central (Humboldt Park/Chicago)– School of Business and Nonprofit Management
- McHenry Community College (Crystal Lake) – School of Education

For specific locations and directions, check the website at [www.northpark.edu/locations](http://www.northpark.edu/locations).

## Career Development

The North Park University Center for Career Development and Internships provides assistance to students seeking to change or develop their careers. Though mainly focused on the undergraduate experience, graduate students can meet with the Director to discuss career development issues. Students needing extensive career counseling should be prepared to make private arrangements for one-on-one assistance beyond the services of the University.

The faculty in each school are available for networking and conversation around career options. Some of the schools also announce job openings that students may be interested in pursuing.

## Chapels, Convocations, and Ministry Opportunities

North Park University is owned and operated by the Evangelical Covenant Church of America and has a nondenominational chapel service which is held each week at 10:30 AM on Wednesday. The services are held in Anderson Chapel and all members of the community, including graduate students, are invited and encouraged to attend.

Our community also gathers in Anderson Chapel each year for a convocation service in honor of Dr. Martin Luther King, Jr. Day.

The various graduate programs may on occasion also sponsor special assemblies for students in their particular programs.

University Ministries provides opportunities for graduate students including: Global Partnership program for mission trips around the world; Small group Bible study; Urban outreach projects; Prayer team; Hands On to educate, motivate and empower students to be advocates for social change; Individual pastoral counseling. Their website is [www.npumin.com](http://www.npumin.com).

## Classroom Technology

North Park University has several smart classrooms which include access to projectors with DVD and CD capability. For making presentations, students may connect their laptops with classroom technology. For an Apple Macintosh interface, contact Computer Services.

## Computer Services

Computer Services oversees administrative and academic computing, student computer labs, the campus network, and campus telephone systems. Student Computer Labs are available for student use and are equipped with Apple Macintosh and IBM-compatible computers, laser printers, and scanners. The student labs are staffed by student lab assistants who have been trained on the machines and are able to respond to users' questions. Check the website for up-to-date information on locations and hours of campus computer labs ([www.northpark.edu/cs](http://www.northpark.edu/cs)).

Fiber optic cable connects campus buildings, including residence halls, to the campus computer network. Wireless access is also available in selected areas throughout the campus. Students with internet-ready computers may connect from various locations on campus.

All properly registered students will be able to set up a North Park University email account. To set up an account, go to the University home page, [www.northpark.edu](http://www.northpark.edu), click on "current students," click on "computer services," and follow the directions under email manager.

## Course Evaluation

Students are asked to complete a course evaluation for each course they take. They include feedback opportunities to evaluate all aspects of the learning experience, including instructor evaluation. The course evaluation is given to the instructor anonymously to review for possible future course modification and to the Dean for use as a part of a faculty development process.

## Disabilities Accommodations

Students with disabilities who may need accommodations in their graduate program are encouraged to contact their program's administrative office. Please do so as soon as possible to better ensure that such accommodations are implemented in a timely manner. For further information please review the following website: <http://www.northpark.edu/ada>

## Health Services

In cooperation with The Family Practice Center at Swedish Covenant Hospital, the Health Center exists to facilitate North Park University students in developing healthy life choices, maintaining optimal health, and obtaining appropriate medical care. Graduate students are basically limited to immunization and health education services, however, students may purchase health insurance for a fee through the Health Center's approved third-party vendor. All graduate students are encouraged to maintain health insurance coverage. Recent graduates from undergraduate programs may be eligible to remain on their parents' policy or take advantage of COBRA to continue on a policy with additional charges.

Students needing immediate medical attention when they are on the main campus may either proceed directly to the emergency room at Swedish Covenant Hospital (California and Foster) or for non-emergency urgent care to Peterson Urgent Care (Peterson and Western). Peterson Urgent Care is open daily including evening hours. Students are obligated to arrange for paying for these services directly or through their own health insurance.

Complete information about all services available are found on the web: [http://www.northpark.edu/home/index.cfm?northpark=Health.Hlth\\_Main](http://www.northpark.edu/home/index.cfm?northpark=Health.Hlth_Main)

## Housing

No official housing is available for graduate students, except for seminary students. However, there are several different options available in the community surrounding North Park for apartment rentals and real estate purchase. Students looking for housing may check the bulletin boards at the Seminary (Nyvall Hall), contact the International Office (for international students), or contact the Executive Vice President for Financial Affairs Office (Old Main). Numerous online sources, such as Craigslist, are available. Often the best way to find an apartment is to just walk the neighborhood looking for rental signs.

## International Student Services

International students are required to be in contact with the Office of International Student Services on a regular basis to ensure accurate status reporting to the U.S. government. The office provides a variety of services, which are outlined in their website: [http://www.northpark.edu/home/index.cfm?NorthPark=InternationalOffice.InOff\\_Main](http://www.northpark.edu/home/index.cfm?NorthPark=InternationalOffice.InOff_Main)

## Library

North Park University's Brandel Library is located on Christiana, south of Foster, and houses a collection of books, newspapers, academic journals and other materials. Students are required to present a North Park ID card for entry. The Library has many online databases and services available to students via the library website. Students also have inter-library loan access to the libraries of 76 partner universities, including the University of Illinois. Students are encouraged to visit the website for the Brandel Library (<http://www.northpark.edu/Library/>) and meet with the librarians on staff for further orientation or for specific reference questions.

## Office of Distributed Learning/ Online learning

The ODL@npu is the Office of Distributed Learning at North Park University. The ODL oversees the integration of academic technology into North Park course offerings including courses that are online, hybrid, and technology-enhanced. The ODL supports the use of Blackboard, the course management system used by North Park. North Park is committed to maintaining and expanding its online learning opportunities. Check the website for up-to-date offerings.

## Transcripts

Official transcripts may be obtained by a signed written application to student services. Forms for this purpose are available at Student Services or online. The fee for same day transcript requests is \$10 and for regular requests (two to three days) is \$5. If it is not a same day request, the first transcript requested is free. Official transcripts are notarized, embossed, and delivered in a sealed envelope.

# DEGREE PROGRAMS

## School of Business and Nonprofit Management

*Graduate faculty: Lindahl (dean), Bonie, Farruggia, Hicks, Hirsch, Kamienski, Marsh, McMath, O'Brien, Rogers, Schilling, Sundholm*

The School of Business and Nonprofit Management was formed in 2002 combining undergraduate and graduate business and nonprofit management programs. Graduate programs offered include a Master of Business Administration (MBA), Master of Management (MM), Master of Human Resource Management (MHRM), Master of Nonprofit Administration (MNA), Master of Higher Education Administration (MHEA), and several certificate programs.

Consistent with the University's mission, the SBNM is committed to addressing ethical and moral issues within the business and nonprofit organizational environment. Recognizing the importance of ethics in these issues, the SBNM has developed management education that integrates ethical frameworks for decision-making throughout the curriculum.

The SBNM offers flexible schedules (weekday evenings and Saturdays) on campus, at the University Center of Lake County as well as onsite locations throughout Chicagoland. Much of the program is available online as well.

### Admissions

North Park University encourages the application of all qualified persons interested in the study of business and nonprofit management. Prior study in business or economics is not a requirement for admission.

The Admissions Committee places a high value on full-time work experience. Most of the students entering the North Park graduate programs have had professional experience that adds maturity, career awareness, and insight to a student's potential for success. The Committee attempts to evaluate an applicant's potential for graduate study based on careful review of academic background, professional experience, military service, community service, personal achievements, standardized test scores, and personal interests.

### Requirements for Admission to Non-degree Seeking Students

Professionals wishing to apply to the SBNM Certificate programs must submit a completed application, essay, current resume, and transcripts from all colleges and universities attended.

### Requirements for Admission for International Students

International students wishing to apply to the SBNM must submit the following documents:

- Completed application
- A baccalaureate degree from an accredited institution
- A current resume
- Two letters of recommendation are required from individuals who can comment upon academic and/or professional work histories. Recommendations should be returned directly to the admissions office in the return envelopes provided.

- An official evaluation of transcripts performed by World Educational Services
- The Graduate Management Admissions Test (GMAT) or the Graduate Records Examination (GRE) taken within the last five years will be required for those with an undergraduate GPA of less than 3.0 on a 4.0 system. Students with a graduate degree from an accredited institution are exempt from taking an entrance exam.
- A short essay commenting on the student's academic and professional goals and approach to promoting ethics within their organization. This essay is to be written by the applicant unassisted and will be assessed both with respect to content and communication skills. If communication skills are not up to graduate standards, a professional writing course will be required.
- A bank statement or affidavit of support indicating available funds of at least \$24,000 per year

Minimum TOEFL scores (i.e., 600 paper based, 250 computer based or 100 internet based) will be required.

All international students are required to take an English proficiency test when they arrive on campus. The results of the test may impact course selection and scheduling.

International students wishing to transfer from another U.S. institution must also submit a foreign students' advisor report form, completed by an advisor at the institution from which the student is transferring.

NOTE: The SBNM does not offer teaching assistantships or research grants. The only form of financial aid for international students is the SBNM scholarship program.

### Admissions Requirements: Graduate Degree Programs

- Completed application
- A baccalaureate degree from an accredited institution
- A current resume
- Two letters of recommendation from individuals who can comment upon academic and/or professional work histories. Recommendations should be returned directly to the admissions office in the return envelopes provided.
- Transcripts from all colleges attended
- An official Graduate Management Admissions Test (GMAT) or Graduate Record Examination (GRE) score within the last five years is required for students whose cumulative undergraduate GPA is less than 3.0 on a 4.0 scale. Applicants whose undergraduate cumulative GPA is below 3.0 may waive the testing requirement if one of the following conditions is met:
  1. Applicant possesses a graduate degree from an accredited institution
  2. As a non-degree seeking student, applicant completed the first five SBNM graduate courses with cumulative GPA no lower than 3.0.



## Application Process

Applications to the SBNM are accepted for August, October, January, March, and May entry. Although there are no strict application deadlines, prospective students are encouraged to apply well in advance of the month in which they wish to matriculate.

Within two weeks of receipt of all admissions materials, the Admissions Committee will review the applicant's file and render a decision.

## Fast Track

By taking 8 semester hours per quad (4 courses per quad), students can complete the graduate degree programs in a 9-12 month period. Contact the admissions office for further details.

## Five-Year Bachelor/Graduate Studies Program

With the availability of graduate courses in both evening and Saturday class formats, North Park University undergraduate students can pursue a course of study that permits them to achieve a bachelor's degree plus an MBA degree within a five-year period. Students are required to maintain a 3.0 GPA to take graduate-level courses during their senior year.

## Standardized Test Information

Information regarding the Graduate Management Admissions Test (GMAT) is at (800) GMAT-NOW.

Information regarding the Graduate Records Examination (GRE) is at (800) 473-2255.

## Transfer Credit

Students may transfer a maximum of four courses (eight courses, if entering with a graduate management degree) from a regionally accredited master's program to North Park. Courses to be transferred must have a grade of "B" or higher and be taken within a ten year period. Courses taken over ten years ago will be considered on a case-by-case basis by the credentials examiner, in consultation with the faculty, who will consider the candidate's professional experience and number of years since completing the course. Regional accreditation refers to that granted by an organization such as the North Central Association of Universities and Schools. Graduate transfer credits may also be used to obtain certificates. No transfers will be allowed beyond those granted at the time of admission.

## Course Waivers and Substitutions

For degree seeking students, up to five courses from any of the core courses among the graduate degree programs may be waived (2 completely waived and 3 substituted for electives), if a student has completed similar undergraduate courses from an accredited institution within a 10 year period and received a grade of B or higher.

Waiver/substitution arrangements are granted at the time of admission. The Admissions Committee will act upon these requests as a part of the admissions process and the student will be advised in writing of the committee's decision. Waivers can only be used by degree seeking students, not by certificate students. No waivers will be allowed beyond those granted at the time of admission as a degree seeking student.

## Financial Aid

### Scholarships

The School of Business and Nonprofit Management and its Axelson Center make a variety of scholarships available to students who have demonstrated academic excellence. Students may only be awarded one

North Park scholarship. For example, a student qualifying for an Axelson Scholarship may not receive a Presidential scholarship in addition. Following are the scholarships that are available:

Presidential scholarships will be awarded to all entering students with an overall undergraduate GPA of 3.65 or above, or a GMAT score of 600 or above or a GRE score of 1900 or above. Each scholarship pays 30 percent of all course tuition and is renewable annually with maintenance of a 3.0 GPA.

Provost's Scholarships will be awarded to all entering students with an overall GPA of 3.35 – 3.64 or GMAT score of 550 – 590, or a GRE score of 1750-1890. Each scholarship pays 20% of all course tuition and is renewable annually with maintenance of a 3.0 GPA.

Dean's Scholarships will be awarded to all entering students with an overall undergraduate GPA of 3.00 -3.34, or a GMAT score of 500-540, or a GRE score of 1600-1740. Each scholarship pays 10 percent of all tuition costs and is renewable annually with maintenance of a 3.0 GPA.

Armed Forces Scholarship will be awarded to all active duty military members, full-time National Guard and Reserve personnel (including spouses) from all branches of the armed forces and Coast Guard. Each scholarship pays 20% of all course tuition and is renewable annually with maintenance of a 3.0 GPA.

### The Axelson Scholarship

In the spirit of its founder, Nils Axelson, the Axelson Center endeavors to facilitate values-centered education for members of the nonprofit sector who, because of financial constraints, may be unable to pursue further graduate education. The Axelson Scholarship will be granted to individuals employed in certain nonprofit organizations that do not offer tuition reimbursement programs and which are generally unable to offer salaries sufficiently large to enable students to fund their own education. The Scholarship covers 35 percent of a student's tuition costs for all courses taken in the SBNM.

Requirements: Admitted applicant to a graduate certificate program or degree program who is a full-time employee of a 501(c) or government organization.

Application: No scholarship application is required, but applicant must submit proof of organization's nonprofit status (copy of tax return, official letter from the Executive Director, etc.).

## Student Rights, Responsibilities and Regulations

### Academic Probation

A student shall be placed on academic probation when his or her cumulative grade point average falls below 3.0 ("B"). If a student is on academic probation for two quad terms, that student will be subject to dismissal from the program.

Only two grades of "C" (2.0) are allowed for graduation or to receive a certificate. Courses with grades below "C" cannot be used to fulfill requirements for degrees or certificates. Courses with grades of "C" and below may be made up by re-taking the course, if needed, subject to University policy.

Any student whose academic standing has been subject to action may appear before an SBNM faculty committee to discuss his or her status. Decisions by the committee may be appealed to the Dean of the SBNM.

### Class Attendance Policy

The graduate courses in the SBNM are all 7 weeks in length. Missing one class session is allowed without penalty as long as all readings and assignments are made up by the student within a reasonable time period

(the following week). Failing to log into an online course site for an entire week is allowed, but a penalty may be applied at the instructor's discretion. Missing a second class session is allowed only in unusual circumstances by prior arrangement with the instructor. Since this represents almost 30% of the engagement time for the course, the student runs the risk of receiving a lower overall grade for the class. Faculty are encouraged to drop the course grade by a full letter grade in this situation. A student who misses three classes (or the equivalent two weeks for an online class) will automatically fail the course, unless the student drops the course before the seventh week of class. Students who drop a course will be held responsible for tuition, based upon the current North Park University refund policy outlined in the University Catalog.

### Grade Requirements

A cumulative grade point average of 3.0 (B) in all SBNM courses attempted is required for degree completion. Only 2 grades of "C" are allowed for graduation or for a certificate. Courses with grades of "C" and below may be made up by re-taking the course, if needed.

A failure in a required course must be made up by repeating the course or a substitute course as specified by the SBNM Faculty Committee. The faculty committee will decide whether the student may enroll in the next course in a sequence before the failed course is made up.

If a student receives an I (Incomplete) grade, the work must normally be made up within one quad. If a student fails to make up an I grade after one quad, the grade will become an F unless the student receives a written extension with a specific date of completion from the instructor. Without special permission, a student may carry no more than two incomplete grades without being considered for dismissal.

### Additional Degrees

Students may complete an additional degree in the SBNM by completing a minimum of eight additional courses, or sixteen semester hours, beyond the requirements of the first degree. Students must complete all core course requirements for the additional degree. Students entering an SBNM degree program with a graduate management degree from an accredited university may complete an SBNM graduate degree by completing a minimum of ten additional courses, or twenty semester hours. Courses transferred either from other universities or from the first SBNM degree program are accepted following the SBNM's standard transfer policy. No transfers or waivers will be allowed beyond those granted at the time of admission to the additional degree program.

### MS Nursing Dual Degree Program

MS Nursing dual degree sequence is described under the School of Nursing section of the University Catalog. The dual degrees are administered through the School of Nursing and students must be formally accepted to the School of Nursing.

### Seminary Dual Degree Program

The School of Business and Nonprofit Management offers, in conjunction with North Park Theological Seminary, several dual degree programs for individuals in professional ministry (parish ministers, missionaries, and persons in para-church organizations) and for lay people in secular employment. The dual degrees are administered through the Seminary and individuals must be formally accepted to the Seminary. Contact Seminary Admissions at (800) 964-0101 or (773) 244-5530 to obtain the Seminary Catalog.

### Nonprofit Management Substitutions

Students pursuing the MBA, MM, and MHRM may take select courses in nonprofit management and substitute them for similar courses in their program. Possible substitutions include:

SBNM 5680 for SBNM 5610

SBNM 5681 for SBNM 5611

SBNM 5790 for SBNM 5991

### Master of Business Administration (MBA)

Students in the MBA program take 18 courses or 36 Semester Hours (SH). Students may take a certificate or multiple certificates in particular areas in order to concentrate their studies as a part of the MBA degree.

#### Program Requirements

The 18 MBA courses required for graduation consist of 13 core courses and 5 electives. All courses are two semester hours and most meet once a week for seven weeks. A minimum of 12 of the 18 courses required for graduation must be taken at North Park University.

#### Core Courses

Students pursuing the MBA must take the following courses:

SBNM 5010	Organizational Behavior and Ethics
SBNM 5011	Ethical Leadership
SBNM 5110	Financial Accounting
SBNM 5111	Managerial Accounting
SBNM 5210	Macroeconomics
SBNM 5211	Global Economics
SBNM 5212	Microeconomics
SBNM 5310	Managerial Finance
SBNM 5311	Financial Decision Making
SBNM 5411	Quantitative Decision Analysis
SBNM 5610	Marketing Analysis and Consumer Behavior
SBNM 5611	Advanced Marketing Management
SBNM 5991	Ethical Strategic Management

#### Electives

MBA students may choose any five elective courses from among the courses offered through the SBNM or approved courses from other graduate partner programs at North Park University.

### Master of Management (MM)

The Master of Management program is designed for individuals who wish to focus on management and leadership within a business context. Students may take a certificate or multiple certificates in particular areas in order to concentrate their studies as a part of the MM degree.

#### Program Requirements

Students in the Master of Management program take 18 courses, consisting of the 13 core courses and 5 electives. A minimum of 12 of the 18 courses required for graduation must be taken at North Park University.

#### Core Courses

Students pursuing the MM must take the following 13 courses:

SBNM 5010	Organizational Behavior and Ethics
SBNM 5011	Ethical Leadership
SBNM 5030	Principles of Human Resources
SBNM 5040	Managing Diversity and Conflict
SBNM 5041	Negotiation and Influence
SBNM 5110	Financial Accounting
SBNM 5210	Macroeconomics
SBNM 5310	Managerial Finance
SBNM 5311	Financial Decision Making
SBNM 5610	Marketing Analysis and Consumer Behavior
SBNM 5611	Advanced Marketing Management
SBNM 5990	Change Management
SBNM 5991	Ethical Strategic Management

#### Electives

MM students may choose any five elective courses from among the courses offered through the SBNM or approved courses from other graduate partner programs at North Park University.

### Master of Human Resource Management (MHRM)

The Master of Human Resource Management is a degree that focuses on preparation for a career specific to the field of Human Resources. Alternatively, if students wish to gain broader knowledge in business or management, and want to gain basic human resource knowledge, they would complete the MBA or MM plus the HR certificate, rather than the MHRM degree.

#### Program Requirements

Students in the MHRM program take 18 courses, consisting of the 13 core courses and 5 electives. A minimum of 12 of the 18 courses required for graduation must be taken at North Park University.

#### Core Courses

MHRM students must take the following 13 courses:

SBNM 5010	Organizational Behavior and Ethics
SBNM 5011	Ethical Leadership
SBNM 5030	Principles of Human Resources
SBNM 5040	Managing Diversity and Conflict
SBNM 5041	Negotiation and Influence
SBNM 5060	Talent Development and Retention
SBNM 5070	Building High Performance Teams
SBNM 5085	Employment Law
SBNM 5090	Compensation and Benefits Administration
SBNM 5035	Strategic Human Resources Planning and Staffing
SBNM 5095	Strategy and Metrics in Human Resource Management
SBNM 5590	Organizational Communication
SBNM 5990	Change Management

#### Electives

MHRM students may choose any five elective courses from among the courses offered through the SBNM or approved courses from other graduate partner programs at North Park University.

### Master of Nonprofit Administration (MNA)

The Master of Nonprofit Administration is designed for those students pursuing a career in the nonprofit sector (i.e., human services, health services, hospitals, education, religious, arts, museums, associations, foundations, and camping).

Students may take a certificate or multiple certificates in particular areas in order to concentrate their studies as a part of the MMNA degree.

#### Program Requirements

Students in the MNA program will take 18 courses consisting of 13 core courses and 5 electives. A minimum of 12 of the 18 courses required for graduation must be taken at North Park University.

#### Core Courses

MNA students must take the following 13 courses:

SBNM 5010	Organizational Behavior and Ethics
SBNM 5011	Ethical Leadership
SBNM 5030	Human Resources Management
SBNM 5350	Nonprofit Financial Management
SBNM 5351	Nonprofit Financial Decision Making
SBNM 5680	Nonprofit Marketing Analysis and Consumer Behavior
SBNM 5710	Principles of Nonprofit Management
SBNM 5720	Nonprofit Board Governance and Volunteer Management
SBNM 5730	Nonprofit Law, Policy, and Government Relations
SBNM 5770	Fundraising Principles for Nonprofit Organizations
SBNM 5771	Annual and Major Gift Fundraising
SBNM 5780	Measuring Outcomes and Assessment
SBNM 5790	Nonprofit Strategic Management

#### Electives

MNA students may choose any five elective courses from among the courses offered through the SBNM or approved courses from other graduate partner programs at North Park University.

### Master of Higher Education Administration (MHEA)

The Master of Higher Education Administration is designed for administrators, faculty, policy makers, and leaders in higher education who are interested in enhancing their leadership and management capabilities. The degree combines course specific to higher education with management coursework in leadership, finance, marketing, fundraising, and strategy. Students may take a certificate or multiple certificates in particular areas in order to concentrate their studies as a part of the MHEA degree.

#### Program Requirements

Students in the MHEA program will take 18 courses consisting of 13 core courses and 5 electives. A minimum of 12 of the 18 courses required for graduation must be taken at North Park University.

**Core Courses**

MMHEA students must take the following 13 courses:

SBNM 5010	Organizational Behavior and Ethics
SBNM 5011	Ethical Leadership
SBNM 5350	Nonprofit Financial Management
SBNM 5351	Nonprofit Financial Decision Making
SBNM 5680	Nonprofit Marketing Analysis and Consumer Behavior
SBNM 5740	Principles of Higher Education Administration
SBNM 5741	Higher Education Organization and Governance
SBNM 5742	The Contemporary College Student
SBNM 5745	Higher Education Curriculum Development
SBNM 5746	The Law of Higher Education
SBNM 5770	Fundraising Principles for Nonprofit Organizations
SBNM 5780	Measuring Outcomes and Assessment
SBNM 5790	Nonprofit Strategic Management

**Electives**

MHEA students may choose any five elective courses from among the courses offered through the SBNM or approved courses from other graduate partner programs at North Park University.

**Certificate Programs**

All of the following certificate programs may be completed by any graduate student at the SBNM. They are not associated with a particular degree and all prerequisite classes are included in the sequence. The certificates also provide a way for students to concentrate in a particular area of interest as they complete a degree program. Students may waive courses in a certificate through approved undergraduate or graduate credit only if they are degree seeking. If waivers or transfers are used when completing a certificate, at least 3/5 of the certificate program (e.g., three of five courses) must be taken at North Park University. Non-degree seeking certificate students must take all courses for a certificate at North Park University.

**Certificate in Accounting**

The certificate in accounting is designed for individuals with an interest in accounting topics from a managerial perspective. The certificate program consists of the following five courses:

SBNM 5110	Financial Accounting
SBNM 5111	Managerial Accounting
SBNM 5120	Cost Accounting I
SBNM 5121	Cost Accounting II
SBNM 5130	Corporate Tax Accounting

**Certificate in Operations Management**

The certificate in operations management is designed to help individuals assist organizations to make efficient use of their resources so as to maximize efficiency and minimize net cost. The certificate program consists of the following five courses:

SBNM 5212	Microeconomics
SBNM 5411	Quantitative Decision Analysis
SBNM 5412	Technology and Production
SBNM 5413	Project Management

SBNM 5420	Quality Management and Productivity
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**Certificate in Nonprofit Governance**

The certificate in nonprofit governance is designed for individuals who desire a comprehensive overview of a broad range of nonprofit governance issues, including ethics, individuals interested in starting their own nonprofit organization, or nonprofit volunteers and/or board members who wish to expand their skills and knowledge related to governance issues. The certificate program consists of the following five courses:

SBNM 5350	Nonprofit Financial Management
SBNM 5710	Principles of Nonprofit Management
SBNM 5720	Nonprofit Board Governance and Volunteer Management
SBNM 5730	Nonprofit Law, Policy, and Government Relations
SBNM 5770	Fundraising Principles for Nonprofit Organizations

**Certificate in Finance**

The certificate in finance is designed for individuals with an interest in commodities and financial instruments. The certificate program consists of the following five courses:

SBNM 5110	Financial Accounting
SBNM 5310	Managerial Finance
SBNM 5311	Financial Decision Making
SBNM 5320	Investment Management
SBNM 5321	Financial Modeling

**Certificate in Fundraising Management**

The certificate in Fundraising Management is designed for professionals seeking in-depth instruction in nonprofit fundraising strategy and implementation. The certificate program consists of the following five courses:

SBNM 5770	Fundraising Principles for Nonprofit Organizations
SBNM 5771	Annual Fund and Major Gift Fundraising for Nonprofit Organizations
SBNM 5772	Capital Campaigns for Nonprofit Organizations
SBNM 5773	Grant Writing for Foundations and Corporations
SBNM 5774	Planned Giving for Nonprofit Organizations

**Certificate in Healthcare Management**

The certificate in healthcare management is designed to offer students a framework for effective management within the turbulent healthcare environment. Topics such as the economic, social, political, and ethical issues affecting healthcare, financial concepts and strategies unique to healthcare and strategic management of change in the industry are all addressed. The certificate in healthcare management consists of the following five courses:

SBNM 5250	Healthcare Economics/Finance
SBNM 5510	Principles of Healthcare Management
SBNM 5520	Management and Marketing of Services
SBNM 5680	Nonprofit Marketing Analysis and Consumer Behavior
SBNM 5780	Measuring Outcomes and Assessment



**Certificate in Church Administration**

The certificate in Church Administration offers students a framework for effective management within the church environment. Topics such as board governance, volunteer management, finance, marketing, and ethical issues affecting Church administration are all addressed. The certificate in Church administration consists of the following five courses:

SBNM 5030	Principles of Human Resources
SBNM 5350	Nonprofit Financial Management
SBNM 5700	Principles of Church Administration
SBNM 5680	Nonprofit Marketing Analysis and Consumer Behavior
SBNM 5720	Nonprofit Board Governance and Volunteer Management

**Certificate in Human Resource Management**

The certificate in human resource management is designed for professionals either working within or closely with the Human Resource Department. An underlying premise of the program is that people are an organization's most important and valuable asset. The certificate program consists of the following five courses:

SBNM 5030	Principles of Human Resources
SBNM 5035	Strategic Human Resources Planning and Staffing
SBNM 5060	Talent Development and Retention
SBNM 5085	Employment Law
SBNM 5090	Compensation and Benefits Administration

**Certificate in International Business**

The certificate in international business provides a structure for understanding the firm's motivation for global expansion and its choices for entering foreign markets. The certificate in international business consists of the following five courses:

SBNM 5210	Macroeconomics
SBNM 5211	Global Economics
SBNM 5560	Managing International Business I
SBNM 5561	Managing International Business II
SBNM 5570	International Business Experience
(Or SBNM 5040 Managing Diversity and Conflict)	

**Certificate in Marketing Management**

The certificate in Marketing addresses both marketing strategy and tactics and prepares the student for positions in corporate marketing. The certificate in Marketing Management consists of the following five courses:

SBNM 5520	Management and Marketing of Services
SBNM 5610	Marketing Analysis and Consumer Behavior
SBNM 5611	Advanced Marketing Management
SBNM 5630	Integrated Marketing Communications
SBNM 5650	Internet and Electronic Marketing

**Certificate in Organizational Development**

The certificate in organizational development is designed for individuals who are leaders within an organization or department. The certificate program consists of the following five courses:

SBNM 5010	Organizational Behavior & Ethics
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SBNM 5030	Principles of Human Resources
SBNM 5040	Managing Diversity and Conflict
SBNM 5070	Building High Performance Teams
SBNM 5780	Measuring Outcomes and Assessment

**Certificate in Conflict Management**

The certificate in conflict management provides you with exposure to the causes of conflict, conflict theory, and how to manage conflict as part of team building and negotiation. The certificate program consists of the following five courses:

SBNM 5040	Managing Diversity and Conflict
SBNM 5041	Negotiation and Influence
SBNM 5070	Building High Performance Teams
SBNM 5085	Employment Law
SBNM 5990	Change Management

**Certificate in Leadership**

The certificate in leadership is designed for individuals who are searching for ways to navigate their way through ambiguous and uncertain waters of the workplace, and in so doing chart the course for others to follow. Leadership is not a person or a position. Rather it is a complex moral relationship between people based on trust, obligation, collaboration, commitment, emotions and a shared vision. The certificate program consists of the following five courses:

SBNM 5011	Ethical Leadership
SBNM 5040	Managing Diversity and Conflict
SBNM 5041	Negotiation and Influence
SBNM 5060	Talent Development and Retention
SBNM 5990	Change Management

**Certificate in Economics**

The certificate in Economics is designed for individuals who would like an in-depth understanding of economics from a management perspective. Businesses, nonprofit organizations, and government all exist within the context of economic forces. The successful management of these organizations demands an understanding of the economic framework. The certificate program consists of the following five courses:

SBNM 5210	Macroeconomics
SBNM 5211	Global Economics
SBNM 5212	Microeconomics
SBNM 5220	Econometrics
SBNM 5230	Industry and Competitive Analysis

**Certificate in Higher Education Administration**

The certificate in higher education administration provides you with a unique and highly practical curriculum that combines coursework in higher education with courses in outcomes and assessment and management. The certificate program consists of the following three core courses plus two selected electives:

SBNM 5740	Principles of Higher Education Administration
SBNM 5741	Organization and Governance of Higher Education
SBNM 5780	Measuring Outcomes and Assessment



Select two electives from the following:

SBNM 5350	Nonprofit Financial Management
SBNM 5520	Management and Marketing of Services
SBNM 5680	Nonprofit Marketing Analysis and Consumer Behavior
SBNM 5742	The Contemporary College Student
SBNM 5745	Higher Education Curriculum Development
SBNM 5746	Law of Higher Education
SBNM 5770	Fundraising Principles for Nonprofit Organizations

#### **Certificate in Nonprofit Finance**

The certificate in nonprofit finance is designed to give individuals a comprehensive introduction to issues related to the accounting and finance functions of nonprofit organizations. The certificate program consists of the following five courses:

SBNM 5030	Principles of Human Resources
SBNM 5320	Investment Management
SBNM 5350	Financial Management for Nonprofit Organizations
SBNM 5351	Financial Decision Making for Nonprofit Organizations
SBNM 5770	Fundraising Principles for Nonprofit Organizations

#### **Certificate in Nonprofit Management**

The certificate in Nonprofit Management is designed to provide managers and leaders of nonprofit organizations with a pragmatic approach to nonprofit management. It consists of a five-course sequence as follows:

SBNM 5350	Financial Management of Nonprofit Organizations
SBNM 5680	Nonprofit Marketing Analysis and Consumer Behavior
SBNM 5710	Principles of Nonprofit Management
SBNM 5770	Fundraising Principles for Nonprofit Organizations
SBNM 5780	Measuring Outcomes and Assessment

#### **Certificate in Nonprofit Marketing Management**

The certificate in nonprofit marketing is designed for professionals who wish a greater understanding of the marketing process and strategies, including marketing research, segmentation and targeting, positioning, product/service issues, and integrated marketing communications. The certificate consists of the following five courses:

SBNM 5520	Management and Marketing of Services
SBNM 5630	Integrated Marketing Communications
SBNM 5650	Internet and Electronic Marketing
SBNM 5680	Nonprofit Marketing Analysis and Consumer Behavior
SBNM 5681	Advanced Nonprofit Marketing Management

### **Course Descriptions**

#### **5010 Organizational Behavior and Ethics (2 sh)**

This course examines the importance of ethical decision making and relates existing theory and research to an understanding and explanation of human behavior within organizations. The course covers basic concepts: foundations of individual behavior; perception and individual decision-making; values, attitudes, and job satisfaction; basic motivation concepts and application. Also studied are foundations of group behavior, understanding work teams, communication, leadership, power, and politics. Ethical dilemmas

are studied within the context of the behavior of individuals and groups.

#### **5011 Ethical Leadership (2 sh)**

This course will explore modern business leadership. The leader, followers, and the situation will be studied individually, as well as techniques of achieving congruence between these potentially diverse components. Opportunities will be provided for students to assess their individual leadership styles and the appropriateness of those styles given the other components of leadership in their situation. This course expands on basic concepts: foundations of organization structure; technology, work design, and stress; human resource policies and practices; organizational culture; and organizational change and development. Ethical and social responsibility issues are studied from the viewpoint of the organization as a whole.

#### **5030 Principles of Human Resources (2 sh)**

This course examines current theory and practice as it applies to the management of human resources within organizations. Contemporary human resource management issues pertaining to cultural diversity will be stressed throughout the course. Specific focus is given on the effects of organizational mission and culture on human resource management. The processes of recruitment and selection, training and development, performance evaluation, compensation and motivation, and legal influences are examined. The course takes the viewpoint of human resource management as a key responsibility of every manager within the organization.

#### **5035 Strategic Human Resources Staffing and Planning (2 sh)**

Increasingly today, the success of an institution is directly dependent upon the caliber of human resources that are provided through the staffing process. Without qualified people available in the right place, at the right time and in the right number, organizational goals will not be met. This course provides an understanding of the essential elements of human resource planning processes in organizations and the implementation of those processes within the organization's overall staffing function. Prerequisite: SBNM 5030.

#### **5040 Managing Diversity and Conflict (2 sh)**

The modern organization is diverse with respect to gender, race, age, and cultural background. This course addresses the significance of this diversity and the need to understand and manage it. This course also provides a broad survey of approaches to analyzing and managing conflict. A variety of topics will be covered, including identifying the origins of organizational conflict, how to diagnose and prevent conflict, understanding the dynamics of conflict, and the appropriate role of effective leadership styles in resolving conflict. The relationship between organizational structure and conflict, resistance to change in organizations, factors leading to the escalation of conflict, and conflict resolution techniques will be examined.

#### **5041 Negotiation and Influence (2 sh)**

Managers need a conceptual framework in which to explore competitive and cooperative aspects of business situations and the crucial role played by negotiations in alleviating conflict. Negotiation is a fact of daily life and skilled managers must develop the power to ethically persuade others of the right course of action. The development and use of power to influence others will be covered as well as specific negotiating tactics. Students will be afforded opportunities for actual negotiating experiences that will help them become better negotiators, attain improved resolutions for disputes, and reach more mutually beneficial agreements.

**5060 Talent Development and Retention (2 sh)**

The single most important driver of organizational performance and individual managerial success is talent. This course presents valuable tools and methods that will assist with recruitment and selection of the most qualified people that are also a good fit with the organization. Exercises in coaching and counseling for current and future performance improvement will emphasize the capacity to provide feedback in a way that it will actually be heard, and finally the ethics of termination will be discussed together with looking when and under what circumstances termination should occur. Additionally, this course will assist with the construction of individualized career plans for each student.

**5070 Building High Performance Teams (2 sh)**

In modern organizations, productivity is dependent upon the ability of employees to interact effectively. While traditional management styles focused on individual motivation, this course explores the advantages of self-directed work teams. Contemporary issues in managing teams will also be examined. Beginning with group dynamics, the course will explore the necessity of teams, how they should be structured for optimal effectiveness, and how a coaching style of management may be used to facilitate team success and efficiency. Students will have the opportunity to evaluate the team-building process as it proceeds through the four stages of forming, storming, norming, and producing.

**5080 Labor Relations and Collective Bargaining (2 sh)**

This course surveys the effects of employment dynamics, union organization and representation, collective bargaining and negotiation, grievance and arbitration processes, labor laws and governmental agencies regulating labor practices, and EEO/AA/ADA issues on labor-management relations in the public and private sectors. Prerequisite: SBNM 5030.

**5085 Employment Law (2 sh)**

This course is designed to assist students in becoming knowledgeable about the legal principles that affect employment law in the United States. The course examines various employment laws with which businesses and nonprofit organizations must comply and the legal rights and responsibilities of employees and employers. The emphasis is on the laws concerning equal employment opportunity with respect to discrimination and harassment because of sex, race, national origin, age, disability, religion, sexual orientation, and other characteristics protected by workplace laws; workplace security and privacy; the regulatory environment including workers compensation, unemployment compensation, occupational health and safety, and minimum wage laws; employment and severance agreements, including non-competition and confidentiality agreements; and the use of mediation and arbitration as means of alternative dispute resolution.

**5090 Compensation and Benefits Administration (2 sh)**

This course involves students in the application of compensation principles to organizational objectives. It includes the strategic use of compensation systems for attracting, motivating and retaining highly qualified employees. Both direct (wages and salary) and indirect (benefits) compensation are discussed in the context of the contemporary organization. The major objectives are: to examine the current state of compensation decision making; to examine how recent developments inform compensation decisions; and to offer an opportunity to develop competence in making compensation decisions. Prerequisite: SBNM 5030.

**5095 Strategy and Metrics in Human Resource Management (2 sh)**

This is the capstone course for the study of human resources. A final paper that integrates all human resource areas for a particular organization will be required. Quantitative as well as qualitative concepts, approaches, and techniques will be emphasized. Prerequisite: SBNM 5030, 5060, 5085, 5090.

**5110 Financial Accounting (2 sh)**

Financial accounting develops the ability to read and analyze a corporate financial statement. The course is oriented toward the user of financial accounting data and emphasizes the reconstruction of economic events from published accounting reports. It presents the accounting model, reviews accounting standards used for financial reporting, and considers their impact on managerial decisions. The role of accounting in planning, decision making, control, and performance evaluation is the managerial focus of this course. An examination of the ethical issues encountered when making accounting decisions is undertaken throughout the course.

**5111 Managerial Accounting (2 sh)**

Managerial accounting takes an internal decision-oriented approach and examines the information requirements of various techniques and planning models. The course emphasizes the solution of particular types of problems and the structural evolution of costing systems for management planning and control. It covers accounting data used by managers for several purposes: product cost and income determination, routine short-run decision making, fundamental policy formation, and control of various activities of the organization. Stress is placed on the design of accounting systems aimed at encouraging ethical behavior consistent with top-management goals. Prerequisite: SBNM 5110.

**5120 Cost Accounting (2 sh)**

A study of the theory and practice of cost accounting. The course will focus on job cost and unit cost accounting; job order and standard costing systems; variance analysis; direct and indirect costs; and budgeting. Pre-requisite: BSE 2120 or SBNM 5111.

**5121 Advanced Cost Accounting (2 sh)**

Continuation of a study of the theory and practice of cost accounting. The course will focus on process costing systems; problems with cost accumulation and cost allocation; capital budgeting and cost analysis. Pre-requisite: SBNM 5120.

**5130 Corporate Tax Accounting (2 sh)**

A study of tax decisions related to various business organizations, specifically Sub Chapter C and Sub Chapter S corporations. Additionally, the course addresses tax issues for partnerships, estates, and trusts. Prerequisite: BSE 2110 or SBNM 5110.

**5210 Macroeconomics (2 sh)**

This course studies the determinants of aggregate demand and aggregate supply, causes of economic recessions and recoveries, government policies that foster stability and growth, processes leading to inflation, the effect of inflationary expectations on interest rates and labor markets, and the effect of central bank policies on the value of the dollar. The course deals with the equilibrium level of employment and output, the differential impact of temporary and permanent changes in policy on the equilibrium values of macro variables, the distinction between policy actions and rules, and the connection between fiscal and monetary policy.

**5211 Global Economics (2 sh)**

This course studies the basis for international trade, and how global exchanges of resources take place. The course studies the changing patterns of trade between nations in various regions of the world.

The competition of nations in global markets and the strategic positions of business firms within international markets are analyzed. The course studies both developed nations as well as the newly industrializing countries representing emerging markets. The nature and goals of regional economic alliances are presented, and the role played by national governments in shaping global trade is discussed. The course explains differences in technology exchanges between nations. Prerequisite: SBNM 5210.

**5212 Microeconomics (2 sh)**

The focus of microeconomic analysis is on business decision making within the firm, on the behavior of individual markets reacting to supply and demand forces, on the consequences of alternative market structures and business policies, and on the interactions between the public and private sectors. Specific topics for this course include supply and demand analysis, consumer behavior, theory of cost and production, pricing and non-price modes of competition, market structure, economic deficiency, and policy response to market failure. Ethical considerations with respect to pricing and competition are incorporated throughout the course. The legal framework and laws covering anti-trust are examined.

**5220 Econometrics (2 sh)**

This course combines mathematical methods with economic and business models in order to develop and provide empirical content for these models. This approach is appropriately applied in the solution of practical problems. In addition, these methods allow for a more precise analysis of relevant economic and business issues. Accurate and measurable analysis is the basis of the formulation of appropriate policy. Such policy may take the form of setting macroeconomic or microeconomic goals, or in the development and application of strategic objectives of business firms. Econometric methods and applications provide a significant basis for making more reliable economic and business decisions. Prerequisite: SBNM 5210, 5211, 5212.

**5230 Industry and Competitive Analysis (2 sh)**

This course develops methods for the analysis of the organizational, technological, industrial, and informational structure of the business firm's competitive environment. In the process of introducing and developing applied business research methods and case studies, the competitive and strategic decisions made by firms will be assessed and evaluated. Managers must have a relevant and reliable understanding of competitive and industrial conditions, and the ability to analyze information and manage in a variety of new and changing situations. Ethical considerations and social responsibility are consistently included and explored in the process of discussing business decision making.

**5250 Healthcare Economics and Finance (2 sh)**

This course addresses the economics and finance of modern healthcare organizations. It surveys the economic, social, political and ethical forces affecting the American healthcare industry and addresses the financial management required in this environment. It begins by reviewing public and private healthcare delivery and reimbursement systems, resource allocation issues, and the impact of current payer arrangements on the financial management of healthcare. Finally, financial strategies and operations will be covered and a sample financial plan for a hypothetical healthcare organization will be developed. Ethical considerations will be interwoven throughout the course.

**5310 Managerial Finance (2 sh)**

This course covers the foundations of finance with applications in investments and business financial management. Topics include

the valuation of financial assets and liabilities, determination of present value of cash flows, relationship between risk and return, and characteristics of equilibrium in efficient capital markets. This course describes the financial environment in which business operates, the sources and forms of external financing, and changes in financial market conditions. It includes the study of investment decisions, the estimation of financing needs, and the choice among financing alternatives, so that skills can be developed in bringing analysis, information, and judgment to bear on such decisions. This course also provides a survey of various types of financial assets such as stocks, bonds, and options. The role of ethical behavior is incorporated into the study of financial markets, as well as in financial management. Financial models will be solved using microcomputers throughout the course. Prerequisite: SBNM 5110.

**5311 Financial Decision Making (2 sh)**

This course covers the theory and practice of corporate finance, especially the application of financial theory to solve practical problems. Topics include the investment, or capital budgeting, decision and the financing decision. This course also assists the financial manager in deciding how much to invest, what assets to invest in, and how to raise the necessary cash. It includes the study of dividend policy, debt policy, risk management, and alternative forms of debt. This course covers financial planning, channels for short-term borrowing, the management of liquid assets, and the management of accounts receivable. The role of ethical behavior is incorporated into the study of financial markets, as well as in financial management. Financial models will be solved using personal computers throughout the course. Prerequisite: SBNM 5310.

**5320 Investment Management (2 sh)**

This course studies financial markets, principally equity markets, from an investment decision-making perspective. The course develops a set of conceptual frameworks and analytical tools and applies them to particular investments and investment strategies selected from a wide array of companies, securities, and institutional contexts. The focus is on adding value across the spectrum of decisions ranging from position-taking in particular securities to portfolio risk management to the oversight of professional investment managers. The course explores the competitive dynamics among investment organizations, products, and markets. The role of ethical behavior is incorporated into the study of financial markets, as well as portfolio management. Moral reasoning will be factored into portfolio management as environmental, multinational, and global issues affect it. Prerequisite: SBNM 5310.

**5321 Financial Modeling (2 sh)**

This course studies the planning, design, development and applications of a financial model. The focus of the course is a comprehensive, applied, project deliverable executing many financial concepts acquired earlier in the program. The skills applied include: construction of a pro forma balance sheet, income statement and cash flow statement; defining business drivers and assumptions; estimating the cost of debt; establishing an equity structure; calculating the weighted average cost of capital; assessing tax, depreciation and amortization effects; performing enterprise valuations using the discounted cash flow and multiples techniques. The model will be used to estimate scenarios, including the capstone which involves a simulated negotiation of an acquisition opportunity. Prerequisite: SBNM 5310.

**5350 Nonprofit Financial Management (2 sh)**

This course provides both basic and advanced financial planning and management skills necessary in today's nonprofit organization. Successful financial planning and business development strategies

will be combined to create a financial plan which achieves the goals of the organization. Included are basic principles of managerial accounting. Fund accounting, budgeting, cash flow analysis, expenditure control, long-range financial planning, audits, and grants and contracts are studied, as applied to nonprofit organizations.

**5351 Nonprofit Financial Decision Making (2 sh)**

Basic principles of managerial accounting, fund accounting, budgeting, cash flow analysis, expenditure control, long-range financial planning, audits, and grants and contracts are studied, as applied to nonprofit institutions. Prerequisite: SBNM 5350.

**5411 Quantitative Decision Analysis (2 sh)**

This course is primarily concerned with time series analysis and forecasting. The future of any organization depends on the ability of management to spot trends and develop appropriate strategies. The leaders of these organizations must know when to change direction and stay a step ahead of the competition. The ability to accurately forecast may be the difference between success and failure. Some of the critical areas include sales, production, staffing, the economy, finance, and many others. Knowledge of statistics is critical in the area of forecasting and in most other fields in business and economics. Part of this course is devoted to the study of statistics required by organizations to optimize output and help to compare data.

**5412 Technology and Production (2 sh)**

This course uses the scientific approach in conducting its study. This means that the course will emphasize conducting a systematic investigation that includes careful data gathering, developing and testing hypothesis about the problem (typically in the form of a mathematical model), and then applying sound logic in the subsequent analysis. We will be concerned with optimizing output in operations with the use of linear programming, transportation models, and assignment models. This involves the need to import files and data to achieve high volume production using minimal inventories of parts that arrive at the work station just in time to eliminate defects and mistakes. Performance will be measured in terms of cost, quality, speed, and flexibility. Examples will come from both product and service organizations. This course deals with technological issues as well as human and ethical factors. The rapid development of the information technology field is leading to a dramatic improvement in the quantity and quality of data that will be available to the management science team. Thus the management science team often works closely with the corporate information technology department. Prerequisite: SBNM 5411.

**5413 Project Management (2 sh)**

This course is concerned with a systematic analysis of the organization, planning, and controlling used in project management. Topics include: project selection, work breakdown structures, risk management, project life cycle, resource planning, charts and diagrams, scheduling and project monitoring. Project management software is used as a tool in developing real life projects in class.

**5420 Quality Management and Productivity (2 sh)**

This course addresses total quality management throughout a service or manufacturing enterprise, with an emphasis on customer satisfaction. It takes a comprehensive approach to quality, from product and process development through continuous improvement of ongoing processes. The course presents methods for improving the quality of a firm's goods and services that lead to a better competitive position, higher productivity, and lower operating costs. Topics include product and process design for reliability, vendor and material selection, control of process capability, work force

management for defect prevention (rather than detection), and sales and service feedback. The incorporation of ethical considerations with respect to product and service is made throughout the course. Microcomputers will be employed to solve problems throughout this course. Prerequisite: SBNM 5411.

**5440 Electronic Commerce (2 sh)**

This course is designed to provide an overview and introduction to the field of electronic commerce. It will cover the electronic marketing value chain including finding and attracting customers, interacting with them and responding to customer needs and demands. Topics will include internet and web technologies, system design, cryptography and security, payment systems and transaction processing. It will focus on business requirements for electronic commerce and raise fundamental design issues in the context of the new economy for both business to business and retail applications as well as for the information industry. The importance of ethical behavior is incorporated throughout. The course will be a hands on learning experience using microcomputers throughout.

**5450 Information Technology (2 sh)**

This course is designed to introduce graduate students to the science of information technology. Managers use information technology not only to present and deliver information but also to solve their organizational problems. There have been many changes in this field in the past and more changes will occur in the future. Trends like increased competition, performance improvements, expanded capacity, increased capabilities of software, and the expansion of the internet, all affect managers. Modern managers need to apply their knowledge of information technology tools to solve problems and find new opportunities to improve their organization. The students will be exposed to how information technology affects the strategy, e-business, organizational structure, business process, and resource allocation of the organization as a whole. The architecture of the computer system will also be addressed as it relates to the applications networks and security of the entity.

**5510 Principles of Healthcare Management (2 sh)**

This course explores critical trends and crises in the current and emerging American healthcare industry. The formation of health-care policy in view of current trends and social concerns is explored from the perspective of the consumer, the provider and society at large. Extensive consideration is given to ethical concerns arising out of these issues.

**5520 Management and Marketing of Services (2 sh)**

This course focuses on increasing the service organization's competitive differentiation, service quality, and productivity. A service is intangible and cannot be stored. Service industries include the government sector (post office, regulatory agencies, military services), the private nonprofit sector (hospitals, churches, universities, museums), and part of the business sector (airlines, banks, insurance companies, real estate firms, motion picture companies, hotels). The role of presale service and post-sale service is emphasized during the study of product support services. Heavy emphasis is placed on the human element necessitated in service organizations.

**5530 Entrepreneurship (2 sh)**

This course focuses on the initiation of new business ventures as contrasted with the management of ongoing enterprises. The course applies concepts and techniques covered in various functional areas to the new venture development environment. Issues that are addressed include how to identify and define the fundamental issues relevant to new ventures; how to prepare a cohesive, concise,



and effective business development plan for a new venture; how to identify the venture's market niche and define its business strategy; how to determine the best time to launch a venture; how much and what type of financing should be raised; and how to evaluate the viability of the venture. Entrepreneurial operations within the legal and social environment are described. Discussion of the value choices faced by the entrepreneur is included. Prerequisite: SBNM 5110 or 5350; SBNM 5610 or 5680.

**5560 Managing International Business I (2 sh)**

This course is concerned with the international business environment, the strategy of international diversification, and the management of multinational enterprises. It examines the firm's motivation for international expansion, and the choices for entering foreign markets. It deals with exporting, licensing, acquisitions, and joint ventures. The course covers special functional, cultural, political, legal, and organizational issues raised by the operation of an international business. The codes of conduct for multinational corporations and international managers are stressed. Prerequisite: SBNM 5211.

**5561 Managing International Business II (2 sh)**

Students will have the opportunity to more closely analyze the activities of multinational companies on an individual level. The issues encountered will not only be of a business nature per se, but will also have a multicultural focus and relate to economics, culture, and politics. The case study method will be implemented, and students will be expected to explore key issues through a team-based approach. Team analysis and reports will be open to the review and critique in order to refine analysis and to promote decision making. Prerequisite: SBNM 5560.

**5570 International Business Experience (2 sh)**

This is a study/travel course designed to expose the student to an in-depth study of foreign culture, economy and specific businesses within that economy. Students are presented with comparative analyses of the economy and culture to be visited, and international business relationships pertaining to that economy. Students attend class sessions preparing them for the travel experience; maintain a journal during the approximately one week of travel and visits to various institutions. The experience culminates in an analytical paper about some aspect of the experience.

**5580 Business Law for Managers (2 sh)**

This course provides an understanding of the foundational concepts of law as applied to business and nonprofit entities. Managers gain a basic understanding of the complexity of the laws and the legal system that governs our society. Managers will also develop sensitivity to the various legal principles and the rules of law that guide businesses and nonprofit organizations. Every society makes and enforces laws that govern the conduct of individuals, businesses and other organizations that function within that society. Businesses that are organized in the United States are subject to its laws. They are also subject to the laws of other countries in which they operate. Businesses organized in other countries are subject to the laws of the United States when they are doing business in our country. Further, businesspersons have a duty to act ethically in the conduct of their business affairs, and businesses have a responsibility not to harm society. This course describes the fundamental legal principles of contracts (including general contracts and those for the sale of goods), intentional torts, negligence and strict liability, employment law, personal and real property, and the various forms of business organization common in the United States. Prerequisite: SBNM 5010.

**5590 Organizational Communication (2 sh)**

This course emphasizes the importance of communication for all management functions. Based on a foundation of the traditional model of communications, a variety of modes will be explored: written, oral, non-verbal, as well as other visual modes. The process of organizing, imparting, and receiving information will be explored. Students will apply the concepts studied by preparing a variety of written and spoken communications during the course of the class and having each critiqued by colleagues and the instructor.

**5610 Marketing Analysis and Consumer Behavior (2 sh)**

This course introduces the substantive and procedural aspects of marketing, sharpens skills for critical analytical thinking, and promotes effective communication. Basic concepts examined include marketing in a changing world; creating customer value and satisfaction; strategic planning and the marketing process; the marketing environment; marketing research and information systems; consumer markets and consumer buyer behavior; business markets and business buyer behavior; measuring and forecasting demand; market segmentation, targeting, and positioning for competitive advantage. Ethical concerns for the use and potential abuse of market research data are woven into the course.

**5611 Advanced Marketing Management (2 sh)**

This course builds upon the foundations established in the introductory course. The course introduces a rigorous analytical process for marketing decision making including designing products, brands, packaging, and services; designing new products and product life-cycle strategies; pricing considerations, approaches, and strategies; distribution channels and logistics management; retailing and wholesaling; marketing communication strategy; advertising, sales promotion, and public relations; creating competitive advantage through competitor analysis and competitive marketing strategies; the global marketplace; social responsibility and marketing ethics. Throughout, there is an emphasis on the formulation and implementation of effective, efficient, and ethical marketing programs for businesses and the nonprofit sector. Prerequisite: SBNM 5610.

**5630 Integrated Marketing Communications (2 sh)**

Marketing Communications will focus upon the ever-expanding communications function within the traditional packaged goods arena, the business-to-business sector, and the nonprofit organization. Advertising, sales promotions, direct marketing, and electronic commerce will be assessed. The backdrop of these communication functions, namely the notion of the consumer culture, will be integrated into the course. Social, ethical, and economic perspectives will be incorporated as well.

**5650 Internet and Electronic Marketing (2 sh)**

This course examines how interactive technologies impact industries, redefine organizational structure and culture, and influence supply and demand. The course addresses popular e-business models and their impact on consumer behavior. The majority of the course explores how organizations can leverage e-enabled strategies across the marketing mix to achieve competitive advantage. Also addressed will be the impact of these new business models on organizational culture, emerging opportunities that may shape the future of business and marketing, and ethical issues in e-marketing.

**5680 Nonprofit Marketing Analysis and Consumer Behavior (2 sh)**

This course focuses on developing a working knowledge of marketing as it applies to nonprofit organizations. Emphasis will be placed on developing a customer orientation, marketing planning and organization, and developing and organizing resources.



**5681 Advanced Nonprofit Marketing Management (2 sh)**

This course emphasizes the implementation of the strategic marketing mix in nonprofit organizations. Subjects stressed include: developing products and services; pricing and perceived costs; placing and locating services; and communicating and promoting activities. Other topics examined are planning, budgeting, evaluating, and controlling various marketing elements. Prerequisite: SBNM 5680.

**5700 Principles of Church Administration (2 sh)**

This course provides an overview of the fundamentals of church administration including aspects of church management such as: servant leadership, volunteer management, finances, fundraising, strategic planning, risk management, government regulations, legal issues, and pastoral/staff compensation and benefits.

**5710 Principles of Nonprofit Management (2 sh)**

A foundation course examining the origins and societal role of private nonprofit organizations including their social, political, economic, cultural, and ideological importance in American society. Major types of nonprofit organizations are studied, as well as distinguishing organizational characteristics of third-sector institutions as contrasted with business and government organizations. The course will also provide an introduction to some of the special management issues of nonprofit organizations. Current trends in the independent sector and projections for the future are analyzed.

**5720 Nonprofit Board Governance and Volunteer Management (2 sh)**

This course is designed to improve understanding of the elements, processes, and dynamics of board governance and volunteer management in nonprofit organizations. Course includes analysis of the respective roles of the board, executive director, staff and volunteers in nonprofit organizations. Focus on means and methods to enable boards and volunteers to maximize organizational effectiveness. Students will learn how to assess and improve the effectiveness of a board, the senior leadership, volunteers, and the overall governance of the organization. Prerequisite: SBNM 5700 or SBNM 5710.

**5730 Nonprofit Law, Policy, and Government Relations (2 sh)**

This course analyzes major aspects of federal and state law affecting nonprofit organizations and explores the dynamics of interdependence between nonprofit organizations, government, and the public policy process. Prerequisite: SBNM 5710.

**5740 Principles of Higher Education Administration (2 sh)**

Provides a basic introduction to the administration of colleges and universities in modern-day America, including the role and purpose of various functions and departments and major organizational participants (e.g. faculty, students, administration/staff, board). Current topics affecting college and university operation are reviewed and the impact of state and federal policy on institutions is explored.

**5741 Higher Education Organization and Governance (2 sh)**

Provides an overview of the organizational characteristics and processes of colleges and universities with an emphasis upon the governance structure, i.e., the process for making major policy decisions. Additionally, students will be introduced to the sources of power and influence typically found in academic organizations, along with the primary issues related to organization and governance of higher education.

**5742 The Contemporary College Student (2 sh)**

Provides an overview of the diverse groups (traditional and otherwise) who currently comprise the student population of colleges

and universities, campus environments and their varied impact on student learning and identity formation, and the various cultural contexts which shape and influence student life and identity. Specific attention will be given to the implications for various areas of administrative practice within colleges and universities, e.g. student affairs, development and alumni relations, enrollment management, academic affairs, and marketing.

**5745 Higher Education Curriculum Development (2 sh)**

Provides a comprehensive understanding of curricula found in higher education. The course will briefly examine the historical and philosophical foundations from which current curricular models developed. Also included will be coverage of current practices in curriculum development in colleges and universities. Specific attention will be given to the role and impact of assessment and accreditation as related to curriculum development.

**5746 Law of Higher Education (2 sh)**

This course is designed to assist students in becoming knowledgeable about the fundamentals of American law that directly and indirectly impinge on the teaching, learning, and administrative environments of higher education institutions in the both the public as well as the private sectors. There are diverse sources of law that impact American higher education in numerous ways and this course is designed to enhance student understanding and appreciation for this complexity as well as for the ethical issues which surround the application of law in the university or college setting. This course will consider legal issues within the historical context of higher education and the forces which shaped it. Specific attention will be given to the broader political, social, cultural, and economic context within which higher education was established and continues to develop today.

**5770 Fundraising Principles for Nonprofit Organizations (2 sh)**

This course will cover the fundamentals of effective resource development as they pertain to nonprofit organizations generally and to nonprofit management positions specifically. Principles and best practices of fundraising are studied, including the fundraising process (i.e., organizational readiness, strategic planning and research). The principles that undergird effective fundraising practices will also be reviewed, including the historical, organizational, legal, ethical, and theoretical contexts of fundraising.

**5771 Annual and Major Gift Fundraising for Nonprofit Organizations (2 sh)**

This course takes an in-depth look at the techniques and processes by which financial resources are secured by nonprofit managers and fundraisers. Specific attention is given to fundraising programs (i.e., annual giving, planned giving, capital campaigns) and donor publics (individuals, corporations, and foundations).

**5772 Capital Campaigns for Nonprofit Organizations (2 sh)**

Capital campaign fundraising will be explored within the context of a broad fundraising program for nonprofit organizations. Generally, the course will include preparing, planning, managing, and implementing a capital campaign. Special topics will include financing the campaign, case statement, campaign structure, and volunteer networks.

**5773 Grant Writing for Foundations and Corporations (2 sh)**

Grant writing will be explored within the context of philanthropic and marketing programs at charitable foundations and corporations. The course will build skills in written communication with multiple opportunities to write case statements, grant proposals, cover letters, and stewardship pieces. Topics will include theory and practical application.

**5774 Planned Giving for Nonprofit Organizations (2 sh)**

Planned and major gifts fundraising will be explored within the context of the estate planning and philanthropic major giving options for individuals. The course will include not only the more technical description of giving vehicles (e.g., charitable gift annuities, charitable remainder unitrusts, and charitable lead trusts) but will concentrate on the marketing aspects of a planned and major gift program (e.g., donor motivation, targeting prospects, volunteer roles, and program planning).

**5780 Measuring Outcomes and Assessment (2 sh)**

This course examines the assessment of effectiveness against service delivery objectives. The course uses the logic model and other theoretical models to better understand the outcomes and assessment process. Case studies will highlight evaluation issues for improved organizational performance.

**5790 Nonprofit Strategic Management (2 sh)**

This course deals with the overall general management of nonprofit organizations. The primary objective of the course is the development of a perspective of the executive leader's job and responsibilities from a conceptual as well as operating standpoint. Within this context, elements to be studied include: governance structure and issues, establishing and reinforcing the nonprofit organization's mission and values, delineating an effective strategy, developing and using information flows to provide management control and performance and effectiveness evaluation, structuring the organization, and allocating human and financial resources. Ethical issues will be discussed throughout the course as pertaining to the nonprofit environment. Prerequisite: SBNM 5010, 5011, 5350, 5680, 5770, 5780. You must also take one course from each of the following: SBNM 5710 or 5740, SBNM 5720 or 5741, SBNM 5730 or 5746

**5910 Topics in Management (2 sh)**

An intensive investigation of a selected topic in business, economics or nonprofit management. Extensive reading and research expected. Seminar format.

**5970 Internship (1 sh)**

This course grants credit for practical training. Employment positions are directly related to the coursework. The internship work experience is instrumental to achieving the academic objectives of the graduate business programs and is designed to augment the classroom experience with hands-on experiences. The course may be repeated. Students will submit a term paper at the close of the course that will satisfy the academic component of the course. In the term paper, students are required to link their internship experience to their current coursework. Regular consultation with the faculty internship advisor is required during the internship period. The course is an augmentation to the graduate business programs and may not be substituted for other courses in the programs. These credits may not be used to satisfy graduation requirements.

**5980 Management Application Project (2 sh)**

This elective course is designed to provide graduate students with the opportunity to apply and demonstrate their mastery of new leadership and management skills and knowledge. Students will work either individually or in project teams. Projects will be done in cooperation with an external organization or business. Students should complete at least half of the core courses in their degree program before taking this elective.

**5990 Change Management (2 sh)**

The single constant in today's world is change. This course addresses the application of leadership and management skills to handle

change. The nature of change affecting the modern organization will be explored, as well as individual and social responses to change. The course will explore forces that act as stimulants to change and identify sources of individual and organizational resistance to change. Techniques for overcoming the resistance to change and the characteristics of learning organizations will be examined, as will organizational development techniques for bringing about change.

**5991 Ethical Strategic Management (2 sh)**

This course will emphasize application of leadership skills to strategic management. Emphasis will be placed on providing leadership to develop strategies that will maintain the organization's congruence with its environment; economic, socio/cultural, political/legal, and technological. The course systematically focuses on the general manager's task in the context of an overall set of elements that include establishing the mission and strategy; delineating targets, rewards, and reviews; fostering the working environment's culture, values, and norms; developing people and skills; structuring the organization; allocating human and financial resources; and negotiating with important stakeholders. Prerequisite: SBNM 5010, 5011, 5110, 5210, 5311, 5611.

## School of Education (Graduate Studies)

*Graduate Faculty: Nelson (Dean), Bartolomei, Berggren, Gilbreth, Johnson, Levandowski, Madunam, Majerczyk, Pryor, Reyes*

The North Park University School of Education prepares competent, respectful, and reflective professionals who are dedicated to serving diverse learning communities. Consistent with this mission and the university mission, graduate programs offered include a Master of Arts in Teaching with Certification (MATC), Master of Arts in Educational Leadership (MAEL), and Master of Arts in Education (MAE).

The Master of Arts in Teaching with Certification (MATC) leads to State of Illinois certification in the following areas:

- Early Childhood Education
- Elementary Education
- Secondary Education
- K-12 (Art, Music, Physical Education, French, Spanish)

In addition, endorsements and approvals are offered in the following areas:

- Middle School Endorsement
- English as a Second Language (ESL) Endorsement
- Bilingual Endorsement
- Learning Behavior Specialist I Approval

The Master of Arts in Educational Leadership (MAEL) leads to State of Illinois certification which qualifies the graduate to serve as a principal, assistant principal and similar role. Reciprocal certification agreements exist with many other states.

The Master of Arts in Education is for professionals already certified as teachers who wish to enhance and develop their knowledge and skills in the field of education.

The School of Education offers courses on the North Park campus, in Arlington Heights, and in McHenry County with flexible schedules (including evenings and Saturdays). Cohort classes are taught by experienced faculty with a wide range of expertise.

Programs leading to certification are continually reviewed to ensure compliance with requirements of the Illinois State Board of Education. In addition to the programs listed above, the School of Education offers a certification only program which leads to a State of Illinois certificate but not to a degree.

### Admissions

North Park University encourages the application of all qualified persons interested in the study of education and who desire to become teachers or administrators. The Admissions Committee places a high value on work experience focusing on service to the community and to others. Most of the students entering North Park graduate programs have had professional and life experience that adds maturity, commitment to others, and insight to a student's potential for success. The Admissions Committee looks carefully at each applicant's potential for success in graduate study by careful review of academic background, professional experience, community service, personal achievement, test scores, and recommendations.

### Master of Arts in Teaching with Certification (MATC)

The MATC program is designed for students who already hold a baccalaureate undergraduate degree from an accredited institution

recognized by the Illinois State Board of Education and wish to earn a master's degree while completing requirements for teaching in the State of Illinois.

Coursework is designed to provide a solid foundation in teaching methodology that enables students to instruct with confidence. North Park attracts students from diverse academic and professional backgrounds; all share a common passion for teaching. The Illinois certificate is recognized as a professional credential and often allows candidates to be certified in other states.

This program is designed so that most candidates are eligible for certification by the end of the second year of the three-year program, and candidates are eligible to assume their first teaching position by the end of the second year. Candidates will be able to complete their master's degree in the evening during the third year of this program.

### Admission requirements

In addition to the admission requirements listed earlier in the Graduate Catalog, MATC candidates must fulfill the following requirements:

- Qualifying scores on the College Base Exam
- Passing scores on the ICTS Basic Skills Test
- Completion of the Graduate Record Examination (GRE) or Miller's Analogies Test (MAT)
- Completion of personal essay
- Interview with the Graduate Admissions Committee
- For secondary and K-12 candidates, a content major that meets the learning outcomes of the Illinois Professional Teaching Standards (IPTS).
- For Elementary and Early Childhood candidates, a specialty area concentration that meets the learning outcomes of the Illinois Professional Teaching Standards (IPTS).

### Program Requirements

- A range of 45 to 50 semester hours is required for this degree depending on specific certification requirements.
- A bachelor's degree recognized by the State of Illinois.
- An overall grade point average of 3.0, including a 3.0 in the major content area and 3.0 in education coursework.
- Passing scores on the Illinois Test of Basic Skills. For secondary and K-12 candidates, passing scores on the Content Area Test are required before beginning student teaching. For early childhood and elementary candidates, passing scores on the Specialty Area Test are required before student teaching.
- An Assessment of Professional Teaching (APT) test will assess each candidate's knowledge of the Illinois Professional Teaching Standards, Core Technology Standards, and Core Language Arts Standards. Candidates must pass this before an application for certification can be filed with the state.
- Completion of the College Base Examination. MATC candidates must score at least 300 in each general knowledge area (English, Math, Science, and Social Studies). If a 300 is not earned in any one area, the candidate will be required to take a course in that area.

### Field Experiences

One of the keys to the success of North Park's development of teaching professionals is our unique blend of field experiences. Candidates participate in three field experiences: teacher aiding, mini-teaching, and

student teaching. School placements include a blend of public, private, urban and suburban. Supervision by North Park faculty provides feedback throughout all three field experiences to maximize the teaching skills learned and demonstrated by each candidate.

A course in Survey of Exceptional Learners (EDUC 5430) is a prerequisite for the MATC program.

### Early Childhood Education

- 50 semester hours of graduate and certification coursework.
- 18 semester hours in specialty area concentration as stated in the Illinois Professional Teaching Standards.
- Qualifying scores on the College Base Exam

For certification and Master's Degree:

EDUC 5010	Cognitive Thinking and Learning
EDUC 5110	Policy Issues: Special Education
EDUC 5120	Policy Issues: Social and Cultural Diversity
EDUC 5180	Language Development in Early Childhood
EDUC 5220	Assessment and Evaluation
EDUC 5312	Methods and Materials for Instruction in Gr. K-4
EDUC 5320	Technology in Education
EDUC 5300	Infant, Child and Adolescent Psychology
EDUC 5330	Principles & Practices of Play and Language in ECE
EDUC 5360	Instruction in Early Childhood
EDUC 5510	Practicum B: Teacher Aiding
EDUC 5520	Practicum C: Mini-Teaching
EDUC 5800	Student Teaching Early Childhood
EDUC 5810	Student Teaching Elementary
EDUC 5853	Practicum D: School Beginnings and Seminar
EDUC 5930	Parent-Child Community Relations

For completion of the Master's Degree:

EDUC 5020	Learning and Social Management Strategies in the Classroom
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Either EDUC 5210, 5410 or EDUC 5903, 5920:

EDUC 5210	Understanding Research Design and Program Evaluation
EDUC 5410	Teacher Leadership
EDUC 5903	Proposal Writing
EDUC 5920	Master's Project

### Elementary Education

- 44 semester hours of graduate and certification coursework
- 18 semester hours in specialty area concentration as stated in the Illinois Professional Teaching Standards
- Qualifying scores on the College Base Exam.

For certification and Master's Degree:

EDUC 5010	Cognitive Thinking and Learning
EDUC 5011	Middle School and Adolescent Development
EDUC 5110	Policy Issues: Special Education

EDUC 5120	Policy Issues: Social and Cultural Diversity
EDUC 5220	Assessment and Evaluation
EDUC 5310	Curriculum Theory and Instructional Strategies
EDUC 5311	Middle School Methods and Materials in Grades 5-9
EDUC 5312	Methods and Materials for Instruction in Grades K-4
EDUC 5320	Technology in Education
EDUC 5510	Practicum B: Teacher Aiding
EDUC 5520	Practicum C: Mini-Teaching
EDUC 5350	Reading and Writing across the Curriculum
EDUC 5810	Student Teaching Elementary
EDUC 5853	Practicum D: School Beginnings and Seminar

For completion of the Master's Degree:

EDUC 5020	Learning and Social Management Strategies in the Classroom
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Either EDUC 5020, 5410 or EDUC 5903, 5920:

EDUC 5210	Understanding Research Design and Program Evaluation
EDUC 5410	Teacher Leadership
EDUC 5903	Proposal Writing
EDUC 5920	Master's Project

### Secondary Education

- 45-46 semester hours of graduate and certification coursework.
- 36 semester hours content major which meets the specified Illinois Professional Teaching Standards.
- Qualifying scores on the College Base Exam.

For certification and Master's Degree:

EDUC 5010	Cognitive Thinking and Learning
EDUC 5011	Middle School and Adolescent Development
EDUC 5110	Policy Issues: Special Education
EDUC 5120	Policy Issues: Social and Cultural Diversity
EDUC 5160	Instruction in the Secondary School
EDUC 5220	Assessment and Evaluation
EDUC 5310	Curriculum Theory and Instructional Strategies
EDUC 5311	Middle School Methods and Materials in Grades 5-9
EDUC 5320	Technology in Education
EDUC 5407	Methods of Teaching in the Middle and Secondary School

EDUC 5510	Practicum B: Teacher Aiding
EDUC 5520	Practicum C: Mini-Teaching
EDUC 5820	Student Teaching Secondary
EDUC 5853	Practicum D: School Beginnings and Seminar

For completion of the Master's Degree:

EDUC 5020	Learning and Social Management Strategies in the Classroom
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Either EDUC 5210, 5410 or EDUC 5903, 5920:



EDUC 5210	Understanding Research Design and Program Evaluation
EDUC 5410	Teacher Leadership
EDUC 5903	Proposal Writing
EDUC 5920	Master's Project

### K-12 Education (Art, French, Music, Physical Education, and Spanish)

- 47-54 semester hours of graduate and certification coursework.
- Major subject area for certification which meet North Park approved programs and specified Illinois standards.
  1. Art – 36 semester hours
  2. Music – 72 semester hours
  3. Physical Education – 39-43 semester hours
  4. French – 39 semester hours
  5. Spanish – 40 semester hours
- Qualifying scores on the College Base Exam.

For certification and Master's Degree:

EDUC 5010	Cognitive Thinking and Learning
EDUC 5011	Middle School and Adolescent Development
EDUC 5110	Policy Issues: Special Education
EDUC 5120	Policy Issues: Social and Cultural Diversity
EDUC 5170	Instruction in the Special K-12 Programs
EDUC 5220	Assessment and Evaluation
EDUC 5310	Curriculum Theory and Instructional Strategies
EDUC 5311	Middle School Methods and Materials in Grades 5-9
EDUC 5312	Methods and Materials for Instruction in Grades K-4
EDUC 5320	Technology in Education
EDUC 5407	Methods of Teaching in the Middle and Secondary School
EDUC 5510	Practicum B: Teacher Aiding
EDUC 5220	Practicum C: Mini-Teaching
EDUC 5810	Student Teaching Elementary
EDUC 5820	Student Teaching Secondary
EDUC 5853	Practicum D: School Beginnings and Seminar

For completion of the Master's Degree:

EDUC 5020	Learning and Social Management Strategies in the Classroom
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Either EDUC 5210, 5410 or EDUC 5903, 5920:

EDUC 5210	Understanding Research Design and Program Evaluation
EDUC 5410	Teacher Leadership
EDUC 5903	Proposal Writing
EDUC 5920	Master's Project

## Master of Arts in Educational Leadership (MAEL)

The MAEL program is designed for certified teachers who wish to become certified as a principal, assistant principal or a similar role in the State of Illinois.

### Admission requirements

In addition to the admission requirements listed earlier in the Graduate Catalog, MAEL candidates must fulfill the following requirements:

- Bachelor's degree from an accredited, state-recognized institution.
- Completed application.
- Official transcripts from all colleges and universities previously attended, with a cumulative GPA of above 3.0 on a 4.0 scale.
- Three professional letters of recommendation.
- Personal interview.
- Proof of valid teaching certificate
- Candidate selection portfolio.
- Completion of two years of successful full-time teaching experience or if candidate is school service personnel, must possess a minimum of four years experience with that certificate.

### Program Requirements

- The MAEL program consists of eleven core courses and a practicum in educational leadership to total 34 semester hours. All hours must be taken through North Park University to graduate.

### Field Experiences

Candidates participate in field experiences through several courses. In addition, candidates participate in a one-year internship (typically two weeks before and two weeks after the school year). An additional minimum of 200 clinical hours throughout the internship is required. Placements will provide the breadth of administrative experiences in Grades P-12 that are necessary for the principal in training.

### Core Courses

EDUC 6010	Contemporary Issues in Educational Leadership
EDUC 6020	Curriculum Development and Implementation
EDUC 6030	Educational Leadership
EDUC 6120	School Administration and Policy
EDUC 6210	Cultural Diversity in the Schools
EDUC 6310	Assessment in the Schools
EDUC 6320	Technology and Education
EDUC 6410	School Supervision
EDUC 6440	School Law
EDUC 6450	School Finance
EDUC 6903	School Community Relations
EDUC 6920	Practicum in Educational Leadership

## Master of Arts in Education (MAE)

The Master of Arts in Education program (MAE) is designed primarily for certified teachers who wish to extend their knowledge in the field of education and refine their pedagogical skills in an advanced studies



program. The following themes appear throughout the required coursework and field experiences:

- Theory as a basis for understanding educational environments
- Diversity in student populations, programs, resources, and instructional strategies
- Risk taking in developing and implementing new ideas
- Collaboration in school decision-making and leadership roles
- Service to school and the community as a basis for personal and professional development

#### Program Requirements

- The M.A. program consists of nine common core courses, one proposal writing course, one project course, and electives to total 34 semester hours. All hours must be taken through North Park University to graduate.
- Graduate students will be assigned a faculty advisor with whom they will initially plan their program and monitor it throughout their course work at the university. It is important that students regularly stay in contact with their advisor during program completion.

#### Core Courses

EDUC 5010	Cognitive Thinking and Learning
EDUC 5011	Middle School and Adolescent Development
EDUC 5020	Counseling Strategies for Classroom Teachers
EDUC 5110	Policy Issues: Special Education
EDUC 5120	Policy Issues: Social and Cultural Diversity
EDUC 5210	Understanding Research Design and Program Evaluation
EDUC 5220	Assessment and Evaluation
EDUC 5310	Curriculum Theory and Instructional Strategies
EDUC 5320	Technology and Education
EDUC 5410	Teacher Leadership
EDUC 5901	Topics in Education
EDUC 5903	Proposal Writing

#### Project Course Requirement

All candidates are required to design and implement a 4 semester hour project, EDUC 5920 Master's Project. This project must be submitted for publication, presented at a state or national professional meeting, or presented at an in-service workshop for teachers. All students will be expected to present their project in a public forum.

#### Education Courses

##### 5010 Cognitive Thinking and Learning (2 sh)

An advanced study of the psychological aspects of human behavior and development applied to the teaching and learning process. Topics include an understanding and function of brain development as it affects behavior and learning, neuropsychological aspects of school-related problems, learning styles, attention span, information processing, short-term and long-term memory, encoding and retrieval mechanisms, categorization, and problem-solving. Teacher certification candidates will develop a positive classroom discipline model as part of this course. Student must have completed an introductory course in Educational Psychology.

##### 5011 Middle School and Adolescent Development (3 sh)

A study of the physical, intellectual, emotional, and social development of the young adolescent. Examination of development issues that impact the middle school, its philosophy, and its practices responsive to the adolescent, both cognitively and affectively. Prerequisite: EDUC 5010, 5310, 5320, 5500.

##### 5020 Learning and Social Management Strategies in the Classroom (2 sh)

Introduction to basic counseling skills. Course will focus on the development of interactional, mediation and group process skills in a school, church or community setting. The course will focus on the transactions among the students, parents, and pupil personnel specialists.

##### 5120 Policy Issues: Social and Cultural Diversity (2 sh)

An examination of the issue of diversity with emphasis on the social, political, and cultural dimensions of school settings. Students will apply findings on this issue to their own classrooms and community contexts. Consideration will be given to how ESL, bilingual, and bicultural programs have impacted the school and the community. Legal requirements and funding issues will be addressed. Teacher certification candidates will develop a philosophy of education statement as a component of this course.

##### 5140 Comparative International Education (2 sh)

The application of historiographic and social scientific theories and methods to international issues of education. This course emphasizes comparative analysis of policies and practices that constitute the organization, content, processes of educational systems and institutions found around the world. Selected topics include national, global, political, economic, social and cultural impact of education. Historical and contemporary examples are also used to emphasize the contributions and challenges of those involved in the field.

##### 5160 Instruction in Secondary Schools (2 sh)

Basic principles of instruction for middle and high schools including analysis of teaching and learning experiences, organization for instruction, and assessment of students work. Students are videotaped for self-assessment. EDUC 5110, 5160 and 5510 comprise Professional Term B. Prerequisite: EDUC 5010, 5310, 5320, 5500.

##### 5170 Instruction in Special K-12 Programs (2 sh)

Basic principle of instruction. Preparing for teaching experiences, organizing for instruction, and working in a teacher aiding situation. Students are videotaped. EDUC 5110, 5170 and 5510 comprise Professional Term B. Prerequisite: EDUC 5010, 5310, 5320, 5500.

##### 5180 Language Development in Early Childhood (2 sh)

Methods of dealing with the development of language in the young child, speaking and listening skills, and preparation for reading and writing skills. Relationship to cognitive development. Student must have completed an introductory course in Educational Psychology and in Curriculum. (M.A.T.C. only) Prerequisite: EDUC 5500, 5510.

##### 5210 Understanding Research Design and Program Evaluation (4 sh)

An introduction to the process of research which includes conceptual frameworks, methodologies, and assessment strategies for both quantitative and qualitative studies. Emphasis will be on reading, interpreting and designing research studies.

**5215 Educational Research Methods (4 sh)**

This course is an introduction to the processes of research. The purpose of this course is intended to help students develop skills, insights, and an understanding of basic to performing research. This course also emphasizes the application of educational research methods and results into an educational setting. Both qualitative and quantitative methods research methods are examined in this course.

**5220 Assessment and Evaluation (2 sh)**

An analysis of both traditional and alternative forms of assessment and evaluation, i.e., portfolio assessment, video performances, and student presentations. Philosophical foundations that form the basis for selected evaluation practices will be considered. Examination of literature on tests and measurements as well as alternative assessment and evaluation procedures will enable students to develop strategies that best meet the needs of their own educational objectives. Attention to grading procedures and other means for reporting student progress will enable teachers to evaluate a variety of strategies for reporting student progress.

**5230 Methods and Techniques of Teaching Science in Grades 5-9 (1 sh)**

Methods of teaching science at the elementary and middle school levels. The emphasis of the course is on relating the knowledge and skills of science to initiating inquiry into the learning activities.

**5240 Methods and Techniques of Teaching Social Studies in Grades 5-9 (1 sh)**

Methods and techniques of teaching social studies at the elementary and middle school levels. The emphasis of the course is on relating the knowledge, skills, values, attitudes, and social participation to the social science discipline.

**5260 Methods in Art for Elementary Teachers (1 sh)**

This course will consist of methods of teaching art in the elementary school. Emphasis will be placed on both the theoretical and the practical information and skills essential for the teaching of art.

**5270 Method in Music Education for Elementary Teachers (1 sh)**

Methods and techniques of teaching music by the classroom teacher at all levels in the elementary school. Special emphasis will be placed on current music educational trends.

**5280 Methods of Teaching Physical Education and Health for K-8 Teachers (2 sh)**

A presentation of the current trends in elementary physical education and health; human body systems and promotion of social, emotional, physical, mental and environmental health; theories and principles of health promotion and disease prevention; methodology, class organization, basic movement principles, and identifying teaching resources for physical education.

**5300 Infant, Child and Adolescent Psychology (2 sh)**

Exploration of major theories dealing with stages and changes relating to physical, cognitive, social, personality, and emotional development in childhood and adolescence. Student must have completed an introductory course in Psychology.

**5310 Curriculum Theory and Instructional Strategies (2 sh)**

An examination of numerous philosophies, conceptual frameworks and perspectives related to curriculum design and instructional strategies. Students will evaluate a variety of responses to curricular problems as they develop their own perspectives. Students will also explore instructional strategies and materials which complement or evolve from various curriculum designs.

**5311 Middle School Methods and Materials In Grades 5-9 (3 or 4 sh)**

Emphasis on the middle school classroom and its structure (curriculum and instruction) of the young adolescent. Examination of curriculum development, teaching and instructional strategies, support of students as changing young people, parent and community development, service learning, advisor-advisee programs, block scheduling, learning communities, homework and assessment, exploratories, teaming, reading and writing across the curriculum, and other current middle school issues that impact curriculum and instruction for the 10 to 15 year old. Pedagogy is based on middle school philosophy, curriculum, instruction, and instructional models for designing and teaching developmentally appropriate programs including content area reading instruction. Prerequisite: EDUC 5010, 5310, 5320, 5500.

**5312 Methods and Materials for Instruction in Grades K-4 (2 sh)**

Emphasis on emergent literacy and primary methods in the areas of reading, language arts, mathematics, social studies and science as they are integrated with art, music, health and physical education in the schools. Materials suitable for these ages and stages of development are reviewed. Assessment of students is discussed. Prerequisite: EDUC 5010, 5310, 5320, 5500.

**5315 Methods of Teaching Content Reading and Writing for Grades 5-9 (2 sh)**

The purpose of this course is to extend your knowledge of young adolescent literature, instructional strategies, methodology, and assessment procedures used in grades 5-9. We will explore the following content areas: evaluation of instructional materials, comprehension instruction, learning vocabulary, reading and writing across the curriculum, assessment of student progress, diversity in the classroom, and current approaches to content reading.

**5320 Technology in Education (2 sh)**

An introduction to the range of communication and computer technologies now available to teachers for classroom use. Participants will receive instruction in the use of computers, interactive video, CD-ROM, and other advanced technologies. Applications of software packages such as spreadsheets, HyperCard, and simulation and visualization software will be offered. Students will investigate pedagogical implications of these technologies and programs.

**5330 Principles and Practices of Play and Language in Early Childhood Education (2 sh)**

Methods and techniques of teaching socialization, art, music, and physical education to the young child along with the materials available and appropriate for the infant and young child. Prerequisite: EDUC 5010, 5310, 5320, 5500.

**5340 Methods in Science K-4 (1 sh)**

Methods and techniques of teaching science in grades K-4. Emphasis is on concept development and discovery approach.

**5350 Reading and Writing Across the Curriculum (2 sh)**

This course is intended for candidates working towards an elementary certification. Candidates will explore instructional strategies in order to guide their students in acquiring writing and reading skills in content areas. Emphasis is on the functional teaching of writing and reading including designing and preparing materials to use with curriculum materials in all school subjects.

**5360 Instruction in Early Childhood (2 sh)**

Methods and techniques of teaching mathematical, social, and scientific concepts to young children. The relation of learning theories to the selection process. Diagnostic and evaluation techniques and

procedures. Prerequisite: EDUC 5010, 5110, 5310, 5312, 5320, 5500, 5510. Co-requisite: EDUC-5520.

**5370 Methods in Mathematics K-4 (1 sh)**

Methods and techniques of teaching mathematics in grades K-4. Emphasis is on NCTM Teaching Standards for concept development, problem-solving, critical thinking ability, and use of manipulatives. Student must have successful score on the mathematics area test.

**5380 Methods in Mathematics Grades 5-9 (2 or 3 sh)**

Methods and techniques of teaching mathematics in the intermediate and middle school grades. Emphasis is on NCTM Teaching Standards for algorithms for the basic operations as well as developing problem solving and critical thinking abilities.

**5390 Methods and Materials for Teaching Art K-8 (2 sh)**

Lesson planning, methods, and material selection for teaching art in the elementary school. Integration with the program of regular classroom teacher as well as planning for an entire art curriculum for elementary students.

**5407 Methods of Teaching in the Middle and Secondary School (2 sh)**

Specific methods and materials for teaching middle and secondary school subjects: topics and problems of general concern to 6-12 teachers; selection and use of instructional media. Mini-teaching assignment in a local school. Basic principles of instruction, preparing for teaching experiences and organizing for instruction. Regular and special populations are included. Music education majors must register for MUS 3408 and 3409 in place of this course.

**5410 Teacher Leadership (2 sh)**

A focus on opportunities and strategies for teacher leadership in developing ideas, programs, and policies within school settings. Shared decision-making, school restructuring, school based management, and peer coaching are among several issues explored from both administrative and classroom teachers' perspectives. Research studies in areas of teacher organizational culture will be utilized to develop strategies for teacher leadership and followership.

**5430 Survey of Exceptional Learners (3 sh)**

Survey of characteristics of learners with physical, mental, emotional or learning disabilities. Implications for the school situation; observation in special education classes for five clinical observation hours. Prerequisite: EDUC 5010, 5310, 5320, 5500.

**5431 Characteristics of Special Needs Students (3 sh)**

An introduction to the characteristics of students with specific learning disabilities, emotional disturbance, mental retardation, autism, traumatic brain injury, and orthopedic or other health impairments and implications of these characteristics in the educational setting and throughout the lifespan. The provisions of the Individuals with Disabilities Education Act (IDEA) for these learners are explored as well as the definitions of the disabilities, etiologies, preventions, and interventions. Issues related to the identification, screening, labeling, and placement of, students, particularly culturally and linguistically diverse students in Special Education will also be presented. IFSP and IEP development is explored well as past, present, and future issues and trends in the field. Early childhood through high school student populations are included. Leads to cross-categorical approval for early childhood, elementary, and 6-12 certificates when combined with EDUC 5430 and 5436. Student must have completed an introductory course in Educational Psychology and in Curriculum. Prerequisite: EDUC 5430.

**5436 Psychological and Educational Assessment for Special Populations (3 sh)**

An examination of assessment and evaluation instruments appropriate for use with special populations. Standardized, aptitude, achievement, personality, diagnostic, and criterion reference tests will be analyzed. Validity, reliability, norming, and standard scores will be examined. Student must have completed an introductory course in Statistics. Prerequisite: EDUC 5010, 5310, 5430.

**5437 Methods of Teaching Students with Special Needs (3 sh)**

An introduction to the philosophies and theories underlying the variations in educational programming for students with specific learning disabilities, emotional disturbance, mental retardation, autism, traumatic brain injury, and orthopedic or other health impairments. Educational approaches and best practices used by teachers to design curriculum, and instruct and assess students with disabilities will be presented. Applied behavioral analysis techniques and behavior change plan will be explored. Issues of identification, screening, placement, and family involvement of culturally and linguistically diverse students will also be explored. Student must have completed an introductory course in Educational Psychology and in Curriculum. To be taken as part of Professional Term C. Prerequisite: EDUC 5430.

**5500 Practicum A: Assessment of Competencies for the Teaching Profession (0 sh)**

Introduction to the school setting as a professional: Students are required to pass the Illinois Certification Testing System Basic Skills Exam/North Park University Teacher Entry Test and College Base Academic Subjects Examination. Students are required to design and present their website and multimedia projects. The North Park University School of Education Teacher Education Handbook and Portfolio Guidelines for Students in the Teacher Pre-Service Program are explained. Students are also required to complete the application for the Teacher Education Program, prepare the Introduction section of the Portfolio, and submit a Health Service Form for the education sequence in order to receive a passing grade and become eligible for the teacher education program. (M.A.T.C. only)

**5510 Practicum B: Teacher Aiding (0 sh)**

Observation and teacher aiding to total a minimum of 40 hours; to be taken as a part of Professional Term B. Early childhood candidates will participate in an infant toddler program for 20 hours and will complete the remainder of time in grades K-3 in a practicum in reading. Elementary candidates may select K-3, 4-6, or 6-8 for this experience, with the remaining levels taken in 5520 or 5810. Secondary candidates may select 6-8 or 9-12 for this experience. A variety of urban, suburban, public, and private schools need to be selected across practicum settings. In addition to the 40 hour requirement in a regular education setting, a 10 hour experience in a special education setting is required. (M.A.T.C. only)

**5520 Practicum C: Mini-Teaching (1 sh)**

Minimum of 35 hours of mini-teaching in a local school in connection with methods courses. To be taken as part of Professional Term C. Early Childhood candidates take this practicum twice, once at the preschool level and once at the grade levels 1-3. Elementary and secondary candidates must take this practicum at a level and in a setting different from the one chosen for practicum B. K-12 candidates should choose a 6-8 level. (M.A.T.C. only) Prerequisite: (Early Childhood and Elementary) EDUC 5110, 5312, 5510. Prerequisite: (Secondary) EDUC 5110, 5160, 5510. Prerequisite: (Special K-12) EDUC 5110, 5170, 5510.



**5540 ESL Practicum (0 or 1 sh)**

The purpose of this course is to observe and assist a teacher in an ESL school setting for a minimum total of 100 clock hours. The requirements for this course may also be met through verification of three months of teaching experience with ESL students. Only those who have verification by a principal or other administrators of three months of teaching ESL students prior to entering the program may take this for no credit. Co-requisite: EDUC 5604, 5605.

**5601 Introduction to Linguistics (3 sh)**

Introduction to the basic principles of linguistics, the study of human language. Origins of language, what it means to know a language, comparisons of the difficulty levels of different languages, how children acquire language, and common threads that may connect languages will be explored.

**5602 Sociolinguistics and Cross-Cultural Differences (4 sh)**

Exploration of various aspects of the relationship between language and society. Culture, sex differences, communities, dialects, and speech will be examined.

**5603 Theoretical Foundations of Teaching ESL and Foreign Languages (3 sh)**

Philosophical and theoretical considerations for teaching a second language. An explanation of theories as well as comparisons among the different theories of teaching a second language will be explored. The student will build a personal framework for teaching a second language. Kindergarten through high school student populations will be the focus of attention, including design and sequencing of ESL courses.

**5604 Assessment of ESL Students (4 sh)**

Assessment techniques of ESL students. Different types of assessment instruments, the theoretical viewpoints of these instruments and testing procedures in general will be discussed. Assessment of all levels of proficiency and grade levels will be considered. Co-requisite: EDUC 5540.

**5605 Methods and Materials for Teaching ESL and Foreign Languages (4 sh)**

Introduction to the various methods of teaching a second language in K-12 based on the philosophies and theories presented in 5603. Strategies used when working with ESL or second language students and exposure to the issues of multicultural diversity and socioeconomic diversity. Co-requisite EDUC 5540.

**5800 Student Teaching - Early Childhood (4 sh)**

Supervised observation and teaching in an appropriate educational facility. Student must pass the State Content Area Exam, the Assessment of Professional Teaching (APT) test, and have proof of acceptance by the Committee on Education Screening. (M.A.T.C. only) Prerequisite: EDUC 5520.

**5810 Student Teaching - Elementary (4, 6 or 8 sh)**

Supervised observation and teaching in the elementary school. Early Childhood teacher candidates must also complete five weeks in grades 1-3. Elementary Education teacher candidates must complete ten weeks in grades 1-8 (8 sh). K-12 majors must complete eight weeks in grades 1-8 (6 sh) and eight weeks in 5820, grades 6-12 (6 sh). Student must pass the State Content Area Exam, the Assessment of Professional Teaching (APT) test, and acceptance by the Committee on Educational Screening. (M.A.T.C. only). Prerequisite: (Early Childhood) EDUC 5010, 5110, 5180, 5220, 5310, 5312, 5320, 5330, 5360, 5500, 5510, 5520. Prerequisite:

(Elementary) EDUC 5010, 5110, 5220, 5310, 5311, 5312, 5320, 5500, 5510, 5520.

**5820 Student Teaching - Secondary (6 or 8 sh)**

Supervised observation and teaching in the secondary school. Secondary Education teacher candidates must complete this experience as follows: 6-12 majors must complete ten weeks (8 sh) in grades 6-12. K-12 majors must complete eight weeks in 5810, grades 1-8 (6 sh) and eight weeks in 5820, grades 6-12 (6 sh). Students must pass the State Content Area Exam, the Assessment of Professional Teaching (APT) test, and show proof of acceptance by the Committee on Educational Screening. (M.A.T.C. only). Prerequisite: (Secondary) EDUC 5010, 5110, 5160, 5310, 5311, 5320, 5500, 5510. Prerequisite: (Special K-12) EDUC 5010, 5110, 5160, 5170, 5310, 5311, 5320, 5500, 5510.

**5853 Practicum D: School Beginnings and Seminar (1 sh)**

Minimum of 15 hours of September experience, weekly student teaching seminar, preparation of student profile, and work with instructional media. To be taken as part of Professional Term D. Prerequisite: (Early Childhood) EDUC 5010, 5110, 5180, 5220, 5310, 5312, 5320, 5330, 5360, 5500, 5510, 5520. Co-requisite: EDUC 5810. Prerequisite: (Elementary) EDUC 5010, 5110, 5220, 5310, 5311, 5312, 5320, 5500, 5510, 5520. Co-requisite: EDUC 5810. Prerequisite: (Secondary) EDUC 5010, 5110, 5160, 5310, 5311, 5320, 5500, 5510. Co-requisite: EDUC 5820. Prerequisite: (Special K-12) EDUC 5010, 5110, 5160, 5170, 5310, 5311, 5320, 5500, 5510. Co-requisite: EDUC 5810, 5820.

**5901 Topics in Education (1-4 sh)**

Intensive investigation of a selected topic. Topics include Creativity and Problem Solving. Consent of graduate advisor.

**5902 Independent Study in Education (1-4 sh)**

Advanced work in a field of special interest. Consent of graduate advisor and the Teacher Education Committee.

**5903 Proposal Writing - Masters Project (2 or 4 sh)**

Development of a written proposal outlining a research project that includes a well defined research topic, literature review, conceptual framework, and appropriate methodology. Presentation of the completed proposal to the student's Review Committee is required at the completion of the course. This proposal will be constructed according to guidelines printed in the Research Manual for Writing a Master's Project in Education. Student must have completed a minimum of 12 sh in core requirements. Prerequisite: EDUC 5210.

**5915 Academic Odyssey to Greece: Applying Classical Ideals to the Arts and Education (1-4 sh)**

The Academic Odyssey to Greece is a three week short term study abroad program offered through the School of Education to all students at North Park University. It focuses on comparing classical Greek ideals to current day themes and enables students to learn how the birthplace of democracy shaped the way we see and experience the world and ourselves. By incorporating both scholarly/didactic approaches to learning with experiential approaches (excursions, field trips), this program investigates a wide spectrum of disciplines in the arts and sciences and provides students with the opportunity to develop an appreciation and understanding of the Greek people and country within a lived experience.

**5920 Master's Project (2 or 4 sh)**

All students are required to design, implement, and assess their own research project. This project is a culmination of work in the master's program. Students will integrate knowledge, skills, and experiences emanating from previous course work. They will

present their work in a public forum such as professional meetings, teacher in-service workshops, or professional journals. Teacher certification candidates may choose a classroom-based project or case study. Prerequisite: EDUC 5210, 5310, 5903.

**5930 Parent-Child Community Relationships (2 sh)**

Exploration of the role families and community services play in the education of young children. Teacher candidates will identify social, economic, and cultural trends that impact families of young children and will develop strategies to communicate with families to disseminate information regarding school and community services. (M.A.T.C. only)

**5991 Transfer Elective (1-4 sh)**

**6010 Contemporary Issues in Educational Leadership (2 sh)**

An effective principal needs timely knowledge and skills in many areas, as well as throughout the P-12 grade span. This course will be used to develop and clarify topics for further investigation and is designed to initiate a professional conversation among individual students, school teams, and cohorts about the major issues facing America's schools. Included in these major issues will be the role of the principal in special education and in technology. The questions that emerge will become the focus for subsequent inquiry and study in graduate education courses.

**6020 Curriculum Development and Implementation (2 sh)**

This course will introduce the principles of curriculum and instruction with an emphasis on curriculum development and design, implementation and delivery (integration), and organization. Students will examine various curriculum models and will be asked to examine their own personal beliefs and those of all grades (P-12) regarding curriculum issues. Students will become familiar with current theories on curriculum development and best practices in curriculum development and apply that knowledge to their own experiences as school professionals. The purpose of this course is to explore various issues, history and philosophies of curriculum development and implementation. Included will be the role of the principal in special education and technology. Curriculum development through team-building will be incorporated. The social emotional learning standards will be addressed in the curriculum development process. Students will learn and apply the three-tier instruction and intervention model (curriculum, instruction, and assessment). Candidates will develop their electronic professional portfolios during this course.

**6030 Educational Leadership (4 sh)**

This course describes the role of the educational leader, specifically the principal, in the school as one who creates a vision of an educationally better culture in the school and then plans and organizes times and resources to communicate the vision to teachers, students, parents and community members. This course will examine leadership challenges, responsibilities and leadership styles, and will incorporate team-building and collaboration skills. Included will be the role of the principal in special education and technology.

**6120 School Administration and Policy (4 sh)**

This course provides students with collegial and collaborative orientation toward school administration. A focus will be on transferring concepts, assumptions and generalizations in educational administration to various learning environments, including grades P-12. Included will be the role of the principal in special education and technology. Students will investigate current policies which effect administration, policy making and school improvement.

**6210 Cultural Diversity in the Schools (2 sh)**

Cultural diversity, its definitions and the implications for the administrative leader with respect to the impact of cultural diversity in our schools, will be explored. This course will provide students with opportunities to learn about diversity and as it applies to the classroom and school settings. The focus of the class will be on all P-12 students including special education, English Language Learners, early childhood, and gifted. The contemporary issues of bullying and school safety will be addressed.

**6310 Assessment in the Schools (2 sh)**

This course is designed to develop skills in selecting, developing and interpreting assessment methods. This course will provide the educational leader with opportunities to examine valid, reliable and fair measurements to determine achievement in teaching and learning and decision making for school improvement. Students will assess student progress and design effective interventions for struggling students in P-12, including special needs students.

**6320 Technology and Education (2 sh)**

This course will investigate the use of technology for administration, teaching, and learning. This course will develop hands on skills in integrating technologies into all areas of our schools. Appropriate and timely applications for principals will be developed.

**6410 School Supervision (4 sh)**

This course provides students with an introduction to the supervision of instruction. Supervision strategies will be developed and practiced with a focus on school improvement through the improvement of teaching and learning. Students will learn various theories on supervision and apply them to the instructional setting.

**6440 School Law (4 sh)**

This course provides students with a comprehensive examination of the interaction between the school and law. The legal basis for American public education and its direct impact on school operations will be explored. Principals deal directly with issues regarding special education law which will be directly addressed in this class.

**6450 School Finance (2 sh)**

This course examines the history of school finance with emphasis on the significant role of funding public education. The role of local, state and national school funding issues will be examined. Emphasis will be given to the role of the school administrator and school finance issues. Issues relating to special education and technology impact school finances and will be specifically incorporated.

**6903 School Community Relations (2 sh)**

This course provides an overview of the importance of community involvement in developing effective schools and effective change. Students will examine ways to involve parents and the members of the wider learning community in the schools. Techniques will be developed for developing better parent-teacher-administrator communication and fostering better school-community relations.

**6920 Practicum in Education Leadership (4 sh)**

This capstone course will encompass four weeks (20 days) of internship in P-12 settings, in addition to 200 clinical hours. Principal candidates will demonstrate skills in data analysis, developing school improvement plans, personnel matters (hiring, evaluation, induction, mentoring, and professional development), and resource management.



## School of Music (Graduate Studies)

*Murray (dean), Bauer (director of graduate programs),  
Davids, Hudgens, Lill, Shofner-Emrich, Zelle*

The mission of the School of Music for the Master of Music in Vocal Performance is to prepare students for lives of significance and service through professions in music including performing and teaching.

### Program Description

In a student centered learning environment led by a professional faculty and enhanced by our location in a major metropolitan area, we nurture a high degree of competence in order to prepare our students for the rigorous and multi-faceted career demands of a professional singer.

The design of the curriculum provides an advanced educational experience in both the theory and practice of vocal performance and pedagogy. This includes intensive studies in vocal technique, music history, analysis, performance practice, pedagogy, and ensemble performance including choral and opera. It provides a career seminar to bridge the gap between the school environment and the professional world.

### Objectives

To elicit significant and positive outcomes that are required for success in professional singing careers, the curriculum offers a two-fold approach that merges academics and performance. In breadth and depth it is designed to elicit the knowledge and skills that are relevant to the specific demands of singing careers, namely solo work, ensemble work and teaching. Therefore, through this program, the student will be equipped to develop the following:

- Demonstrated understanding of the history, styles, and performance practices of vocal literature, enlightened by lecture and score analysis, and modeled with guided listening and in-class coaching of the genre being studied
- Skillful vocal technique enhanced with a grounding in supportive academic studies resulting in authoritative and artistic interpretation and performance of vocal music from varying periods and styles
- Demonstrated understanding of the anatomy and physiology of singing leading to pedagogical methods that can successfully address the wide variety of vocal problems encountered in the teaching studio
- Applied competence in ensemble work including part-song, opera and oratorio

### Entrance Requirements

The MMVP requires the completion of a bachelor's degree with an accumulation of at least 120 sh of credits and an audition appropriate to a graduate performance degree. An undergraduate cumulative grade point average should be at least a 3.0 on a 4.0 scale, unless the talent portion of the audition warrants accepting less than that on a provisional basis. Previous graduate study must average a 3.0 unless there are ameliorating circumstances. Provisional acceptance limits the first year enrollment to no more than 8 sh, during which success must be demonstrated before full acceptance is granted. Transfer credits up to 12 semester hours, may be accepted, if they have been completed in the last seven years.

The MMVP is designed to serve students with music degrees, although other degrees may be accepted. Students without a bachelor's degree in music but who pass the audition will be required to take specific undergraduate music courses as prerequisites to the MMVP coursework. These will be determined by advisement, taking into consideration previous training and music entrance test results.

### Prerequisites and Exams

Any course listed below which has not been completed or in which the student has not passed the entrance test is considered a deficiency and must be made up as early in the program as possible. The completion of some deficiencies may be required for enrollment in certain MMVP classes. Until all deficiencies are successfully completed, the student is considered provisionally accepted.

- Languages: A minimum of one year of German, French or Italian language study
- Theory: Two years of undergraduate theory with demonstrated competency
- Aural Skills: Two years of undergraduate study with demonstrated competency
- Music History: Eight semester credits or 3 semesters, whichever is more, including the Baroque, Classical and Romantic periods
- Lyric Diction: Italian, French and German, with accuracy in transliterating song texts into IPA and in oral recitation of texts
- Vocal Pedagogy: A minimum of one semester with demonstrated understanding of the physiology of singing and introductory knowledge of methodology.

All students must take entrance tests in Aural Skills. Proficiency comparable to NPU's Level III, fluency in sightsinging of diatonic melodies with small and large skips and including complex rhythmic elements, must be demonstrated in a comprehensive test. Proficiency must be attained before the degree can be completed. This may mean continued registrations in an Aural Skills class, private tutoring, or musicianship tutorials\*. The test can be taken no more than once a semester.

\*Depending on the need in any given year, musicianship tutorials may be made available to MMVP students who need review work in theory and aural skills. This will involve non-credit registration and will incur some extra cost to the student.

All students must take a Lyric Diction test unless they choose to take the class at NPU.

All students must take the Vocal Pedagogy test unless they choose to take both Vocal Ped I and Vocal Ped II at NPU. It is possible to test out of Vocal Ped I, but it is not recommended. Taking both courses at North Park is a distinct advantage since they offer direct preparation for the Pedagogy Clinical the following year. Vocal Ped II is required for everyone.

Entrance tests in Music History, Theory and language studies may be required if previous coursework in these areas was completed more than five years before or if grades received for this work were not at the B level or higher.

A competency test in Analysis may be required if a previously taken analysis course is to be counted in lieu of the required Applications in Musical Analysis, MUS 5300.

### ESL

Students should attain a score of 600 on the TOEFL. Some courses may be undertaken with a TOEFL score of 550, depending on the academic and performance background of the student. A writing assessment, for students with English as a second language, may be made early in the first semester. Students who are not proficient in English writing skills should enroll, by advisement, in either ACSR 5000 (a writing course for graduate students), in individual tutoring sessions arranged through the Writing Center, or in some other appropriate mode. It should be done at the beginning of the MMVP program and continue until competency is reached.

## Admission, Financial Aid, and Registration

### Admission Requirements

- Completed application with application fee of \$30
- Three recommendations
- Official transcripts from all previously attended institutions
- Audition/Interview/On site short essay
- Optional FAFSA form for financial aid apart from that offered by the School of Music

### Financial Aid

Tuition reductions on a percentage basis may be granted on the basis of previous academic work, vocal audition/interview and recommendations. Some awards may be offered in the form of Assistantships and require several hours of work per week within the School of Music. Awards are only granted for officially accepted students with full-time enrollment in at least the first year, the residency year. However, the reduction (percentage based) may continue for up to 3 years beyond the residency year with either full or part-time enrollments. Assistantship requirements remain intact as long as the tuition reduction continues.

### Registration

Registration can be accomplished in person or online after the following have been processed:

- All the admission requirements are met (see above)
- An NPU letter of acceptance has been sent to the student along with a contract
- The student must return a signed contract and a \$200 tuition deposit by the due date given, in order to confirm the student's acceptance and to hold a place for him/her in the program. This deposit is non-refundable within 12 weeks of the beginning of the first semester of study.

To register, the student should do the following:

- Check the MMVP Curriculum using WebAdvisor on the NPU website which lists courses to be offered in the following semester. (All applied voice registrations should be made under the AMUS 5200-01 section until final teacher assignments are made.)
- Contact the Supervisor of the MMVP for consultation and registration approval.
- To register online, you must first create your North Park computer account. Using your Student ID# provided to you by the Music Admissions Counselor Coordinator, go to <https://www.northpark.edu/Account-Management.aspx>
- Once your account is set up, you can go to NPU's home page, "Current Students" and get to Web Advisor .

### Student at Large Registrations

Students may register for classes in the Master of Music of Vocal Performance without officially applying or auditioning for the program. The usual tuition rates will apply. At a later point in time, the student may initiate a formal application/audition process to determine official candidacy.

To initiate an SAL registration, an application and fee (\$30) must be submitted. Registration can then be completed in consultation with the supervisor of the MMVP program. Recommendations are not required at

this time, but will be required if and when a formal application/audition is initiated. The application fee for this formal application will be waived.

SAL registrations which do not include applied voice are limited to a total of 3 credits. SAL registrations which include applied voice allow a total of 6 credits but with the following stipulations:

Applied study for credit requires the registration of concurrent and equal number of credits in classroom course registrations. For example, to take 3 credits of voice would require 3 credits of a Survey Course, Analysis, Bibliography, etc. or some such combination, taken in the same semester as the voice lessons.

SAL students must plan carefully so that there are enough remaining requirements to constitute a year of residency, two consecutive semesters, minimum of 8 credits each.

Credits are potentially transferable as they are documented on official transcripts. If official entrance into the NPU program commences within 5 years of all SAL registrations, all SAL coursework with a minimum of 3.0 grade will apply to the MMVP pending official acceptance into the program. Applied work may also apply, but must meet a level of attainment consistent with advanced placement in the program, to be determined at the official audition.

N.B. Being accepted as a student at large does not guarantee acceptance as an official candidate for the MMVP.

## Continuing Requirements

### Residency

One year (two consecutive semesters) of fulltime enrollment (a minimum of 8 credits per semester) is required to establish residency and to be eligible for aid/assistantships in the first year. Beyond that, the student may choose to make part-time enrollments of their choice and number. After the initial year of residency, aid/assistantship awards may continue for three more years even with part-time enrollments as long as assistantship duties continue to be fulfilled. The program must be finished within 7 years.

### Employment

During full-time enrollments of 8 credits or more, students must limit work outside of school.

The student must submit a work schedule to the MMVP Supervisor if such work is to consume more than 15 hours per week for assistantship holders or 20 hours per week for students without an assistantship. Work schedules must be flexible enough not to interfere with commitments required of the MMVP program or the quality of time put into study and practice.

### Academics

All students must maintain a B average in order to continue in the program. No D's are accepted. In order to receive an acceptable grade and/or raise a grade point average, up to two classes may be taken a second time. No course may be retaken more than once. The exception to this limitation is the Musicianship Tutorial which may be taken as many times as needed to pass the competencies.

Students need to gain faculty approval to register for more than 10 credits in a single semester.

A 3.9 GPA is required to graduate with distinction.

### Reviews

Ongoing assessments of the work of MMVP students are made through juries, exams, papers, and performances as detailed in this Handbook. Ongoing mentorship of students includes a general review by the School

of Music faculty at the end of each semester to confirm that appropriate development is occurring. Issues addressed in the review will include progress in terms of vocal technique, interpretation and presentation, but will focus on areas such as work ethic, preparedness, dependability, attitude, and performance history at NPU. These are all qualities that will affect success in professional careers for singers and it is to the students' advantage to be aware of any problem areas. If problems surface, the student will be so advised in order to better address them.

## Master of Music in Vocal Performance (M.M.)

### Program Requirements

Students in the M.M. program must complete 35 semester hours. This curriculum represents a two-year program assuming that all requirements have been met before beginning it. Deficiencies which need to be made up might require extra time.

#### Major Area:

16 sh

#### Applied Music:

AMUS 5200: Applied Voice (3 sh) Must be taken for 3 semesters

AMUS 6200: Applied Voice: Recital (3 sh) Must be taken for 1 semester

Attendance at a minimum of three voice classes per semester is required and performance is required in at least one of these classes. Performance on the General Recital is required at least once per semester. Applied work during the course of opera role preparation will be focused on that work, along with Survey repertoire. A major role will take the place of the vocal jury in the semester of the opera production.

#### Opera Workshop:

MUS 5450: Opera Workshop: Scene Recital ..... 2 sh

MUS 5455: Opera Workshop: Full Production ..... 2 sh

Subsequent registrations: The student may add this course for 0 credits and will be graded on a P/F basis with the same expectations of participation.

#### Ensemble Requirement (Two Years):

MUS 5800: University Choir ..... 0 sh

MUS 5890: Chamber Singers ..... 0 sh

Two years of ensemble participation is required, with the following options:

1. One year of full participation in either University Choir or Chamber Singers subject to audition and openings. Touring and/or short run-outs may be on the schedule. Solo work for the Chamber Singers or the University Choir is by audition/assignment.
2. Additional ensemble work in either University Choir, Chamber Singers, or Opera Workshop.
  - Choral Work (University Choir MUS 5800 or Chamber Singers MUS 5890) Supplemental participation over a year totaling 15 weeks and 4 concerts with instructor's consent.
  - Opera Workshop (MUS 5450 or MUS 5455) One semester or two quads in a full production or in scenes, for zero credit, in addition to the current 4 sh Opera requirement, with instructor's consent

Subsequent registrations: The student may add this course for 0 credits and will be graded on a P/F basis with the same expectations of participation.

### Other Studies in Music: 14 sh

Performer's survey: The History of vocal repertoire and performance styles

One-semester lecture courses, meeting 150 minutes per week on the historical development of a particular genre. Assigned readings, theoretical analysis, score analysis, and listening, in two 50 minute lecture classes, form the basis for establishing the position of each genre's development in the history of Western classical music. The causative influences on that development will be explored as well as the resultant effects on other musical forms.

Through the study of the history, literature and theory that distinguish various periods and forms, appropriate performance practices and styles for each genre will be delineated. The lab, one 50 minute session per week, will offer individual coaching in a master class setting on works which are concurrently under study in the classroom. The objective is to integrate historical scholarship with the creation of informed and artistic realizations of the genres under study.

MUS 5001: Performer's Survey I: Art Song ..... 3 sh

MUS 5002: Performer's Survey II: Opera ..... 3 sh

MUS 5003: Performer's Survey III: Oratorio/Cantata/Mass ..... 3 sh

#### Music Analysis:

MUS 5300: Applications in Musical Analysis ..... 2 sh

#### Vocal Pedagogy:

MUS 5402: Vocal Pedagogy II ..... 1 sh

MUS 5500: Vocal Pedagogy Clinical ..... 1 sh

MUS 5510: Vocal Pedagogy Clinical ..... 1 sh

#### Electives: 5 sh

Electives complement the core courses in the major area and in other studies. They provide the individual student with options to customize his or her master's program

AMUS 5600 Interpretive Performance Studies ..... 2 sh

COMM 2330 Acting..... 4 sh

COMM 2530 Acting II: Special Topics ..... 2 sh

MUS 5000 Music Bibliography ..... 2 sh

MUS 5700 Career Seminar ..... 1 sh

MUS/AMUS Any course excluding those fulfilling entrance and program requirements.

Private coaching is limited to 2 sh, may only be selected in combination with the Music Bibliography Course and Career Seminar.

### Music

#### 5000 Music Bibliography (1 sh)

An introduction to the basic canon of library resources in music research. Study will include general library resources, bibliographies of composers, music, music literature, and music sources. It will give a broad view of dictionaries, encyclopedias, discographies, dissertations, and Festschriften as well as histories, library catalogs, periodicals, periodical indexes, thematic catalogs and monuments. A key project in the class will be providing an appropriate bibliography for a selected research topic.

**5001 Performer's Survey I: Art Song (+lab) (3 sh)**

After a brief summary of the origins of music for the solo voice beginning in the Middle Ages and the Renaissance, this class will focus on art song repertoire in the Baroque, Classical, Romantic, and Contemporary periods. As appropriate for each period, it will foster a system of analysis for performance preparation that involves melody, harmony, rhythm, and poetic synthesis. Assignments will include readings and research papers, as well as out-of-class listening. The lab will offer an opportunity for the application of relevant elements through coached student performances in a master class setting.

**5002 Performer's Survey II: Opera (+lab) (3 sh)**

The origins of opera, beginning in the late 16th century. 17th century opera will be explored using recorded examples to illustrate the development of early opera and the relationship between music, libretto, and forms. These relationships will continue to be a focus in Classical, Romantic, and Contemporary opera as will the major operatic composers of each period. The objective of the course is to foster a broad knowledge of many operatic works and detailed knowledge of selected operas. Assignments will include readings and research papers, as well as out-of-class listening. The lab will offer an opportunity for the application of relevant elements through coached student performances in a master class setting.

**5003 Performer's Survey III: Oratorio/ Cantata/Mass (+lab) (3 sh)**

Detailing the rise of the cantata out of the 16th century monadic style and the madrigal, this course follows the development of the cantata beginning with the 17th century cantata da camera and cantata de chiesa, the latter fully developed by J.S. Bach and others in the Baroque period. Cantatas and other extended works under different nomenclatures and in different styles, as developed in various countries, will be explored. Early oratorios, with dramatic elements not found in cantatas, will be studied as precursors to the larger oratorios of the late Baroque and on, when large choirs took positions of importance and drama resembled opera. The objective of the course is to foster a broad knowledge of many works in this genre and detailed knowledge of selected works from the Baroque through the Contemporary periods. Assignments will include readings and research papers, as well as out-of-class listening. The lab will offer an opportunity for the application of relevant elements through coached student performances in a master class setting.

**5004 Performer's Survey I: Baroque/Classical: Instrument/Piano Keyboard Genres (3 sh)**

After a brief summary of the origins of instrumental music, this class will focus on instrument + keyboard repertoire in the Baroque and Classical periods. From the development of figured bass through the works of Haydn, Mozart and the early works of Beethoven, the class will foster a system of analysis for performance preparation that involves melody, harmony, rhythm, performance practice and style. The objective of the course is twofold: to foster a broad knowledge of many works for instruments and keyboard and to develop detailed knowledge of select pieces. Assignments will include readings and research papers, as well as out-of-class listening. The lab will offer an opportunity for the application of relevant elements through coached student performances in a master class setting.

**5005 Performer's Survey II: Romantic: Instrument/Piano Keyboard Genres (3 sh)**

This class will focus on instrument + keyboard repertoire in the Romantic Period. Beginning with the study of Beethoven and continuing through the post-romantic era, the class will foster a system of analysis for performance preparation that involves

melody, harmony, rhythm, performance practice and style. The objective of the course is twofold: to foster a broad knowledge of many works for instruments and keyboard and to develop detailed knowledge of select pieces. Assignments will include readings and research papers, as well as out-of-class listening. The lab will offer an opportunity for the application of relevant elements through coached student performances in a master class setting.

**5006 Performer's Survey III: 20th Century to the Present: Instrument/Piano Keyboard Genres (3 sh)**

This class will focus on instrument + keyboard repertoire in the Modern Period. Beginning with the study of Debussy to the modern day, the class will foster a system of analysis for performance preparation that involves melody, harmony, rhythm, performance practice and style. The objective of the course is twofold: to foster a broad knowledge of many works for instruments and keyboard and to develop detailed knowledge of select pieces. Assignments will include readings and research papers, as well as out-of-class listening. The lab will offer an opportunity for the application of relevant elements through coached student performances in a master class setting.

**5100 Student Recital (0 sh)**

Practicum in performance on weekly student recitals and attendance at evening recitals. Attendance at a minimum of 9 student recitals and 4 evening performances is required each semester in order to receive a Pass on the transcript. Periodic performance, above and beyond the undergraduate requirement, is expected to be at the graduate level of presentation. Specific requirements are delineated in the Student Handbook.

**5300 Applications in Musical Analysis (2 sh)**

A practical application of music theory and analysis skills aimed at exploring the factors that give unity and coherence to musical masterpieces. The course will survey important analytic methods and techniques and apply them to a designated repertoire, to be determined in part by the performance repertoire of the class, and in part by representation of important works in various musical genres.

**5310 Chamber/Duo Instrumental Repertoire (3 or 4 sh)**

Lecture/Performance class emphasizing collaborative techniques, knowledge of performance practice, and analytical skills needed to perform standard Baroque, Classical, Romantic, and Modern literature for piano (keyboard) and other instruments. Assigned readings, theoretical analysis, score analysis, and listening, in two fifty minute lecture classes. The lab, a weekly fifty minute class will offer an opportunity for the application of relevant elements through coached student performances in a master class setting. As this class is offered in tandem with the vocal coaching track, the additional credit will allow greater depth and focus for the instrumental track major. It will be in the form of an additional fifty minute class every week or fifty minute class every other week.

**5401 Vocal Pedagogy I (1 sh)**

Physiological workings of the voice and pedagogical methods for teaching singing, with clinical, critiqued student teaching experience.

**5402 Vocal Pedagogy II (1 sh)**

A continuation of the work of MUS 5401 Vocal Pedagogy I as follows: Physiological workings of the voice and pedagogical methods for teaching singing, with clinical, critiqued student teaching experience. Emphasis will be placed on internship in applied teaching with critiqued demonstrations in class. Prerequisite: MUS 5401.



**5420 Lyric Diction I (2 sh)**

An overview of the sounds of English, Latin, Italian, and Spanish languages and basic rules for pronunciation using the International Phonetic Alphabet. Previous language study is desirable but not necessary. A supplement to traditional language study for the unique needs of singers and choral conductors, and the repertoire most commonly confronted in solo and choral works. Includes lecture, written tests, and assignments.

**5430 Lyric Diction II (2 sh)**

An overview of the sounds of German and French languages and rules for pronunciation using the International Phonetic Alphabet. A review of Italian rules focused on vocal performance. Previous language study is desirable but not necessary. A supplement to traditional language study for the unique needs of singers, focusing on those languages commonly encountered in solo and choral works. Includes lecture, written tests, assignments and in class performances. Prerequisite: MUS 5420.

**5440 Vocal Literature I (2 sh)**

Lecture/Performance class emphasizing collaborative techniques, performance practice knowledge and analytical skills needed to perform standard literature for piano and voice. Assigned readings, theoretical analysis, score analysis, and listening, in two fifty minute lecture classes. The lab, a weekly fifty minute class will offer an opportunity for the application of relevant elements through coached student performances in a master class setting.

**5445 Vocal Literature Lab II (1 sh)**

Lecture/Performance class emphasizing collaborative techniques, performance practice knowledge and analytical skills needed to perform standard literature for piano and voice. Assigned readings, theoretical analysis, score analysis, and listening, in two fifty minute lecture classes. The lab, a weekly fifty minute class will offer an opportunity for the application of relevant elements through coached student performances in a master class setting.

**5450 Opera Workshop: Scene Recital (0-2 sh)**

The graduate program of opera stage work advances the work of the undergraduate work (see Catalog Description for Opera Workshop, MUS 3450). The purpose is two fold 1) to provide the tools for successful performance of specific roles in a yearly scene recital and 2) to offer instruction in the basic principles of operatic stage work in order that the skills developed will be transferable to future operatic performances. Graduate students must register for this class for credit at least once to cover the credit requirement, and will be graded using the standard grading system. Co-requisite: MUS 5455.

**5455 Opera Workshop: Full Production (0-2 sh)**

It is expected that graduate students will take leading and supporting roles in the opera. The skills developed in scene recital work will be called upon in this intensive preparation of a complete opera production. The level of performance for graduate students should reflect the quality of professionalism in the musical preparation, blocking stage, and final performance. Graduate students must register for this class for credit at least once to meet the requirement, and will be graded using the standard grading system. Co-requisite: MUS 5450.

**5500 Vocal Pedagogy Clinical (1 sh)**

Each student will teach 3 students per week (thirty minute lessons) or one voice class (fifty minute class) for two semesters. Supervisors will observe at least twice in each semester and critique the teaching in private consultation with master's candidate. Prerequisite: MUS 5401, 5402.

**5510 Vocal Pedagogy Clinical (1 sh)**

Each student will teach 3 students per week (thirty minute lessons) or one voice class (fifty minute class) for two semesters. Supervisors will observe at least twice in each semester and critique the teaching in private consultation with master's candidate. Prerequisite: MUS 5401, 5402.

**5650 Master Classes in Vocal Performance (1 sh)**

The master class format will be used to work on style and presentation of solo vocal works in art song, opera or oratorio through the externalization of an informed interpretation, synchronized with an equally informed accompaniment. Individual preparatory research will include form, melody, harmony, text setting, and/or historical placement, as needed for an informed performance. Performances will be followed by in-class coaching, the goal being to achieve a stylistically correct and convincing approach to the work under study. Face, eye, body work and gesturing will be included at least once, and meet all research requirements as put forth by the clinician. The class schedule will be posted before registration and may involve evening or weekend hours. Auditors are welcome but may not perform in class.

**5700 Career Seminar (1 sh)**

This seminar will focus on the professional packaging needed in a singing career, including topics such as the audition process, setting up a teaching studio, writing resumes, management of business aspects and assessment of professional opportunities.

**5800 University Choir (0 sh)**

Graduate choral work advances the undergraduate choral work (see MUS 0800) by offering leadership roles in the ensemble, either as a supplementary chorister (with concurrent registration in Chambers Singers), section leader or soloist. Grading will be P/F basis, with a minimal expectation of A work being the basis for a pass.

**5890 Chamber Singers (0 sh)**

As a graduate small ensemble experience (approximately 15 in number), the goals of the undergraduate experience must be advanced to a higher degree of mastery. The goal for this ensemble is to function as a group of soloists in the true chamber style, performing music that profits from more intimate renderings. The expectation for tone, accuracy, and phrasing is inspired by professional standards of performance. The auditions are competitive. One year requirement, or two years concurrent with one year supplementary registration in University Choir.



## School of Nursing (Graduate Studies)

*Duncan, Linda (interim dean), Andrea, Benevich, Burgess, Chase-Ziolek, DeWaters, Fogel, Hobart, Karnick, Loukissa, Lynch, and Wojciechowski.*

With a solid grounding in the three North Park distinctives of Christian perspective, urban commitment, and multicultural recognition, the Master of Science with a major in Nursing programs are designed to fully prepare nurses for the transformations that will shape the future of healthcare delivery. The program prepares professionals for an advanced nursing role, to provide leadership in health care and in the nursing profession, and to participate in the formulation and refinement of nursing science.

### Admissions

Applications for the M.S. degree program are processed on a continuous basis throughout the academic year, including the summer term. To ensure confidentiality, admission decisions are released solely by written documentation.

### Admission Requirements

Requirements	MS in Nursing	MS/Adv. Prac. Track	Post-MS ANP
Application	+	+	+
BS/N from accredited nursing program	+	+	+
MS/N in nursing from accredited program	—	—	+
Transcripts from all colleges and universities attended*	+	+	+
GPA 3.0/4.0#	+	+	+
Illinois RN license	+	+	+

Satisfactory completion of the following courses at the undergraduate level or above:

* Health Assessment	—	+	+
* Nursing Research	+	+	—
* Statistics†	+	+	—

\* *Graduates of foreign nursing schools are required to submit their transcripts for evaluation. See admissions counselor for details.*

# *Students with GPA's under 3.0/4.0: applicants may be requested to provide additional documentation including, but not limited to diagnostic exams (e.g., GRE, MAT, GMAT, GRE Writing) and written recommendations. These will then become a part of the evaluation of the student's admission status.*

† *Applicants who have not completed an undergraduate statistics course may substitute successful completion of a workshop offered at NPU as a continuing education program, Applied Statistics for Research Critique. This offering may also be taken for review purposes. It must be completed prior to or concurrent with enrollment in NURS 5010.*

All admission requirements must be completed by the end of the first semester of enrollment in order to be considered for admission and to continue in the program.

### Admission Requirements: International Students

International students may need to take the TOEFL examination. They may also need to meet some or all of the admissions requirements

for international applicants as described in the Admission section for traditional undergraduates.

### Admission Requirements: Transfer Students

Graduate nursing students may transfer a maximum of 9 semester hours of equivalent coursework from an NLN or CCNE accredited Master of Science with a major in Nursing program to North Park. Transferred courses must have a grade of B or higher and be no longer than five years old. The credentials examiner, in consultation with the academic standing committee of the graduate nursing faculty, will ascertain the transferability of a course.

### Student's Rights, Responsibility and Regulations

#### Academic Dishonesty

Please refer to the entry on academic dishonesty in the catalog section titled Additional Rights, Responsibilities and Regulations.

#### Academic Load

Enrollment status at the graduate level is determined by following categories:

- Full-Time Enrollment: 8 semester hours of credit or more per semester
- Half-Time Enrollment: 4 < 8 semester hours of credit per semester
- Part-Time Enrollment: < 4 semester hours of credit per semester

#### Drops and Withdrawals

Students must complete a drop form to withdraw from a course. Withdrawal from a course or from the school will count from the date that formal written notice has been filed with the registrar. Mere absence from class or notice to the instructor does not constitute withdrawal. A grade of DW (dropped without permission) will be assigned to unauthorized withdrawals and a grade point of zero applied.

Students may withdraw from a course without an assigned grade through the fourth week of the fall and spring semesters (and the second week of the summer semester). That course will not appear on the student's permanent record.

At the beginning of the fifth week of the fall and spring semesters (and the third week of the summer semester), a dropped course is assigned a grade of W (Withdraw) and is listed on the student's permanent record but is not used in the calculation of the student's GPA.

The last day to withdraw from a course with a grade of W depends on the length of the term:

TERM LENGTH	Last Date to Drop a Course With a Grade of W
16-week Fall/Spring semester	The end of the 12th week
7 1/2-week Fall/Spring quad	The end of the 6th week
9-week Summer semester	The end of the 7th week
4 1/2-week Summer quad	The end of the 3rd week
3-week mini-term (May)	The end of the 2nd week

After these dates, students will be assigned grades that are used in the calculation of their GPA.

Students may be involuntarily withdrawn from the institution if they are determined by University officials to be a danger to themselves or others,

or if their behavior or actions are incongruent with the values and mission of the institution. Students may be responsible for tuition, fees, and charges up to the point of withdrawal.

## Expenses

All graduate students are assessed a fee for graduation. Advanced Practice Nursing (APN) students are assessed a laboratory fee for each APN practicum course. Proof of liability insurance will be required for each practicum experience.

## Grading System

At the end of each semester, a graduate student's work in each course is recorded with one of the following grades:

Percentage	Grade	Grade Point
94-100	A	4.00
91-93	A -	3.67
88-90	B+	3.34
84-87	B	3.00
81-83	B-	2.67
78-80	C+	2.34
74-77	C	2.00
71-73	C -	1.67
68-70	D+	1.34
64-67	D	1.00
61-63	D-	0.67
60 and under	F	0.00
AU (Audit)	0.00	
DR (Administrative Drop)	0.00	
DW (Dropped without permission)	0.00	
I (Incomplete)	0.00	
NG (No grade)	0.00	
NS (Not submitted)	0.00	
P (Pass)	0.00	
W (Withdrawal)	0.00	

## GRADE DEFINITION

- Administrative Drop (DR): Student withdrew from course with permission of university administration. Credits are not calculated in GPA.
- Audit (AU): See Audit entry in this section.
- Dropped without permission (DW): Student was registered for the course but failed to attend. Course calculated in GPA as a failure of credits.
- Incomplete (I): See Incomplete Grades entry in this section.
- No Grade (NG): See Incomplete Grades entry in this section.
- Not Submitted (NS): Instructor has not provided a grade.
- Pass (P): See Pass/Fail entry in this section.
- Withdrawal (W): Student dropped after the 4th week of class.

Each student is expected to maintain a cumulative grade point average (GPA) of 3.0 on a 4.0 scale. Any student whose cumulative GPA falls below 3.0 will be placed on academic probation.

The student on academic probation has the opportunity to complete six more semester hours of graduate study in order to raise the student's cumulative GPA to 3.0. The student will be dismissed from the program if the cumulative GPA is not raised to 3.0 upon the completion of these six graduate semester hours.

No more than one C+ or lower course grade may be earned in the graduate nursing program. Should a C+ or lower be earned in any graduate level course, the student must repeat that course. The repeated course must be taken in the next semester in which it is offered. The student may not register for any additional graduate courses until the course of concern is remediated with a minimum grade of "B". If this student then earns a Grade of C+ or lower in another course, the student will be dismissed from the program.

If a student receives an I (incomplete) grade, the work must be made up within one semester (excluding the summer term for a Spring semester incomplete). If a student fails to make up an I grade after one semester, the grade will become an F unless the student receives a written extension with a specific date of completion from the professor.

The Graduate Academic Programs will review each student's record of academic deficiency and may make exceptions to the above rules for medical or other extraordinary circumstances. Any student whose academic standing has been subject to action may appear before the Committee to discuss his or her status.

## Graduation With Distinction

Students whose final cumulative grade point average is 3.9 or higher receive an M.S. degree with Distinction. Dual-degree students' grade-point averages are considered on a program specific basis.

## Grievance

### Academic Grievance

If a student wishes to express an academic grievance, the student should first meet with the faculty member to seek resolution. If unsuccessful, the student will make an appeal to a special Grievance Committee appointed by the Director of the School of Music. If necessary, the appeal will be forwarded to the Director of the School, and if unresolved, taken to the Academic Dean, who is the final arbiter of the grievance. The student has the right to be represented by counsel.

### Non-Academic Grievance

If the student wishes to file a non-academic grievance against another student, faculty or staff member, the student directs the grievance to the Director of the School of Music. If it remains unresolved, the student's appeal is directed to the Senior Vice President and, finally, to the president of the University, who is the final arbiter of the grievance. The student has the right to be represented by counsel.

### Leave of Absence

A student may be granted a leave of absence for academic or personal reasons with approval from the director of the M.S. program. Although individual circumstances determine justification and duration, the typical leave of absence is one to two semesters in length. Each graduate

student in good standing has a maximum of five years to complete degree requirements.

## Master of Science with a major in Nursing (M.S.) and Post-Master's Nurse Practitioner Certificates Program Requirements

Requirements for graduation from the Master of Science with a Major in Nursing program include completion of five core courses, and specialty courses for each option. Each candidate for the Master of Science with a Major in Nursing degree must complete a minimum of 25 semester hours of graduate credit at North Park University. Each candidate for completion of the post-Master's ANP certificate must complete a minimum of 23 semester hours of graduate credit at North Park University. Students may complete any of the programs on a part-time or full-time basis. A cumulative grade point average of 3.0 or above is required for graduation or certificate completion.

### Track I: Leadership and Management: 36 sh

#### Core Courses

NURS 5005 Scholarly Communication & Information Technology ...	3 sh
NURS 5010 Scientific Inquiry & Knowledge Development .....	3 sh
NURS 5015 Health Care Services: Organization & Resources.....	3 sh
NURS 5020 Population Based Health Care .....	3 sh
NURS 5025 Professional Issues: Policy, Ethics, & Practice .....	3 sh

#### Specialty Courses

NURS 5430 Strategic Nursing Management .....	3 sh
NURS 5432 Practicum: SNM .....	3 sh
NURS 5440 Transformational Nursing Leadership .....	3 sh
NURS 5442 Practicum: TNL .....	4 sh

Students must complete 8 semester hours from the list of approved electives.

### Track II: Advanced Practice Nursing, Community Health Specialist Concentration 46 sh

#### Core Courses

NURS 5005 Scholarly Communication & Information Technology ...	3 sh
NURS 5010 Scientific Inquiry & Knowledge Development .....	3 sh
NURS 5015 Health Care Services: Organization & Resources.....	3 sh
NURS 5020 Population Based Health Care .....	3 sh
NURS 5025 Professional Issues: Policy, Ethics, & Practice .....	3 sh

#### Specialty Courses

NURS 5430 Strategic Nursing Management .....	3 sh
NURS 5432 Practicum: SNM .....	3 sh
NURS 5440 Transformational Nursing Leadership .....	3 sh
NURS 5442 Practicum: TNL .....	4 sh

#### APN Core Courses

NURS 5503 Adv. Practice Nursing: Role Concepts and Traditions .....	3 sh
NURS 5505 Adv. Pathophysiology .....	3 sh
NURS 5510 Adv. Pharmacology .....	3 sh
NURS 5515 Adv. Health Assessment .....	3 sh
NURS 5520 Wellness & Health Promotion .....	3 sh
NURS 5524 Practicum: Health Assessment & Promotion.....	3 sh

#### Electives

None

### Track III: Advanced Practice Nursing , Adult Nurse Practitioner Concentration 48 sh

#### Core Courses

NURS 5005 Scholarly Communication & Information Technology ...	3 sh
NURS 5010 Scientific Inquiry & Knowledge Development .....	3 sh
NURS 5015 Health Care Services: Organization & Resources.....	3 sh
NURS 5020 Population Based Health Care .....	3 sh
NURS 5025 Professional Issues: Policy, Ethics, & Practice .....	3 sh

#### APN Core Courses

NURS 5503 Adv. Practice Nursing: Role Concepts and Traditions.....	3 sh
NURS 5505 Adv. Pathophysiology.....	3 sh
NURS 5510 Adv. Pharmacology .....	3 sh
NURS 5515 Adv. Health Assessment .....	3 sh
NURS 5520 Wellness & Health Promotion .....	3 sh
NURS 5524 Practicum: Health Assessment and Promotion .....	3 sh

#### Specialty Courses

NURS 5530 Adult Health Management I .....	3 sh
NURS 5534 Adult Health Practicum I .....	4 sh
NURS 5540 Adult Health Management II .....	3 sh
NURS 5544 Adult Health Practicum II .....	5 sh

### Track IV: Advanced Practice Nursing : Family Nurse Practitioner Concentration : 60 sh

#### Core Courses

NURS 5005 Scholarly Communication & Information Technology ...	3 sh
NURS 5010 Scientific Inquiry & Knowledge Development.....	3 sh
NURS 5015 Health Care Services: Organization & Resources .....	3 sh
NURS 5020 Population Based Health Care .....	3 sh
NURS 5025 Professional Issues: Policy, Ethics, & Practice .....	3 sh

NURS 5503 Adv. Practice Nursing: Role Concepts & Traditions .....	3 sh
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#### APN Core Courses

NURS 5503 Adv. Practice Nursing: Role Concepts and Traditions.....	3 sh
NURS 5505 Adv. Pathophysiology.....	3 sh
NURS 5510 Adv. Pharmacology.....	3 sh
NURS 5515 Adv. Health Assessment .....	3 sh

NURS 5520 Wellness & Health Promotion .....	3 sh
NURS 5524 Practicum: Health Assessment and Promotion .....	3 sh
Specialty Courses	
NURS 5530 Adult Health Management I .....	3 sh
NURS 5535 Practicum: Adult Health Management.....	4 sh
NURS 5540 Adult Health Management II .....	3 sh
NURS 5546 Family Centered Care .....	3 sh
NURS 5560 Pediatric Health Management.....	3 sh
NURS 5565 Pediatric Health Management Practicum.....	4 sh
NURS 5570 Women's Health Management .....	3 sh
NURS 5575 Women's Health Management Practicum .....	4 sh

### Track V: APN: Post -Master's Certificate: ANP to FNP 19 sh

#### Core Courses

NURS 5546 Family Centered Care .....	3 sh
NURS 5560 Pediatric Health Management .....	3 sh
NURS 5566 Pediatric Health Management Practicum.....	5 sh
NURS 5570 Women's Health Management .....	3 sh
NURS 5576 Women's Health Management Practicum .....	5 sh

### Post—Master's Certificate: Adult Nurse Practitioner 36 sh

#### Courses

NURS 5020 Population Based Health Care .....	3 sh
NURS 5503 Advanced Nursing Practice: Role Concepts and Transitions ...	3 sh
NURS 5505 Adv. Pathophysiology .....	3 sh
NURS 5510 Adv. Pharmacology .....	3 sh
NURS 5515 Adv. Health Assessment .....	3 sh
NURS 5520 Wellness & Health Promotion .....	3 sh
NURS 5524 Practicum: Health Assessment and Promotion .....	3 sh
NURS 5530 Adult Health Management I .....	3 sh
NURS 5534 Adult Health Practicum I .....	4 sh
NURS 5540 Adult Health Management II.....	3 sh
NURS 5544 Adult Health Practicum II .....	5 sh

### Post—Master's Certificate: Family Nurse Practitioner 48 sh

Students seeking the post-master's certificate program within the Family Nurse Practitioner Concentration will complete the APN core courses and FNP Specialty.

#### Core Courses

NURS 5020 Population Based Health Care .....	3 sh
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#### APN Core Courses

NURS 5503 Advanced Nursing Practice: Role Concepts and Transitions.	3 sh
NURS 5505 Adv. Pathophysiology.....	3 sh
NURS 5510 Adv. Pharmacology.....	3 sh
NURS 5515 Adv. Health Assessment .....	3 sh
NURS 5520 Wellness & Health Promotion .....	3 sh
NURS 5524 Practicum: Health Assessment and Promotion .....	3 sh
Specialty Courses	
NURS 5530 Adult Health Management I .....	3 sh
NURS 5535 Practicum: Adult Health Management.....	4 sh
NURS 5540 Adult Health Management II .....	3 sh
NURS 5546 Family Centered Care .....	3 sh
NURS 5560 Pediatric Health Management.....	3 sh
NURS 5565 Pediatric Health Management Practicum.....	4 sh
NURS 5570 Women's Health Management.....	3 sh
NURS 5575 Women's Health Management Practicum.....	4 sh

### Master of Science with a major in Nursing and Master of Business Administration (M.S./M.B.A)

The Master of Science in Nursing and the Master of Business Administration (M.S./M.B.A.) dual degree sequence is offered in the graduate program. The dual degree program is based upon the needs of the healthcare industry for nurses with advanced education in the science of nursing and in business. It combines the strengths of the two disciplines within North Park University. The dual degree program is designed to meet the needs of baccalaureate-prepared registered nurses who serve in middle or senior level management positions within varied community healthcare settings.

#### M.S. Courses

##### Nursing Core Courses

NURS 5005 Scholarly Communication & Information Technology ...	3 sh
NURS 5010 Scientific Inquiry & Knowledge Development .....	3 sh
NURS 5015 Health Care Services: Organization & Resources .....	3 sh
NURS 5020 Population Based Health Care .....	3 sh
NURS 5025 Professional Issues: Policy, Ethics, & Practice .....	3 sh

##### Nursing Leadership and Management Courses

NURS 5430 Strategic Nursing Management .....	3 sh
NURS 5432 Strategic Nursing Management Practicum .....	3 sh
NURS 5440 Transformational Nursing Leadership .....	3 sh
NURS 5442 Transformational Nursing Leadership Practicum .....	4 sh

#### M.B.A. Courses

##### Core Courses

SBNM 5110 Financial Accounting .....	2 sh
SBNM 5111 Managerial Accounting .....	2 sh

SBNM 5210 Macroeconomics .....	2 sh
SBNM 5211 Global Economics .....	2 sh
SBNM 5212 Microeconomics .....	2 sh
SBNM 5310 Managerial Finance .....	2 sh
SBNM 5311 Financial Decision Making .....	2 sh
SBNM 5411 Statistics and Managerial Forecasting .....	2 sh
SBNM 5610 Marketing Analysis and Consumer Behavior or SBNM 5680 Nonprofit Marketing Analysis and Consumer Behavior.....	2 sh
SBNM 5611 Advanced Marketing Management or SBNM 5681 Advanced Nonprofit Marketing Execution .....	2 sh
SBNM 5991 Strategic Management .....	2 sh

#### Elective Courses

M.S. /M.B.A. students must choose 14 semester hours from the M.S./M.B.A. list of electives

## Master of Science with a major in Nursing and Master of Management (M.S./M.M.)

The Master of Science in Nursing and the Master of Management (M.S./M.M.) dual degree sequence is offered in the graduate program. The dual degree program is based upon the needs of the healthcare industry for nurses with advanced education in the science of nursing and management. In addition, students may wish to further specialize in their education by seeking a Master of Science in Nursing and Master of Management in Human Resources or a Master of Science in Nursing and Master of Management in Non-Profit Administration.

#### Nursing Core Courses:

NURS 5005 Scholarly Communication & Information Technology ....	3 sh
NURS 5010 Scientific Inquiry & Knowledge Development .....	3 sh
NURS 5015 Health Care Services: Organization & Resources.....	3 sh
NURS 5020 Population Based Health Care .....	3 sh
NURS 5025 Professional Issues: Policy, Ethics, & Practice .....	3 sh

#### Nursing Leadership and Management Courses

NURS 5430 Strategic Nursing Management.....	3 sh
NURS 5432 Strategic Nursing Management Practicum .....	3 sh
NURS 5440 Transformational Nursing Leadership .....	3 sh
NURS 5442 Transformational Nursing Leadership Practicum .....	4 sh

#### Management Courses

SBNM 5030 Principles of Human Resources.....	2 sh
SBNM 5040 Managing Diversity & Conflict.....	2 sh
SBNM 5110 Financial Accounting .....	2 sh
SBNM 5210 Macroeconomics. ....	2 sh
SBNM 5310 Managerial Finance .....	2 sh
SBNM 5311 Financial Decision Making .....	2 sh
SBNM 5610 Marketing Analysis and Consumer Behavior.....	2 sh
SBNM 5611 Advanced Marketing Management.....	2 sh

#### Elective Courses

M.S. /M.M. students must choose 16 sh from the M.S./M.B.A. list of electives.

## Master of Science in Nursing and Master of Human Resources Management

#### Nursing Core Courses:

NURS 5005 Scholarly Communication & Information Technology ...	3 sh
NURS 5010 Scientific Inquiry & Knowledge Development .....	3 sh
NURS 5015 Health Care Services: Organization & Resources .....	3 sh
NURS 5020 Population Based Health Care .....	3 sh
NURS 5025 Professional Issues: Policy, Ethics, & Practice .....	3 sh

#### Nursing Leadership and Management Courses

NURS 5430 Strategic Nursing Management .....	3 sh
NURS 5432 Strategic Nursing Management Practicum .....	3 sh
NURS 5440 Transformational Nursing Leadership .....	3 sh
NURS 5442 Transformational Nursing Leadership Practicum .....	4 sh

#### Human Resources Courses

SBNM 5030 Principles of Human Resources .....	2 sh
SBNM 5035 Strategic HR Planning and Staffing.....	2 sh
SBNM 5040 Managing Diversity & Conflict .....	2 sh
SBNM 5041 Negotiation and Influence.....	2 sh
SBNM 5060 Talent Development and Retention.....	2 sh
SBNM 5070 Building High Performance Teams .....	2 sh
SBNM 5085 Employment Law.....	2 sh
SBNM 5090 Compensation Strategy and Design.....	2 sh
SBNM 5091 Employee Benefits and Services.....	2 sh
SBNM 5095 Strategy and Metrics in HR Management.....	2 sh
SBNM 5990 Change Management.....	2 sh

#### Elective Courses

M.S. /M.H.R.M. students must choose 14 sh from the M.S./M.B.A. list of electives

## Master of Science with a major in Nursing and Master of Nonprofit Administration (M.S./M.N.A.)

#### Nursing Core Courses:

NURS 5005 Scholarly Communication & Information Technology ...	3 sh
NURS 5010 Scientific Inquiry & Knowledge Development .....	3 sh
NURS 5015 Health Care Services: Organization & Resources .....	3 sh
NURS 5020 Population Based Health Care .....	3 sh
NURS 5025 Professional Issues: Policy, Ethics, & Practice .....	3 sh



## Nursing Leadership and Management Courses

NURS 5430 Strategic Nursing Management .....	3 sh
NURS 5432 Strategic Nursing Management Practicum .....	3 sh
NURS 5440 Transformational Nursing Leadership .....	3 sh
NURS 5442 Transformational Nursing Leadership Practicum .....	4 sh

## Nonprofit Administration Courses

SBNM 5030 Human Resources Management .....	2 sh
SBNM 5350 Nonprofit Financial Management .....	2 sh
SBNM 5351 Nonprofit Financial Decision Making .....	2 sh
SBNM 5680 Nonprofit Marketing Analysis and Consumer Behavior...	2 sh
SBNM 5710 Principles of Nonprofit Management.....	2 sh
SBNM 5720 Nonprofit Board Governance and Volunteer Management	2 sh
SBNM 5730 Nonprofit Law, Policy, & Government Relations.....	2 sh
SBNM 5770 Fundraising Principles for Nonprofit Organizations .....	2 sh
SBNM 5771 Annual and Major Gift Fundraising for Nonprofit.....	2 sh
SBNM 5780 Measuring Outcomes and Assessment.....	2 sh

## Elective Courses

M.S. /M.N.A. students must choose 14 sh from the M.S./M.B.A. list of electives

**5005 Scholarly Communications and Information Technology (3 sh)**

Provides a comprehensive overview of the frameworks essential to effective and scholarly communication. Emphasis is placed on advanced skills in the use of computer technology to access, manage, and evaluate information for the purpose of scholarship in nursing. Technologies that relate to leadership and advanced practice in health care including scholarly writing, critical thinking, and persuasive argument are explored in depth.

**5010 Scientific Inquiry and Knowledge Development (3 sh)**

This course focuses on the relationship of theory, research and practice in the development of nursing knowledge. Emphasis is on ethical and scientific knowledge. Selected theories and conceptual models are analyzed and evaluated, focusing on application to advanced nursing practice and development of nursing knowledge. The research process is discussed, with emphasis on evaluation and utilization of new knowledge in order to provide high quality health care, initiate change and improve nursing practice. This course provides the foundation for the synthesis of knowledge development in advanced clinical nursing practicum projects. Students must have completed an undergraduate statistics or equivalent course and also performed undergraduate nursing research.

**5015 Health Care Systems: Organization and Resources (3 sh)**

This course provides a comprehensive overview of the U.S. health system with a global viewpoint of its comparison to international healthcare systems. The healthcare environment is examined including healthcare service providers, suppliers, consumers, regulators, and payers. Organizational development, structure, and administration, along with planning and managing in Health Service Organizations are analyzed. Healthcare economics addresses key issues and fundamental concepts of applied economics. Healthcare marketing focuses on the essentials of marketing management and understanding the needs of the customer. The role of financial management healthcare service organizations is explored. The impact of federal, state and other sources of policy and

law are analyzed as they impact HSO. Related concepts theories, and current issues to HSO, economics, and professional nursing are examined in light of their implications for nursing administration, practice and the profession.

**5020 Population Based Health Care (3 sh)**

This course focuses on health promotion and disease prevention for diverse populations. Students will use principles of epidemiology and public health to critically analyze needs and plan care for selected diverse individuals, families, target population, and communities. Students will explore global elements of health and health care provision, with emphasis on culturally sensitive care. Practice in collaboration with multicultural staff will be key.

**5025 Professional Issues: Policy, Ethics and Practice (3 sh)**

This course will provide students with the opportunity to identify and analyze key current policy and ethical issues affecting professional nursing practice. Students will develop a comprehensive knowledge of how health policy is formulated, how to affect this process, and how policies impact clinical practice and health care delivery. Selected clinical and professional ethical issues will be identified and analyzed. All sides of ethical and policy issues will be explored and students will learn how to defend and promote their position.

**5430 Strategic Nursing Management (3 sh)**

Serves as a foundation for the healthcare manager shaping change across the continuum of care. Builds upon the knowledge base, tools, and abilities essential to function as an effective nurse administrator in a variety of healthcare systems. Students will synthesize management skills related to systems analysis, human resource/outcomes management, financial management/cost analysis/micro and macroeconomics, organizational development/business planning, conflict resolution and change management.

**5432 Strategic Nursing Management Practicum (3 sh)**

The clinical practicum is focused upon the application of nursing research, theory and the essential principles of management to a practice setting. The student has the opportunity to advance knowledge and skills as it relates to developing a business plan, analyzing a financial plan or managing a human resource issue in an organization setting tailored to meet individual student objectives and learning needs. Organization setting may include acute care agencies, community settings, not-for-profit corporations, congregations, government agencies or education facilities jointly approved and planned between the student, faculty, and preceptor. The student will develop objectives specific to advancing knowledge and skills related to management as well as begin work on a capstone practicum project. Practicum hours totals 135. Prerequisite: NURS 5005, 5010, 5015, 5020, 5025. Co-requisite: NURS 5430.

**5434 Health Care Economics and Nursing Systems (3 sh)**

This survey course provides an in-depth analysis of the economic, social, political, and ethical forces that are affecting the American healthcare environment in this decade. Major focal areas of the course include: public and private healthcare delivery systems, reimbursement systems, select issues in the healthcare market, quality control, healthcare services, manpower, utilization and recruitment of healthcare personnel, and private and government insurance programs. Future issues in health economics will also be evaluated.

**5436 Resource Management in Nursing (3 sh)**

Provides an in-depth analysis of the utilization of strategic resources within nursing systems that impact the healthcare environment and the profession of nursing. Major focal areas of the course

include: financial management, budgeting, capital improvement, human resources, staffing and personnel, professional development, technology, grants and philanthropy. Issues will be explored in the context of a rapidly changing healthcare system and optimization of resource management.

**5440 Transformational Nursing Leadership (3 sh)**

Focuses upon the student as a transformational leader in the healthcare environment. The student analyzes and evaluates community based care, integrated systems, and community networks. Concentration on the continuum of care as it moves from simple to more complex systems of partnerships, mergers, networks, and interdisciplinary teams will be emphasized. The role of the leader advances to that of strategic change agent that is knowledgeable in the transformation of organizations to enhance capabilities and adaptability of resources at all levels.

**5442 Transformational Nursing Leadership Practicum (4 sh)**

This clinical practicum provides an opportunity for students to cultivate and synthesize transformational leadership principles and capabilities. Building upon the management practicum this experience focuses upon complex leadership issues and challenges across the health care delivery system. The practicum experience provides opportunity to develop advanced leadership competency in the areas of interdisciplinary team building, evaluation of quality improvement initiatives, change management across health care systems and strategic decision-making. The student develops objectives that are consistent with advanced leadership knowledge and skills as well as continues to expand expertise related to the integration of research, theory, and practice as the final phase of the practicum capstone project is completed. Practicum hours total 180. Prerequisite: NURS 5430, 5432. Co-requisite: NURS 5440.

**5503 Advanced Practice Nursing: Role Concepts and Transition (3 sh)**

This course is designed to facilitate transition of students into the role of advanced practice nurse. It builds on concepts of role socialization and organizational structure. Professional issues such as credentialing and reimbursement for APN's are explored. Health care policy and its impact on advanced nursing practice and primary care are examined.

**5505 Advanced Pathophysiology (3 sh)**

Expands foundational concepts of pathophysiology such as alterations in cell structure and function and adaptive cellular responses, as well as alterations in fluids and electrolytes, membrane potential, and body defenses. Explores the concepts of control of normal function, altered function, and when appropriate, organ and system failure. Recognition, evaluation, and management of common health deviations of adults are included.

**5510 Advanced Pharmacology (3 sh)**

Expands foundational information so that the advanced practice nurse can become knowledgeable and competent in safe, therapeutic drug administration. Provides a framework for understanding all aspects of pharmacotherapeutics.

**5515 Advanced Health Assessment (3 sh)**

Includes the process of health history, physical assessment and diagnostic data interpretation, as well as recording health assessments. Student must have completed an undergraduate health assessment course or equivalent prior to registering for this course. Co-requisite: NURS 5520, 5524.

**5520 Health and Wellness Promotion (3 sh)**

Includes theories of adult growth and development, wellness-illness continuum, health-illness appraisal and impact of alterations in

health, coping and adaptation processes in adults, and national practice guidelines. Co-requisite: NURS 5515, 5524.

**5524 Practicum: Health Assessment and Promotion (3 sh)**

Advanced practice nursing practicum focuses on skill development and refinement in holistic health assessment, health and wellness promotion activities, and analysis of influences on health. Emphasis is also placed on differential reasoning related to potential and actual health alterations. Practicum totals 135 hours. Prerequisite: NURS 5505, 5510. Co-requisite: NURS 5515, 5520.

**5530 Adult Health Management I (3 sh)**

Designed to be the second course in a three-semester sequence of healthcare delivery to adults by the advanced nurse practitioner in the primary care setting. Builds on the concepts of disease prevention and health promotion. Emphasizes field experience and concepts of assessment, diagnosis and treatment of common acute episodic illnesses, chronic stable illnesses and medical emergencies. Prerequisite: NURS 5524. Co-requisite (required): NURS 5534.

**5534 Adult Health Management Practicum I (4 sh)**

Clinical experiences focusing on assessment, diagnosis, and management strategies of common health alterations experienced by adults. Within this course, student begins a clinical nursing project which will be completed in Practicum II. Practicum totals 180 hours. Prerequisite: NURS 5515, 5520. Co-requisite (required): NURS 5530.

**5540 Adult Health Management II (3 sh)**

Designed to be the third course in a three-semester sequence of healthcare delivery to adults by the advanced nurse practitioner in the primary care setting. Builds on the concepts of disease prevention and health promotion. Emphasizes field experience and introduces concepts of assessment, diagnosis, and treatment of common acute episodic illnesses and chronic stable illnesses. Prerequisite: NURS 5530, 5534. Co-requisite: NURS 5544.

**5544 Adult Health Management Practicum II (5 sh)**

Clinical experience which extends the knowledge and skills learned in NURS 5530. Students will analyze assessment data, identify health problems and goals, and articulate a management strategy for resolution of identified health needs. Students assume responsibility for management of individual clients. Complete and report on the clinical nursing project begun during NURS 5534. Practicum totals 225 hours. Prerequisite: NURS 5534. Co-requisite: NURS-5540.

**5546 Family-Centered Care (3 sh)**

The focus of this course is care of the family unit as well as individuals belonging to the family. The FNP is a specialist in family nursing within the context of community, therefore, a strong foundation of family and community theory is addressed. A variety of family systems and the cultural, community and societal factors which influence them is examined. Prerequisite: NURS 5534 or 5535.

**5560 Pediatric Health Management (3 sh)**

Growth and development of the healthy newborn, infant, child and adolescent is examined along with stage appropriate anticipatory health management strategies. Diagnosis and management of common acute and chronic diseases/conditions of pediatric children is also addressed. Prerequisite: NURS 5546. Co-requisite: NURS 5565, 5566.

**5565 Pediatric Health Management Practicum (4 sh)**

The student builds upon and refines health assessment skills in this course. Comprehensive health and physical assessment

of individuals ranging from birth through adolescent. Family assessment is also emphasized. Expands foundational knowledge of pathophysiology and pharmacology to affect clinical decision making as related to the management of common acute and chronic health alterations of children. Experience must be balanced to include all ages from newborn through adolescents. This course includes 180 hours of practicum. Prerequisite: NURS 5546. Co-requisite: NURS 5560.

**5566 Pediatric Health Management Practicum (5 sh)**

The student builds upon and refines health assessment skills in this course. Comprehensive health and physical assessment of individuals ranging from birth through adolescent. Family assessment is also emphasized. Expands foundational knowledge of pathophysiology and pharmacology to affect clinical decision making as related to the management of common acute and chronic health alterations of children. Experience must be balanced to include all ages from newborn through adolescents. This course includes 250 hours of practicum. Prerequisite: NURS 5546. Co-requisite: NURS 5560.

**5570 Women's Health Management (3 sh)**

This course focuses upon female health promotion, preconception education, family planning, pregnancy and post-partum management. Diagnosis and management of common acute and chronic health alterations of women is examined. Co-requisite: NURS 5575 or 5576.

**5575 Women's Health Management Practicum (4 sh)**

The student builds upon and refines health assessment skills in this course. Comprehensive health and physical assessment of females ranging from adolescent to older adult; pregnant and post-partum women are studied in-depth. Family assessment is also emphasized. Expands foundational knowledge of pathophysiology and pharmacology to affect clinical decision making as related to women's health and the management of gender-based health alterations from menarche throughout a woman's life cycle. This course includes 180 hours of practicum. Co-requisite: NURS 5570.

**5576 Women's Health Management Practicum (5 sh)**

The student builds upon and refines health assessment skills in this course. Comprehensive health and physical assessment of females ranging from adolescent to older adult; pregnant and post-partum women are studied in-depth. Family assessment is also emphasized. Expands foundational knowledge of pathophysiology and pharmacology to affect clinical decision making as related to women's health and the management of gender-based health alterations from menarche throughout a woman's life cycle. This course includes 250 hours of practicum. Co-requisite: NURS 5570.

**5910 Independent Study in Graduate Nursing (1-4 sh)**

Upon selection of an advisor/s, students enroll in one semester of credit for each term thereafter to complete their research projects or thesis. Students meet with their research advisor on an individual basis. Course offered pending advisor availability. Prerequisite: NURS 5301.

**5920 Topics in Graduate Nursing (1-4 sh)**

**5930 Thesis (1-4 sh)**

Design and implement a program of independent research that will contribute to nursing's knowledge base. Standards and conventions of a master's thesis will be followed.

# DIRECTORY OF PERSONNEL AND FACULTY

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### Term Expires 2014

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### Term Expires 2013

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### Term Expires 2012

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John P. Douglass	<i>Private Investment Management, North Oaks, Minn.</i>
Jonathan R. Heintzelman	<i>Vice President Advancement, Loyola University, Lake Bluff, Ill.</i>
LoAnn Peterson	<i>Director of Hematopathology, Northwestern Memorial Hospital, Winnetka, Ill.</i>
Bonnie J. Pihl	<i>Homemaker &amp; Volunteer, Wheaton, Ill.</i>
John Snow	<i>Retired Vice President, Auburn Corporation, Orland Park, Ill.</i>

### Term Expires 2011

Scott Bolinder	<i>President, Global Publishing, Biblica, Grand Rapids, Mich.</i>
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Tomas Ivens	<i>Pastor/Church Planter, Esperanza Covenant Church Grandville, Mich.</i>
Mark Lindberg	<i>President, Young Corporation, Bellevue, Wash.</i>
Theodore Van Der Meid	<i>Attorney, McKenna, Long &amp; Aldridge, Arlington, Virg.</i>

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Owen Youngman	<i>Board Liaison, The Evangelical Covenant Church, Deerfield, Ill.</i>

## Office of the President

David L. Parkyn, Ph.D.	<i>President</i>
Karen Mears	<i>Administrative Assistant</i>

## Office of the Provost

Joseph Jones, Ph.D.	<i>Provost</i>
Charles Peterson, Ph.D.	<i>Dean of the College</i>
Susan A. Olsen	<i>Administrative Assistant</i>
Robert Stanley, Ph.D.	<i>Director of Institutional Effectiveness and Research</i>



## Academic Affairs, Professional Education and Continuing Studies

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Denise Almahdi-Jeigula	<i>Goal Academic Advisor</i>
Joseph Alulis, Ph.D.	<i>Director, Division of Social Sciences</i>
Ann-Helen Anderson	<i>Assistant Director, International Office</i>
Meta Anderson	<i>Operations Assistant, School of Business and Nonprofit Management</i>
Sally Anderson, M.L.S.	<i>Director of the Library</i>
David Bennett	<i>Director, Division of Life Sciences</i>
Dennis R. Bricault, Ph.D.	<i>Director of The English As A Second Language Program</i>
Judson Curry	<i>Associate Director, School of Adult Learning</i>
James Dekker	<i>Co-Director of the Center for Youth Ministry Studies</i>
Christa Diefenbach	<i>Assistant Director, Axelson Center for Nonprofit Management</i>
Linda Duncan, Ph.D.	<i>Director of Undergraduate Nursing Programs</i>
Karlon Gilton	<i>Assistant Certification officer/ Program Advisor for Education</i>
Jonathan Rienstra-Kiracofe	<i>Director, Division of Physical and Mathematical Sciences</i>
Chiku Jallah	<i>Operations Coordinator, School of Business and Nonprofit Management</i>
Anne Jenner	<i>Associate Professor of Bibliography/ Director of Archives and Special Collections</i>
Missy Laytham	<i>Head of Technical Services</i>
Joseph W. Lill	<i>Director of Music Education, Director of Wind Activities, Director of Summer School</i>
Wes Lindahl, Ph.D.	<i>Dean, School of Business and Nonprofit Management</i>
Terry Lindsay, Ph.D.	<i>Dean and Assistant Professor of Diversity and Intercultural Programs</i>
Carol Martin	<i>Writing Center Director</i>
Patricia McCanna	<i>Goal Academic and Writing Advisor</i>
Cherie Meacham, Ph.D.	<i>Director, Division of Cultural Studies</i>
Neale Murray	<i>Dean, School of Music</i>
Rebecca Nelson, Ph.D.	<i>Dean, School of Education</i>
Ginny Olson	<i>Co-Director of the Center for Youth Ministry Studies</i>
Matthew Ostercamp	<i>Access Services Librarian</i>
Rebecca Olthafer, DMA, MM	<i>Director of Operations, School of Music</i>
Viveca Poinsette	<i>Assistant Certification Officer/ Program Advisor for Education</i>
Jen Pope	<i>Director, International Offices</i>
Tracey Starkovich	<i>Program Manager, Axelson Center</i>

Joel Willits	<i>Director, Faculty of Christian Life and Thought</i>
TBD	<i>Director of Graduate Nursing Programs</i>
Theodore Zervas	<i>MATC Coordinator</i>

## Administration and Finance

Carl E. Balsam, M.B.A.	<i>Executive Vice President/CFO</i>
Siri Buurma	<i>Accounts Payable Clerk</i>
Yasmine Capetillo	<i>Staff Accountant</i>
Lester H. Carlstrom, MBA, CPA	<i>Director of Finance</i>
Steven W. Clark	<i>Director of Computer Services and Telecommunications</i>
Julie Damrose	<i>Assistant Director of Computer Services</i>
Josh Davis	<i>Director of Food Service (Aramark)</i>
David Frisk	<i>System Manager</i>
Daniel K. Gooris	<i>Director of Security</i>
Wilda Graham	<i>Administrative Assistant</i>
Ken Henrikson	<i>Assistant Director, Operations (Computer Services)</i>
Grace Herrera	<i>Human Resources Associate</i>
Annette Jops	<i>Director of Conference Services</i>
Jeff Lundblad	<i>Assistant Director, Network Manager</i>
Peter Krause	<i>Assistant Director of Computer Services</i>
Anne McCullah	<i>Technology Coordinator</i>
Tim McGinnis	<i>Technology Coordinator</i>
Linda Nyquist	<i>Facilities and Conference Assistant</i>
Scott Orians	<i>Systems Manager</i>
Shelby Orians	<i>Office Manager (Computer Services)</i>
Israel Pablo	<i>Director of Custodial Services</i>
Mark Plante	<i>Campus Desk Coordinator</i>
Rick Rice	<i>Security Officer</i>
Jeff Scriptor	<i>Technology Coordinator</i>
David Spjut	<i>Assistant Operation Manager</i>
Ingrid Tenglin Jimmar	<i>Director of Human Resources</i>
Carl H. Wistrom	<i>Director of Physical Plant</i>

## Admission, Financial Aid, and Student Administrative Services

Ligia Amarei	<i>Student Services Specialist</i>
Rob Anderson	<i>Student Services Assistant</i>
Cherita Barton	<i>Records Evaluator</i>
Viviana Belisle	<i>Senior Counselor, Graduate Nursing</i>
Rob Berki	<i>Associate Director of Admission, Undergraduate Programs</i>
Leslie Bertholdt	<i>Assistant Director of Admission (School of Adult Learning)</i>



Jon Boyd	<i>Director of Enrollment Communications</i>
Alice Busan	<i>Student Services Specialist</i>
Alina Casanova	<i>Associate Director of Student Accounts</i>
<i>Maria Cathcart</i>	<i>Student Services Assistant</i>
Mary Beth Kovacic	<i>Associate Director for Enrollment and Development Systems</i>
Carolyn Lach	<i>Associate Director of Financial Aid</i>
Ty Mcgee	<i>Admission Counselor</i>
Annette Miley	<i>Associate Director of Financial Aid</i>
Pasi Musaindapo	<i>Admission Mail Coordinator</i>
Christopher Nicholson	<i>Director of Admission for Graduate and Continuing Education</i>
Shari Nordstrom	<i>Director of Undergraduate Admission</i>
Julia Olson	<i>Transcript Evaluator</i>
Mark Olson	<i>Dean of Enrollment; Director of Church Relations</i>
Linda Pastorello	<i>Senior Counselor, Graduate Education</i>
<i>Kurt H. Peterson</i>	<i>Director of Outreach Programs (Admissions)</i>
Melinda Peterson	<i>International Admission Counselor/Credential Specialist, Undergraduate</i>
Kenneth E. Schaeffe	<i>Director of Recruitment, School of Business and Non-Profit Management</i>
Aaron Schoof	<i>Registrar; Director of Student Administrative Services</i>
Lucy Shaker	<i>Director of Financial Aid</i>
Tanisha Singleton	<i>Visit Coordinator</i>
Sherrie Tillmon	<i>Director of Student Accounts</i>
Emily Warnygora	<i>Admissions Assistant</i>

## Athletics

John Born	<i>Men's Soccer Coach; Assistant Director of Athletics</i>
Paul Brenegan	<i>Head Men's Basketball Coach; Head Men's Golf Coach</i>
Cathrine Cronin	<i>Athletic and Recreation Intern</i>
Chris Edquist	<i>Assistant Men's Basketball Coach; Head Women's Golf Coach</i>
Troy Edwards	<i>Head Women's Soccer Coach</i>
Dan Gooris	<i>Head Women's Softball Coach</i>
Steve Hardman	<i>Assistant Baseball Coach</i>
Andy Hoffman	<i>Assistant Football Coach</i>
Ericka Hopper	<i>Director of Fitness &amp; Wellness</i>
Luke Johnson	<i>Head Baseball Coach</i>
Allison Koubsky	<i>Head Women's Rowing Coach</i>
Tracey McGarry	<i>Head Women's Cross Country and Track Coach</i>
Eric McQuaid	<i>Assistant Athletic Trainer</i>
Scott Pethtel	<i>Head Football Coach</i>
Eric Rausch	<i>Assistant Football Coach</i>
Amanda Reese	<i>Head Women's Basketball Coach</i>
Kevin Shepke	<i>Sports Information Director/Office Manager</i>

Justin Sjovall, A.T.C	<i>Head Athletic Trainer</i>
Skip Stolley	<i>Head Track and Field Coach</i>
Jack Surridge, Ph.D.	<i>Director of Athletics</i>
Rachel Theodore	<i>Director of Athletic Student Support / Asst. Women's Basketball Coach</i>
Tim Walenga	<i>Head Women's Volleyball Coach</i>
Todd Winters	<i>Assistant Football Coach</i>
Susan Zimmer	<i>Assistant Director of Athletics</i>

## Student Development

Andrea Nevels, Ph.D. Candidate	<i>Vice President, Student Development</i>
Noelle Baker	<i>Assistant Director of Internships and Career Services</i>
John Baldauff	<i>Residence Director</i>
Juanita Barrett	<i>Health Services Director</i>
Leah Blanchfield	<i>Assistant to Dean of Student Development</i>
Sara Dickey	<i>Director of Housing and Residence Life</i>
Gretchen Fry	<i>Career and Internship Advisor</i>
Lisa Floyd	<i>Residence Director</i>
Spencer Giece	<i>Residence Director</i>
Colette Hands	<i>Director of Career Development and Internship</i>
TBD	<i>Office Manager, Academic Services and Career Development</i>
Margo Jarosz	<i>Office Assistant for Health Services</i>
Sonia Lizardo	<i>Academic Services Counselor</i>
Catherine Mungai	<i>Residence Director</i>
Nilwona Nowlin	<i>Residence Director</i>
Daisy Santiago-Altiery	<i>Director of Counseling Services</i>
Markitta Sills	<i>Director of Student Care</i>
Jamaul Simmons	<i>Residence Director</i>
Elizabeth Snezek	<i>Assistant Dean, Student Development and Director of Academic Services</i>
Drew Tessler	<i>Learning Specialist</i>

## University Relations, Communications and Development

Mary Surridge	<i>Vice President, Development</i>
Marit Awe	<i>Stewardship Coordinator</i>
Carol Callahan	<i>Assistant Vice President for Development and Alumni</i>
TBD	<i>University Editor</i>
Patricia J. Conrad	<i>Director of Administrative Resources and Corporate Secretary, Covenant Trust Company</i>
TBD	<i>Public Relations and Marketing Manager, External Relations</i>

Susan Gost	<i>Director of University Events</i>
Melissa Hamming	<i>Graphic Designer</i>
John Hetman	<i>Grantwriter</i>
John Johnson	<i>University Relations Officer</i>
Leroy M. Johnson	<i>Retired Vice President for Estate Planning Services, Covenant Trust Company</i>
Ryan Johnson	<i>University Relations Officer</i>
Jennifer Kon	<i>Development Assistant</i>
Christina Lanzona	<i>Development Research Coordinator</i>
William Moucka	<i>Planned Giving Officer</i>
Joyce Overton	<i>Director of Corporate and Foundation Support</i>
Rebecca Padgett	<i>Project Manager, External Relations</i>
Tanya Pashkuleva	<i>Annual Fund and Stewardship Coordinator</i>
Cindy Pethrel	<i>Development Services Assistant</i>
Ron Shaw	<i>Web Manager</i>
Kelly Sheetz	<i>Development Services Manager</i>
TBD	<i>Director, External Relations</i>
Mel Soderstrom	<i>University Relations Officer</i>
Tim White	<i>Web Designer</i>
Melissa Velez Luce	<i>Alumni Relations Manager</i>
TBD	<i>Phonathon Coordinator</i>

## University Ministries

Sue Braun	<i>Small Groups Coordinator</i>
Richard Johnson	<i>Director of University Ministries</i>
Steve Kelly	<i>Worship and Arts Coordinator</i>
Grace Martinez	<i>Office Manager</i>
Judy Peterson	<i>Campus Pastor</i>
Julia Styles	<i>Global Partnership Coordinator</i>
Anthony Zamble	<i>Outreach Ministries Coordinator</i>

## University Faculty (full and proportionate time)

North Park is justly proud of the preparation and professional activities of its faculty. A list of annual faculty professional activities is available upon request.

### The Undergraduate College

Acosta, Liza Ann	<i>Director, Division of Humanities, Professor of English</i>
B.A., Converse College; M.A., North Carolina State University; Ph.D., Candidate, Penn State University. At North Park since 2000.	
Ahn, Ilsep	<i>Associate Professor of Philosophy, Carl I. Lindberg Endowed Chair in Applied Ethics</i>
B.A., Yonsei University, Korea; M.Div., Th.M., Emory University; Ph.D. Candidate, University of Chicago. At North Park since 2004.	

Alulis, Joseph	<i>Director, Division of Social Sciences, Professor of Politics and Government</i>
B.A., M.A., Ph.D., University of Chicago. At North Park since 1996.	
Andreasson-Hogg, Anne-Marie	<i>Professor of Swedish</i>
Licence, Maitrise, Diplome, Sorbonne (Paris); M.A., Ph.D., University of Illinois. At North Park since 1998.	
Ankney, Rachelle	<i>Associate Professor of Mathematics</i>
B.A., Belmont University; Ph.D., Washington University. At North Park since 2006.	
Arnesen, Nancy E.	<i>Professor of English</i>
B.A., Wheaton College; M.A., Northern Illinois University; Ph.D., Northwestern University. At North Park since 1986.	
Ayot, Theodora O.	<i>Professor of History</i>
B.A., Hiram College; Pgde, M.A., University of Nairobi, Africa; Ph.D., Kenyatta University, Africa. At North Park since 1996.	
Bennett, David	<i>Director, Division of Life Sciences, Professor of Psychology</i>
A.A.S., Prairie State College, B.S., Loyola University; M.A., Ph.D., University of South Florida. At North Park since 2002.	
Bergman, Chad Eric	<i>Professor of Communication Arts</i>
B.A., Wheaton College; M.A., Northern Illinois University; Ph.D., University of Illinois. At North Park since 2004.	
Bjorkman, Alan W.	<i>Professor of Biology</i>
B.A., North Park College; M.S., Michigan State University; Ph.D., University of Wisconsin-Madison. At North Park since 1995.	
Bricault, Dennis	<i>Professor of Spanish, Director of the English as a Second Language Program</i>
B.A., Wartburg College; M.Ed., Cemsem Business School, Barcelona, Spain; M.A., Northeastern Illinois University; Ph.D., Loyola University Chicago. At North Park since 1992.	
Clark, Gregory A.	<i>Professor of Philosophy</i>
B.A., Wheaton College; M.A., Wheaton College Graduate School; M.A., Loyola University of Chicago; Ph.D., Loyola University Chicago. At North Park since 1994.	
Clifton-Soderstrom, Karl	<i>Assistant Professor of Philosophy and Director of General Education</i>
B.S. North Park University; M.A., Ph.D., Loyola University. At North Park since 2008.	
Craft, Linda J.	<i>Professor of Spanish</i>
B.A., College of Wooster; M.A., University of Akron; Ph.D., Northwestern University. At North Park since 1997.	
Dekker, James	<i>Associate Professor of Youth Ministry Studies</i>
B.Th., Ontario Bible College (Tyndale College) Toronto, Ontario, Canada; MA, Christian Education, Calvin Theological Seminary; PhD, Trinity Evangelical Divinity School. At North Park since 2002	
Dooley, Reinhold J.	<i>Director, Dialogue Program, Professor of English</i>
B.A., LaGrange College; M.A., University of Arkansas; Ph.D., University of Tennessee. At North Park since 1989.	
Florian, Lorenzo	<i>Professor of Spanish</i>
B.A., University of St. Thomas; M.A., Ph.D., University of Minnesota. At North Park since 1998.	
Gray, Elizabeth	<i>Associate Professor of Psychology</i>

- B.A., University of California, Santa Barbara; M.A., Ph.D., University of Iowa. At North Park since 2002.
- Gorguis, Alice *Associate Professor of Mathematics*  
M.S., Northeastern Illinois University; Ph.D., University of Illinois At Chicago. At North Park since 2004.
- Haefner, Margaret *Professor of Communications Arts*  
B.S., Northern Illinois University; M.S., Ph.D., University of Illinois. At North Park since 2001.
- Hjelm, John R., Jr. *Professor of Exercise and Sport*  
B.A., North Park College; M.A., Northwestern University; M.S., Northeastern Illinois University; Ph.D., Ohio State University. At North Park since 1977.
- Horten, H. Liland *Professor of Chemistry*  
B.S., North Park College; M.S., University of Minnesota; Ph.D., South Dakota University. At North Park since 1970.
- Hostetter, Robert D. *Professor of Communication Arts*  
B.A., Eastern Mennonite College; M.A., Christian Theological Seminary; Ph.D., Northwestern University. At North Park since 1989.
- Iliff, Alan J. *Professor of Computer Science*  
B.A., Shimer College; M.S., D.A., University of Illinois-Chicago. At North Park since 1982.
- Johnson, Rajkumar Boaz *Professor of Biblical and Theological Studies*  
B.A., Hans Raj College, University of Delhi; M.Div., Union Biblical Seminary, Serampore Universee; Th.M., Ph.D., Trinity Evangelical Divinity School, At North Park since 2003.
- Koeller, David W. *Professor of History*  
B.A., Syracuse University; M.A., Ph.D., University of California-Berkeley. At North Park since 1993.
- Lin, Johnny *Associate Professor of Physics*  
B.A., Tunghai University, Taiwan; M.S., Louisiana State University; Ph.D., University of Iowa. At North Park since 2008.
- Lin, Ter-Yun *Assistant Professor of Biology*  
B.A., M.A., Stanford University; Ph.D., University of California, Los Angeles. At North Park since 2005.
- Lowly, Tim *Professional Faculty, Assistant Professor of Art*  
B.F.A., Calvin College. At North Park since 1994.
- Lundgren, Andrew *Director, Athletic Training Education Program, Associate Professor of Athletic Training*  
B.S., Springfield College; M.A., North Park University. At North Park since 1996.
- McDonald, Linda L. *Assistant Professor of Physics*  
B.S., M.A., University of Oklahoma; Ph.D. Candidate, University of Chicago. At North Park since 1984.
- McGill, Pete *Assistant Professor of Mathematics*  
B.A., North Park College; M.A., Ph.D., Washington State University. At North Park since 2006.
- McKnight, Scot *Professor of Biblical and Theological Studies, Karl A. Olsson Chair In Religious Studies*  
B.A., Grand Rapids Baptist College; M.A., Trinity Evangelical Divinity School; Ph.D., University of Nottingham, England. At North Park since 1995.
- Meacham, Cherie *Director, Division of Cultural Studies, Professor of Spanish*  
B.A., University of Illinois-Urbana; M.A., Kent State University; Ph.D. Northwestern University. At North Park since 1983.
- Mirza, Leona L. *Professor of Mathematics Education*  
B.A., North Park College; M.A., Ed.D., Western Michigan University. At North Park since 1969.
- Morgan, Hywel *Associate Professor of Psychology*  
B.S.; University of Toronto, Canada; M.A.; Memorial University of Newfoundland; Ph.D., University of Toronto, Canada. At North Park since 2006.
- Morrissey, Jennifer *Assistant Professor of French*  
B.A., University of Pennsylvania; D.E.A. Université De Paris III; M.A., M.Phil, Ph.D., Columbia University. At North Park since 2007.
- Nassif, Bradley *Professor of Biblical and Theological Studies*  
B.A., Friends University; M.A., Denver Seminary; M.A., Wichita State University; M.Div., St. Vladimir's Orthodox Seminary; Ph.D., Fordham University. At North Park since 2004.
- Nedilsky, Lida *Associate Professor of Sociology*  
B.A., Miami University of Ohio; Prc, Fudan University; Roc, Taipei Language Institute; M.A., University of California, Berkeley; M.A., University of California, San Diego; Sar, Chinese University; Ph.D., University of California, San Diego. At North Park since 2002.
- Nelson, Jeffrey A. *Professor of Biology*  
B.S., North Park College; M.D., University of Illinois College of Medicine. At North Park since 1998.
- Nelson, Victoria *Associate Professor of Communication Arts*  
Stephan  
B.A., University of Notre Dame; M.A., Ph.D., Northwestern University. At North Park since 1991.
- Odelius, Kristy *Associate Professor of English*  
B.A., Towson University; M.A., Wheaton College; Ph.D. Candidate, University of Illinois. At North Park since 2004.
- Okore, Nnenna *Assistant Professor of Art*  
B.A., University of Nigeria, Kenya; M.A., Ph.D., University of Iowa. At North Park since 2005.
- Olson, Ginny *Assistant Professor of Youth Ministry Studies, Director, Center for Youth Ministries*  
BA, Biblical & Theological Studies, Bethel College, St. Paul, MN; MA, Educational Ministries, Wheaton Graduate School, Wheaton, IL. At North Park since 1995
- Park, Diana Jin *Assistant Professor of Biology*  
B.A. Bernard College; Ph.D., Rosalind Franklin University of Medicine and Science. At North Park since 2009.
- Parkyn, Linda *Professor of Spanish*  
B.A., Gordon College; M.A., University of Massachusetts; Ed.D., Temple University. At North Park since 2006.
- Peterson, Charles I. *Dean of The College, Professor of Communication Arts, Director, Center for Scandinavian Studies*  
B.A., North Park College; M.A., University of Illinois-Chicago; Ph.D., Northwestern University. At North Park since 1993.
- Peterson, Jonathan *Assistant Professor of Politics and Government*

- B.A., Wheaton College; M.A., Ph.D., University of Minnesota. At North Park since 2009.
- Peterson, Kurt *Associate Professor of History*  
B.A., Wheaton College; M. Div., Gordon-Conwell Theological Seminary; Ph.D., University of Notre Dame. At North Park since 2001.
- Potteiger, Kelly *Clinical Coordinator, Assistant Professor of Athletic Training*  
B.S., Mississippi State University; M.S., University of North Texas. At North Park since 2007.
- Rabe, Susan *Professor of History*  
B.A., North Park College; M.A., Ph.D., Loyola University. At North Park since 2000.
- Rienstra-Kiracofe, Jonathan *Director, Division of Physical and Mathematical Sciences, Professor of Chemistry*  
B.S., Calvin College; Ph.D., University of Georgia. At North Park since 2007.
- Schau, Matthew *Associate Professor of Biology*  
B.A., Carthage College; Ph.D., University of Illinois-Chicago. At North Park since 2004.
- Schmale, Rachel *Assistant Professor of Psychology*  
B.A., University of California, Berkeley; M.A., Ph.D., Purdue University. At North Park since 2008.
- Simms, Rupe *Professor of Africana Studies*  
B.A., Boston University; B.A., Moody Bible Institute; Th.M., Ph.D., Dallas Theological Seminary; Ph.D., Loyola University. At North Park since 1997.
- Steinhart, Frank A. *Professor of Sociology*  
B.A., University of Illinois; M.S., Ph.D., Loyola University. At North Park since 1973.
- Topp, Justin *Assistant Professor of Biology*  
B.S.E., University of Iowa; Ph.D., University of Texas-Southwestern Medical Center. At North Park since 2008.
- Trujillo, Mary *Professor of Communication Arts*  
B.A., University of Illinois; M.A., University of New Mexico; Ph.D., Northwestern University. At North Park since 2002.
- Vander Brug, Kelly *Associate Professor of Art*  
B.A., B.F.A., Calvin College; M.F.A., Washington University. At North Park since 2001.
- Veeneman, Mary *Assistant Professor of Biblical and Theological Studies*  
B.A., Wheaton College; M.Phil., Ph.D., Fordham University. At North Park since 2008.
- Vick, Linda H. *Professor of Biology*  
B.S., Tufts University; M.A., University of Illinois; Ph.D., University of Illinois. At North Park since 1976.
- Willitts, Joel *Director, Division of Christian Life and Thought, Associate Professor of Biblical and Theological Studies*  
B.S., Liberty University; Th.M., Dallas Theological Seminary; M.Phil., Ph.D. Cambridge University, England. At North Park since 2006.

## School of Business and Nonprofit Management

- Bonie, John *Professional Faculty, Associate Professor of Management*  
B.A., Aurora University; M.B.A., Doctoral Studies, Northern Illinois University. At North Park since 2000.
- Farruggia, Gianfranco *Associate Professor of Management*  
B.A., University of Illinois; M.S., DePaul University; Ph.D., The Union Institute. At North Park since 2003.
- Hicks, Ann *Associate Professor of Accounting*  
B.S., University of Kansas; M.S., University of Houston At Clear Lake City; Ph.D., University of Wisconsin. At North Park since 2002.
- Hirsch, Robert *Professor of Management*  
B.S., Portland State University; M.A., Harvard University; Ph.D., Southern Illinois University. At North Park since 2005.
- Kamienski, Alvin *Associate Professor of Finance*  
B.A., University of Illinois; M.B.A, Northwestern University. At North Park since 2002.
- Lindahl, Wesley *Dean, School of Business and Nonprofit Management, Nils Axelson Chair of Nonprofit Management*  
B.A., North Park College; M.S., University of Minnesota; Ph.D. Northwestern University. At North Park since 2002.
- Marsh, Catherine *Associate Professor of Management*  
B.A., History, University of California-Santa Barbara; M.B.A., North Park University. At North Park since 2001.
- Fitzgerald, Crendalyn *Professional Faculty, Associate Professor of Management*  
B.S., M.B.A., University of Illinois-Chicago. At North Park since 2002.
- O'Brien, Timothy *Professional Faculty, Assistant Professor of Nonprofit Finance*  
B.A., Queens College; M.A., John F. Kennedy University; Ph.D., Union Institute and University. At North Park since 2007.
- Rogers, Pier *Professor of Nonprofit Management, Director, Axelson Center For Nonprofit Management*  
B.A., Wellesley College; M.A., Boston University; Ph.D., New York University. At North Park since 2006.
- Schilling, Pamela *Professional Faculty, Assistant Professor*  
*MBA, University of Chicago; BSB, University of Kansas, At North Park since 2010*
- Sundholm, Lee F. *Professor of Economics*  
B.A., North Park College; M.A., DePaul University; Ph.D., Northern Illinois University. At North Park since 1967.

## School of Education

- Balodimas-Bartolomei, Angelyn *Associate Professor of Education*  
B.A., Aghi Paraskevi, Greece; B.A., Pedagogical Academy of Greece, Greece; M.A. Northeastern Illinois University; Ph.D., Loyola University. At North Park since 2004.
- Berggren, Nancy *Professional Faculty, Assistant Professor of Education / Director of Student Teaching*  
B.A., North Park College; M.A., T.M.H. Certificate, Northeastern Illinois University. At North Park since 1985.



Gilbreth, Mary Ann *Associate Professor of Education*

B.A., M.Ed., Northeastern Illinois University; Ed.D., Azusa Pacific University. At North Park since 2000.

Johnson, Whipp *Professional Faculty, Assistant Professor of Education*

B.A., University of Wisconsin-Madison; M.A., University of Toronto; M.A., University of Illinois At Chicago. At North Park since 2006.

Levandowski, Barbara *Professor of Education*

B.A., North Park College; M.S., C.A.S., Ed.D., Northern Illinois University. At North Park since 2003.

Maduram, Ida *Associate Professor of Education*

B.A., B.Ed., Madurai University; M.Ed., Ph.D., University of Illinois-Chicago. At North Park since 2002.

Majerczyk, Diana *Visiting Assistant Professor of Education*

BS, Illinois State University, Normal, IL; MA, St. Xavier University, Chicago, IL; Administrative Certificate, Type 75, North Central College, At North Park since 2010

Nelson, Rebecca *Dean and Associate Professor of the School of Education*

B.A., Carthage College; Ph.D., University of Illinois-Chicago. At North Park since 2008.

Pryor, Sally *Professional Faculty, Associate Professor of Education*

Superintendent Endorsement Program, Loyola University; BA, Nazareth College, Rochester; MS, Nazareth College; Certificate of Advanced Study, National College of Education; PhD, Western Michigan University. At North Park since 2010.

Reyes, Maria *Associate Professor of Education*

B.A., Northeastern Illinois University; M.Ed., Ph.D., Loyola University. At North Park since 1999.

## School of Music

Bauer, Karen J. *Professor of Music*

B.Mus., M.Mus., D.M.A., Northwestern University. Further Studies At Oglebay Opera Institute, Indiana University, and The University of Illinois. At North Park since 1977.

Davids, Julia Lynn *Associate Professor of Music*

BM, University of Western Ontario, London, Ontario, Canada; MM, Choral Conducting, University of Michigan; MM, Voice Performance, University of Michigan; DM, Northwestern University. At North Park since 2010

Hudgens, Helen *Associate Professor of Music*

B.M., Wheaton College; M.M., Northwestern University; Ph.D., Northwestern University. At North Park since 2001.

Lill, Joseph W. *Professional Faculty, Associate Professor of Music*

B.A., Northeastern Illinois University; M.M., DePaul University. At North Park since 1988.

Shofner Emrich, Terree Lee *Professor of Music*

B.Mus., M.Mus., Louisiana State University; D.M.A., University of Wisconsin-Madison. At North Park since 1993.

Zelle, Tom *Director, Orchestral Activities; Professor of Music*

Diploma, Musikhochschule, Germany; M.A.; Temple University; M.M., D.M.A., Arizona State University. At North Park since 1999.

## School of Nursing

Andrea, Joan *Associate Professor of Nursing*

B.S., Alverno College; N.D.; Rush University. At North Park since 2005.

Benevich, Eugenia M. *Assistant Professor of Nursing*

B.S.N., Loyola University; M.S.N., University of Illinois. At North Park since 1980.

Chase-Ziolek, Mary *Professor of Health Ministries and Nursing*

AA, Simon's Rock College; BS, Rush University; MS, University of Illinois; PhD Loyola University. At North Park since 1999

DeWaters, Trudy *Associate Professor of Nursing*

B.A., M.A., Northern Illinois University; N.D., Rush University. At North Park since 2004.

Duncan, Heather *Professional Faculty, Assistant Professor of Nursing*

B.S., William Jewell College; M.S., St. Xavier University. At North Park since 2007.

Duncan, Linda R *Professor of Nursing, Interim Dean and Director of Undergraduate Programs, Gretchen Carlson Memorial Endowed Chair in Nursing*

B.S.N., North Park College; M.S.N., Loyola University; N.D., Rush University. At North Park since 1974.

Fogel, Karla *Associate Professor of Nursing*

B.S., University of Rochester; M.S., Loyola University; Ph.D. Candidate, Loyola University. At North Park since 2002.

Furitano, Kathleen *Professional Faculty, Associate Professor of Nursing*

BSN, Wayne State University; MSN, Wayne State University. At North Park since 2008

Hobart, Cheryl *Professional Faculty, Assistant Professor of Nursing*

B.S., University of Illinois; M.S., North Park University. At North Park since 2004.

Kotowski, Margaret *Professional Faculty, Assistant Professor of Nursing*

B.S., North Park University; M.S., Lewis University. At North Park since 2008.

Loukissa, Dimitra *Professional Faculty, Associate Professor of Nursing*

Diploma, Technical Educational Institution, Greece; B.S.N., University of Athens, Greece; M.S., Ph.D., University of Illinois.-Chicago, Post Doctoral Research Fellow, Rush University. At North Park since 2003.

Lynch, Mary *Professional Faculty, Assistant Professor of Nursing*

B.S.N., Marquette University; M.S.N., University of Illinois-Chicago. At North Park since 2003.

Wang, Ching-Eng Hsieh *Associate Professor of Nursing*

B.S., Southern Illinois University-Edwardsville; Anesthesia Nurse Practitioner Masters Program, Rush University; M.S.N., Ph.D., Loyola University. At North Park since 2002.

Wojciechowski, Elizabeth *Professional Faculty, Associate Professor of Nursing*

B.S., Depaul University; M.S., Boston University; Ph.D., University of Illinois. At North Park since 2005.

## School of Adult Learning

James, Trevor *Professional Faculty, Assistant Professor of Business Administration*



B.A., Columbia College; M.B.A., North Park University; At North Park since 2006

Priester, Paul *Associate Professor of Psychology*

B.A., M.A. University of Iowa; Ph.D., Loyola University. At North Park since 2008.

Ransom, Pamela *Professional Faculty, Associate Professor*

*BA, Sociology, DePauw University; MS, Social Work, George Williams College; J.D, Kent College of Law. At North Park since 2008*

Ross, Anita A. *Associate Professor of Information Technology*

B.A., Kendall College; B.A., Northeastern Illinois University; Ph.D., Depaul University. At North Park since 2001.

## Library

Anderson, Sarah A. *Director of The Library, Professor of Bibliography*

B.A., Northwestern University; M.A.L.S., Rosary College Graduate School of Library Science; M.A., Northwestern University. At North Park since 1991.

Burt, Laura *Assistant Professor of Bibliography*

B.A., Northern Michigan University; M.A., M.L.S., Indiana University-Bloomington; At North Park since 2005

Jenner, Anne *Instructor of Bibliography, Director of Archives and Special Collections*

B.S., North Park University; M.A., University of Washington. At North Park since 2007.

Maier-O'Shea, Kathryn *Professor of Bibliography*

B.A., College of Wooster; M.A., M.A.L.S., University of Wisconsin, Milwaukee. At North Park since 1999.

## Retired Administration and Faculty

Gregory S. Athnos *Associate Professor of Music*

Sonia Bodi *Professor of Bibliography; Director of The Library*

Elizabeth Buccheri *Professor of Music*

Lee Burswold *Professor of Music*

Julie Cannon *Associate Professor of Nursing*

Frank Deboer *Professor of Chemistry*

Dwain E. Dedrick *Professor of Spanish*

Dean Ebner *Academic Dean*

Gerard V. Egan *Professor of Psychology*

Louise Hedstrom *Professor of Nursing*

Fredrick Holmgren *Professor of Biblical Literature*

Alice Iverson *Professor of Mathematics*

Calvin Katter *Professor of Biblical and Theological Studies*

Haddon Klingberg *Professor of Psychology*

Larry Knipp *Professor of Biology*

Gladys N. Larson *Lecturer In English*

Elder M. Lindahl *Professor of Philosophy and Religion*

Hans-Joachim Mollenhauer *Professor of German and French*

Neale Murray *Professor of Art*

Betty J. Nelson *Associate Professor of Speech; Dean of Women*

Quentin D. Nelson *Professor of Education; Vice President and Dean of the College*

Gordon A. Noble *Professor of Physics*

Monroe B. Olson *Professor of Music*

Peter Pearson *Professor of Biology*

Clarence Postmus, Jr. *Professor of Chemistry*

Virginia Schelbert *Assistant Professor of Nursing*

Linda Ungerledier *Assistant Professor of Nursing*

Kathryn Vigen *Professor of Nursing*

Warren Wade *Professor of Political Science*

Jill Wettersten *Professor of Education*

Vernon Wettersten *Professor of Anthropology and History*

Charles Wiberg *Professor of History*

Gertruda G. Zemelis *Assistant Professor of German and Physical Education*

Joan Zetterlund *Professor of Nursing*

# 2010-2011 ACADEMIC CALENDAR

Mon., Aug. 30, 2010	Fall Semester and First Quad (Fall A) Begin
Sat., Sept. 4, 2010	Saturday Classes Meet
Mon., Sept. 6, 2010	Labor Day - No Classes
Sat., Oct. 9, 2010	Last day to withdraw from a First Quad class
Sat., Oct. 16, 2010	First Quad Final Examinations (Saturday Classes)
Wed., Oct. 20, 2010	First Quad Final Examinations (Mon-Wed-Fri Classes)
Thurs., Oct. 21, 2010	First Quad Final Examinations (Tue-Thu Classes)
Fri., Oct. 22—Sun., Oct. 24, 2010	Fall Break - No Classes
Mon., Oct. 25, 2010	Second Quad (Fall B) Begins
Sat., Nov. 20, 2010	Last day to withdraw from a semester-long class
Thurs., Nov. 25—Sun., Nov. 28, 2010	Thanksgiving Break - No Classes
Sat., Dec. 4, 2010	Last day to withdraw from a Second Quad class
Tues., Dec. 14, 2010	Reading Day - No Classes (Except for TTH Second Quad Classes)
Wed., Dec. 15—Sat., Dec. 18, 2010	Fall Semester and Second Quad Final Examinations
Fri., Dec. 17, 2010	Fall Commencement
Sun., Dec. 19, 2010—Sun., Jan. 16, 2011	Winter Break - No Classes
Mon., Jan. 17, 2011	Martin L. King Day – No Classes
Tues., Jan. 18, 2011	Spring Semester and Third Quad (Spring A) Begin
Sat., Feb. 26, 2011	Last day to withdraw from a Third Quad class
Sat., Mar. 5, 2011	Third Quad Final Examinations (Saturday Classes)
Thur., Mar. 10, 2011	Third Quad Final Examinations (Tue-Thu Classes)
Fri., Mar. 11, 2011	Third Quad Final Examinations (Mon-Wed-Fri Classes)
*Sat., Mar. 12—Sun., Mar. 20, 2011	Spring Break - No Classes
*Mon., Mar. 21, 2011	Fourth Quad (Spring B) Begins for Weekday Classes
*Sat., Mar. 26, 2011	Fourth Quad (Spring B) Begins for Saturday Classes
Sat., Apr. 15, 2011	Last day to withdraw from a semester-long class
*Fri., Apr. 22—Mon., Apr. 25, 2011	Easter Break - No Classes
Sat., Apr. 30, 2011	Last day to withdraw from a Fourth Quad class
Sat., May 7, 2011	Spring Semester and Fourth Quad Final Examinations (Saturday Classes)
Tues., May 10, 2011	Reading Day - No Classes (Except for TTH Second Quad Classes)
Wed., May 11—Fri., May 13, 2011	Spring Semester and Fourth Quad Final Examinations
Fri, May 13, 2011	Baccalaureate
Sat., May 14, 2011	Spring Commencement
Mon., May 16, 2011	Summer Mini-Term Begins
Mon., May 30, 2011	Memorial Day – No Classes
Fri., June 3, 2011	Summer Mini-Term Ends (Final Examinations on the Last Day of Class)
Mon., June 6, 2011	Full and First-Half Summer Terms Begin
Fri., July 1, 2011	First-Half Summer Term Ends (Final Examinations on the Last Day of Class)
Sat., July 2, 2011	Independence Day Break - No Classes
Tues., July 5, 2011	Second-Half Summer Term Begins
Fri., July 29, 2011	Full and Second-Half Summer Term Ends (Final Examinations on the Last Day of Class)