

## 2026–2027 Identity Verification Worksheet

Your 2026–2027 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. As a part of this process, you are required to confirm your identity by presenting your identification documentation and completing this form in person. If you have questions, please contact us as soon as possible.

### A. Student's Information

_____ Student's Last Name	_____ Student's First Name	_____ Student's M.I.	_____ Last four digits of Student's Social Security Number
_____ Student's Street Address (include apt. no.)			_____ Student's Date of Birth
_____ City	_____ State	_____ Zip Code	_____ Student's Primary Phone Number

The student must appear in person at **North Park University** to verify his/her identity by presenting valid, unexpired government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.

**By signing below, I certify that all reported information is complete and correct.**

\_\_\_\_\_  
**Print Student's Name**

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Date**

**You must sign this form with your original ink signature, in the presence of the institutional official. You will be able to turn in your form after it is completed with the institutional official. We cannot accept a mailed, scanned, emailed, or faxed copy of your signature or this form.**

**WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.**

### Financial Aid Use Only:

- ☐ I certify that the student signed Section B in my presence with an original, ink signature.
- ☐ Copy of ID Made

**Staff Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

If you are unable to appear in person at North Park University to verify your identity, you must present your unexpired valid government-issued photo identification (ID) to a notary and have them complete the notary statement on this page. Acceptable forms of identification can be, but are not limited to, a driver's license, other state-issued ID, or passport.

Once this document is completed with the notary and your signature, you will need to submit to NPU:

- a copy of the ID presented to the notary
- this Identity Verification Worksheet (both pages)

You must sign this form with your original ink signature. You can either mail the signed form or bring it to the Financial Aid Office. We cannot accept a scanned, emailed, or faxed copy of your signature.

### Notary's Certificate of Acknowledgement

*Notary's certification may vary by State*

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,

(Date)

(Notary's name)

personally appeared, \_\_\_\_\_, and proved to me

(Printed name of signer)

on the basis of satisfactory evidence of identification \_\_\_\_\_

(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

(seal) \_\_\_\_\_

(Notary signature)

My commission expires on \_\_\_\_\_

(Date)